

Essential EAFM. Ecosystem Approach to Fisheries Management Training Course

Volume 1 – for Trainees



The five steps of EAFM



**Essential EAFM.
Ecosystem Approach to
Fisheries Management Training Course**

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Foreword

For the past twenty years, approaches to fisheries management have been slowly evolving. It is now widely recognized that for the effective management of a fishery, it is not enough to consider only targeted species in isolation of their environment and other influences. An ecosystem approach to fisheries management (EAFM) offers a far greater chance of developing realistic, equitable, and sustainable management plans. This approach pursues sustainability by balancing ecological and human well-being through good governance.

Effective fisheries management has always been a challenge in the complex multi-species, multi-gear fisheries of the Asia-Pacific region. Traditional stock-based approaches have largely been ineffective, with management measures often not taking the other important aspects of the fisheries into account. As many of the region's coastal fisheries have declined over the past 30 years, the need for more effective and equitable management is increasingly evident.

While support for an EAFM has long been in place through a range of global declarations and policy instruments, progress in the implementation of an EAFM at national and regional levels has been slow, partly due to fisheries managers lacking the relevant skills and experience to apply such an integrated and holistic approach. In recognition of the need for capacity development to promote the application of an EAFM in the region, a number of multi-country initiatives were being put in place by U.S. National Oceanic and Atmospheric Administration (NOAA) and the Coral Triangle Support Partnership (CTSP), funded by the U.S. Agency for International Development (USAID), the Bay of Bengal Large Marine Ecosystem (BOBLME) project, the United Nations Food and Agricultural Organization (UN-FAO), and the Asia Pacific Fishery Commission (APFIC).

By 2012, it was clear that harmonization of these training initiatives was necessary to avoid confusing trainees and allow a degree of standardization of EAFM training in the region. A unique partnership was formed between these organizations, bringing in training specialists, IMA International to develop a training course, entitled "Essential Ecosystem Approaches to Fisheries Management" (Essential EAFM). This handbook is based on the Essential EAFM training course.

The Essential EAFM course has been designed for situations typical to the Asia-Pacific region, with an implied focus on the complex, data-poor fisheries with weak management. A practical 'hands-on' approach is used to show how EAFM plans can be developed under the constraints common to the Asia-Pacific region. The course is targeted at mid-level fisheries managers and staff concerned with the social, economic, environmental and planning aspects of fisheries management and conservation, but can also be taught to junior-level officers or students at fisheries research institutes and training colleges.

This Essential EAFM handbook provides an overview of a comprehensive framework for implementing an EAFM. When used as part of the Essential EAFM training package, readers will become equipped with the planning, analytical and people skills to develop and

implement an EAFM Plan, based on more structured and informed management processes. As a result, the Essential EAFM course will assist current and future fisheries managers ensure their approach to fisheries management will be ecologically sound and properly account for human needs while promoting good governance.

The Essential EAFM training course is a long overdue contribution to support fisheries and ecosystem managers in performing their functions. Not only will this book be invaluable for training, but we believe it will also become a standard practitioners' guide for the Asia-Pacific region as well as fisheries institutions around the world. Together with the course, this handbook offers a practical and realistic approach to addressing capacity development for fisheries management and we believe it will make a valuable contribution to improving fisheries management in the future.



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The development of this Ecosystem Approach to Fisheries Management (EAFM) training course has been supported financially by the Global Environment Facility (GEF), the Norwegian Agency for International Development (NORAD), the Swedish International Development Cooperation Agency (SIDA), and the Food and Agriculture Organization (FAO) of the United Nations through the Bay of Bengal Large Marine Ecosystem (BOBLME) Project; the National Oceanic and Atmospheric Administration (NOAA) and the United States Agency for International Development (USAID) through the US Coral Triangle Initiative (USCTI) and the Coral Triangle Support Program (CTSP).

The main drafting team for this EAFM training handbook included Rusty Brainard (NOAA), Silvia Capezzuoli (IMA), Simon Funge-Smith (FAO), Chris Grose (IMA), Adel Heenan (NOAA), Rudolf Hermes (BOBLME), Paulo Maurin (NOAA), Megan Moews (NOAA), Chris O'Brien (BOBLME), Robert Pomeroy (USAID-CTSP) and Derek Staples (Fisheries Management Consultant). Nygiel Armada, Robert Pomeroy and Derek Staples drafted the original written modules for this course. Additional input was provided by Janna Shackeroff, Robert Schroeder, Jarad Makaiau and Max Sudnovsky (all NOAA) and Magnus Torell (SEAFDEC). In addition to this handbook, the training package includes linked PowerPoint presentations, a workbook, toolkits and a trainer's manual. Final editing was undertaken by Silvia Capezzuoli, Adel Heenan and Derek Staples and copy editing was provided by Claire Attwood and Stephen Needham. Figures used and adapted with permission from the United Nations Environment Programme (UNEP) and the International Collective in Support of Fishworkers (ICSF). Amanda Toperoff and Amanda Dillon (NOAA) created new figures.

Major materials used in the design of this training course package

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How the training was developed

The need to apply an ecosystem approach to capture fisheries management is now globally accepted and has been endorsed in several international fora; for example, at the Rio +20 conference in 2012. This approach represents a move away from fisheries management that focuses only on the sustainable harvest of target species, towards management systems and decision-making processes that balance ecological well-being with human and social well-being through improved governance frameworks.

This Ecosystem Approach to Fisheries Management (EAFM) training course is the result of a unique partnership involving the following regional organizations:

- the eight-country UN-FAO Bay of Bengal Large Marine Ecosystem (BOBLME) Project, funded by the Global Environment Facility (GEF), NORAD and SIDA, for improving the regional management of the Bay of Bengal environment and its fisheries;
- the US Coral Triangle Initiative (USCTI) funded by the US Agency for International Development (USAID) and implemented by the US National Oceanic and Atmospheric Administration (NOAA) and the Coral Triangle Support Partnership (CTSP) as part of their efforts to support the six-country Coral Triangle Initiative (CTI) on coral reefs, fisheries and food security; and
- the Asia-Pacific Fishery Commission (APFIC), a Regional Fisheries Body consisting of 21 member countries which covers fisheries, aquaculture and related aquatic resource issues in the Asia-Pacific region.

The EAFM training course responds to the need for regional capacity development, expressed by representatives of fisheries agencies and institutions within the wider Asia-Pacific region through inter-governmental and regional fisheries processes such as the:

- APFIC “Regional Consultative Workshop on Practical Implementation of the Ecosystem Approach to Fisheries and Aquaculture in the APFIC Region” held in Colombo, Sri Lanka, 18-22 May 2009;
- 31st Session of the Asia-Pacific Fishery Commission convened in Jeju, Republic of Korea, 6-8 September 2010;
- CTI Regional Plan of Action (2009) Goal #2, which calls for “an Ecosystem Approach to Management of Fisheries (EAFM) and other marine resources fully applied”; and
- Association of Southeast Asian Nations (ASEAN) Southeast Asian Fisheries Development Center (SEAFDEC) Ministerial Resolution on Sustainable Fisheries for Food Security for the ASEAN Region Towards 2020, Bangkok, June 17, 2011.

Among the common sentiments expressed at such workshops are the following: understanding of EAFM is still limited; there is confusion with similar approaches; there are uncertainties about “tools” available and applicable; and a major challenge remains – moving from theory to practice.

Through the BOBLME Project and the CTI, there were a number of multi-country programs in place in the wider Asia-Pacific region already promoting the application of an EAFM and having the remit and means available to design and implement corresponding capacity development measures.

As early as May 2010, a core group from both the BOBLME Project and USAID-CTSP met with regional partners in Bangkok to discuss the development of an Asia-Pacific region-specific EAFM training course. This process progressed during the following two years, with course modules being drafted by Nygiel Armada, Robert Pomeroy and Derek Staples. For the CTI, these efforts led to the production of an introduction to EAFM course entitled “EAFM 101” spearheaded by NOAA for three one-week EAFM 101 training courses in Indonesia in April/May 2012 and an EAFM training for Leaders, Executives, and Decision-makers (LEAD) collaboratively developed by NOAA and CTSP and piloted in Malaysia in December 2012 and conducted in Timor Leste, Philippines, Indonesia, and Solomon Islands in 2013. At the same time, the BOBLME Project initiated the development of specific Regional Fisheries Management Advisories for shared fish stocks based on the EAF, and commissioned UK-based training course development specialists from IMA International to develop a five-day, modular interactive EAFM training package, based on the original modules.

Both course development initiatives were rooted in and closely followed the EAF guidelines and tools produced by FAO from 2003 onward through the EAF-Nansen Project (tested and applied mainly in Africa and the Caribbean), and were also informed by other processes such as those underway through FAO and the Secretariat of the Pacific Community (SPC). By mid-2012, the commonalities became evident and IMA International was asked by the BOBLME Project to explore and coordinate the potential and opportunity for harmonizing or merging the two regional EAFM capacity development processes.

A first joint EAFM curriculum development “writeshop” was held in November 2012 in Phuket, Thailand, at the BOBLME Project office. This was followed by a second “writeshop” in Manila, Philippines, in January 2013. A joint training package was produced and used as course material for a first “Essential EAFM” pilot-training and training-of-trainers in Kota Kinabalu, Malaysia, in June 2013. Based on the experience gained from this pilot training, the course material was further improved and finalized (Version 2). This material was then presented at another training workshop held at the Southeast Asian Fisheries Development Center (SEAFDEC) in January 2014, with a linked training-of-trainers and the course further refined to produce this Version 3.

Different EAFM training courses available to date

Over the past ten years or so, a substantial number of guidance and resource materials, guidelines, scholarly articles and books on EAFM have been published and made available to wider audiences. These have been produced by independent scientists, universities, scientific and development cooperation projects, government institutions and non-governmental or international organizations. Some of these are listed under “materials used” or as recommended reading, or are web accessible.

Actual training courses are more limited in number and, by necessity, often intended for a rather defined geographic region, and for more or less clearly identified target groups. There are also training courses which have been held only on a few occasions and those which have become part of an academic institution’s regular course.

	Course title	Content	Provider
Academic courses	EAF - Monitoring and evaluation of resource use and fisheries impact	EAF theory and analytical tools; forms of fisheries management; catch and effort and socio-economic data	Center for Development Innovation, Wageningen University, Netherlands, in cooperation with FAO (www.wageningenur.nl/cdi)
	Fisheries management	Fisheries management principles and processes; including the EAF	Australian National Centre for Ocean Resources & Security (ANCORS), University of Wollongong, Australia (www.ancors.uow.edu.au)
	Quantitative EAF (Q-EAF)	Expert training with a special focus on modelling marine ecosystems	Université Paris Marie Curie, France (www.mares-eu.org)
Project courses	EAF in the Mediterranean and Black Seas. Scientific bases	Knowledge needs of EAF; sustainability of target species; ecological aspects; social and economic aspects; new model developments; indicators, targets and reference points; low-impact and fuel-efficient fishing; practical work	International Center for Advanced Mediterranean Agronomic Studies (www.iamz.ciheam.org), Zaragoza, Spain, developed under the EU-CREAM Project (Coordinating research in support of application of the EAF and management advice in the Mediterranean and Black Seas) as part of the 7th EU Framework Programme in cooperation with FAO
	EAF in the Mediterranean and Black Seas. Management and decision-making	EAF principles and concepts; EAF management process; social and economic dimension of EAF; co-management; science to support EAF; EAF in practice: case studies	International Center for Advanced Mediterranean Agronomic Studies (www.iamz.ciheam.org), Zaragoza, Spain, developed under the EU-CREAM Project (Coordinating research in support of application of the EAF and management advice in the Mediterranean and Black Seas) as part of the 7th EU Framework Programme in cooperation with FAO

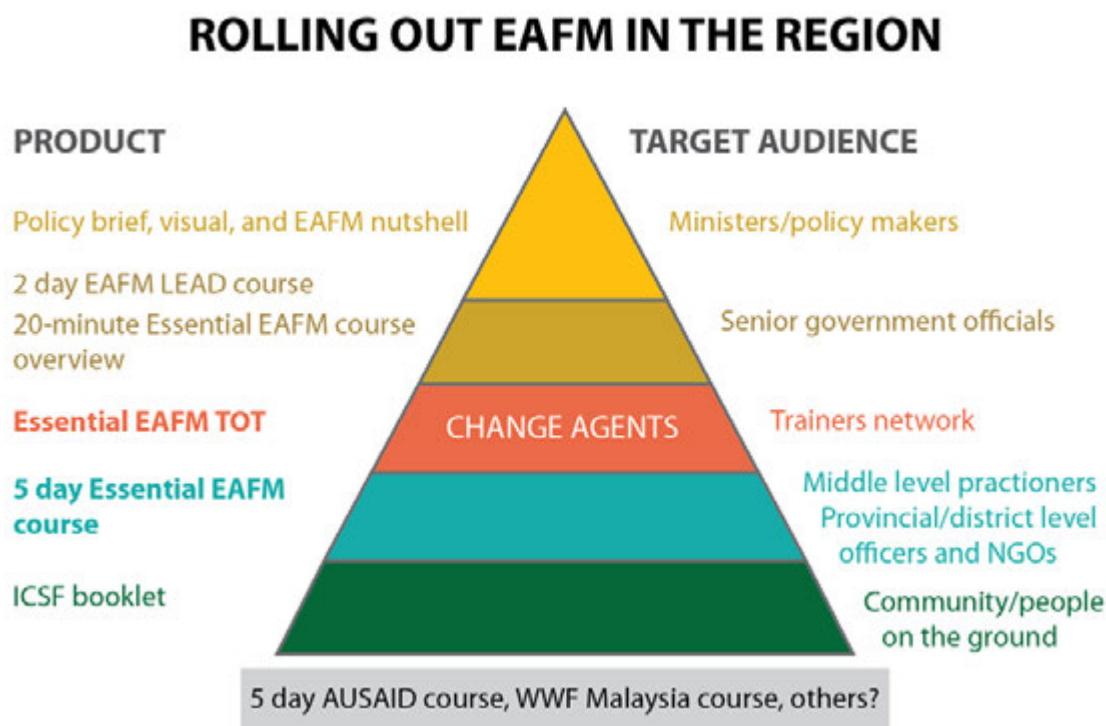
	International training course in EAF (African universities)	Components of the ecosystem; complexity of fisheries systems; EAF concepts, practices and tools	Norway funded EAF-Nansen Project of FAO entitled "Strengthening the knowledge base for and implementing an Ecosystem Approach to marine fisheries in developing countries" (http://www.eaf-nansen.org/nansen/en)
	Responsible Fisheries Training Programme	Responsible fisheries; ecological health; fisheries management; market influence and enforcement; pragmatic and robust solutions to conservation challenges	Responsible fisheries alliance training working group. World Wildlife Fund South Africa and partners (www.wwf.org.za ; www.rfalliance.org.za); accredited by South African Qualifications Authority
Asia-Pacific courses	Regional training for the trainers course on Ecosystem Approach to fisheries and extension methodologies (ASEAN)	Approaches to fisheries ecosystem management; essential skills for extension work; media production; study tours	Training department, SEAFDEC-TD, Thailand
	EAFM (for Papua New Guinea and Solomon Islands)	Threats to sustainable fishing; fisheries management; EAFM; ecosystems; fish biology; local coastal fisheries (PNG or Solomon Islands); governance; fisheries assessments; EAFM plan; monitoring and compliance	The Nature Conservancy (TNC) on behalf of the Australian Agency for International Development (AusAid); implemented by the Australian Tropical Marine Alliance and the Coral Triangle Center
	EAFM for leaders, executives, and decision makers (EAFM LEAD)	What is EAFM and why an EAFM is the preferred approach for management of fisheries to balance diverse societal goals; how to integrate an EAFM into policy and practice; holistic management of fisheries that can be sustainable and mutually beneficial	NOAA funded by USAID CTSP
	Regional training for the trainers course on Ecosystem Approach for fisheries management	The overall objective of this course is to contribute to the capacity building and strengthening of the competence of national government officers/authority in member countries on the ecosystem approach to fisheries management	SEAFDEC

Capacity development for different audiences

Different audiences require different approaches to capacity development and also different materials. The main target for this Essential EAFM is mid-level managers and fishery and environment staff, as well as related economic development and planning staff, at the provincial/state and district/local levels who are responsible for administering or managing fisheries and the marine environment in which they operate. Essential EAFM is designed in a way which should make local adaptation in Asia-Pacific countries easy – there is no need for re-designing the course material for this very broad target group. However, it is suggested that local, context-specific (for the country of training) case studies, possibly sourced from the participants, are included and that there is some level of awareness of a particular country or sub-region's fisheries and environmental laws and regulations. A major strength of this course is that it allows participants to develop an EAFM plan that can be taken away from the course and, with some further work, be implemented either in the participant's country or as a transboundary plan.

The closely related EAFM for leaders, executives, and decision makers (LEAD) training aims to provide senior-level leaders with an understanding and forum for discussion of the why, what and how to implement EAFM from national to local levels. A concise overview PowerPoint presentation on the EAFM, supported by a one-pager providing information on "Essential EAFM in a nutshell" and its course content and objectives could also be used to address the top level decision-makers (also available as a companion to Essential EAFM). Local fishing communities could be made aware of EAFM and trained in sessions using the Guidelines for Pacific Island Countries, compiled by the Secretariat of the Pacific Community (SPC, 2010). Some materials for capacity development on community-based ecosystem approach to fisheries management have been developed by NGOs (e.g. WWF Malaysia) and also for South and Southeast Asia by the International Collective in Support of Fishworkers (ICSF), commissioned by the BOBLME Project (Figure 1.1).

Figure 1.1. Schematic of the Essential EAFM course components and related material with the target audience for each product.



The Essential EAFM course will now be introduced to the BOBLME and CTI countries, as well as other countries in the wider Asia-Pacific Region and will be made available in electronic format on the websites of the training development partnership institutions. Trainers from the countries, i.e.

persons who have acquired training skills through a “training-of-trainers” activity, will be able to deliver this course. It is recommended that a minimum of two trainers are supported by resource persons (in case the trainers do not have a strong fisheries or environmental science background). It is envisaged that the course will be offered in numerous fisheries training institutions and fisheries faculties of regional universities in the future. A permanent node for EAFM in Southeast Asia has been established at SEAFDEC, Thailand.

E-EAFM materials are available on the following websites:

www.apfic.org

www.boblme.org

www.pifsc.noaa.gov/cred

www.seafdec.org

Essential EAFM

The Essential EAFM course provides trainees with the skills that will help them to develop an EAFM plan to more sustainably manage capture fisheries. This course will equip trainees to:

- **manage fisheries more holistically;**
- **better resolve fisheries issues and challenges;**
- **reduce user group conflicts;**
- **work cooperatively with other stakeholders; and**
- **help unlock financial resources.**

Participants will learn about EAFM concepts and work with an EAFM plan template to develop a draft EAFM plan for their area. They will understand the principles of EAFM and co-management and how to foster cross-sector coordination and will also practice the crucial skills of effective communication, facilitation, and conflict management.

Overall course objectives

Participants will understand the concept and need for an Ecosystem Approach to Fisheries Management (EAFM), and acquire skills and knowledge to develop, implement and monitor an “EAFM plan” to more sustainably manage capture fisheries.

Audience

This Essential EAFM course targets mid-level managers and fishery and environment staff, as well as related economic development and planning staff, at the provincial/state and district/local levels who are responsible for administering or managing fisheries and the marine environment in which they operate.

Scope and context

This course can be applied to any fisheries or aquaculture system. In the following handbook and Powerpoint presentations the course focuses on “coastal marine ecosystems of Asia”. By changing the focus and examples, the course could equally be applied to inland ecosystems, offshore ecosystems or aquaculture. The principles and the approach to management planning are the same.

Course structure

Initially the course explains why EAFM is the preferred approach to sustainably manage fisheries and what exactly EAFM is. It then explains how EAFM can work: by developing an EAFM plan, implementing the plan and monitoring, evaluating and adapting the plan.

Training methodology

The course is highly participatory. To complement input from the trainers, participants will work in pairs, in groups and individually on specifically designed exercises. The exercises are designed to consolidate learning. The trainers will try, as far as possible, to work with real, local examples and will therefore rely on active participation from trainees.

Learning and feedback

Daily monitoring and reviews ensure that feedback from participants is integrated into course design, where possible. Pre- and post-course assessment, as well as a quiz, will enable the trainers to assess progress.

Course materials

Each step of the EAFM process is explained in dedicated modules in this course Handbook. The Workbook may be used to write notes for each stage. The linked Toolkit provides the “People” and “Technical” tools which can be used at different stages in the EAFM process. After successfully completing the course, participants will receive an electronic version of the Handbook, PowerPoint presentations and the Toolkit, together with any additional resources.

Trainers

The trainers have been trained by internationally experienced participatory facilitators. They are supported by personnel with extensive regional fisheries management knowledge.

	DAY 1 What & why	DAY 2 How	DAY 3 Plan & check	DAY 4 Do & check	DAY 5 Present
Morning 08.30 – 10.10	Registration Introductions Course overview 1. Threats and issues in fisheries	5. Moving towards EAFM US case study	10. Step 1: Define & scope the Fishery Management Unit (FMU) 1.1 Define the FMU 1.2 Agree on the vision 1.3 Scope the FMU	13. Step 3: Develop the EAFM plan 3.1 Develop management objectives 3.2 Develop indicators and benchmarks	Quiz review Participant work: refining EAFM plans & preparing presentations
Break					
10.30 – 12.30	2. Fisheries management and the ecosystem approach 3. The what and why of EAFM?	6. EAFM plans: the link between policy and action 7. EAFM process overview 8. Startup A Preparing the ground	11. Step 2: Identify & prioritize issues & goals 2.1 Identify FMU-specific issues 2.2 Prioritize issues 2.3 Define goals 12. Reality check I Constraints and opportunities	14. Step 3: Develop the EAFM plan ...cont'd 3.3 Agree management actions 3.4 Include financing mechanisms 3.5 Finalize EAFM plan 15. Step 4: Implement the plan 4.1 Formalize, communicate and engage	Participant presentations on EAFM key elements to illustrate learning Feedback on presentations
Lunch					
Afternoon 13.30 – 14.45	4. Principles of EAFM	8. Startup A Preparing the ground cont.	12. Reality check I Facilitation skills	16. Reality check II Align to EAFM principles Supporting environment	Course review Individual action planning
Break					
15.05 – 16.30. 17.00 wrap up	(4a) How much EAFM are you already doing? Homework: EAFM progress	9. Startup B Engaging stakeholders	12. Reality check I Conflict management	17. Step 5: Monitor, evaluate and adapt 5.1 Monitor and evaluate performance 5.2 Review and adapt the plan EAFM QUIZ Homework: Presentation preparation	Course evaluation Course closure and certification

Overall course objective:

You will understand the concept and need for an Ecosystem Approach to Fisheries Management (EAFM) and acquire skills and knowledge to develop, implement and monitor an EAFM plan to more sustainably manage capture fisheries.

This is a five-day course:

Day 1: To understand what EAFM is and why we should use it.

Day 2: To understand what moving towards EAFM entails.

Day 3: To work through the EAFM planning process.

Day 4: To work through implementing EAFM plans.

Day 5: To present and receive feedback on group EAFM plans.

Day 1 – WHY and WHAT

Participant introductions and course overview

At the end of the session you will have:

- Introduced yourselves and communicated your personal hopes and concerns for the course;
- Stated aims and objectives of the course; and
- Identified threats and issues faced by your fisheries and associated ecosystems.

Fisheries management and the ecosystem approach

At the end of the session you will be able to:

- Realize a new management approach is required to address the many threats and issues facing capture fisheries;
- Recognize how ecosystems benefit human societies;
- Understand the concept of the ecosystem approach (EA); and
- Describe some of the benefits of using an EA.

The what and why EAFM?

At the end of the session you will be able to:

- Understand what EAFM is;
- Describe the benefits of using an EAFM;
- Explain how EAFM complements other approaches; and
- Understand the complexities of multiple societal objectives.

Principles of EAFM

At the end of the session you will be able to:

- Understand the principles of an EAFM and their link to the FAO Code of Conduct for Responsible Fisheries (CCRF).

What is EAFM and how much are you already doing?

At the end of the session you will be able to:

- Revisit your threats and issues and cluster them according to the three EAFM components;
- Understand that you are already doing some aspects of an EAFM;
- Analyze your current fisheries practices and identify what EAFM you are already doing; and
- Identify gaps in your EAFM practices and possible ways to move forward.

Day 2 – HOW

Moving towards EAFM

At the end of the session you will be able to:

- Learn how an example national government has moved towards EAFM over time;
- Appreciate that the process of moving toward EAFM can consist of a progression of simple actions over many years;

- Understand there is no set form or shape for EAFM because it is country, context and culture specific;
- Determine where your country is at in moving towards EAFM; and
- Identify challenges your country faces in moving towards EAFM.

EAFM plans: the link between policy and actions

At the end of the session you will be able to:

- Recognize the need for effective planning and plans to translate policies into actions.

EAFM process overview

At the end of the session you will be able to:

- Describe the key steps of the EAFM process and how to plan, implement and monitor EAFM;
- Identify the planning steps in EAFM process; and
- Familiarize yourselves with an EAFM plan.

Startup

A. Preparing the ground

At the end of the session you will be able to:

- Define startup tasks needed to initiate the EAFM process and co-management; and
- Learn how to identify stakeholders.

Startup

B. Stakeholder engagement

At the end of the session you will be able to:

- Define participatory approaches to stakeholder engagement;
- Understand how to organize and hold stakeholder meetings; and
- Understand the basic concepts of co-management.

Day 3 – PLAN AND CHECK

Step 1 Define and scope the Fisheries Management Unit (FMU)

At the end of the session you will be able to:

- Understand and practice FMU defining and scoping; and
- Understand visioning and be able to agree on a vision.

Step 2: Identify and prioritize issues and goals

Steps 2.1 to 2.3

At the end of the session you will be able to:

- Identify your FMU-specific issues;
- Discuss how to prioritize issues through risk assessment; and
- Develop goals for the EAFM plan.

Reality Check I

At the end of the session you will be able to:

- Identify the constraints and opportunities in meeting your FMU goals;
- Use facilitation skills with co-management partners in focus group discussions (FGDs); and
- Understand the need for conflict management in EAFM and practise a range of techniques.

Step 3a: Develop objectives, indicators and benchmarks

Steps 3.1 & 3.2

At the end of the session you will be able to:

- Develop management objectives; and
- Develop indicators and benchmarks related to the objectives.

Step 3b: Management actions, compliance, finance & finalize EAFM plan Steps 3.3 to 3.5

At the end of the session you will be able to:

- Agree on management actions and how stakeholders will comply with these;
- Include financing mechanisms in the plan; and
- Bring it all together – finalize the EAFM plan.

Day 4 – DO AND CHECK

Step 4: Implement the plan

Step 4.1 Formalize, communicate and engage

At the end of the session you will be able to:

- Develop an implementation work plan;
- Summarize what is meant by formal adoption of the EAFM plan; and
- Develop a communication strategy.

Reality Check II

At the end of the session you will be able to:

- Check on the status of the EAFM plan implementation;
- Consider whether implementation is in line with the principles of EAFM;
- Check on the practicalities – is the supporting environment in place? and
- Revisit the constraints and opportunities in meeting your FMU goals.

Step 5: Monitor, evaluate and adapt

Steps 5.1 & 5.2

At the end of the session you will be able to:

- Monitor how well management actions are meeting goals and objectives;
- Understand what has to be monitored, why, when, how and by whom;
- Evaluate monitoring information and report on performance; and
- Review and adapt the plan.

Day 5 – PRESENT and SHOW LEARNING

Participant group work preparing presentations

At the end of the session you will have:

- Prepared your FMU group EAFM plans presentations.

Participant presentations

At the end of the session you will have:

- Presented your FMU group EAFM plans or tools related to the plan to the wider group;
- Received feedback on your presentations; and
- Given constructive feedback on others' presentations.

Course review and individual action planning

At the end of the session you will have:

- Discussed key learning from the course; and
- Developed an individual action plan and potential next steps for your agency, to be acted on upon your return to work.

Course evaluation

At the end of the session you will have:

- Completed final course evaluation forms.

Course closure and certification

At the end of the session you will have:

- Received your course certificates.

APFIC	Asia Pacific Fishery Commission
ASEAN	Association of South East Asian Nations
BOBLME	Bay of Bengal Large Marine Ecosystem Project
CBFM	Community Based Fisheries Management
CBFMP	Community Based Fisheries Management Plan
CCA	Climate Change Adaptation
CCRF	Code of Conduct for Responsible Fisheries
COASTFISH	Sustainable Coastal Fisheries and Poverty Reduction Initiative
CTI	Coral Triangle Initiative
CTSP	Coral Triangle Support Partnership
EA	Ecosystem Approach
EAF	Ecosystem Approach to Fisheries
EAFM	Ecosystem Approach to Fisheries Management
EAFM LEAD	EAFM Leaders, Executives and Decision Makers (training course)
EBM	Ecosystem Based Management
EBFM	Ecosystem Based Fisheries Management
EEZ	Exclusive Economic Zone
FAO	Food and Agriculture Organization of the United Nations
FIP	Fisheries Improvement Plan
FMP	Fisheries Management Plan
FMU	Fisheries Management Unit
GEF	Global Environment Facility
ICM	Integrated Coastal Management
IOTC	Indian Ocean Tuna Commission
IMU	Integrated Management Unit
IPB	Faculty of Fisheries at Bogor University, Indonesia
IPCC	Intergovernmental Panel on Climate Change
ITQ	Individual Transferable Quota
IUU	Illegal Unregulated and Unreported
IWM	Integrated Watershed Management
LME	Large Marine Ecosystem
LMMA	Locally Managed Marine Area
MCS	Monitoring, Control and Surveillance
MOU	Memorandum of Understanding
MPA	Marine Protected Area
MSP	Marine Spatial Planning
NOAA	National Oceanic and Atmospheric Administration, USA
NORAD	Norwegian Agency for International Development
PEMSEA	Partnerships in Environmental Management for the Seas of East Asia
PI	Program Integrator
PM&E	Planning Monitoring & Evaluation
PSC	Project Steering Committee
RFMAC	Regional Fisheries Management Advisory Committee
RFMO	Regional Fisheries Management Organization
SEAFDEC	Southeast Asian Fisheries Development Centre
SIDA	Swedish International Development Cooperation Agency
SPC	Secretariat of the Pacific Community
TAC	Total Allowable Catch
TDA	Transboundary Diagnostic Analysis
TOT	Training of Trainers
TROM	Target Resource Oriented Management
TURF	Territorial Use Rights in Fisheries
USAID	US Agency for International Development
USCTI	US Coral Triangle Initiative

Glossary of terms

☺ When you see a smiley face in the Modules, it indicates that a term is explained in the glossary.

Acidification: Ocean acidification refers to the process of lowering the oceans' pH (that is, increasing the concentration of hydrogen ions) by dissolving additional carbon dioxide in seawater from the atmosphere, or by other chemical additions either caused by natural processes or human activity. The word "acidification" refers to lowering pH from any starting point to any end point on the pH scale. Woods Hole Oceanographic Institution; <http://www.whoi.edu/OCB-OA/page.do?pid=112096>

Adaptive management: A systematic process for continually improving management policies and practices by learning from the outcomes of previously employed policies and practices. The basic steps of adaptive management are to implement actions, monitor their effectiveness; analyze, use and adapt; and then capture and share learning. Active adaptive management occurs where management options are used as a deliberate experiment for the purpose of learning (Millennium Ecosystem Assessment, 2006).

Artisanal fishery: A small-scale fishery carried out using traditional fishing boats and gears. See small-scale artisanal fishery.

Benchmark: A standard against which something can be measured or judged. It can describe where you want to go (target), where you have come from (baseline) or where you do not want to be (limit).

Benthic: Of, relating to, or occurring at the bottom of a body of water; bottom-dwelling or benthic organisms are important in marine food webs and include many species, such as crabs, lobsters, clams, mussels, scallops, and seaweeds that are harvested for food or other uses by humans.

Biodiversity: The variation of life at all levels, ranging from genes to ecosystems. It is more than a count of species and can be characterized by extinctions, reductions or increases of some species, invasions and hybridizations, degradation of habitats and changes in ecosystem processes.

Biota: The combined flora and fauna of a region. It is one component of an ecosystem.

Capture fisheries: Fishing for naturally occurring fish using a variety of fishing gears and methods (e.g. trawls, gillnets, purse seines, traps and barriers). The term "fishery" refers to harvesting fish that are farmed (aquaculture) or caught in the wild (capture fishery).

Climate: The weather averaged over a long period of time (typically 30 years). Climate is what you expect; as opposed to weather, which is what you get (IPCC, 2001).

Climate change: A change in the state of the climate that can be identified (e.g. using statistical analysis) by changes in the mean and/or the variability of its properties, and that persists for an extended period, typically decades or longer (IPCC, 2007).

Climate Change Adaptation (CCA): Actions taken to help communities and ecosystems moderate, cope with, or take advantage of actual or expected changes in climate conditions. Adaptation can reduce vulnerability, both in the short- and long-term (IPCC, 2007).

Coastal and marine spatial planning: A public process of analyzing and allocating the spatial and temporal distribution of human activities in coastal and marine areas to achieve ecological, economic, and social objectives that are usually specified through a political process. Sometimes used interchangeably with marine spatial planning (MSP), (Ehler and Douvère, 2009).

Co-management: Partnership arrangements between key stakeholders and government to share the responsibility and authority for the management of the fisheries and coastal resources, with various degrees of power sharing.

Code of Conduct for Responsible Fisheries (CCRF): A voluntary guide developed by the Food and Agriculture Organization of the United Nations (FAO) that provides a set of principles on how to develop fisheries and aquaculture sustainably.

Community based management (CBM): Management planning and implementation carried out by the people in a community.

Convention on Biological Diversity (CBD): Signed by 150 government leaders at the 1992 Rio Earth Summit, the Convention on Biological Diversity is dedicated to promoting sustainable development. It recognizes that biological diversity is about more than plants, animals and microorganisms and their ecosystems – it is about people and their need for food security, medicines, fresh air and water, shelter and a clean and healthy environment in which to live.

CBD website <http://www.cbd.int/convention/>

Demersal: species that live on or close to the sea floor (in contrast to pelagic species which live in the upper waters of the sea).

Demersal fishery: A fishery that targets demersal fishes, in contrast to a pelagic fishery that targets fish that swim near the surface of the sea.

Development: Improving human well-being (see below). Note that in sustainable development, it is the development that needs to be sustained.

Ecological well-being: The state of the ecosystem in terms of health, biodiversity, supportive structures and habitats and food webs.

Ecosystem: A relatively self-contained system that contains plants, animals (including humans), micro-organisms and non-living components of the environment, as well as the interactions between them (SPC, 2010).

Ecosystem Approach (EA): A strategy for the integrated management of land, water and living resources that promotes conservation and sustainable use in an equitable way (CBD, 2000). Often used interchangeably with ecosystem-based management.

Ecosystem-based management (EBM): A management framework that integrates biological, social and economic factors into a comprehensive strategy aimed at protecting and enhancing sustainability, diversity, and productivity of natural resources. EBM emphasizes the protection of ecosystem structure, functioning and key processes; is place-based in focusing on a specific ecosystem and the range of activities affecting it; explicitly accounts for the interconnectedness among systems, such as between air, land and sea; and integrates ecological, social, economic and institutional perspectives, recognizing their strong interdependences (COMPASS Scientific Consensus Statement). Often used interchangeably with EA.

Ecosystem approach to fisheries management (EAFM): EAFM is a more holistic approach to management that represents a move away from fisheries management systems that focus only on the sustainable harvest of target species, towards systems and decision-making processes that balance ecological well-being with human and societal well-being, within improved governance frameworks i.e. it is a practical way to achieve sustainable development. It addresses the multiple needs and desires of societies, without jeopardizing the options for future generations to benefit from the full range of goods and services provided by marine ecosystems (Garcia *et al.*, 2003; Food and Agriculture Organization 2003, 2011).

Ecosystem approach to fisheries management plan (EAFM plan): The output of a planning framework that outlines the objectives and integrated set of management arrangements for a fishery to generate more acceptable, sustainable and beneficial community outcomes.

Ecosystem-based fisheries management (EBFM): The fisheries component of ecosystem-based management, but focused on a single sector. EBFM considers both the impacts of the environment on fisheries health and productivity and the impacts that fishing has on all aspects of the marine ecosystem. Often used interchangeably with an ecosystem approach to fisheries management (EAFM).

Ecosystem goods and services: The benefits people obtain from ecosystems. These include provisioning services such as food and water; regulating services such as flood and disease control; cultural services, such as spiritual and cultural benefits; and supporting services, such as nutrient cycling or waste degradation, that maintain the conditions for life on Earth.

Facilitator: A person who manages the interactions of other people to achieve an acceptable outcome for all.

Fish finders: In commercial fishing, high-frequency sonar device for locating schools of fish. It transmits sound waves downward and receives echoes from the bottom of the sea, or from intervening schools of fish, also indicating distance from ship to fish. Two different types are used, one of which is a simple "echo sounder" that points directly downward from the ship and indicates the depth of the water as well as the presence of fish. (Encyclopedia Britannica; <http://global.britannica.com/EBchecked/topic/208570/fish-finder>)

Fisheries management: An integrated process to improve the benefits that society receives from harvesting fish. It includes the activities of (i) information gathering, (ii) analysis, (iii) planning, (iv) consultation, (v) decision-making, (vi) allocation of resources and (vii) formulation and implementation, with enforcement, as necessary, of regulations or rules which govern fisheries activities. The main aim is to ensure the continued productivity of the resources and accomplishment of other fisheries objectives.

Fishery management unit (FMU): The area of the ecosystem and fisheries that is the focus for management under an ecosystem approach to fisheries management. The FMU can be a particular type of fishing, e.g. trawl fishery, and/or a particular resource fishery, e.g. shrimp fishery or a geographic area.

Fishery resource: The fish that are harvested, where fish includes molluscs, crustaceans and any aquatic animal.

Fishing right: A right to carry out specified fishing activities. Can be a territorial use right (TURF), a community right that allows access by poor small-scale fishers, a right granted through a limited-entry system (e.g. allocated number of fishing days or an individual transferable quota (ITQ)).

Food security: The availability of consistent and sufficient quantities of food, access to appropriate and sufficient foods and consumption or appropriate use of basic nutrition and food preparation.

Food web: A system of interlocking and interdependent food chains.

Goal: A goal is the long term outcome that management is striving to achieve. It often refers to a group of inter-related issues.

Good governance: See below for definition of governance. Good governance is governance that includes (i) consensus, (ii) participation, (iii) accountability, (iv) transparency and (v) follows the rule of law and is (vi) responsive, (vii) equitable and inclusive and (viii) efficient and effective.

Governance: Effective institutions and arrangements for setting and implementing rules and regulations. It includes the planning and implementation mechanisms, processes and institutions through which citizens and governing groups (institutions and arrangements) voice their interests, mediate differences, exercise their legal rights and meet their obligations. Good governance also includes adequate resources and arrangements for compliance and enforcement.

Habitat: The environment in which fish and other living marine resources live, including everything that surrounds and affects their life, e.g. water quality, bottom vegetation, associated species (including food supplies).

Human well-being: The state of the society in terms of health, education, food security, political voice and influence, living environment and economic security and safety.

Indicator: A variable, pointer, or index that measures the current condition of a selected component of the ecosystem. Indicators provide a link between objectives and action when they are compared to benchmarks.

Integrated management: The process of simultaneously and synergistically working towards multiple objectives and goals, rather than undertaking separate activities in parallel or sequentially. Integration is carried out at the scale of priority geographical or management areas. For governance, integration means working across sectors.

Integrated coastal management (ICM): An ecosystem approach to managing a coastal area. It is a continuous mechanism that involves a systematic process for managing competing issues in marine and coastal areas, including diverse and multiple uses of natural resources. ICM puts into practice effective governance, active partnerships, practical coordinating strategies, sustainable financial resources and strengthened technical institutional capacities. Under ICM, decisions are taken for the sustainable use, development and protection of coastal and marine areas and resources.

Integrated watershed management (IWM): A rational framework for the development of management strategies for water resources.

Illegal, Unregulated and Unreported fishing (IUU): Illegal fishing is conducted by vessels of countries that are parties to a regional fisheries management organization (RFMO), but operate in violation of its rules, or operate in a country's waters without permission. Unreported fishing is catch not reported or misreported to relevant national authorities or RFMO. Unregulated fishing is conducted by vessels without nationality or that fly the flag of states that are not party to relevant fisheries organizations and who, therefore, consider themselves not bound by their rules (FAO, 2002).

Large-scale industrial fishery: The sub-sector of a fishery typically operated by larger vessels equipped with large fishing gear and sophisticated technology, and powered by large engines. Vessels can be owner-operated or owned by large companies.

Limited access: A system of fisheries management where the number of fishing vessels and/or fishermen is limited to conserve the resource.

Management goal: A broad statement of a desired outcome, often a specific theme (e.g. the environment or the fishing communities). Goals are usually not quantifiable and may not have established timeframes for achievement (see vision and objectives).

Management actions: Specific actions (controls) applied to achieve the management objective, including gear regulations, areas and time closures (see MPA), and input and output controls on fishing effort, ecosystem manipulations or governance actions.

Mariculture: Cultivation, management and harvesting of marine organisms in their natural habitat or in specially constructed rearing units, e.g. ponds, cages, pens, enclosures or tanks. For the purpose of FAO statistics, mariculture refers to cultivation of the end product in seawater even though earlier stages in the life cycle of the concerned aquatic organisms may be cultured in brackish water or freshwater. FAO Aquaculture Glossary.

Marine protected area (MPA): A clearly defined geographical space, recognized, dedicated and managed, through legal or other effective means, to achieve the long-term conservation of nature, with associated ecosystem services and cultural values (IUCN). MPAs include a wide variety of governance types (including community-based areas), and include, but are not limited to, marine reserves where no extraction is permitted (Dudley, 2008; IUCN-WCPA, 2008).

Marine Protected Area Network: A collection of individual MPAs or reserves operating cooperatively and synergistically, at various spatial scales, and with a range of protection levels that are designed to meet objectives that a single reserve cannot achieve (IUCN-WCPA, 2008).

Marine Spatial Planning (MSP): see coastal and marine spatial planning.

Monitoring and Evaluation (M&E): the process of evaluating the performance of management actions for adaptive management. Participatory M&E is when stakeholders are involved in this process.

Monitoring, control and surveillance (MCS): The overall process used to ensure laws, rules and regulations are complied with.

Management objective: What is intended to be achieved through management actions.

Objective: What is intended to be achieved. An objective should be linked to indicator(s) against which progress can be measured. Positive or negative change resulting from the achievement of an objective is an outcome. See vision and goal.

Open-access: A system open to anybody who wants to fish and there are no restrictions on the number of vessels and/or fishers.

Outcome: The change in status, attitude or behaviour that results from a set of management activities. An outcome should be able to be tracked through measurement and/or observation over time.

Pelagic: species which live in the upper surface of the sea.

Precautionary approach (or principle): An underlying element of the broader framework of sustainable development. Where there are threats of serious or irreversible damage, lack of full scientific certainty shall not be used as a reason for postponing cost-effective measures to prevent environmental degradation (UNCED, 1992).

The United Nations Conference on Straddling Fish Stocks and Highly Migratory Fish Stocks (UN 1995) first articulated the principle for fisheries with the following definition:

“States shall be more cautious when information is uncertain, unreliable or inadequate. The absence of adequate scientific information shall not be used as a reason for postponing or failing to take conservation and management measures (UN, 1995).

The two ramifications of the precautionary approach are:

1. *Lack of data and information should not be used as an excuse for not taking action.*
2. *Where there is uncertainty, management actions should be more risk averse.*

Promoting agency: The agency that takes the lead in promoting a new concept, such as EAFM.

Resilience: The ability of an ecosystem to maintain key functions and processes in the face of (human or natural) stresses or pressures, either by resisting or adapting to change (Nystrom and Folke, 2001).

Risk: A function of probability and consequence. Risk assessment is the process intended to calculate or estimate the risk to an object or system. The process includes identifying the severity of a hazard (its impact) and likelihood of it happening.

Scoping: Determination of the broad background to the fishery management unit (FMU), including a description of the geographic area, stakeholders, fisheries, critical habitats and issues on which a project or resource management plan must focus (SPC, 2010).

Small-scale artisanal fishery: The fishery sub-sector usually operated by fishers with either no fishing vessels or small fishing vessels, using more traditional fishing gear. Vessels are usually owner-operated and, if powered, powered by small inboard or outboard motors.

Stakeholders: Any individual, group or organization who has an interest in (or a “stake”), or who can affect or is affected, positively or negatively, by a process or management decision.

Sustainable development: Development (improvement in human well-being) that meets the needs of the present without compromising the ability of future generations to meet their own needs.

Sustainable fisheries management: Fisheries management that promotes the contribution that fisheries makes to sustainable development.

Sustainable use: The harvesting of natural resources that does not lead to long-term decline of the resource and biodiversity, thereby maintaining its potential to meet the needs of the present without compromising the ability of future generations to meet their own needs.

Sustainability: Short hand for sustainable development.

Trophic: Relating to nutrition; trophic level: one of the hierarchical strata of a food web characterized by organisms which are the same number of steps removed from the primary producers.

Vision: A vision is the top-level aspiration of what the future will look like if management is successful. See goal and objective.

Vulnerability: The degree to which a human or natural system is susceptible to, or unable to cope with, adverse effects of climate change and/or ocean change, including climate variability and extreme events. Vulnerability is a function of the character, magnitude and rate of change and variation to which a system is exposed, its sensitivity and related adaptive capacity (IPCC, 2001).

Well-being: A concept that refers to the state of a system (e.g. ecosystem or social system). See ecological and human well-being.

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Threats and issues in fisheries

Module 1

Session objectives:	
	<ul style="list-style-type: none">• Identify the threats and issues faced by your fisheries and associated ecosystems.

Overview

This module outlines the generic threats and issues, and some related opportunities, in Asia-Pacific fisheries (not all will be applicable to specific cases). These issues and threats are summarised under three headings: 1) human well-being; 2) governance; and 3) ecological well-being. In some cases, the opportunities that an EAFM presents for dealing with specific issues and threats are highlighted in italics.

1. Threats and issues affecting human well-being

Population and economic growth

- High population growth rates have resulted in an increasing food requirement in the Asia-Pacific region and this includes demand for fish. This demand, and the increasing export pull from developed countries, is putting enormous pressure on the region's fisheries and coastal and marine resources.
- Economic development and improving lifestyles also result in increased demand. It also means that there is an increasing tendency towards using migratory labour in fisheries across the region. This is partly because fishing is becoming an increasingly unattractive livelihood in many areas and also because of reduced returns from degraded fisheries. Therefore, vessel operators try to reduce labour costs by using cheaper, foreign labour. This results in problems with migrants, poor labour conditions and uncertain short-term perspectives on resource use.

Food security☺

- There is a high level of dependence upon fishery production in coastal communities, often involving large numbers of people.
- Capture fisheries☺ have for the most part reached their limits, and left unmanaged, it is not reasonable to expect more production volume, yet human population and demand continues to rise and increased production targets are set in a number of countries.
- In the drive for increased fish production, against a backdrop of generally weak management, coastal fishing has reached high intensity (especially in the trawl sector), and this has caused significant fishing down of the food web ☺ to lower trophic levels and size classes. The consequence is that the quality and acceptability of fish landed is now reduced and a significant proportion of capture fishery production is being redirected into aquaculture feeds (both for fish feed and conversion to fish meal). This has impacts on fish for food in small-scale fisheries, as well as broader ecosystem ☺ impacts that affect the quality and resilience of the fishery at large.

Fishing is increasingly unprofitable

- Economic development and declining catches mean that coastal fishers increasingly need to increase fishing effort to sustain fish catches and incomes.

Poor health infrastructure and vulnerability to HIV/AIDS

- Due to their physical and socio-economic isolation, many fishing communities often lack adequate sanitation, clean water and health care. The rates of HIV infection in fishing communities in Southeast Asia can be five to ten times higher than those in the general population. In Thailand, 20 percent of workers employed on fishing boats are HIV-positive, while the general rate in the population is 1.5 percent. Premature death robs fishing communities of the knowledge gained by experience and reduces incentives for longer-term and inter-generational stewardship of resources.

Gender

- Women play a prominent role in processing and marketing fish and are often highly engaged in reef gleaning and collecting of near-shore and aquatic fishery resources ☺.
- Management actions ☺ which are introduced may impact on women's livelihoods and ability to provide income for their families/households.
- Women's views are important for achieving support for fisheries management planning and may be a strong force for advocating sustainable fishing and compliance with management actions.

Conflicts

- Ever increasing fishing effort results in conflicts between resource users over the declining harvestable stock and these conflicts are very pronounced between small-scale fishers ☺ and large-scale industrial fishing ☺ operations.
- Conflict among small-scale fishers is not uncommon. The clashes are not restricted to these groups and conflict between and among various marine resource users (tourism, navigation, mariculture☺, coastal development, etc.) and jurisdictional authorities is becoming more frequent.
- There are also conflicts between local and migrant fishers, and between national and foreign vessels.

Technological advances

- Technological advances, such as the introduction of more fuel efficient and easy to maintain engines, improved materials such as monofilament nets, cell phones and use of satellite technology, have enabled fishers to exploit inshore and offshore fisheries more intensively than was ever imagined a few decades ago.
- These advances have led to increased conflicts between large and small-scale fishers as larger boats, using more advanced technologies, can overfish near-shore waters.
- The use of fish finders ☺ and bright lights enable larger boats to find and attract more fish, to the detriment of small-scale fishing operations.

Climate ☺ related threats to resilience and vulnerability to natural disasters

- Coastal communities are vulnerable to natural disasters (storms/cyclones, tsunamis, etc.) and longer-term climate change ☺ and variability (e.g. sea level rise, ocean acidification, changes in sea circulation patterns, impacts on coastal infrastructure; changing agricultural production and water supplies) that could have significant long-term destabilizing impacts on socio-economic systems.
- Broader climate variability issues related to this include: destabilization of rural populations, increased migration and access to freshwater.

2. Governance threats and issues

Open access ☺ regimes

- Many coastal fisheries in the Asia-Pacific region are open access fisheries and there are few, if any, limitations on entry to these fisheries. However, most developed countries have moved to limited access ☺ to conserve the fishery resources.

Sustainable management conflicts with production promotion and revenue generation

- Local governments generate revenue based on trade and production, so their policies tend to support and drive greater production.
- This often results in decreased desire to limit or constrain fishing effort, which is usually in direct conflict with the longer-term sustainability of fisheries.

Decentralization of management of natural resources

- Many countries in the Asia-Pacific region have gone through or are going through decentralization processes, but for fisheries management these processes have often been poorly planned or ad hoc, and many important governance linkages have not been established.
- Although local governments are now responsible for fishery and coastal resource management, they often do not have a broader vision and may not have the institutional capacity or be able to address issues that are external to their jurisdictions (e.g. fishing across boundaries, migratory stocks, climate change impacts).

Political and institutional planning horizons are short-term

- Fishery management plans, stock recovery efforts, legal/institutional changes often take several years before tangible results are achieved. Any failures in commitment or changing priorities can undermine these plans before they have sufficient time to achieve success.
- *Opportunity: developing an EAFM plan provides an opportunity to institutionalize longer-term political, financial and institutional commitments beyond the usual shorter-term financial planning cycles (e.g. budgets are usually planned annually and political terms of governors and mayors may be only two to three years).*
- *Opportunity: developing an EAFM plan and the associated monitoring and evaluation, can enable greater continuity and commitment to longer-term planning.*

Unintended negative consequences of subsidies

- Short-term fluctuations in cost of fuel or availability of fish stocks may lead to calls from the fishery for support to cope with the crisis. These “crises” are often a result of the fishery operating very close to a financial breakeven point.
- Since there is considerable employment and infrastructure linked to the larger-scale industrial fishing, governments often provide the support to help the fishery survive a short-term crisis.
- Unfortunately, this support may be sustained well beyond the original problem and thus often contributes directly to supporting overfishing or overcapacity of the fishing fleet or infrastructure. Fuel subsidies are possibly the most prevalent example of this. Other indirect subsidies include welfare schemes or infrastructure development that, once in place, support the argument for sustaining higher levels of fishing capacity or effort than the ecosystem can support.

Weak resource management

- Under decentralization policies, local governments often have responsibility for managing coastal natural resources and fisheries. In many cases, local government fishery offices may not have the technical skills or financial resources needed to plan and manage these fisheries adequately.
- *Opportunity: an EAFM provides a practical planning approach that allows prioritization of issues to be undertaken within the practical realities of local conditions and capacities.*
- Local fishery management may tend to be reactive, rather than proactive, meaning that problems are often resolved using short-term solutions that do not address the underlying causes.
- *Opportunity: an EAFM provides a structured governance framework to proactively address the underlying issues by taking a more thoughtful long-term perspective to planning and management.*

Corruption and rent seeking

- Demands for illegal payments for fishing licenses, permits or access rights by authorities are probably the most pervasive form of alleged corruption in the fishery sector.
- Corrupt practices, such as permitting illegal fishing practices to occur and permitting illegally caught fish to be sold in the market, are also common.
- Some forms are more subtle, such as influencing the passing of laws and ordinances or government policies to benefit the vested interests of influential persons with fishing operations or companies.

Stakeholder participation

- Fishery and coastal resource management decision-making may not adequately involve fishers or other stakeholders 😊, which often leads to lack of support for the management actions developed. These actions may be fishery focused (e.g. gear measures, spatial measures, etc.) or focused more generally on other ecological goals (e.g. biodiversity 😊 conservation, protection of critical habitats or species, etc.).
- *Opportunity: an EAFM relies on adequate identification of, and participation by, stakeholders in the process of developing EAFM plans and thus generates greater support for and ownership of the resulting decisions.*
- *Opportunity: where stakeholders have differing objectives 😊 (e.g. fishing versus conservation), this stakeholder engagement increases opportunities to achieve an agreeable balance that achieves diverse societal and ecological outcomes 😊.*
- *Opportunity: engagement with higher-level authorities can increase political commitment to the EAFM plan and enable its recognition and institutionalization.*

Structure of fishery management arrangements

- The Asia-Pacific region has a huge workforce in its fisheries/aquaculture agencies and research institutes that could be mobilized to provide better fisheries management.
- Unfortunately, in many areas this workforce and resources are being used mainly to provide welfare and subsidies and to resolve conflicts, rather than for pro-active planning and management.

- *Opportunity: EAFM allows the direction of efforts to resolve the most pressing management issues and upon delivering results can motivate and encourage stakeholders to buy-in to the stakeholder driven process.*

Alignment of science with fisheries management needs

- A significant amount of research related to fisheries is not directly of use to fishery and coastal resource management stakeholders. Many researchers are not effectively linked to the fishery management systems and academic research may be poorly targeted.
- Lack of scientific integrity or independence in fishery research can result in a lack of trust by fisheries stakeholders.
- *Opportunity: an EAFM provides a framework for stakeholder dialogue and greater understanding and trust between science, resource management and the fisheries sectors.*

Co-management ☺

- With rapid decentralization taking place in the Asia-Pacific region, national governments have relinquished authority to “communities” where resource conflicts often exist.
- *Opportunity: co-management is an alternative to “top-down” management. As stakeholders participate more actively in fishery projects and programs, decisions about how to manage and use benefits from fishery resources can be made through shared processes. Thus, communities of local resource users and governments at different jurisdictional levels share the responsibility and authority for management.*
- Conflict management goes hand in hand with co-management.

Compliance and enforcement

- Lack of enforcement often undermines many initiatives and emphasizes the importance of having local government support to assist in enforcement (both within jurisdictions and between adjacent jurisdictions).
- Community-based and local (e.g. district level) management ☺ actions may be recognized under the authority of decentralized natural resource management, but do not have legal authority. This means that there may not be an effective system for enforcement and compliance, or even an ability to punish offenders.

Fishing rights

- A well-defined and appropriate system of access rights in a fishery produces many essential benefits, most importantly ensuring that fishing effort is commensurate with the productivity of the resource and providing the fishers and fishing communities with longer-term security that enables and encourages them to view the fishery resources as an asset to be sustainably managed through responsible stewardship.
- Basing fishing rights only on economic efficiency in resource use is not typically an acceptable approach in developing countries, since it often results in social impacts, particularly to livelihoods in the small-scale fishery sector.
- For small-scale fisheries, the main tool to assure rights and support more effective management may be a system of community rights. These protect the rights of access by poor small-scale fishers and offer a degree of protection from the impacts of larger-scale commercial fishing.

- Equally, larger-scale commercial fishing operators who may have significant capital investments, must have clear rights to operate, providing they are compliant with management actions.
- There are several different types of use rights.
 - Territorial use rights (TURFs) assign rights to fish to individuals or groups in certain localities.
 - Limited-entry systems allow only a certain number of individuals or vessels to take part in a fishery, with entry being granted by way of a license or other form of permit.
 - Alternatively, entry may be regulated through a system of effort rights (input rights – e.g. fishing days) or by setting catch controls (output rights). In the latter case, the total allowable catch (TAC) is split into quotas and the quotas are allocated to authorized users (noting that these can be difficult to implement where there are large numbers of fishers).
- These systems are rare in the region, although some countries are trying to close new entry to segments of the fisheries and most countries have forms of zoning that allocate fishing areas to particular segments of the fishery. For example, a near-shore artisanal fishing zone may exclude larger-scale gears, such as trawls and seine nets. Compliance with these actions remains a significant obstacle to their effectiveness.
- Each type of use right has its own properties, advantages and disadvantages and the ecological, social, economic and political environment varies from place to place and fishery to fishery. Therefore, no single system of use rights will work under all circumstances. It is necessary to devise a system that best suits the general objectives and context for each case and this system may well include two or more types of use rights within an EAFM plan for a geographic area (fishery management unit ☺ discussed later). For example, a fishery that includes artisanal and commercial fishers could make use of TURFs (fishing zones), effort controls (fishing days and seasonal closures) and catch quotas to regulate access in the different segments of the fishery. Input and output controls could be combined in a way that suits the nature of each and gives due attention to the productivity of the resources.
- *Opportunity: implementing an EAFM will require the allocation of rights in most, if not all, fisheries. It is worth noting that many countries do not have clear legislation that allows the allocation of TURFs to fisheries, although traditional rights systems often allow this and may be recognized as legitimate in some countries.*
- Under decentralized government, local authorities may have the authority to legally recognize a fishery management plan, but this may not extend to excluding the right of others to fish in an area, merely that they must comply with the management actions of that area.

3. Threats and issues affecting ecological well-being

The need to manage fisheries and coastal resources in the context of the larger supporting ecosystem, including benthic ☺ habitats and environmental conditions, is widely acknowledged by most countries in the Asia-Pacific region. The dilemma lies in reconciling developing countries' basic need to increase the harvest from the sea for food security and livelihoods, with the need to maintain the ecological integrity and sustainability of the stocks within their ecological support system.

Impacts on the fishery resources

- There is significant over capacity in the fisheries of Asia and excess fishing effort in many fisheries of the Asia-Pacific region.
- Overfishing often leads to the reduction, or even disappearance, of economically and culturally valuable target fishery stocks or groups of species.
- The overfishing of larger, long-lived high trophic ☺ level species (groupers, snappers, tunas, barracudas, sharks), has the consequence of driving the fishery towards smaller, faster recruiting species (small demersal ☺ and pelagic ☺ species, such as anchovies, sardines, crustaceans, squid, etc.).
- Declining quality and hence economic or cultural value of catch (typically in trawl fisheries) leads to increasing quantities of low value or undesirable fish being caught. In some areas, bycatch fish are often discarded, but in the Asia-Pacific region there is strong demand for their use as aquaculture feed or conversion to fishmeal. Trawl fisheries, in particular, may rely on this component of the catch to remain profitable.
- *Opportunity: an EAFM allows the threats to the long-term sustainability of the fishery to be viewed alongside shorter-term economic needs. Trade-offs and compromise agreements can be reached on actions to reduce impacts or enhance compliance with those actions.*

Impacts on the ecosystem

- Issues relating to changes in the structure or composition of fish species in an ecosystem as a result of fishing are described above.
- Bycatch issues that result from the fishery are the capture of non-target species that may be highly vulnerable. Regional examples of these are sea turtles, shark and ray species and marine mammals (e.g. dolphin and dugong entanglement in set gears). In the case of sharks and rays, these may be target species and especially valuable for the fin trade fishery.
- Habitat damage (use of explosives; use of heavy contacting gears, such as pushnets and bottom trawls) also changes the ability to sustain the original diversity of species and may lead to changes in the structure and function of the ecosystem and the ability of the ecosystem to provide services to society. Trawling can physically damage seabed habitats in ways that shift the composition of the bottom dwelling species towards fast growing invertebrates and fast recruiting fish species that can survive in these altered habitats.
- Pushnets are highly contentious because they are typically operated in shallow, more sensitive, near-shore habitats. These gears often create conflict with artisanal fishers because they may use small mesh sizes and often catch juveniles of commercial species. They are contacting gears and their use in shallow waters can impact seagrass bed habitats which are important for some commercial near-shore species (e.g. some shrimp species).

- Marine ecosystems, once significantly impacted, may not have the capacity or resilience ☺ to return to their original state. This might be considered if the ecosystems are providing other ecosystem goods and services ☺ desired by coastal communities and with the application of actions that seek to reduce impact or ensure a higher degree of sustainability of the altered habitats and fish stocks.

Other impacts that will affect the fishery and the ecosystem

- Climate change and climate variability and ocean acidification ☺ are already leading to changes in marine and coastal ecosystems and these changes are projected to increase in the coming years and decades. One of the most obvious examples of climate change impacts is modification of habitats by coral bleaching caused by ocean warming. Other slow onset effects are changing salinity regimes in deltas and estuaries, or the changing of the carbonate chemistry (i.e. ocean acidification) which will also lead to significant ecological changes in marine ecosystems. The various climate change effects will lead to changes in the biodiversity, abundance and distribution of fisheries resources and habitats in the ecosystem with associated changes in socio-economic benefits provided to coastal communities.
- Fish migrations may alter and species can shift their ranges in response to changing temperature (tuna, sardines and squid are excellent examples of this). As a result, fishing areas may shift as fishers follow these stocks; or fishers and/or markets may need to change their fishery targets.
- Habitat loss in coastal areas as a result of agricultural or urban development is common. Less obvious are impacts, such as coastal development that lead to increasing nutrient run-off or impacts on beach habitats (e.g. sea turtle nesting sites).
- There is growing interest in offshore mining (although tin and copper mining and dredging and coral mining have a long history in the Asia-Pacific region). This can affect sediment loads and, in the case of tin and copper dredging, the release of heavy metals, resulting in the disruption of coastal habitats.
- Increasing pollution and organic run-off results from intensification of agriculture and increasing coastal populations.
- *Opportunity: while many of these problems require solutions outside the fishery sector, the use of an EAFM allows these externalities to be recognized and potentially opens the way for constructive dialogue and finding solutions for mitigating of the worst impacts, (e.g. hotels dimming beach lighting during the turtle nesting and hatching seasons; improved sewage treatment; zoning of dredging to avoid nursery grounds).*

Activity: Discuss threats and issues for fisheries and associated ecosystems, and keep for later activities.

Fisheries management and the ecosystem approach

Module 2

Session objectives:	
	<ul style="list-style-type: none">• Realize a new management approach is required to address the many threats and issues facing capture fisheries;
	<ul style="list-style-type: none">• Recognize how ecosystems benefit human societies;
	<ul style="list-style-type: none">• Understand the concept of the ecosystem approach (EA);
	<ul style="list-style-type: none">• Describe some of the benefits of using an EA.

Overview

This module explains the need for an ecosystem approach (EA) 😊 to manage natural resources. It firstly sets the context and justification for more effective fisheries management. It then looks at the different elements of fisheries management and characteristics typical to existing fisheries management in the region. Finally, it covers the benefits (goods and services) that ecosystems provide and explains how EA can help address the challenges in current fisheries management.

1. Introduction and context

Fisheries provide substantial and important social, economic, and cultural benefits. It has been estimated that 12.5 million people are employed in activities related to fishing and the value of fish traded internationally was estimated at US\$60 billion in 2012. The total production from capture fisheries and aquaculture during the same period reached 145 million tonnes – 90 million from capture fisheries and 55 million from aquaculture. Asia-Pacific capture fisheries make up about 50 percent and aquaculture makes up 90 percent of the global fish production.

The Asia-Pacific region has the highest number of small-scale artisanal fishers and aquaculture farmers in the world. The livelihoods of millions of people are dependent on fisheries and aquaculture, most with few alternatives to supplement their incomes. The mismanagement of marine fisheries and coastal resources has a greater impact on the coastal poor. The impacts of mismanagement are seen in boats lying idle along the coast and in ports; high unemployment; lower profits; longer fishing trips (with increased safety risks 😊); and migration of fishers to find work either within their own countries or overseas; fishers being forced from their livelihoods by disease; rising costs; and encroachment of other users.

The vast majority of the hungry live in developing countries. Asia leads the world in the number of hungry and undernourished people, although these numbers have decreased by nearly 30 percent in the past two decades, from 739 million to 563 million, largely due to socio-economic progress in many countries in the region. Despite population growth, the prevalence of undernourishment in the region decreased from about 24 percent to about 14 percent.

Fisheries play an important role in global efforts to eliminate hunger and malnutrition through supplying fish and other aquatic products, which are rich in protein, essential fatty acids, vitamins and minerals. In 2010, fish accounted for 17 percent of the global population's intake of animal protein and 6.5 percent of all protein consumed. Globally, fish provides about three billion people with almost 20 percent of their average per capita intake of animal protein, and 4.3 billion people with about 15 percent of such protein. In developing countries, fish and fishery products often represent an affordable source of animal protein that may not only be cheaper than other animal protein sources, but also preferred and part of local and traditional recipes. For instance, fish contributes to, or exceeds, 50 percent of total animal protein intake in some small island developing states, as well as in Bangladesh, Cambodia, Ghana, the Gambia, Indonesia, Sierra Leone and Sri Lanka.

Ironically, there are equal percentages of people, especially in middle and higher income families of both developing and developed countries, suffering from an epidemic of excessive calorie intake and obesity and consequently, increased risk of heart disease, diabetes, cancer, etc. Fish as a nutritious food has an important role to play here as well.

However, despite their enormous significance, fisheries in the Asia-Pacific region face a number of challenges. The coastal waters of the Asia-Pacific region are among the most productive and biologically diverse in the world, but decades of overfishing have led to changes in many fisheries. The majority of resources found in these overfished waters are fast growing, short-lived species and the majority of these fishery stocks have high turnover rates and short recovery periods for biomass rehabilitation. Effort restrictions, habitat protection, and other management actions have the potential to yield fairly immediate positive results in terms of stock recovery. Longer-lived species that have been seriously overfished will take much longer to recover, if ever, and will require specific additional actions.

This degraded state has come about mainly because governments and stakeholders have been slow to adopt sustainable development principles and sustainable fisheries management practices and instead have focused on increasing production. This largely reflects the fact that many countries in the region are developing rapidly and there are extremely high human population densities in coastal areas. Many of these populations also have a particularly high dependence on fisheries for food security and livelihoods.

If left unmanaged, fisheries usually develop to a point where the fisheries resources become so degraded that the socio-economic returns are much less than those potentially available. These declining returns affect food security, poverty alleviation, employment and national revenue (and rent). Experience in several parts of the world has shown that major ecological damage can be reversible and that the economic waste, already evident in many areas across the Asia-Pacific region, can be reclaimed.

Fisheries management - a quick overview

What is fisheries management?

Fisheries management can be thought of as an integrated process to improve the benefits that society receives from harvesting fish from the ecosystem. It includes the activities of (i) information gathering; (ii) analysis; (iii) planning; (iv) consultation; (v) decision-making; (vi) allocation of resources; and (vii) formulation and implementation, with enforcement of regulations or rules which govern fisheries activities. The main aim is to ensure continued productivity of the resources and accomplishment of other fisheries objectives.

Group activity: Discuss what you understand by fishery management in your country based on your experience. Sort the threats and issues identified earlier into those that (i) can be addressed by existing fisheries management and (ii) others.

In the region, fisheries have been managed mainly from a sectoral perspective. There are few examples of well-managed fisheries with an objective of maximizing the benefits (often considered as economic benefits) while trying to ensure that the catch is commensurate with the natural productivity of the harvest stocks. In many other fisheries the main objective of management has been to reduce conflict and it is often aimed at increasing the overall production.

Existing fisheries in the region may have characteristics such as:

- mainly focused on target species;
- single sector specific (fisheries);
- management actions mainly focus on control of fishing (e.g. gear restrictions and zones);
- stock assessment based; and
- mainly biological management objectives (e.g. increasing production).

If we consider the wide scope of threats and issues facing fisheries and their supporting ecosystems, it is obvious that existing fisheries management does not cover them all and a broader, more inclusive approach that includes many more elements of an ecosystem is needed (Figure 2.1).

Figure 2.1: A typical coastal ecosystem in Asia (Source: Adapted from FAO EAF Nansen Project.)



2. Benefits of ecosystems

What is an ecosystem?

“An ecosystem can be defined as a relatively self-contained system that contains plants, animals (**including humans**), micro-organisms and non-living components of the environment, as well as the interactions between them.” SPC, 2010.

It is important to understand that many of the elements in the ecosystem are interconnected and changes in one element can have a flow-on effect to others. For example, overfishing of the top predators can have drastic changes to the whole food web.

Ecosystem services and benefits

It is important to recognise the multiple benefits that coastal marine ecosystems provide to human societies.

These benefits can be called “ecosystem services” and include:

- supply of fish for food;
- livelihoods and incomes of fishers and fishing communities through harvesting, processing and trade;
- cultural and traditional heritage values;
- economic development through tourism, trade and transport; and
- coastal protection and resilience against climate variability and change, as well as natural disasters.

The services are often categorised as:

- supporting – food webs for plants and animals;
- provisioning – supply of fish for food, wood for timber;
- cultural – recreation, cultural and traditional heritage values; and
- regulating - coastal protection and resilience against variability and change, as well as natural disasters.

In a fisheries context, fish species depend upon their surrounding and supporting ecosystems that are affected by fishing activities, other human activities, as well as natural processes. Fishing can impact marine ecosystems by: (1) catching unwanted species (bycatch); (2) causing physical damage to benthic habitats; (3) changing species composition; and (4) disrupting food chains. Other human activities unrelated to fishing, such as agriculture, forestry, coastal development and introduced species and pathogens can also affect marine ecosystems, including the many species they contain. Human and natural impacts on ecosystems are also increasingly being exacerbated by the effects of human-induced climate change and ocean acidification.

3. The ecosystem approach and sustainable development

The ecosystem approach is now accepted as the management approach applicable to a range of scales, sectors and multi-sectoral approaches. This term “ecosystem approach” (EA) was first coined in the early 1980s, but found formal acceptance at the Earth Summit in Rio in 1992, where it became an underpinning concept of the Convention on Biological Diversity (CBD) ☺ that defined it as:

“A strategy for the integrated ☺ management of land, water and living resources that promotes conservation and sustainable use in an equitable way.”

The application of the EA helps to balance the three objectives of the CBD: conservation; sustainable use; and the fair and equitable sharing of the benefits arising from the utilization of genetic resources.

In effect, the EA can be thought of as the way to implement sustainable development☺, a concept that replaced earlier policies of development based on economic growth only. Sustainable development is defined by Brundtland (1987) as:

“Development which meets the needs of the present without compromising the ability of future generations to meet their own needs.”

Note that “development” in this definition refers to the improvement in human well-being and that it is this development that needs to be sustainable. This means that we need to find a balance between ecological well-being and human well-being, so that development does not degrade the natural resource base on which it is dependent, but avoids overprotection of resources that prevents development. This balance between human and ecological well-being is achieved through good governance ☺ (Figure 2.2).

Figure 2.2. Sustainable development –balancing ecological well-being and human well-being through good governance.



It is widely accepted that “well-being” is a concept that refers to the state of a system (e.g. ecosystem or social system). Specific aspects of the two dimensions of well-being and what is meant by good governance are outlined below.

Ecological well-being, with regard to marine and coastal ecosystems, comprises at least five major aspects:

- healthy ecosystems that maximize ecosystem goods and services;
- biodiversity that leads to ecosystem resilience;
- supportive ecosystem structure and habitats (incl. connected watersheds);
- healthy oceans, coastal areas and watersheds; and
- food webs based on diverse sources of primary production.

Ecosystem health is often expressed using indicators in terms of measurable characteristics that describe:

- key processes that maintain stable and sustainable ecosystems (e.g. there is an absence of blue-green algal blooms);
- zones of human impacts do not expand or deteriorate (e.g. a reduction in the spatial extent of sewage nitrogen); and
- critical habitats remain intact (e.g. seagrass meadows).

Human well-being refers to all human components that are dependent upon, and affecting, the ecosystem. Human well-being reflects the various activities or achievements that constitute a good life. It is also accepted that well-being is a multidimensional concept that embraces all aspects of human life. Income, on its own, although an important component, cannot adequately capture the breadth or complexity of human well-being.

Eight aspects of human well-being are:

- Material living standards (income, food and wealth);
- Health;
- Education;
- Personal activities (recreation and work);
- Political voice and governance;
- Social connections and relationships;
- Living environment (present and future conditions); and
- Economic security and human safety

These aspects are founded on the belief that measuring human well-being goes beyond subjective self-reports and perceptions, and must include an objective measure of the extent of peoples’ “opportunity set” and their capacity (or freedom) to choose from these opportunities in a life they value. Both objective and subjective factors are important in the measurement of the eight aspects listed above.

Good governance ☺ refers to the effective institutions and arrangements for setting and implementing rules and regulations. Good governance is considered in much more detail in [Module 4 Principles of EAFM](#). In brief, good governance is related to stewardship where individuals, organizations, communities and societies strive to sustain the qualities of healthy and resilient ecosystems and their associated human populations. Stewardship takes the long-term view and promotes activities that provide for the well-being of both this and future generations.

The term ecosystem based management (EBM) ☺ is often used interchangeably with EA, but in some contexts, focuses more on the ecological/environmental dimension of sustainable development.

Note that the EA/EBM does not replace sectoral management, i.e. management of fisheries and agriculture, management of the manufacturing industries, management of mining and petroleum, and management of shipping. If applied correctly it integrates management across (i) different interests within a sector (e.g. harvesting a resource and its environmental impact); (ii) across sectors; and (iii) takes into account externalities such as climate change (see [Module 15 Step 4](#)).

Plenary brainstorm: Discuss the benefits of taking an ecosystem approach.

4. Benefits of using the EA

There are many benefits of EA. The main ones include:

- Facilitates the trade-offs necessary to balance human and ecological well-being
 - enables consideration of diverse stakeholder priorities;
 - balances production with conservation of biodiversity and habitat protection; and
 - helps resolve conflict.
- Allows adaptive management – leading to more effective coastal planning
 - can be applied in data poor situations.
- Increased stakeholder participation and more transparent planning
 - increased equity in the use of coastal resources;
 - recognizes cultural and traditional values; and
 - protects the fishing sector from the impacts of other sectors and vice versa.
- Provides a way to consider large-scale, long-term issues (e.g. climate change)
- Increased political support
 - fosters political and stakeholder participation; and
 - unlocks financial resources.

Once the benefits that ecosystems bring to human societies and the benefits of the EA are recognized, it is possible to understand the need for managing these ecosystems more holistically (i.e. beyond a focus on fish only). The benefits of an EA when applied in a fisheries context are discussed in the next Module.

The what and why of EAFM?

Module 3

Session objectives:	
	<ul style="list-style-type: none">• Understand what EAFM is;
	<ul style="list-style-type: none">• Describe the benefits of using an EAFM;
	<ul style="list-style-type: none">• Explain how EAFM complements other approaches;
	<ul style="list-style-type: none">• Understand the complexities of multiple societal objectives.

Overview

This module explains that an EAFM is the ecosystem approach applied to the fishery sector, and is an approach to improve the contribution of fisheries to sustainable development. As such EAFM has three components – ecological well-being, human well-being and good governance. An EAFM is discussed alongside other fisheries/marine/coastal management approaches; and the key elements that make EAFM different are highlighted.

1. Defining EAFM

EAFM ☺ is simply EA applied to fisheries. In other words:

“EAFM is a practical way to implement sustainable development principles for the management of fisheries by finding a balance between ecological and human well-being through good governance.” (Adapted from EAFNet: What is EAFM?)

“EAFM represents a move away from management systems that focus only on the sustainable harvest of target species to a system that also considers the major components in an ecosystem, and the social and economic benefits that can be derived from their utilisation”. State of the world’s fisheries, FAO 2012.

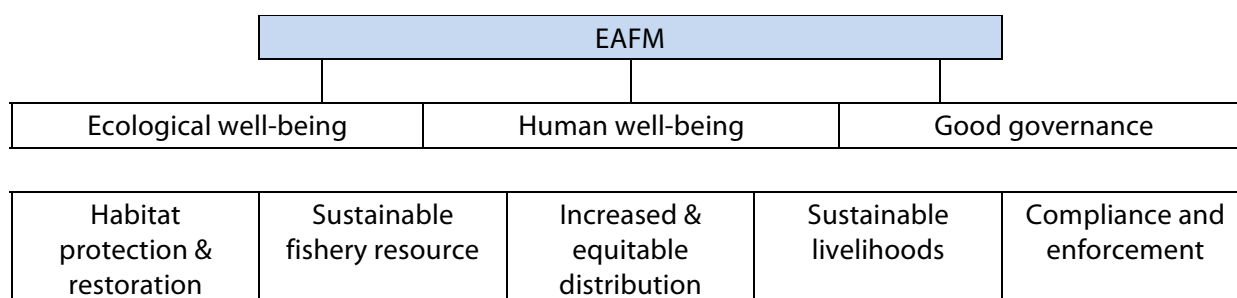
**EAFM is the ecosystem approach applied to fisheries
i.e. a practical way to implement sustainable development and
sustainably maximize ecosystem benefits of a fishery system**

The word ecosystem is used to address the fishery system as an integrated socio-ecological system, with humans being an integral part of the ecosystem (see definition in [Module 2 Fisheries management and the ecosystem approach](#)). EAFM has at its heart both human well-being and ecological well-being. Thus it strives to balance conservation of biodiversity and ecosystem structure and functioning with harvesting resources for food, income and livelihoods for the benefit of humans. To achieve this balance an EAFM requires an effective governance framework.

2. The three components of EAFM

Sustainable development can be summarized as a balance between ecological well-being and human well-being that does not compromise the needs of future generations [Module 2 Fisheries management and the ecosystem approach](#) (Figure 3.1)

Figure 3.1: The three EAFM components with fisheries examples



Because EAFM is a way to achieve sustainable development in fisheries, it also has the three components of:

1. Ecological well-being
2. Human well-being
3. Good governance

3. Why an EAFM? – the benefits

The management benefits of an EAFM include:

- broader consideration of links between ecosystems and fisheries;
- contribution to more effective resource use planning;
- facilitation of trade-offs between different stakeholder priorities, balancing human and ecological needs;
- increased stakeholder participation which leads to:
 - better planning of resource uses; and
 - more equitable use of natural resources (both fishery and non-fishery related);
- help with balancing fish production with conservation of biodiversity and habitat protection;
- help with resolving or reducing conflicts between stakeholders;
- greater recognition of cultural and traditional values in decision-making; and
- enabling of larger-scale, longer-term issues to be recognized and incorporated into fisheries and coastal resource management (e.g. long-term implications of climate change and ocean acidification, habitat degradation, population growth, economic development, globalization, etc.).

The table (Table 3.1) below outlines how the features of EAFM enable it to address the many threats and issues in fisheries (see previous module on threats and issues facing fisheries). The left-hand column also refers to the main sections in this Handbook which are relevant to each specific feature.

Table 3.1: How the features of an EAFM can address threats and issues common to many fisheries

Features of EAFM	How this feature helps address threats & issues facing fisheries
1. Helps provide financial resources Module 8 Startup A Module 14 Steps 3.4 and 3.5	<ul style="list-style-type: none"> • Helps coordinate input and services from different groups, such as government institutions, fisheries agencies, and other stakeholders. Improves communication with decision-makers who can release funding. • The longer-term time horizon of the EAFM plan allows for budgetary planning. • A more coherent EAFM plan engages with governance and can unlock resources.
2. Helps gain political and stakeholder support Module 4 Principles of EAFM Module 8 Startup A Module 9 Startup B Module 12 Reality Check I	<ul style="list-style-type: none"> • Support is gained politically through the inclusion of local government and activities outside the fishery that will affect the fishery. • Greater support from the judiciary. • Harmonization with environmental departments/ministries. • EAFM allows the identification of information and research needs by connecting scientists/academics with the planning process,

Features of EAFM	How this feature helps address threats & issues facing fisheries
	which leads to research relevant to management and improved communication with stakeholders.
3. Increases support for better governance <u>Module 9 Startup B</u> <u>Modules 11, 13 and 14 Steps 2.1-2.3, 3.1-3.5</u> <u>Module 12 Reality Check I</u>	<ul style="list-style-type: none"> • Political support can lead to better enforcement. • Stakeholders increase compliance with management actions. • Allows women's issues to be included in planning. • Takes into account the needs of fish processors for raw materials. • Gives a voice to small-scale fishers.
4. Helps identify and address conflicts across divergent societal objectives <u>Module 11 Steps 2.1, 2.2</u> <u>Module 12 Reality Check I</u>	<ul style="list-style-type: none"> • Ensures human economic and social well-being are taken into account. • Balances conflicting policy objectives within and between sectors. • Opens dialogue between users and can identify solutions through conflict management mechanisms. • Identifies and redirects effective subsidies. • Aligns conservation versus fisheries production objectives. • Helps identify issues between large and small-scale fishers.
5. Helps protect the fishing sector from the impacts of other sectors <u>Module 8 Startup A</u> <u>Module 11 Steps 2.2-2.3</u>	<ul style="list-style-type: none"> • Works with other sectors. For example: <ul style="list-style-type: none"> ◦ Subsidies in agriculture. ◦ Urban runoff and habitat damage. ◦ Tourism development. ◦ Offshore mining. ◦ Uncontrolled aquaculture development. ◦ Conservation actions that do not consider their impact on fisheries and access to fisheries.
6. Helps protect other sectors from the impacts of fishing <u>Module 8 Startup A</u> <u>Module 11 Steps 2.2-2.3</u>	<ul style="list-style-type: none"> • Habitat impacts. • Allows bycatch issues to be better addressed. • Allows better integration ☺ of conservation and protection actions. • Gives attention to biodiversity conservation and ecosystem integrity and support services.
7. Protects different sub-sectors of the fisheries sector from negative impacts on each other <u>Module 8 Startup A</u> <u>Modules 13 and 14 Steps 3.1, 3.2 & 3.3</u>	<ul style="list-style-type: none"> • Includes all sub-sectors impacts, including <ul style="list-style-type: none"> ◦ Overfishing of juveniles by the trawl sub-sector impacts the value of the fishery. ◦ Aquaculture development impacts on fisheries (demand for feed and access to areas).
8. Provides mechanism to link management across political and jurisdictional scales and boundaries <u>Module 4 Principles of EAFM</u> <u>Module 12 Reality Check I</u>	<ul style="list-style-type: none"> • Decentralization means that national fisheries agencies may not have remit to address user conflicts and issues of user well-being. • Allows co-management and collaboration between government agencies from municipal,

Features of EAFM	How this feature helps address threats & issues facing fisheries
Module 12 Reality Check II	district, provincial, and national agencies, in addition to key stakeholder groups.
9. Promotes communication between stakeholders, both within the fishing sector and outside it Module 9 Startup B Module 15 Step 4.1	<ul style="list-style-type: none"> Addresses lack of dialogue between fisheries and other departments/ministries, such as environment, agriculture, transportation.
10. Can be used in data poor situations Module 10 Step 1.3 Module 17 Steps 5.1 and 5.2	<ul style="list-style-type: none"> Uses both local/traditional knowledge and scientific knowledge. Monitoring and review feedback mechanisms allow new relevant information to be gathered and adaptively incorporated into management cycle. New information increases understanding of the socio-ecological system.
11. Promotes long-term ecosystem and fisheries sustainability Module 17 Steps 5.1 and 5.2 Module 12 Reality Check II	<ul style="list-style-type: none"> Focuses on longer time horizons that allow incorporation of longer-term environmental and social changes into planning process. Incorporates projected social changes (e.g. population growth and development) and the impacts of climate change and ocean acidification.

4. Moving from existing fisheries management approaches to an EAFM

As described above, the main objective of EAFM is the sustainable use 😊 of the whole system, not just a single species. However, the application of an EAFM does not mean starting anew as an EAFM builds on existing elements on fisheries management. It also happens incrementally and will take years to move all elements to fully EAFM. For 11 elements of fisheries management, Table 3.2 shows the characteristics typical of existing fisheries management in relation to an EAFM.

Table 3.2: A comparison of 11 elements of management under typical existing fisheries management and under an EAFM

	Existing approaches	EAFM
Species considered	Mainly target species.	All species in the ecosystem, particularly those impacted by fishing.
Management objectives	Relate mainly to target species and conventionally focused on biological objectives for maximising sustainable yield.	Multiple objectives covering the fisheries, ecosystem goods and services and socio-economic considerations.
Scale	Addresses fisheries management issues at the stock/fishery scale.	Addresses the key issues at the appropriate spatial and temporal scales. These are often nested (local, national, sub-regional, regional, global).

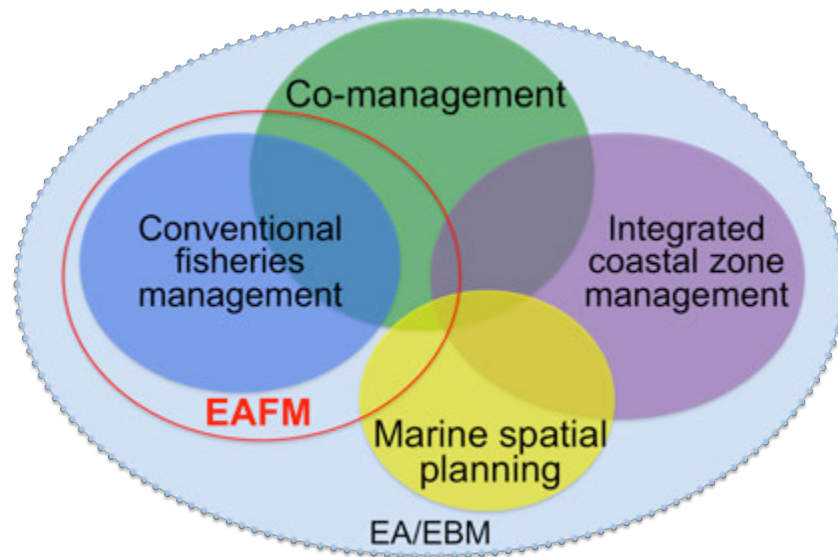
Data and information used	Mainly scientific data focusing on target species.	Broader knowledge base (both scientific and traditional) that emphasizes learning by doing (adaptive management).
Assessment methods	Largely stock assessment for key target species.	Multi-species and ecosystem assessments through indicators.
Management intervention	Mainly control of fishing.	Broad-based incentives (including ecosystem tools such as Marine Protected Areas (MPAs) ☺). Links with Integrated Coastal Zone Management (ICM) ☺ and broad-based incentives.
Planning	Usually in the form of a Fisheries Management Plan that considers target species.	The EAFM plan that considers the fishery, ecosystem and human systems and governance.
Stakeholders	Fishers, fishing industry/communities.	Broader stakeholders: people affected by or who affect EAF management.
Sectors	Sectoral, i.e. focuses mainly on fisheries sector issues.	Deals more explicitly with the interactions of the fishery sector with other sectors, e.g. coastal development, tourism, aquaculture, navigation, petroleum industry.
Policy and decision-making	Largely at the government level. Addresses mainly corporate (fisheries sector) interests.	Participatory with major stakeholders. Addresses the interests and aspirations of a broader stakeholder community.
Participation	Top-down (command and control) approaches typify conventional fisheries management.	Participatory approaches, e.g. various forms of co-management are a key feature of EAFM.
Compliance and enforcement	Operates through regulations and penalties for non-compliance.	Encourages compliance with regulations through incentives.

5. Other approaches

EAFM complements and integrates numerous existing approaches to fisheries, marine and coastal resource management. Co-management that ensures multiple stakeholder decision-making and ownership is at the heart of EAFM (see [Startup B and Reality check II](#)). Both Integrated Coastal Zone Management (ICM) and Marine Spatial Planning ☺ (MSP) have a lot of overlap with EAFM as management approaches. ICM is EA/EBM across different sectors applied in the coastal areas and depending on one's entry point to the EA, MSP can be thought of as a management action for achieving EAFM objectives. These approaches are all nested within the EA/EBM concept (Figure 3.2).

All these approaches recognize that management must deal with broad ecosystem management (both natural and human components) and try to optimize the social and economic benefits.

Figure 3.2: EAFM complements other approaches



Marine Spatial Planning (MSP) is a public process of analyzing and allocating the spatial and temporal distribution of human activities in coastal and marine areas to achieve ecological, economic and social objectives that are usually specified through a political process (UNESCO, 2009). The term covers both (i) a plan for users; and (ii) implementation tools – e.g. zonation that includes MPAs.

Use of MPA networks ☺ is often an aspect of MSP. Marine protected areas are really another management tool and should be used in conjunction with other management actions (see [Module 14 Step 3.3](#)). As a tool, they can potentially address both fisheries management and conservation considerations, but have often been applied primarily to address conservation of biodiversity concerns, not fisheries. Furthermore, it is not uncommon for MPAs to be established without stakeholder consultation, thus decreasing the chance of success. Some key elements of fisheries management which MPAs do not usually address include:

- control of fishing capacity;
- management of an area beyond the boundary of the MPA; and
- impacts of other uses on fisheries.

Conservation measures, such as MPAs can both benefit and impose livelihood costs on local stakeholders, therefore the equitable sharing of costs and benefits is a major challenge when conservation tools are implemented. In developing countries, this difficulty is compounded by the fact that, at the public sector level, there are multiple agencies from the fisheries, environment and other sectors, often working at cross-purposes. Greater cross-sector integration would help achieve more equitable sharing of the costs and benefits of MPAs as a fisheries management tool.

In many cases, the required management action lies outside the scope of the fisheries agency and there is a need for better cooperation between agencies and stakeholders, especially during the planning stages of EAFM. Initiatives such as ICM in both coastal and inland waters can provide a platform for this, but to date fisheries agencies have been reluctant to participate. Once this important step has been achieved, day-to-day management of fisheries can then be left to the fisheries agency to deliver, with regular meetings of other concerned stakeholders to assess progress and resolve any conflicts that may have arisen.

Implementing an EAFM can result in higher management costs, due to the broader data and information requirements, the planning and consultative decision-making process, as well as a wider scope for monitoring, control and surveillance ☺ (MCS). However, effective implementation

of existing fisheries management should also require these very same efforts. Although the potential cost increases of an EAFM should be outweighed by the longer-term human and ecological benefits, the question of “who pays?” will often be important, especially in a transition phase of implementation. The idea that the beneficiary pays (user pays) is becoming increasingly accepted. Because EAFM also responds to wider societal needs, the costs theoretically should be divided between those people who are benefiting directly, such as fishers, and society at large.

Activity: Balancing different societal objectives. Watch the video and discuss in groups.

Principles of EAFM

Module 4

Session objective:	
	<ul style="list-style-type: none">• Understand the principles of EAFM and their link to the FAO Code of Conduct for Responsible Fisheries (CCRF)

Activity: Develop a time line of key events that have shaped your fisheries.

Overview

This module outlines the principles of EAFM: (i) good governance, (ii) appropriate scale (iii) increased participation, (iv) multiple objectives, (v) cooperation and coordination, (vi) adaptive management, and (vii) precautionary approach ☺.

Introduction

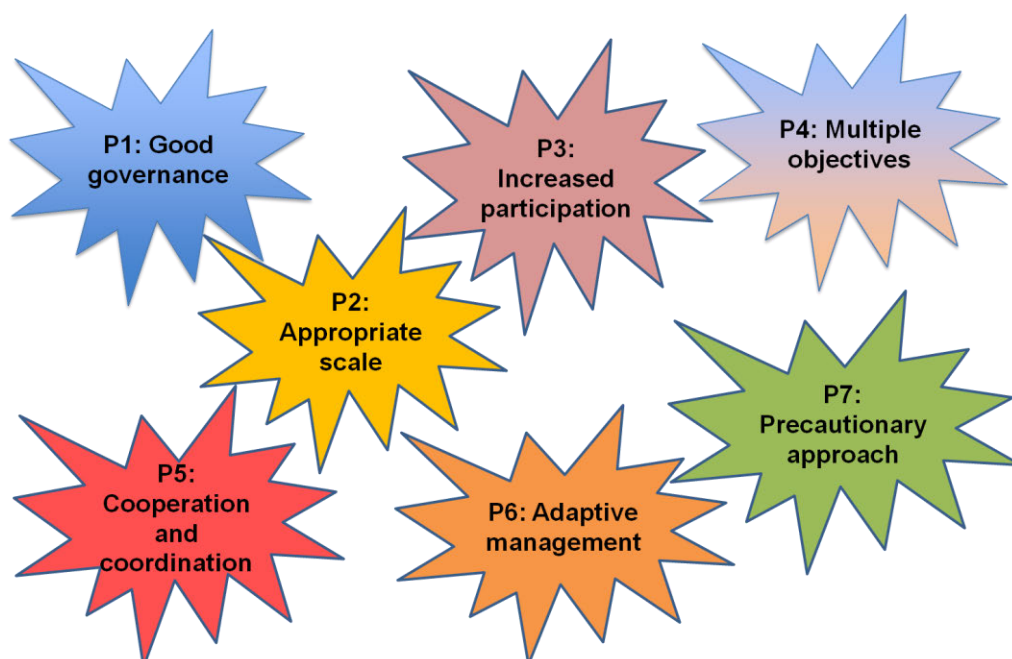
EAFM is a broader and more holistic approach to managing fisheries. As a result, there are a few key differences between existing fisheries management and an EAFM. The following considerations will help identify where these differences lie and how your current approach to fisheries management could be adapted to achieve EAFM.

1. Principles of EAFM

The key EAFM principles (Figure 4.1) can be summarised as follows:

1. **Good governance.**
2. **Appropriate scale** that takes into account connections within and across ecosystems and social systems (these connections can be place-based; across different environments: land-air-sea; and across scales, i.e. district/regional/national/international).
3. **Increased participation** of key stakeholders.
4. Management for **multiple objectives** (balancing societal trade-offs entails working across scales and with different stakeholder objectives; the aim is to develop objectives which address multiple challenges/concerns).
5. **Cooperation and coordination** both vertically across different levels of government and society and horizontally across agencies and sectors.
6. **Adaptive management** ☺ that embraces change through learning and adapting. The key is to have flexible systems and processes, including feedback loops that allow for learning through doing.
7. Use of the **precautionary approach** when uncertainty exists.

Figure 4.1. Key principles of EAFM



2. EAFM principles and the FAO Code of Conduct for Responsible Fisheries

The EAFM principles are based on a set of guiding principles first put forward in the FAO Code of Conduct for Responsible Fisheries (CCRF) ☺. The CCRF is voluntary, although parts are based on international law, including those of the 1982 United Nations Convention on the Law of the Sea (UNCLOS). The CCRF covers all aspects of management and development of fisheries, including capturing, processing and trade in fish products, fishing operations, aquaculture, fisheries research and the integration of fisheries into integrated coastal management (ICM) ☺.

The CCRF sets out some important principles for responsible fisheries (see Box 4.1 for those relating to fisheries resources and the ecosystem and Box 4.2 for those relating to the social and economic dimensions of sustainable development). These principles were developed before the concept of EA and EAFM were fully articulated, but because they were based on the concept of sustainable development at that time, they form the basis of the seven EAFM principles we use in this course.

Box 4.1: Main principles of the CCRF relating to fishery resources and the ecosystem (ecosystem well-being)

- Maintain fishery resources for present and future generations.
- Prevent overfishing and excess fishing capacity to ensure that fishing effort is commensurate with the productive capacity of the resources.
- Apply the precautionary approach ☺ - don't wait for perfect knowledge.
- Manage not only target species but also species belonging to the same ecosystem.
- Protect and rehabilitate critical habitats.
- Ensure fishery interests are taken into account in the multiple uses of the coastal zones and are integrated into coastal area management.
- Undertake appropriate environmental assessment and monitoring with the aim of minimizing adverse ecological changes and related economic and social consequences.

Box 4.2: Main principles of the CCRF relating to social and economic considerations (human well-being)

- Base conservation and management actions on the best scientific evidence (environmental, social and economic) available, taking into account traditional knowledge.
- Protect the rights of fishers and fish workers, particularly those engaged in artisanal small-scale fisheries, to a just livelihood as well as preferential access, where appropriate.
- Promote the contribution of fisheries to food security and food quality, giving priority to nutritional needs of local communities.

EAFM principles in detail

2.1 Good governance

Governance is the way rules are set and implemented. It includes the mechanisms, processes and institutions through which citizens and governing groups (institutions and arrangements) voice their interests, mediate differences, exercise their legal rights and meet their obligations (AusAID, 2000). Governance is often a complex mixture of formal and informal processes that might involve a geo-political entity (e.g. nation-state government), a socio-political entity (e.g. chiefdom, tribe, family, etc.), or any number of different kinds of institutions and arrangements.

Governance comprises:

- key political support;
- legal authority to manage;
- effective institutions;
- coordination arrangements with government, external agents, resource user groups and community members;
- community support through participatory processes;
- enforcement and compliance;
- a collaborative decision-making process;
- information and data to support monitoring and learning-by-doing;
- adequate and dedicated resources (personnel, funding, equipment) for management;
- staff skills and commitment; and
- consideration of external factors affecting governance – market forces, climate change, natural disasters, level of socio-economic or human development, etc.

While the concept of “governance” is descriptive, the idea of “good governance” is *standard-setting*, i.e. normative in nature. The exact meaning of “good governance” varies according to the policy area in question, but there are eight general characteristics of good governance (Figure 4.2).

Figure 4.2: Characteristics of good governance



Source: <http://www.unescap.org/pdd/prs/ProjectActivities/Ongoing/gg/governance.asp>

Accountable: the governing body should be able and willing to show the extent to which its actions and decisions are consistent with clearly-defined and agreed upon objectives. It is also responsive to the present and future needs of society.

Transparent: the governing body’s actions, decisions and decision-making processes should be open to an appropriate level of scrutiny by other parts of government, civil society and, in some instances, outside institutions and governments. This ensures corruption is minimized.

Responsive: the governing body should have the capacity and flexibility to respond rapidly to societal changes and take into account the expectations of civil society in identifying the public interest. It should be willing to critically re-examine its own role.

Equitable and inclusive: the governing body should ensure that the views of minorities are taken into account and that the voices of the most vulnerable in society are heard in decision-making.

Effective and efficient: the governing body should strive to produce quality public outputs, including services delivered to citizens, at the best cost, and ensure that outputs meet the original intentions of policymakers.

Rule of law: the governing body should enforce equally transparent laws, regulations and codes.

Participatory: by actively involving stakeholders (both men and women) in consultation and decision-making, the governing body hopes to foster ownership and support of policy.

Consensus oriented: the governing body strives to achieve a broad consensus on policy to foster policy acceptance.

Good governance for EAFM should ensure both human and ecological well-being, including equitable allocation of benefits. In fisheries, where management and exploitation occur largely out of public view (even though the fishery is often managed by the public sector), accountability is of great importance. As a means of ensuring accountability, access to information and transparency in policy are critical. This access is also a precondition for meaningful public participation in decision-making.

Policy effectiveness can be improved by decentralized management, as measures can be tailored to local needs and increased opportunities can be given to local stakeholders through participation in decision-making.

As a path towards good governance, there are several aspects of organizational behaviour that may be useful:

- establish simpler, non-competing mandates for agencies;
- provide information to many governmental and non-governmental actors;
- restructure intra-governmental arrangements to reduce the opportunities for interagency jurisdictional conflicts;
- restructure organizational incentives to create longer time horizons for agency leaders and personnel; and
- manage conflicts of interests that promote corruption.

2.2 Appropriate scale

EAFM aims to secure sustainable fisheries by using ecologically relevant boundaries rather than political or administrative ones. This is a big change from traditional fisheries management which works within political or administrative boundaries. The reality is that the scale at which fishery management occurs will be primarily determined by jurisdictional and political boundaries, but there are some general socio-economic and ecological issues which, if considered, would help broaden the mandate of fisheries management. Bear in mind that there is no consensus on how best to factor in these considerations and this is because the scale of the fisheries management unit ☺ (FMU) will depend on the aims and goals of that specific fishery (see also [Module 10 Step 1.3](#) and [Module 16 Reality Check II](#)).

Scaling can be considered in four dimensions, three of which align to the three components of EAFM:

1. Ecological scales
2. Socio-economic scales
3. Political/governance scales
4. Temporal scales

Ecological scaling

The following aspects of ecological scaling should be considered:

- The distribution and behaviour of the target species
For example, spawning may happen in one place, but the fishery is located elsewhere; nursery areas versus fishing grounds; migratory stocks.
- Large scale processes
For example, the Indian Ocean Dipole, location and paths of boundary currents, upwelling zones. These will operate on decadal time scales and up to thousands of kilometres in distance.
- Smaller-scale features
For example, the distribution of habitats, estuarine plumes and deltas, areas of upwelling, bathymetry.
- Food web processes
Food web ecology looks at the structure and dynamics of species feeding relationships and abundance. It focuses on the underlying processes of feeding behaviour, consumer-resource interactions, community assemblages, diversity, complexity, productivity and predator-prey relationships. The food web scale needs to be considered in EAFM as it helps to understand the link between species (target and/or non-target) and wider ecosystem functions, including the impact of fisheries on the environment and the impact of the environment on fisheries, such as El Niño-Southern Oscillation events.

Socio-economic scaling

A fishery can comprise a single community or be spread along a coastline. It may also be made up of various large- and small-scale operators working from different ports and landing sites.

This affects the way that stakeholders are identified and how the different groups are engaged during an EAFM planning process.

Furthermore, these characteristics are dynamic, not static and as such they may change over time, whether seasonally or over longer time frames. This is because the areas where fisherfolk want and need to fish is influenced by a variety of issues, such as:

- cultural norms (“we have always fished here”);
- changing preferences (driven by market demand);
- price of fuel; and
- migrant fishers, illegal fishers.

Governance scaling

The legal and jurisdictional scale of the FMU will be nested within a wider framework that spans all levels, from local community to provincial, to national, to sub-regional, to regional and to global. The paradox of scale dictates that even if EAFM is done at the smallest, most local scale, a number of institutions across the different governance scales will be involved in decision-making processes that might influence what will happen inside the FMU.

A longer-term goal for EAFM in a country might be to have a harmonized governance arrangement that allows for the FMU goals and policies to be realized within the context of a broader, national framework. The reality is that the starting point will be the pre-existing governance arrangements, and mechanisms need to be put in place over time which allow for the management decisions made in the FMU to harmonize across different governance scales.

In many countries management has been devolved down to the district/municipality level. However, this may not be the appropriate scale for many resources, especially the more mobile fish. For example, in Banate Bay, Iloilo, Philippines, an integrated municipal council has been established where several municipalities manage a large body of water over which the municipalities have jurisdiction (Box 4.3). One advantage of this scaling up of the jurisdictional

scale is the pooling of resources and the reduction of boundary disputes. A typical example is enforcement of fishery laws. The cluster or alliance of municipalities need not spend individually on enforcement assets like individual small patrol boats. Rather, they pool their resources to fund a bigger and more effective craft and limit their individual activities to observation and reporting. In addition, jurisdictional boundaries no longer become a hindrance in the pursuit of offenders.

Box 4.3: Scaling across municipalities in the Philippines: Fisheries Improved for Sustainable Harvest (FISH) Project

USAID's FISH Project is a recent attempt to consciously integrate an understanding of ecosystem attributes into fisheries control mechanisms and work towards EAFM. The project aimed to develop and implement fisheries management in four ecologically important areas in the Philippines (Danajon Bank, Calamianes Islands, Lanuza Bay, and Tawi Bay) through capacity building, constituency building, and policy improvement. Fisheries management interventions were put in place and were intended to bring about change in fisheries exploitation patterns among resource users through setting up of various control mechanisms. These included the establishment of a network of marine protected areas (MPAs); species-specific management, gear restrictions and size limits; fishers and fishing boat registration and licensing; zoning of fishing and water activities; fisheries law enforcement; policy improvement; and information, education and communication campaigns.

The fisheries management initiatives were raised to an ecosystem scale through incremental understanding of the dynamics of marine ecosystems, sub-systems and processes within a defined boundary; development of indices of ecosystem health as targets for management; immediate fisheries management intervention for species that constitute a large portion of the food web (therefore also constitute an important economic commodity); and development of a governance system that is responsive to an ecosystem approach (right scale).

The governance of the delineated ecosystem took different forms and scales, ranging from loose collaboration between neighbouring municipalities and a memorandum of understanding, through to formal and legally binding alliances governed by a council. Most of the scaling occurred across municipalities, but in some instances the model was implemented at the provincial level and replicated by the provincial government in other clusters of municipalities e.g. Danajon Bank in the Province of Bohol. The time required for implementation varied from location to location, and this was largely dependent on state of awareness and willingness of the municipal governments to cooperate. In one particular case, in Tawi-Tawi the municipalities were unable to agree to form an alliance or council. In this case progress centred on the harmonization of their policies and fisheries management interventions.

Temporal scaling

EAFM requires a change in focus from obtaining short-term to long-term ecosystem benefits. As we have learnt, sustainable development is based on generating equity via "development that meets the needs of the present without compromising the ability of future generations to meet their own needs". Trade-offs will need to be made so that long-term benefits can be realized. At times, this may result in "winners" and "losers" in which the "losers" may need to be compensated (an action avoided by most governments). Ecosystems also change over time and EAFM will require a shift in time considerations, e.g. expand from short-term issues like annual catch limits to longer time frames/objectives that include environmental variability and climate change.

Is there a “correct” scale to expand fisheries to a broader ecosystem context?

There is probably no “correct” scale to expand fisheries to a broader ecosystem context. However, scaling issues do require careful consideration because incorrect decisions on scale could lead to sub-optimal social, economic or ecological outcomes for the fishery. As a baseline, all major fishing gears for the main species being managed must be included e.g. small-scale and large-scale industrial fishing gear and vessels. In reality, the scale for EAFM will be a compromise. Many definitions of EAFM suggest “meaningful ecological boundaries” but the ecosystem boundaries for a sedentary species such as a cockle or sea cucumber are considerably different from those of a highly migratory species such as tuna. There will always be activities and impacts outside the EAFM unit that affect what goes on inside it. These externalities should not be ignored but considered and dealt in some way, often through governance scaling and increased cooperation and coordination.

It is important to remember that moving to EAFM will be incremental, so rather than worrying about identifying the correct scale, a better approach is to take ecosystem considerations into account at a scale that is appropriate to the fishery in question, in terms of the stock of a particular fishery (harvest and bycatch) and the economy and culture of the communities where the particular fishery is based.

For the highest likelihood of success, an EAFM plan should be developed pragmatically, and should be based on practical scales and boundaries, taking into account existing jurisdictional boundaries. This means that the stock or fishery under consideration should also be framed within meaningful jurisdictional boundaries (e.g. state or provincial jurisdictions).

Crossing between jurisdictional boundaries can be a challenge, but EAFM does provide a framework within which cooperation or harmonization can occur (see [Module 8 Startup A task v.](#) and [Module 16 Reality Check II](#)).

Activity: In many countries, fisheries management has been devolved to the district/municipality level. In your groups, answer the question: “Is the district/municipality the correct scale to manage all fisheries?”

3.3 Increased participation: EAFM is a participatory process

In EAFM both the communities of local resource users and the government (whether local, provincial, national or regional) share the responsibility and authority for managing and determining the sustainability goals of the fishery. EAFM is participatory and this means stakeholders are a central part of the management process. For more details on participation see [Module 9 Startup B](#) and the [People Toolkit](#).

Stakeholders ☺ and resource users include people, households and communities who interact with and care about the fishery and the associated ecosystem. This will include a diverse number of users, for instance fishers, tour operators, coastal developers, shipping industry, conservationists, etc.

Does including more people in the fishery management process increase conflict?

In some cases stakeholders are competitors and their inclusion can be challenging, especially if there is a pre-existing conflict (this can be between resource users or between institutions, e.g. the environment and fisheries departments).

In the long run, having diverse user perspectives represented and involved in the management planning process serves to increase the understanding of issues and can help to reconcile differences (rather than the alternative which is to become entrenched in one’s own opinion).

EAFM actually includes decision-making protocols that can pre-empt and deal with conflict and there are a number of tools to do so (see [Module 12 Reality Check I](#) and the [People Toolkit](#)).

Stakeholders are identified in [Module 8 Startup A](#) phase of the EAFM planning process and a Key Stakeholder Group is established to represent these different voices. Stakeholder representatives in the key group communicate the needs of those whom they represent into the EAFM plan. These needs will shape the goals and objectives of the EAFM plan and will no doubt involve a trade-off between the social, economic and ecological objectives (see [Module 3 Fisheries management and the ecosystem approach](#)).

Potential stakeholders include: fishers and fisher associations, governments (district – national), fishery related (e.g. boat owners, money lenders), compliance and enforcement, other users (e.g. tourism, ports) and external agents (e.g. NGOs, researchers) (Figure 4.3).

A co-management approach is more likely to foster participation. Co-management is a partnership arrangement between stakeholders and governments to share the responsibility and authority for the management of a fishery, with various degrees of power sharing. More details on co-management can be found in [Module 9 Startup B](#) and [Module 16 Reality Check II](#).

Participatory process in action

Example 1. During the development of a fisheries management plan

The Spain/FAO Regional Fisheries Livelihoods Program (RFLP) produced a fisheries management plan for the sardine fishery in the Sulu-Celebes Sea that spans local, national and multinational levels (the Philippines, Malaysia and Indonesia).

Engaging stakeholders helped to identify local needs, characteristics and issues related to the fishery; for example, conflict between small-scale fishers and commercial trawlers and a lack of agreement between the communities and sub-national government agencies over enforcement responsibilities. An integrated, collaborative and participatory management process was undertaken which has resulted in management actions that range across different fisheries management units. For example, in the Philippines a Fisheries Administrative Order was approved in 2011 for a closed season for the conservation of sardines in demarcated areas of East Sulu Sea. This prohibits fishing by commercial purse seiners, ring netters and bag netters from November/December to February/March, every year for three years (each year start and end dates are reviewed by a stakeholder committee before being declared as legally binding). The regulation stipulates penalties for infringement.

3.4 Multiple objectives

The success of EAFM depends on reaching a balance between conservation and sustainable use of fishery resources within the limits of ecosystem functioning (see Gulf of Mannar example) and between ecological, economic and social objectives within specific geographical areas. EAFM requires commitment to overcome difficulties (both conceptual and practical) in making choices that require trade-offs and compromises between different sectors of society. This requires long-term political will (backed by sufficient resources) and also short-term economic and social support, particularly for the local stakeholders. However, as noted previously, if successful the benefits could be very significant.

3.5 Institutional cooperation and coordination

With EAFM there is a need to ensure harmony between scales of governance and management; and linkages between and among the various scales, particularly governance scales that likely range from individual communities to districts, provinces and national governments.

The scaling of governance (i.e. legal and jurisdictional considerations) ties in closely with the need for institutional cooperation and coordination (see [Module 8 Startup A task v.](#) and [Module 16 Reality Check II](#)). This is because, to be able to move beyond what fisheries agencies typically do (which is to manage fisheries in lots of places) and towards what EAFM does (manage different fishing and non-fishing activities, and sectors affecting fisheries and associated ecosystems in one place), other non-fishery sectors need to be engaged and involved in the management process.

EAFM requires institutional cooperation and coordination because it more explicitly deals with the interactions of the fishery sector with other sectors (Figure 4.3). But before connections are made with other sectors, it is important to first make sure that internal institutional cooperation is in good order. For instance, are fisheries science and research activities supporting fisheries management information requirements? The next step is to ensure effective institutional cooperation and coordination between sectors that are directly related and sometimes even mandated with fishery-associated activities. For example, do monitoring and research activities within academic institutions reflect fisheries related management requirements? Or, is the fishery agency coordinating with the navy and coastguard over control and enforcement issues?

Figure 4.3: Potential EAFM stakeholders and the linkages in cooperation and coordination



Once there is better cooperation within fisheries agencies and sectors more directly related to fishing activities, then fisheries agencies will be better positioned to coordinate with less obviously related sectors. This will involve working with sectors not traditionally associated with fisheries, for example, ministries of agriculture, energy, tourism, housing and development, women's affairs, fisheries and marine resources, the environment and rural water sanitation. Through better cooperation, the different actors actively contribute and work together on fisheries management and share the costs, benefits, successes and failures. Cooperation is needed for action regarding rule making, conflict management, power sharing, social learning, dialogue and communication as well as development among the partners.

Examples of cooperative or coordinating activities or mechanisms include:

- talking to others;
- data sharing and information;
- support for local/provincial implementation;
- harmonized or complementary work plans, budgets (across sectors/agencies) and goals;
- linking in with other coordination arrangements e.g. ICM; and
- developing interagency arrangements.

In developing interagency arrangements, formalized memorandums of understanding (MOUs) or other binding agreements can help to establish cross-sector collaboration.

Gulf of Mannar Biosphere Reserve in India

An example of what happens when agencies do not cooperate or coordinate as much as they could

This provides a good example of some of the challenges that can arise when coordination across sectors and institutions is lacking. The Gulf of Mannar spans the southern tip of mainland India, the southeast coast of Tamil Nadu State and the northwest coast of Sri Lanka. When established by government order in 1998, the reserve centered on 21 coral islands previously protected as a national park, and included a 10 km buffer zone of adjacent water and land that featured estuaries, beaches and forests in the near-shore environment. The primary aim of the reserve was to protect marine species and administration of the conservation area was the responsibility of the Forest Department. The area also encompasses several hundred villages and towns and a large number of artisanal and commercial fisherfolk who are reliant on inshore fishing grounds.

The core purpose of the reserve is the long-term conservation and sustainable use of coastal and marine resources by addressing the following issues: biodiversity protection; control of overfishing and destructive fishing practices; developing alternative livelihood options (e.g. mariculture and ecotourism); rural development and poverty alleviation; management of coastal waterways and land-use; and prevention of marine environmental pollution from solid and liquid wastes. An evaluation of the reserve project identified little inter-sectoral or inter-departmental coordination had taken place during the development of the biosphere reserve management plan. Agencies key to coastal, marine and fisheries issues, such as the Fisheries Department, the Coastal Management Authority and the Pollution Control Board, had not been consulted and did not consider themselves to be a part of the biosphere reserve project or management plan. This led to *less effective and conflicting management models*.

For example, under National Park and Wildlife legislation, the Forest Department was tasked with protecting marine habitats and species and encouraging alternative livelihood options. However, at the same time, the Fisheries Department was aiming to maximize fisheries development through subsidies and the provision of welfare to fisherfolk. The conflict has, in some cases, been dealt with through the development of village specific management regulations, like banning the collection of protected species (including the destruction of coral), cutting of mangrove wood and catching turtles. However, these community level initiatives are limited by the fact that *they are not formally recognized by government*, nor are traditional knowledge systems used in the development of regulations. It is essential to have integrated work plans, shared across different sectors that interact with the marine environment because the activities in one sector can affect the goals and activities of another. Cooperation and coordination across sectors are more likely to be effective in the long-term and lead to sustainability.

3.6 Adaptive management

Adaptive management provides a framework for managing change over time (see temporal scaling issues above) by learning from doing. Adaptive management involves managing and learning from what has been done by evaluating the outcome of the management action. It is closely linked to the precautionary approach (see section below) (Figure 4.4). It is not necessary to wait until all the data and information are available and analysed before taking action. Management actions can be put in place and providing they are monitored and evaluated, they can be modified based on the lessons learnt from their implementation.

Figure 4.4. Adaptive management aims to reduce uncertainty through time by evaluating the efficacy of what has been done in order to retain management interventions that do work and discard or improve those that do not.



3.7 Precautionary approach

The precautionary approach can be considered the backbone of EAFM. It was originally defined by UNCED in 1992 as:

“... where there are threats of serious or irreversible damage, lack of full scientific certainty shall not be used as a reason for postponing cost-effective measures to prevent environmental degradation”

The United Nations Conference on Straddling Fish Stocks and Highly Migratory Fish Stocks (UN 1995) first articulated the principle for fisheries with the following definition:

“States shall be more cautious when information is uncertain, unreliable or inadequate. The absence of adequate scientific information shall not be used as a reason for postponing or failing to take conservation and management measures (UN, 1995).

The two ramifications of the precautionary approach, therefore, are:

1. *Lack of data and information should not be used as an excuse for not taking action.*

A claim of insufficient information is often used as a delaying tactic. Instead of dealing with an obvious environmental problem, the catch cry of “need more research” is used to focus the issue back on the scientific community, rather than starting to deal with it using an adaptive management approach. A common myth is that the scientific information available is insufficient to apply EAFM to any ecosystem, let alone ecosystems that are poorly studied.

However, EAFM is NOT about managing the whole ecosystem; it is about integrating management – at a minimum it means managing direct human impacts of fisheries (and other human activities). In fact, there is always enough information to begin action, otherwise the issue would not have been recognized in the first place.

2. *Where there is uncertainty, management actions should be less risky.*

The greater the information gap and the amount of uncertainty, the more risk averse management should be. If, through adaptive management, the learning is that the situation is much worse than originally described, risk-averse management allows room for later correction.

Activity: In groups, revisit threats and issues and cluster them into three EAFM components.

Activity: Working individually, identify EAFM elements you are already doing; identify the gaps, suggest ways to improve. Share your thoughts in small groups.

Moving towards EAFM

Module 5

Session objectives:	
	<ul style="list-style-type: none">• Learn how an example national government has moved towards EAFM over time
	<ul style="list-style-type: none">• Appreciate that the process of moving towards EAFM can consist of a progression of simple actions over many years
	<ul style="list-style-type: none">• Understand there is no set form or shape for EAFM because it is country, context and culture specific
	<ul style="list-style-type: none">• Determine where your respective country stands in terms of moving towards EAFM
	<ul style="list-style-type: none">• Identify challenges your country faces in moving towards EAFM

Overview

This module demonstrates how one national government, the United States of America (USA) has evolved from conventional fisheries management toward an EAFM through a progression of small steps over the past several decades. It discusses how fisheries management laws and policies have evolved toward an EAFM and uses case studies to show how the EAFM principles are increasingly being adopted into fisheries management (highlighted below).

Introduction- the supporting Fisheries Act

In 1976, following the collapse of fisheries around the globe and in the United States, the USA Congress declared that a national program for the conservation and management of the fishery resources of the USA was necessary to prevent overfishing, rebuild overfished stocks, ensure conservation and realize the full potential of the nation's fishery resources. This declaration resulted in the passage of the Magnuson-Stevens Fishery Conservation and Management Act of 1976, the primary law governing marine fisheries management in the USA from three to 200 nautical miles from shore. While fisheries management under the Magnuson-Stevens Fisheries Act of 1976 was transformational and represented a significant shift toward an EAFM, it was still much more aligned with single species or sectoral fisheries management approaches.

The Act recognized the authority of the coastal state (e.g. Hawaii, California, Oregon, etc.) to manage fisheries from the shoreline to three nautical miles from shore. For the sake of national uniformity, the Act established 10 National Standards for fishery conservation and management. All fishery management plans (FMP), FMP amendments, and fishery regulations must be consistent with these 10 National Standards which include a number of specific conservation and management measures.

The Act created eight regional fishery management councils to advise the responsible agency within the USA government (NOAA's National Marine Fisheries Service (NMFS)) on management of the nation's fisheries, and to develop regional FMPs for the various fisheries across the eight regions of the United States. At that time, the primary function of the regional fishery management councils was to develop FMPs that conserve marine resources and habitats and maintain opportunities for fishing at sustainable levels of effort and yield.

Each regional fishery management council is composed of representatives of Federal Agencies of the USA national government (e.g. NMFS; the USA Fish and Wildlife Service); Coastal State Agencies (e.g. state fisheries departments); commercial and recreational fishers, and other individuals with knowledge of conservation and management of fisheries resources. Fishers and other non-governmental representatives are nominated by the governors of the coastal states.

In the development of FMPs, consultation takes place between council staff, the public and/or the fishing industry, contractors, advisory bodies, the regional fishery council and NOAA. The councils may also establish FMP Development Teams; Fishing Industry Advisory Committees or Panels; other *ad hoc* advisory groups and a Science and Statistical Committee. Together these teams provide specialist information for the development of a FMP. In this manner, the councils serve to assist cooperation and coordination among key stakeholders (EAFM Principle #5 Cooperation and coordination).

Public participation

- Each regional fishery management council and each of its advisory bodies is required to conduct open public meetings in the geographical area concerned, so as to allow all interested parties an opportunity to be heard in the development of FMPs and amendments (EAFM Principle #3 increased participation).
- The development of an FMP or FMP amendment may take many years to complete, with several dozen meetings conducted before management measures are finally translated into law (EAFM Principle #6 Adaptive management).

Case studies

The case studies presented in this section focus on the Western Pacific Regional Fishery Management Council, whose jurisdiction includes the EEZ around the following coastal states:

1. Commonwealth of the Northern Mariana Islands (CNMI)
2. Territory of Guam
3. Territory of American Samoa
4. State of Hawaii
5. Seven unincorporated possessions of the USA, including the islands of Howland, Baker, Jarvis and Wake, Johnston Atoll, Palmyra Atoll and Kingman Reef (known collectively as the Pacific Remote Island Areas)

Case Study 1

Conventional management of a lobster fishery in the remote Northwestern Hawaiian Islands

The Northwestern Hawaiian Islands (NWHI) are remote uninhabited islands, atolls, and submerged banks spanning about 2,000 km and located to the northwest of the populated Main Hawaiian Islands. In the mid-1970s, many of the fishery resources in the populated Main Hawaiian Islands were experiencing high levels of exploitation and there were many signs of declining abundance and potential overfishing. To relieve pressure on the fishery resources of the Main Hawaiian Islands, exploratory fishery assessment surveys were initiated to locate alternative resources. Those early exploratory surveys discovered a high abundance of spiny and slipper lobsters located across the NWHI. In 1977, a lobster fishery and lobster research survey program was initiated. In 1983 the Western Pacific Regional Fishery Management Council finalized a Crustacean Fishery Management Plan to manage this new lobster fishery. This FMP was established under the precautionary approach requirements of the Magnuson-Stevens Act 1976 (EAFM Principle #7 Precautionary approach). It included a minimum size limit (based on carapace length) and prohibited the taking of lobsters in depths less than 10 fathoms (~20 m) throughout the NWHI.

Figure 5.1: Time line of total landings and significant events for the Northwestern Hawaii islands



The fishery grew very rapidly from 1983 to 1985/86, when total landings increased from ~68,000 metric tons to ~1,043,262 metric tons (Figure 5.1). Over the next six to seven years, total landings steadily fell back to ~68,000 metric tons, representing an 80 percent decline in catch by 1991. In 1992, limited entry (maximum of 15 vessels) and catch limits were established. With little sign of recovery, a limited experimental fishery with significant catch restrictions was allowed, starting in 1995 (EAFM Principle #6 Adaptive management). In 1996, the catch limits were set to 13 percent of the assessed exploitable population based on an assumed 10 percent risk (EAFM Principle #7 precautionary approach). Based on those precautionary restrictions, it was anticipated that lobster populations would rebound. However, the fishery did not recover and was closed in 1999 due to

stock assessment model uncertainty. Though it was anticipated that the fishery would eventually re-open once science-based improvements could be made to the stock assessment models, competing concerns led to the permanent closure of the lobster fishery. These included the protection of critically endangered Hawaiian monk seals and the establishment of the entire NWHI as a Coral Reef Ecosystem Reserve in 2001 and as the Papahānaumokuākea Marine National Monument in 2006.

Lessons learned from the NWHI lobster fishery

- The stock assessment models were based on measures of catch per unit effort (CPUE) that combined the two species (spiny and the slipper lobster).
- The stock assessment models did not account for variability in ecosystem productivity. While productivity declined, lobster exploitation continued to increase, further reducing standing stock biomass.
- Stock assessment models assumed a single stock population; however, new information suggests that the lobster populations are spatially-structured. Furthermore, the data used to assess stock status was derived from fishery operations from the most highly productive banks, leading to inaccurate estimates of maximum sustainable yield (MSY).
- Lobsters are a prey species of the critically endangered Hawaiian monk seal. Lawsuits were filed to close the lobster fishery under the USA Endangered Species Act.
- The rapid development and subsequent crash of the fishery provides a classic example of the potential pitfalls of a conventional approach to fisheries management which focuses on managing the stock for MSY in isolation from its population structure and wider environment.
- Management of the area in which the fishery was based was an evolving process that began by focusing management actions on the target species (e.g. managing for MSY using effort restrictions). The precautionary approach was applied when, due to uncertainty in stock status, the lobster fishery was closed. Over time, management of the area addressed other habitat impacts (the Northwestern Hawaiian Islands became a large marine protected area closed to all extractive activity). Despite these interventions, experimental fishing has shown that depleted populations did not recover immediately.

An EAFM builds upon conventional fisheries management by broadening the scope of management, increasing stakeholder engagement in management, increasing breadth and use of information inputs, applying the precautionary principle, and managing based on more than just MSY.

Amendment to Magnuson-Stevens Act (Sustainable Fisheries Act of 1996)

In 1996, the Magnuson-Stevens Act of 1976 was significantly amended with the passage of the Sustainable Fisheries Act of 1996 (SFA). There were two major changes to the purpose of the law:

1. The promotion of catch-and-release programs was added to conservation and management principles.
2. The protection of essential fish habitats (EFH) was added, where EFH was defined as those waters and substrate necessary to fish for spawning, breeding, feeding, or growth to maturity.

The inclusion of requirements to protect essential fish habitat in all waters of the United States provided the legal and policy support needed to more effectively implement an EAFM.

Case Study 2

Development of the Coral Reef Ecosystem Fishery Management Plan of the Western Pacific region

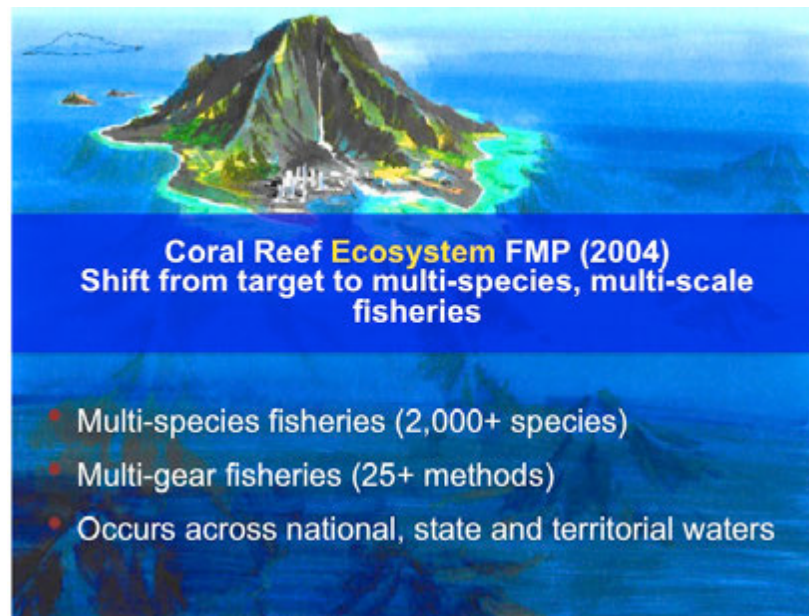
Development of a Coral Reef Ecosystem FMP

Responding to the Sustainable Fisheries Act of 1996, the Western Pacific Regional Fishery Management Council developed and NOAA adopted a Coral Reef Ecosystem FMP in 2004 as a proactive step to more effectively manage extraction of coral reef resources if fisheries expanded beyond three miles from shore (Figure 5.2).

Goals of the Coral Reef Ecosystem FMP

The overall goal of the Coral Reef Ecosystem FMP was to establish a management regime for the entire Western Pacific Region that would maintain sustainable coral reef fisheries while preventing adverse impacts on stocks, habitat, protected species, or the ecosystems. Hence, the goals of this first ecosystem-based FMP were a noteworthy shift toward an EAFM (EAFM Principle # 4 Multiple objectives).

Figure 5.2: The Coral reef ecosystem in the Western Pacific region



Management objectives of the Coral Reef Ecosystem FMP

1. To foster sustainable use of multi-species resources in an ecologically and culturally sensitive manner, through the use of the precautionary approach and ecosystem-based resource management.
2. To provide a flexible and responsive management system for coral reef resources that can rapidly adapt to changes in resource abundance, new scientific information, and changes in fishing patterns among user groups, or by area (EAFM Principle # 6 Adaptive management).
3. To establish integrated resource data collection and permitting systems, establish a research and monitoring program to collect fishery and other ecological information, and to collect scientific data necessary to make informed management decisions about coral reef ecosystems in the EEZ.
4. To minimize adverse human impacts on coral reef resources by establishing new – and improving existing – marine protected areas, managing fishing pressure, controlling wasteful harvest practices, reducing other anthropogenic stressors directly affecting coral reef resources, and allowing the recovery of naturally-balanced reef systems. This objective

includes the conservation and protection of essential fish habitats (EAFM Principle # 4 Multiple objectives).

5. To improve public and government awareness and understanding of coral reef ecosystems and their vulnerability ☺ and resource potential in order to reduce adverse human impacts and foster support for management (EAFM Principle # 3 Increased participation).
6. To collaborate with other agencies and organizations concerned with the conservation of coral reefs in order to share in decision-making and to obtain and share data and resources needed to effectively monitor this vast and complex ecosystem (EAFM Principle # 5 Cooperation and coordination).
7. To encourage and promote improved surveillance and enforcement to support the plan's management measures (EAFM Principle #1 Good governance).
8. To provide for sustainable participation by fishing communities in coral reef fisheries and, to the extent practicable, minimize the adverse economic impacts on such communities (EAFM Principle # 3 Increased participation).

Species managed by the Coral Reef Ecosystem FMP

All coral reef ecosystem associated species which spend the majority of their non-pelagic (post-settlement) life stages within waters less than or equal to 50 fathoms (91.4 m).

General management measures of the Coral Reef Ecosystem FMP

- established a network of MPAs;
- established permit and reporting requirements for fishing in MPAs and harvesting certain CRE-MUS (Coral Reef Ecosystem Management Unit Species);
- permits only selective and non-destructive fishing gears and methods;
- prohibits harvest of corals and live rock (limited harvest may be allowed under special permit for science); and
- mechanisms for specifying annual catch limits (ACL) for all fisheries (all extracted species) are currently being incorporated into the fishery management plans.

Supporting policy

Magnuson-Stevens Fishery Conservation and Management Reauthorization Act of 2006

On January 12, 2007, the President signed the Magnuson-Stevens Fishery Conservation and Management Reauthorization Act of 2006. The new law was groundbreaking in several respects: it mandated the use of annual catch limits (ACL) and accountability measures to end overfishing; provided for widespread market-based fishery management through limited access privilege programs; and called for increased international cooperation.

Transition from species-based FMPs to-ecosystem-based FMPs

In addition to the Coral Reef Ecosystem FMP developed between 2001 and 2004 and implemented in 2004, the following FMPs were in place across the Pacific Islands region:

- Precious Corals FMP
- Crustaceans FMP (Lobster Case Study)
- Bottomfish FMP
- Pelagics FMP
- Coral Reef Ecosystem FMP

Transition to geographically-based (archipelagic) Fishery Ecosystem Plans FEPs

In 2009, the Western Pacific Regional Fishery Management Council re-organized the management programs from the above five species/taxa-based Fishery Management Plans to five Fishery Ecosystem Plans (FEP) to provide a place-based framework that better integrates taxa across ecosystem components. Hence, this was another step towards an EAFM for each geographic/archipelagic area under the Council's jurisdiction (EAFM Principle # 2: Appropriate scale):

- Mariana Archipelago FEP;
- Pacific Remote Islands FEP;

- American Samoa Archipelago FEP;
- Hawaiian Archipelago FEP; and
- Pacific Pelagics FEP.

Applying principles of EAFM in the Coral Reef Ecosystem FMP and FMP process

Through the process of developing and implementing fisheries management plans that are multi-species and ecosystem orientated in scale, all of the EAFM principles were adopted at some stage and to some extent.

1. During the development and amendment of the fishery ecosystem plans, there is a public consultation process (EAFM Principle # 3: Increased participation).
2. For each fishery in the fishery ecosystem plan, the assessments and specifications e.g. the optimum yield, the annual domestic harvesting limit and the total allowable level of foreign fishing, is continually reviewed and revised (EAFM Principle # 6: adaptive management).
3. Annual catch limits (ACLs) and accountability measures for each coral reef ecosystem stock are being specified using the best available scientific evidence available. When setting the ACL, the acceptable biological catch (ABC) is set at or below the overfishing limit (OFL). For data poor stocks, there is a 5 tiered control rule process to calculate the ABC. The system accounts for the varying levels of scientific data that exists for given fisheries by allowing for ABCs to be calculated using, for example, alternate sources of information, informed judgement and expert opinion (via consensus building techniques) (EAFM Principle # 7: precautionary approach).

For more information on the Western Pacific Regional Fisheries Management Council see the standard operating procedures (<http://wpcouncil.org/wp-content/uploads/2013/05/SOPP.pdf>).

For more information on the Annual Catch Limit and Accountability Measures specification process see: http://www.wpcouncil.org/wp-content/uploads/2014/01/NEPA-EA-Coral-Reef-ACLs-2012-13-RIN-0648-XA674_2011-12-13-FINAL.pdf.

In response to the passage of the Magnuson-Stevens Fishery Conservation and Management Reauthorization Act of 2006, the eight regional fishery management councils of the USA started requiring annual catch limits (ACLs) and associated accountability measures to be implemented for all federally managed fisheries in fishing year 2011. Through the continued commitment and tireless efforts of USA fishers, fishery management councils, scientists and managers, the USA achieved a historic milestone in natural resource management by ending active overfishing of all monitored USA fisheries in 2012. While many fishery stocks continue to be rebuilt after being overfished, overfishing is no longer occurring. Full implementation of ACLs established a robust process of science-based management that monitors and responds to the needs of the resource to sustain its long-term use, and the economies that rely on fisheries. With the investment in stock assessments, cooperative research and innovation and science-based management, the USA model of fisheries management has become an international hallmark for addressing the ecological and economic sustainability challenges facing global fisheries (another example of the shift toward an EAFM).

Activity: Review EAFM continuum for individual fishery and plot for local or country fishery.

Activity: Identify challenges and opportunities for your country in moving towards EAFM.

EAFM plans – the link between policy and action

Module 6

Session objective:	
	<ul style="list-style-type: none">• Recognize the need for effective planning and plans to translate policies into actions

Overview

This module explains how effective plans are the link between policy and implementation. It outlines the adaptive EAFM cycle of planning, doing, checking and improving, and clarifies what good planning entails for EAFM.

Introduction

In the Asia Pacific region, many countries have national policies or frameworks that support EAFM principles, but there are few operational plans that actually enable fishery agencies to manage through EAFM. To have operational plans, there needs to be an increase in the *planning capacity* of fisheries. This involves creating awareness about the NEED for planning, and then having the skills to CARRY OUT the planning in a participatory way (refer to [Module 9 Startup B](#) and [Module 12 Reality Check I](#)).

1. Why plan?

Good management needs good planning. Plans are needed to implement policies – policies on their own seldom result in action and plans are needed to link policies and to action.

Planning encourages participatory input from key stakeholders who will gain ownership of the plan and will facilitate better implementation. Planning should always be participatory as it provides an opportunity to consider the future and what outcomes are desirable by the people who can affect or will be affected by the plan, as well as producing a plan that can be used to chart progress. In many cases, the process of participating is as important as the final product, especially for those impacted socially and economically by the process. It is helpful to start the planning process by developing a planning work plan (who does what and by when in the planning process). This is presented in more detail in [Module 8 Startup A](#) task ii.

Planning can facilitate resource mobilization that allows judicious allocation of scarce resources within an organization, such that they have the greatest likelihood of achieving the goals. A good plan can attract funding either through budgetary processes or from outside donors.

It can also promote resource use efficiency as planning provides more certainty for the roles and responsibilities of the different players. This is especially important in an ecosystem approach involving players that come from different sectors, disciplines and backgrounds.

2. The management cycle

The management of any activity involves three important stages (i) planning; (ii) doing; and (iii) checking and improving (Figure 6.1).

Figure 6.1: The EAFM cycle is based on the three phases of adaptive management.



During the **planning** stage, stakeholder consultations are used to determine what is to be achieved by management and how success will be measured. In the jargon of management plans this involves agreeing objectives, management actions and performance measures, as well as indicators ☺ and benchmarks ☺ for monitoring progress, and for identifying whether adjustments are required (see [Modules 13 and 14](#)).

In the **doing or implementing** stage, management facilitates the implementation of the action plan(s).

In the **checking and improving** stage, management reviews performance information to determine if the actions are achieving the desired result and makes adjustments to reflect learning from experience (adaptive management) – see [Module 17 Steps 5.1-5.2](#)). The planning stage should set up how this is going to be achieved.

3. From principles to implementation

The key to EAFM is to “translate” the high level guiding principles, such as those in the FAO Code of Conduct for Responsible Fisheries (or their related international instruments) into objectives and actions that can be implemented in a given fishery. As the policies are all founded on the concept of sustainable development, any actions instigated through planning, by definition assist in implementing sustainable development through EAFM. See Figure 6.2 below.

Figure 6.2: Steps in moving from principles to action



1. From principles to policy goals

The translation starts with converting the high level guiding principles into policy goals. Many of the valuable principles underpinning EAFM are so generic that they cannot really be achieved in a practical sense. Furthermore, many of the characteristics of ecosystems, such as ecosystem health, integrity, resilience are difficult to quantify concepts that are not fully understood and difficult to apply in practice. These principles are often incorporated in the higher-level policy goals, such as conserving biodiversity, maintaining fishery habitats, protecting important food chain functions and so on, which usually form the basis of national policies and plans.

2. From policy goals to issues and management objectives

These higher-level policy goals then need to be broken down into more specific management objectives. This is achieved by identifying and prioritizing issues and then developing a management objective for each issue. ([Module 7 EAFM Process Overview](#) and [Module 13 Step 3.1](#)). At this operational level, priorities can be set through a risk assessment process and trade-offs and balances reached by consensus. These objectives need to be specific enough that one or other management action can address them and the success (or otherwise) of this intervention can be monitored and assessed.

3. From objectives to management actions

Each management objective can be achieved by the implementation of a management action (e.g. introducing a limit on the number of fishing vessels, increasing the mesh size of nets, planting mangroves, introducing MPAs, etc.). Often, one management action can address several objectives.

Provided there is a good linkage between the high level policy goals and the management objectives, management actions in the EAFM plans implement policy.

4. Good planning

- *Make general principles and higher level goals operational:* for effective EAFM the general principles and the higher level policy goals need to be translated into management objectives ☺. An operational objective is an objective that management can address. For example, “Promote sustainable development of the fishery” cannot be addressed directly by management, but an operational objective of “Reduce the number of fishing boats” can be addressed by a management measure.
- *Provide direction:* planning provides a clear sense of direction for the activities of management. It strengthens the confidence of the stakeholders and encourages them to move along a chosen path, while also clarifying the actions they should take to achieve the goals.
- *Consider alternative courses of action:* planning permits managers to examine and analyse alternative courses of action with a better understanding of their likely consequences.
- *Reduce uncertainties:* planning forces managers and stakeholders to look beyond immediate concerns. It encourages them to analyse the complexities and uncertainties of the environment and attempt to gain control.
- *Minimize impulsive and arbitrary decisions:* planning tends to minimize the incidence of impulsive and arbitrary decisions and *ad hoc* actions. It reduces the probability of major errors and failures in managerial actions. It injects a measure of discipline into thinking and action.
- *Provide a basis for better management:* it provides the basis for the other managerial functions. Thus, planning is the central function around which other functions (e.g. monitoring, control and surveillance (MCS)) are designed.
- *Include adaptive responses:* planning tends to improve the ability of management to adapt effectively and adjust its activities and directions in response to the changes taking place in the external environment.
- *Enable proactive action:* while adaptation is undertaken in reaction and response to some changes in the outside world, it is not sufficient in some situations. In recognition of this fact, planning stimulates management to decide in advance on what action to take when things do not go according to plan (control rules).
- *Promotes transparency:* makes decision making transparent and available to all stakeholders.

5. Outputs from planning

Planning can be done at many different levels and geographic scales, but it is important that plans align with each other and can comfortably be nested under each other (Figure 6.3).

Figure 6.3: Nested plans



In EAFM a typical set of nested plans and reports would be:

- national 5-year plan;
- an agency strategic plan: a plan that includes the higher policy goals derived from the principles of responsible fisheries;
- an EAFM plan: the outcome of the planning process that contains objectives, management actions and performance measures (indicators and benchmarks); and
- work plans: these are an outline of all tasks that need to be completed (including timelines and responsibilities) in order to implement the EAFM plan.

EAFM process overview

Module 7

Session objectives:	
	<ul style="list-style-type: none">• Describe the key steps of the EAFM process and how to plan, implement and monitor EAFM;
	<ul style="list-style-type: none">• Identify the planning steps in the EAFM process;
	<ul style="list-style-type: none">• Become familiar with an EAFM plan.

Overview

This module outlines the EAFM process. It describes the initial tasks and the five EAFM steps and sub-steps, highlighting those that specifically involve planning.

As explained earlier, the EAFM cycle consists of three main stages: *planning, doing, checking and improving*. These three stages translate into five major steps for EAFM, as outlined in Figure 7.1 and the Table 7.1 below. In the table, the planning steps are shaded in grey.

Figure 7.1: The 5 steps of EAFM

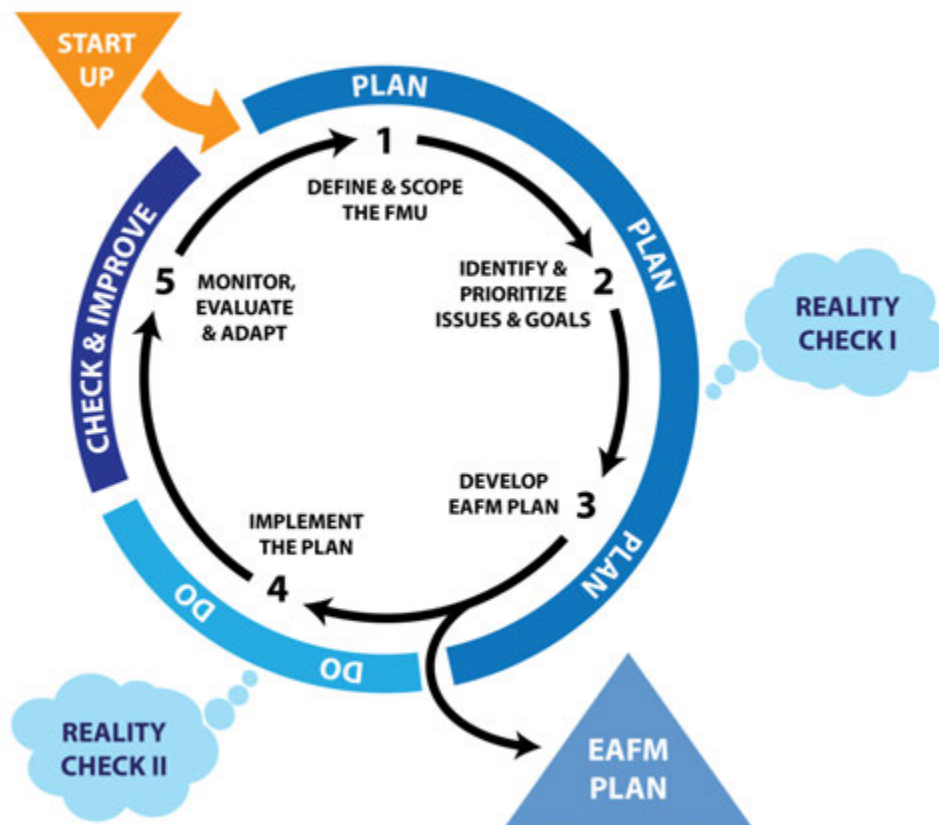


Table 7.1: Summary of the five EAFM steps

Startup	B. Prepare the ground	B. Engage stakeholders
STEP 1	Define and scope the Fisheries Management Unit (FMU)	1.1 Define the FMU 1.2 Agree the FMU vision 1.3 Scope and profile the FMU
STEP 2	Identify and prioritize issues and goals	2.1 Identify threats and issues 2.2 Prioritize threats and issues 2.3 Define goals for EAFM plan Reality Check I
STEP 3	Develop the EAFM plan	3.1 Develop management objectives 3.2 Develop indicators and benchmarks 3.3 Agree on management actions and compliance 3.4 Identify finance 3.5 Finalize EAFM plan
STEP 4	Implement the plan	4.1 Formalize, communicate and engage Reality Check II
STEP 5	Monitor, evaluate and adapt	5.1 Monitor and evaluate performance of management actions 5.2 Review and adapt the plan

Startup A and B

Before starting Step 1 of the process, a number of startup tasks are required. These consist of one-off tasks in **Module 8 Startup A** - Preparing the ground; and a series of on-going processes initiated in **Module 9 Startup B** - Engaging stakeholders.

Tasks in Startup A - Preparing the ground consists of:

- i. Identify the EAFM team and facilitators ☺
- ii. Identify the broad FMU area
- iii. Develop startup work plan
- iv. EAFM introduction
- v. Coordinate with other agencies and government levels
- vi. Identify stakeholders and organizations
- vii. Establish key stakeholder group
- viii. Determine legal basis for EAFM

Startup B - Engaging stakeholders is a critical stage that involves identifying the various potential stakeholders, raising awareness about the EAFM process and starting the on-going process of involving them in the various EAFM process stages (initially planning, and then implementation and monitoring). Preliminary stakeholder engagement is important for identifying the expectations, roles and responsibilities of stakeholders.

Outline of the five steps

Step 1 – Define and scope the Fishery Management Unit

- 1.1 Define the Fisheries Management Unit (FMU): The identified FMU will most likely be based on a geographical area and ideally will coincide with a clearly and precisely defined ecosystem. However, ecosystems are not usually clearly defined entities with unambiguous boundaries and they may cross or be contained within existing fishery management areas. The final choice of FMU and geographic area for a management plan will depend on a number of factors, but at the very least it should cover all harvesting sub-sectors, both small-scale artisanal and large-scale industrial.
- 1.2 Agree the FMU vision: At the outset, it is very useful for stakeholders to agree on a vision for the EAFM plan. A vision is a long-term statement of the aspirations of the stakeholders.
- 1.3 Scope the FMU: This means the background information (fish, gears, people, etc.) that characterizes the FMU. Ensure you have information relating to economic, social, environmental and governance factors. You may need to collect quantitative and qualitative data (remember some of this data may already exist, not necessarily in your agency but may be available in partner agencies or departments).

Step 2 – Identify and prioritize issues and goals

- 2.1 Identify threats and issues: The next step is for stakeholders to undertake an initial evaluation of the threats and issues associated with the fishery. These must include issues for each of the three components (ecological well-being; human well-being/socio-economic; and governance). Broad issues are further divided into more specific issues that can be tackled through a management intervention of some kind.
- 2.2 Prioritize these issues: The large number of issues that will be raised will need to be prioritized so that a manageable number of issues are addressed in the EAFM plan. Risk assessment tools are available to help prioritize the identified issues, so as to define which issues are of high priority and therefore need to be managed directly.

- 2.3 Define goals for the EAFM plan: While considering the issues it is useful to group them into separate themes (e.g. those to do with fishing, those to do with communities etc). Then develop a goal for each theme. These are also long-term goals that relate to the overall vision.



Consider constraints to and opportunities for achieving goals: This is a reality check to decide whether the goals are really achievable.

Step 3 – Develop the EAFM plan

- 3.1 Develop management objectives: Clear and appropriate management objectives are required for all high priority issues requiring management. The objectives need to state what will be achieved. Management objectives are by definition objectives that can be addressed by management actions.
- 3.2 Indicators and benchmarks: Develop indicators and benchmarks for the above objectives. These will enable stakeholders to assess whether the objectives are being achieved.
- 3.3 Agree on management actions and compliance: Discuss the management actions needed to meet each specific objective. Often the same action can meet several objectives. Management actions should be accompanied with a description of how the actions will be complied with, by including actions to enforce and generate compliance. Collectively, the objectives, indicators, benchmarks and management actions, provide a means to communicate with decision-makers on how well management is performing and will influence future changes in management.

If possible, specific management actions should also be accompanied by decision rules on how they are to be applied and what to do if they are not working. The key is to try and agree about what might happen and how to counteract this before it happens.

- 3.4 Identify sustainable financing to support implementation of the plan.
- 3.5 Finalise the EAFM plan: This is achieved by systematically collating the key data from the above steps (see template below plus a few more considerations). This plan will guide you during the EAFM process. It is not set in stone and should be adapted as new information emerges and lessons are learned.

Step 4 – Implement the plan

- 4.1 Formalize, communicate and engage. A simple work plan is developed that outlines who does what tasks during implementation, and by when. The EAFM plan needs to be formalized so that it has authority and backing. A communication strategy needs to be developed to communicate different types of information to different stakeholders. The initial stakeholder engagement develops into a process of continuous engagement with stakeholders to ensure that the EAFM plan can be carried out.



The appropriate governance arrangements will need to be clearly defined. The implementation of EAFM can utilize co-management arrangements, whereby stakeholders (or partners in the power sharing arrangement) actively contribute and work together to implement fisheries management. A supporting policy environment will need to be established for co-management arrangements to work. This will take time and probably require strengthening institutions and developing human capacity.

Step 5 – Monitor, evaluate and adapt

- 5.1 Monitor and evaluate performance of management actions: A set of indicators and benchmarks were identified in the EAFM plan. Monitoring these and any other generic indicators allows management to see if the plan is on track and to take remedial action if necessary, i.e. adaptive management. The indicator information is collated and reviewed periodically to assess whether the management actions are actually attaining the objectives as planned
- 5.2 Review and adapt the plan. . Monitoring data can be collated yearly for a quick check on progress and the plan can be adapted if there is sufficient evidence to indicate that a change is necessary. Every three to five years a longer-term review should take place to assess how the EAFM plan is performing. The actual time of the review should reflect the nested nature of the EAFM plan, such that the outputs and reports can feed into the broader strategic plans. In the light of longer-term data and reviews, the plan may need to be adapted considerably to allow for unforeseen elements and to incorporate lessons learned.

Activity: Human circle to embed the EAFM steps.

Activity: Form meaningful (FMU) groups.

EAFM template. This is the suggested template for the EAFM plan. The outputs from Steps 1-3 are essential components of the plan, and elements from Steps 4-5 also need to be included. The template consists of 11 headings and sub-headings.

EAFM plan for FMU XXXX

1. VISION

The broad goal of management.

2. BACKGROUND

Description of the area and resources to be managed, including maps at different scales.

The fisheries management area

Area of operation of the fishery, jurisdictions and ecosystem "boundaries" (including national/province/district jurisdictions). Map of FMU.

History of fishing and management

Brief description of the past development of the fishery in terms of fleets, gear, people involved, etc.

Current status of the fishery

Description of the fishery resources and fleet/gears used;

Resource status;

Map of resource use patterns.

Current management (co-management) arrangements

Existing management arrangements

Socio-economic benefits, including postharvest

Description of stakeholders and their interests (including socio-economic status);

Description of other uses/users of the ecosystem, especially activities that could have major impacts and arrangements for coordination and consultation processes;

Social and economic benefits, both now and in the future.

Special environmental considerations

Details of critical environments, particularly sensitive areas and endangered species.

Institutional aspects

Legislative background;

Existing co-management arrangements – roles and responsibilities;

MCS arrangements;

Consultation process leading to the plan and ongoing activities;

Details of decision-making process, including recognized participants;

Nature of rights granted in the fishery and details of those holding the rights;

Maps of management interventions/user rights/jurisdiction boundaries.

3. MAJOR THREATS AND ISSUES

Ecological issues

Fisheries resources and general environmental issues, including both the impact of the fishery on the environment and vice versa.

Social and economic issues

Issues relating to the people involved in fishing, the general public and at the national level, including gender issues.

Governance issues

Issues affecting the ability to achieve the management objectives.

4. GOALS OF MANAGEMENT

Higher level goals, i.e. the ultimate goal of management.

5. OBJECTIVES, INDICATORS AND BENCHMARKS

Priority issues, objectives, benchmarks for the fishery, covering:

- fishery resources;
- environment (including bycatch, habitats, prey protection, biodiversity, etc.);
- social;
- economic;
- governance (ability to achieve the plan).

6. MANAGEMENT ACTIONS

Agreed actions for the plan to meet all objectives within an agreed time frame, including bycatch, habitat protection, socio-economic benefits, good governance, etc.

7. COMPLIANCE

For actions that require rules/regulations – arrangements for ensuring that the management actions are effective.

8. DATA AND INFORMATION NEEDS

Data and information needs to monitor implementation of the plan. Clarify where the data are to be found and who collects, analyses and uses the information.

9. FINANCING

Major sources of funding.

10. COMMUNICATION

Link to communication strategy.

11. REVIEW OF THE PLAN

Date and nature of next review(s) and audit of performance of management.

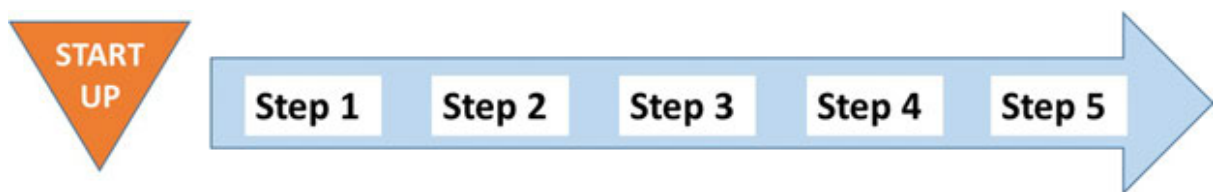
Startup A: Preparing the ground

Module 8

Session objectives:

Define startup tasks needed to initiate the EAFM process and co-management, including:

- | | |
|--|---|
| | <ul style="list-style-type: none">• Define Startup tasks needed to initiate the EAFM process and co-management; |
| | <ul style="list-style-type: none">• Learn how to identify stakeholders. |



Overview

This module details the eight Startup tasks that need to be carried out to initiate the EAFM process.

Introduction

There are eight Startup tasks to get the EAFM process moving; each of these can be revisited or undertaken in more depth later in the EAFM planning process. These Startup tasks are undertaken initially by the promoting agency ☺, but later they may be directed by the EAFM team and facilitators. Engaging stakeholders is highlighted in Startup B and is used throughout the process of EAFM.

For many of these tasks and later steps, it is necessary to hold participatory workshops or meetings. The next module, [Module 9 Startup B](#) explains how to do this.

EAFM planning should not proceed until there is sufficient support from stakeholders and the scope of the exercise is understood. However, a perceived lack of information should not be used as an excuse to delay initiation, because EAFM deals with such situations by adopting the precautionary approach.

A: Startup tasks

Task i. [Identify the EAFM team and facilitators](#)

The promoting agency for EAFM should typically be the fisheries agency (at the appropriate level). This agency needs to establish a team to guide the EAFM planning process. Good facilitation and the skills of community mobilization and conflict management will be key for this team as they consult with stakeholders during the EAFM process. They will need to be sure that they facilitate fair representation of all stakeholder groups, creating a transparent and fair decision-making environment and clear two-way communication of information.

Task ii. [Identify the broad area to be managed](#)

Taking into account the scaling issues identified earlier ([Module 4 Principles of EAFM](#)) the EAFM team should agree on what it is they are managing. This will be defined more formally later on in the process but at this Startup stage all should agree roughly on the area, taking into account existing jurisdictional boundaries. This area defines, to some extent, who the relevant stakeholders will be (see task vi. later).

Task iii. [Develop Startup work plan](#)

The EAFM team initially needs to identify the broad goals of the planning exercise, strategies and next steps to help clarify and identify the EAFM partners and stakeholders and their initial roles and responsibilities in the planning process. At this early stage it is also important to consider the size of the budget available. This task differs from actually developing an EAFM plan that contains specific management goals, objectives and actions to be undertaken in EAFM Step 3.

In many countries, the process will involve working with, or through, traditional community leaders or institutions, while still allowing ample opportunities for other community groups to participate. Cultural and social context will be important considerations in working with stakeholders in all places and at all scales; at the national scale, for example, the primary facilitators may wish to consider how to engage and facilitate, given the particular cultural and institutional context of the various sectors that will be engaged in the planning process.

A Startup work plan outlines a set of activities to be undertaken during the preparation phases of EAFM (e.g. stakeholder meetings), the sequence of activities, and the individual responsibilities for each activity. The work plan should set forth as precisely as possible the Startup activities that will be undertaken, by whom, by what date, and under what budget.

Part of the Startup work plan will be identifying short-term sources of funding to initiate the planning process. Is there sufficient funding to carry out the Startup work plan and subsequent planning? Ideally, this should come from existing budgets, but because these activities may not have been specifically identified, changes to the budget may be needed. All options for extra funding, including consideration of the team putting in their time “in kind” as part of the existing job/occupation need to be included. In some cases, starting EAFM will be part of a donor-supported project and every opportunity should be taken to direct sufficient funds to the planned activities. Many aid projects will have budgets for these types of activities if it is within their mandate.

Task iv. EAFM introduction

The EAFM team should begin making courtesy calls, holding meetings and raising public awareness to establish the initial working relationship between the community, the prospective agency partners, and the facilitator or agency. This entails a number of activities, including:

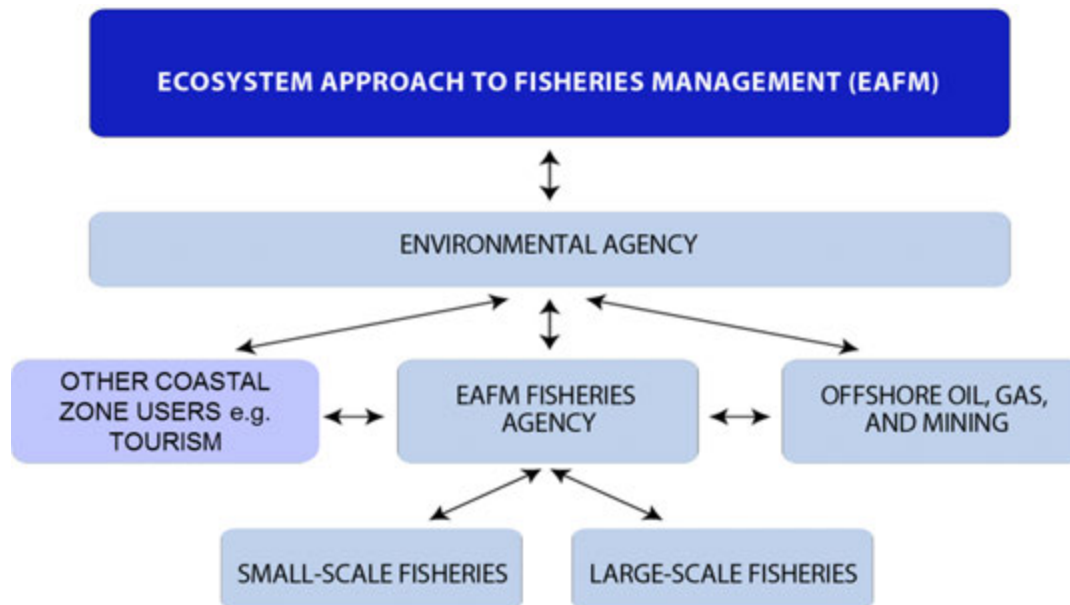
- formally introducing EAFM to prospective partners;
- answering questions about EAFM;
- establishing rapport with prospective partners;
- identifying roles of partners;
- organizing and attending meetings, training and awareness-raising sessions;
- collection of baseline data and information on the management unit;
- meeting with local leaders, government officials, etc. and obtaining approvals; and
- initiating the EAFM process with the community, government agency partners, and other stakeholders.

Task v. Coordinate with other agencies and levels of government

EAFM requires coordination, consultation, cooperation and joint decision-making, not only between different fisheries operating in the same ecosystem or geographical area, but also between the fisheries management agency and the other sectors that have an impact on fisheries or are affected by fisheries (Figure 8.1).

It is important to ensure that coastal and fisheries institutions at each level of government (from local, municipal, district, provincial, regional to national) are informed and engaged early in the EAFM planning process. This helps to harmonize policies and objectives across different levels of governance, as well as in situations of overlapping or mismatched jurisdiction (e.g. where several agencies have management authority over different parts of a fish species’ lifecycle). It may require bringing agencies together that may traditionally have had very little interaction, but are actually working towards complementary goals or addressing overlapping issues. Advantages of working in collaboration can include pooling or sharing of limited resources and expertise, and a unified approach that can help avoid community confusion and disenchantment when separate groups interact with communities in different ways.

Figure 8.1: An ideal inter-agency cooperation and consultation EAFM framework (adapted from FAO, 2005)



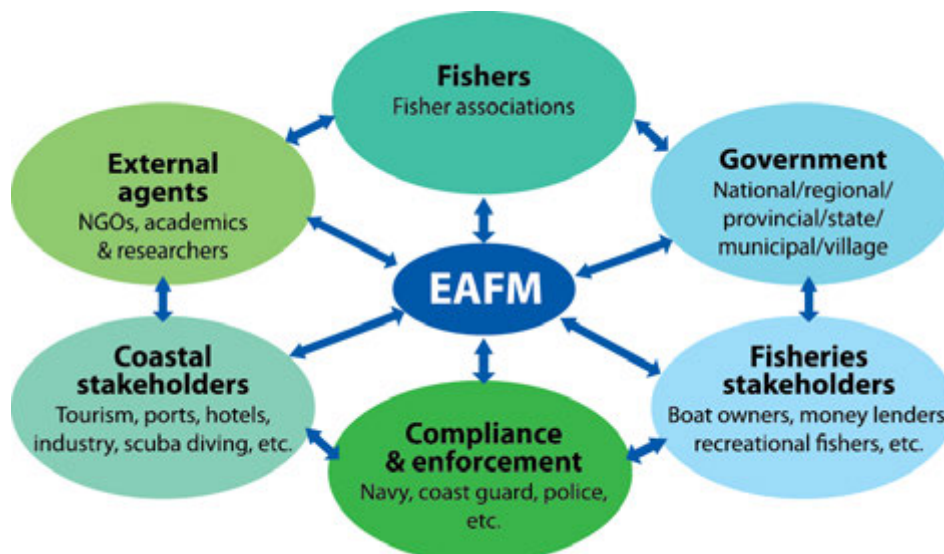
Task vi. Identify stakeholders and organisations

The network of stakeholders that needs to be involved in EAFM is complex (see Figure 8.2), both in terms of vertical linkages (national to local), horizontal linkages (between different users of the natural resources) and in terms of geographic coverage. Many potential stakeholders are needed to implement an EAFM effectively, especially in surveillance or compliance.

Who are your stakeholders?

A stakeholder is any individual, group or organization which has an interest in or which can affect or is affected, positively or negatively, by the EAFM process.

Figure 8.2: Examples of stakeholder groups. Source: Adapted from FAO



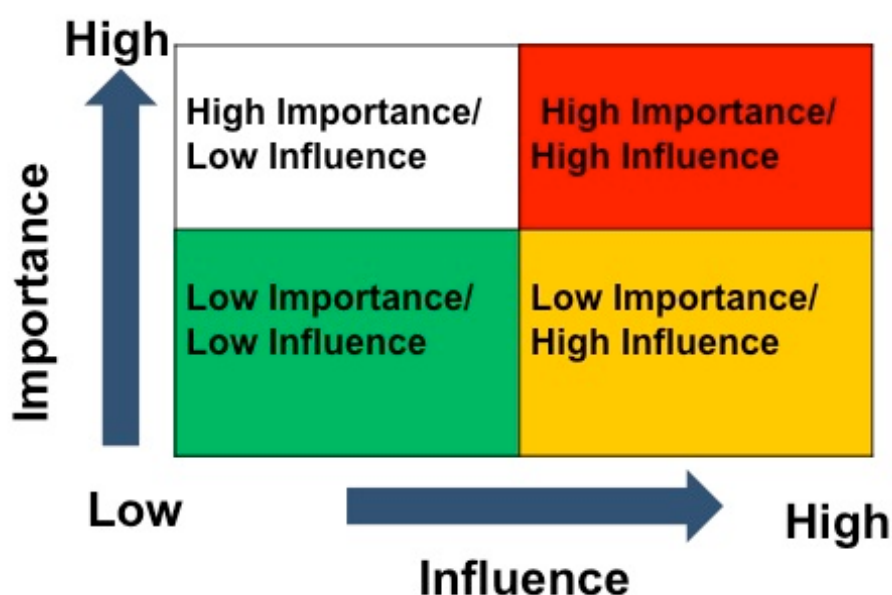
Stakeholders are individuals, groups or organizations of men and women, old and young, who are in one way or another interested, involved or affected (positively or negatively) by a particular process. They may be motivated to take action based on their interest or values. Stakeholders may include groups affected by the management decisions; concerned about the management decisions; dependent upon the resources to be managed, with claims over the area or resources; with activities that impact on the area or resources; and with, for example, special seasonal, geographic or cultural interests.

All relevant stakeholders need to be invited to the initial EAFM stakeholder meetings or workshops. A checklist of which stakeholders should be approached can be based on Figure 8.2. Finding the right balance between being inclusive so to engage as many stakeholders as possible versus having an unruly mob is difficult, but it should be borne in mind that consultations and fine-tuning of a plan can take place subsequently. In the first instance, it is important to include the people likely to be most affected by the planning process. This is most likely to include (i) the fishers (often selected through fishers' associations including both small-scale artisanal ☺ fishers and large-scale commercial fishers; (ii) the government officers both at the national level (to set overall policy) and in the area of the fishery (to ensure implementation); (iii) NGOs; (iv) researchers; and (v) surveillance.

Support or lack of support by stakeholders can lead to the success or failure of an EAFM. Stakeholder analysis (see People Toolkit) is conducted to identify potential partners for an EAFM, to explore possible approaches in relating to a particular person or group who can be supportive or potentially hostile to an EAFM, and to provide insights into the dynamics and relationships of individuals and groups with various interests in a particular resource or project.

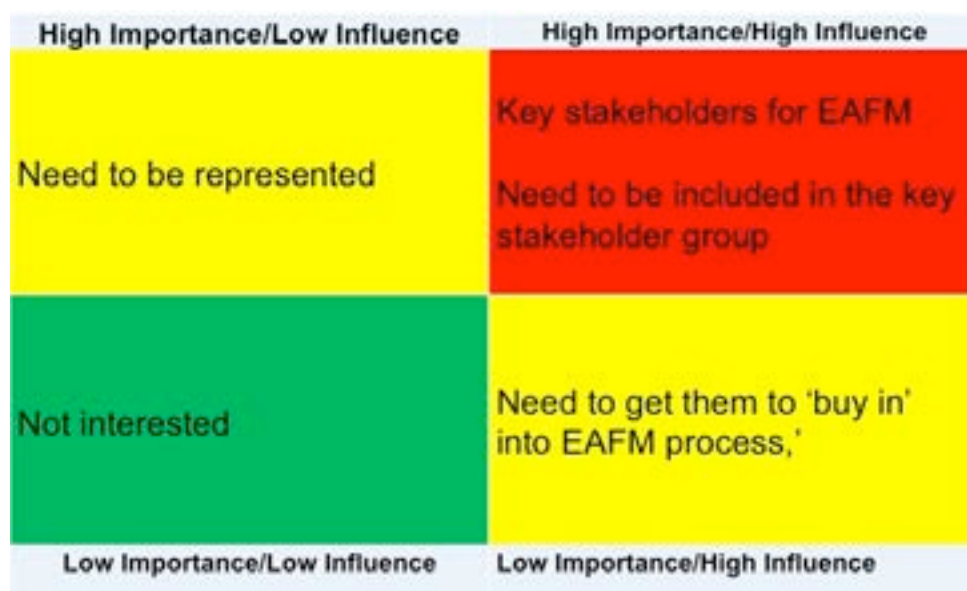
One form of stakeholder analysis is 2x2 matrix where stakeholders are plotted according to (i) how important the stakeholder is to the EAFM process on one axis (Y axis) and how much influence (power) they have over the EAFM process on the other axis (X axis) (Figure 8.3).

Figure 8.3: A 2x2 matrix importance and influence stakeholder analysis



According to where stakeholders fall on the matrix a different strategy is adopted for four groups (Figure 8.4). There will be those that were (i) high importance and high influence (ii) those that were high importance and low influence, (iii) those that were low importance but high influence and (iv) those that were low importance and low influence.

Figure 8.4: Different strategies needed for the different groupings of the stakeholder analysis

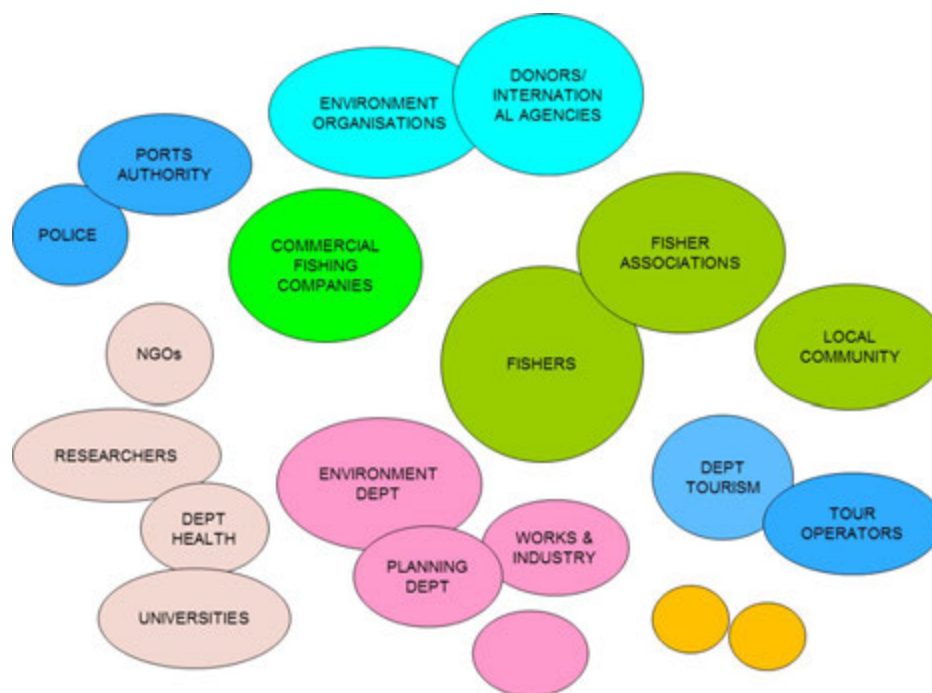


Those in the red box are key stakeholders for EAFM success; they need to be kept motivated and on board as they are 'allies'. Keep communicating results to them. They do not need convincing about the importance of EAFM- they already know. Those in green box are not interested and have little influence; they need to be kept informed and involved, with minimal effort and monitoring. Those in yellow boxes require active strategies. High influence + low importance: these need to be moved along to the red box, they need to 'buy in' into the EAFM process, as they could be potential supporters and could use their influence to support the process. However, some of these influential stakeholders could also hinder/ block the EAFM process (for political or other gains) so they need to be actively monitored. Those with high importance + low influence are often the most affected (i.e. have a high stake in the EAFM process) but do not have the power or a voice. They need to be represented and supported in having more of a say and influence over the EAFM process.

Activity: (i) List stakeholders, and (ii) conduct a stakeholder analysis,

Another way of visualising stakeholders is to plot them on a Venn diagram that describes their relationships as part of institutional analysis. In the diagram, the size of circle indicates importance and the proximity of circle indicates the frequency of contact. Separate circles = no contact; touching circles = information passes between institutions, small overlap = some cooperation in decision-making and large overlap = considerable cooperation in decision-making. An example Venn diagram is shown in Figure 8.5.

Figure 8.5: An example Venn diagram showing the relationships among stakeholders



Activity: Plot the stakeholders on a Venn diagram.

Task vii. Establish a group of key stakeholders

The key stakeholder group is a small number of stakeholders (perhaps four or five depending on the prioritization process) representing different sectors of the community and management agencies who will work with the facilitators to guide the EAFM process after Startup. This group may include members of the initial EAFM team established in Task i. or be new people. The key group is crucial as it gives responsibility and power to the community members, and others not typically engaged in fisheries management. The key group can serve to:

- develop dialogue and stimulate EAFM discussion;
- facilitate community organization;
- help stakeholders understand EAFM;
- identify problems, issues, and opportunities in engaging stakeholders;
- assist in decision-making within an EAFM process;
- identify other stakeholders and stakeholder groups; and
- gather and spread information among community members.

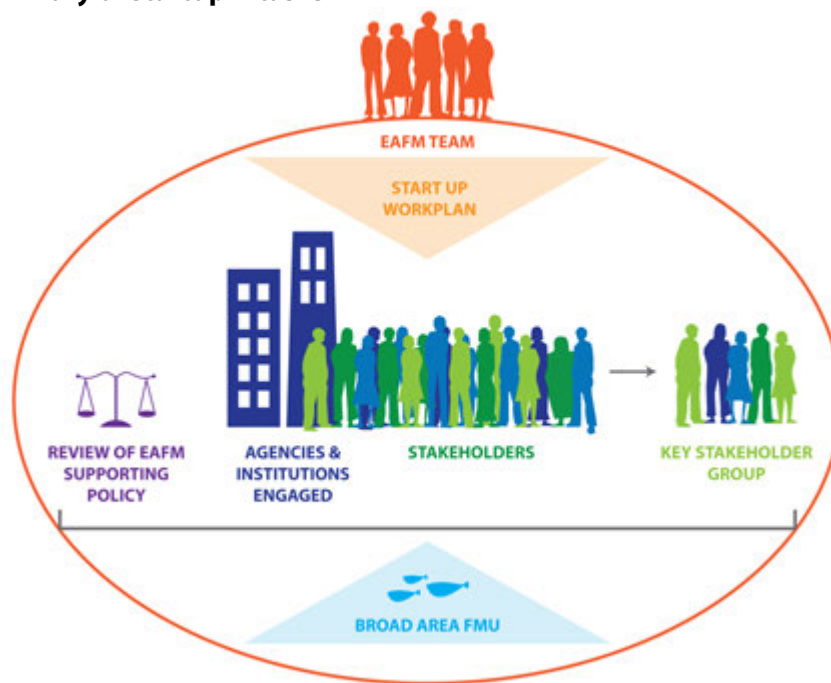
Task viii. Determine the legal basis for EAFM

It is desirable to have a legislative or policy mandate to undertake an EAFM. This is especially true when using co-management, because it is better to provide local communities with legal authority to manage. For example, in many Pacific Island countries, the traditional ownership of lagoons and reefs is claimed by adjacent coastal communities. The development of fisheries legislation should therefore provide this authority. In some countries, the development of community fisheries by-laws or fisheries management ordinances includes provisions to allocate this authority. Although establishing a legal basis for an EAFM is desirable, the lack of appropriate existing legislation should not be used as a reason to delay starting the process. Nevertheless, reviewing the legal basis for EAFM is essential in order to understand the existing supporting or non-supportive policy.

Summary

The eight Startup tasks in Startup A do not need to be carried out sequentially; in fact tasks are likely to be parallel or overlapping. The minimum requirements to complete Startup A are depicted in Figure 8.6 and include: forming the EAFM team with a facilitator; making a Startup work plan; identifying stakeholders and forming a key stakeholder group; engaging with other agencies and institutions; carrying out a legal review and identifying the broad area of the FMU.

Figure 8.6: Summary of startup A tasks



Use the Startup A checklist below to help you assess the Startup tasks and help write a Startup work plan.

Startup A tasks	Completed or not	Notes
i. Formed EAFM team with a facilitator		
ii. Identified the broad area of the FMU		
iii. Developed a Startup work plan		
iv. Carried out EAFM introductions		
v. Coordinated with agencies & government levels		
vi. Identified stakeholders		
vii. Established group of key stakeholders		
viii. Carried out a legal review		

Startup B: Stakeholder engagement

Module 9

Session objectives:	
	<ul style="list-style-type: none">• Define participatory approaches to stakeholder engagement;
	<ul style="list-style-type: none">• Understand how to organize and hold stakeholder meetings;
	<ul style="list-style-type: none">• Understand the basic concepts of co-management.



Overview

This module outlines what Startup B entails. It explains participation and facilitation; how to hold and facilitate participatory workshops/meetings which underpin the EAFM process. It also introduces co-management as a key approach for EAFM.

Introduction

Stakeholder engagement is not a step: it is an ongoing activity that is initiated in Startup B and continues throughout the EAFM process and is likely to evolve. The stakeholder engagement activities build institutional knowledge of the EAFM team, key stakeholders and participating partners, agencies and institutions. Also refer to community mobilization methods outlined in [Module 16 Reality Check II](#) and many of the related tools in the [People Toolkit](#).

1. Participation

The benefits of broad participation include:

- a range of stakeholder perspectives are included;
- promoting action (of what? From who? Stakeholders?);
- enables an empowering process which
 - encourages independence and self confidence
 - can be a catalyst for change;
- quick and cost effective results;
- enhancing a greater sense of ownership among stakeholders;
- literacy is not prescribed;
- subjective insights are given value; and
- building relationships and partnerships.

It is also very important to identify champions or leaders who will provide the drive to follow through with the process and motivate others.

The three pillars of participatory approaches are:

- *Attitude and behaviour*: the facilitator's attitude and behaviour is critical to the success of participatory workshops. He or she has to remain neutral, manage discussions fairly and involve all those present.
- *Tools*: there are various tools that can be used to elicit participation from all members of the population (see [People Toolkit](#)). However, the tools are only effective if used with the correct attitude and behaviour as explained above (i.e. non dominant).
- *Sharing*: sharing information, knowledge, opinions and feelings is a key element of participatory processes. Through this sharing, people are empowered and issues can be discussed and resolved, or at least brought into the open, where they can then be managed through conflict resolution (see [Module 12 Reality Check I](#)).

An important aim of the participatory approach is to empower people and groups who are most vulnerable and less able to ensure their needs and expertise are represented in decision-making. For the EAFM process to succeed, men and women resource users, local organizations and communities, as well as local government officials and other stakeholders need to be enabled to take control and make decisions. To do this they will need to increase their awareness and understanding of fisheries resources and their management in an ecosystem context.

The benefits of such empowerment include:

- increased awareness, knowledge, skills, institutional capacity;
- ownership of decisions and outcomes;
- responsibility;

- power to act and make decisions;
- motivation; and
- sustainability.

2. Good facilitation

A facilitator is usually a neutral, independent person whose role it is to support individuals, groups and organizations during participatory processes (this can extend to practical administrative tasks, but here we focus on content and process). Facilitators need to be keenly aware of how power relations and dynamics permeate all group processes. For this reason, they need to pay particular attention to *gender dynamics* (primarily, though not always, women not speaking up at meetings where men are present); *social hierarchies* (e.g. elders' views or presence can limit what younger members/others can say, whether in a village or in a government department) and *socio/cultural differences* (for example, ethnic minorities not having a voice).

Good facilitation involves:

- trust in other people and their capabilities;
- patience and good listening skills;
- self awareness and openness to learning new skills;
- confidence without arrogance;
- good life experience and good common sense;
- respect for the opinion of others, not imposing ideas;
- ability to create an atmosphere of confidence among participants;
- flexibility in changing methods and sequences; and
- knowledge of group development including the ability to sense a group mood.

A key element in any communication is building rapport, i.e. the feeling between two people that they can relate to each other. In many of the situations, establishing a rapport of trust is crucial for ensuring a message is received and understood as intended. A good facilitator knows how to build rapport.

Facilitators enable groups to work out issues effectively by:

a) Encouraging full participation, overcoming self-censorship

Often people don't say what they really think. In most groups the norm is that if an individual wants to speak, they do so simply and clearly and say something familiar enough or interesting enough so the group will listen. Without realising it, most people constantly edit their thinking before they speak. Facilitators have the skills to draw people out and allow everyone to be heard. They know how to make room for quiet members, how to reduce the incidence of premature criticism and how to keep everyone thinking instead of shutting down.

b) Promoting mutual understanding and overcoming fixed positions

A group cannot do its best thinking if the members don't understand each other. Most people find it difficult to free themselves from their fixed viewpoints. A facilitator helps the group to realise that productive groups are built on a foundation of mutual understanding. The facilitator also recognises that misunderstandings are inevitable and are stressful for everyone involved. People in distress need support and to be treated respectfully. Therefore, a facilitator knows not to take sides, to honour all points of view and to keep listening, so that each and every person feels confident that someone understands them.

c) Fostering inclusive solutions and changing the win-lose mentality

Most people are stuck in a conventional mind set for resolving problems and conflicts, believing it is either one way or the other - they rarely imagine that they might reach an agreement that benefits all parties. An experienced facilitator knows how to help a group search for innovative ideas that incorporate everyone's point of view. It is a challenging task, but once the group understand the values and methods that foster inclusive solutions, the impact is profound. As they

discover the strength of this new way of thinking, they often become more hopeful about their group's effectiveness.

d) Teaching new thinking skills and improving the management of meetings

It is easy to blame poor meetings on the leader, or on others. A facilitator has both the opportunity and a responsibility to teach group members how to design and manage effective sharing, problem-solving and/or decision-making processes.

e) Designing explicit and clear procedures for running meetings/workshops

Clear, explicit procedures are among the most important thinking skills a group can learn. Having an explicit and agreed objective and a clear agenda to achieve it can make a huge difference to the running of the meeting and the behaviour of members. A facilitator can train the group in a range of procedures for running successful meetings/workshops.

f) Structuring thinking activities

Sometimes a group needs help to focus on the same thing at the same time. At times like this, a structured thinking activity, like brainstorming, can be very helpful. An experienced facilitator will have a range of thinking activities to offer to groups at the appropriate time.

g) Using clear language to describe group dynamics

When a facilitator enables a group to reflect on its own group dynamics, and links this to a model of group dynamics, he or she provides group members with shared points of reference and a shared language. This enables the group to step back from the content of their discussion and talk about the process, so that they can improve the dynamics of the meeting.

Activity: Draw a good and a bad facilitator.

3. Facilitating participatory EAFM stakeholder workshops

The aim of these initial EAFM workshops or meetings is to agree on:

- the selected FMU ([Module 10 Step 1.1](#));
- who the major stakeholders are that need to be involved ([Module 8 Startup A](#) task vi); and
- the scope of the FMU by defining the broad management goal (vision) and eliciting more background information ([Module 10 Steps 1.2 and 1.3](#)).

An EAFM stakeholder workshop involves a meeting of multiple stakeholders to:

- involve stakeholders in improving fisheries-related situations that affect them;
- form a useful social interaction that enables different individuals and groups who are affected by an issue or initiative, to enter into dialogue, negotiate, learn and make decisions for collective action; and
- persuade government staff, policy makers, community representatives, scientists, business people and NGO representatives to think and work better together for improved EAFM.

Workshops can combine training, development, team-building, communication, motivation and planning and usually have a clear purpose or output that is to be generated through the workshop process, rather than just being an awareness raising exercise. In these initial meetings, the purpose is to agree to the EAFM Steps 1.1 to 1.3. Participation and involvement in workshops increases the sense of ownership and empowerment and facilitates the development of the organisations and individuals involved. Workshops are effective in helping to manage or facilitate change, achieving improvement and particularly the creation of initiatives, plans, process and actions to achieve aims. They are also good for breaking down barriers, improving communications inside and outside agencies, groups and communities.

Here is one very simple possible scenario for initial stakeholder consultations:

Very basically, as an introduction, the facilitator would outline the objectives and the mode of working for the workshop. Next, he or she would present the five EAFM steps (as described in [Module 7 EAFM Process Overview](#)) and explain that preparatory work had been done for step 1.

Next, the facilitator presents information on the potential FMU (one slide suggested), and on who the potential stakeholders are based on the preparatory work done earlier (see [Module 8 Startup A](#)). An activity is then facilitated to seek agreement on the FMU and the major stakeholders.

The facilitator then presents (in two to three slides) the broad FMU management goal and the background to the fishery. More activities are facilitated to a) discuss the goal and adjust if necessary; and b) discuss the background information, asking stakeholders to identify mistakes and gaps. To help define the FMU, scope and background activities could include:

- *brainstorm sources of information for the background information, statistics, relevant research, policies, legislation, etc;*
- *visit a port or landing site and through observation and interviews or facilitated discussions understand the scope of the FMU.*

The facilitator then summarizes all that has been agreed, lists next steps and discusses how this information will be communicated back to stakeholders in a format they find suitable. This is the first of many meetings/workshops that will take place as the EAFM process evolves and as stakeholders participate more actively. Similar meetings/ workshops will be needed for [Module 11 Step 2](#) and [Module 13 and 14 Step 3](#).

See [Module 10 Step 1.3](#) for a detailed description of how to scope and profile the FMU.

4. Assessing stakeholder interest and commitment

Once stakeholders are identified, it is necessary to understand their attitudes and positions in relation to the EAFM. Use the stakeholder engagement matrix ([Tool n.18](#)) to work out where stakeholders are positioned, and depending on this, identify what type of action is needed. For example, it may be necessary to work on community mobilization and carry on with awareness raising (see next section 6.1, [Module 16 Reality Check II](#) and [People Toolkit](#)). A community needs to be organised to engage in the EAFM process. They need to be aware, self reliant, empowered, and able to promote new values, build relationships and foster leadership – all this can lead to action.

Alternatively, it may be necessary to work on lobbying/advocacy with local government officials, ministers, donors or funding agencies. This involves a personal skill set, including the ability to write policy briefs, and knowledge of the political environment (see [Tool n.37](#)). Networking with other stakeholder groups is also important (e.g. with NGOs, research bodies, etc.) to gather information, seek strategic alliances and gain momentum. Another approach is to work through local and national or international media. Traditional and social media can be used, not only to raise awareness but also to actually lobby and gather public support for the EAFM.

Measures must be put in place to ensure the participation of all key stakeholders. This is a challenge in the Asia region, where fishers may not be part of large organizations or federations and their numbers mean that the process of stakeholder dialogue requires significant financial resources and time. The matter of representation of stakeholders may also be a flawed process, where political leaders are charged with the levering of benefits from government and to act as an interface between the electorate and the government. This means that there may be filters in the process of dialogue and representation whereby measures or processes that require politically unfavourable outcomes may be distorted or filtered through representatives. This requires a process to ensure that representation is valid and that the small-scale fishers and farmers are adequately represented in a manner that corresponds with their priorities and interests.

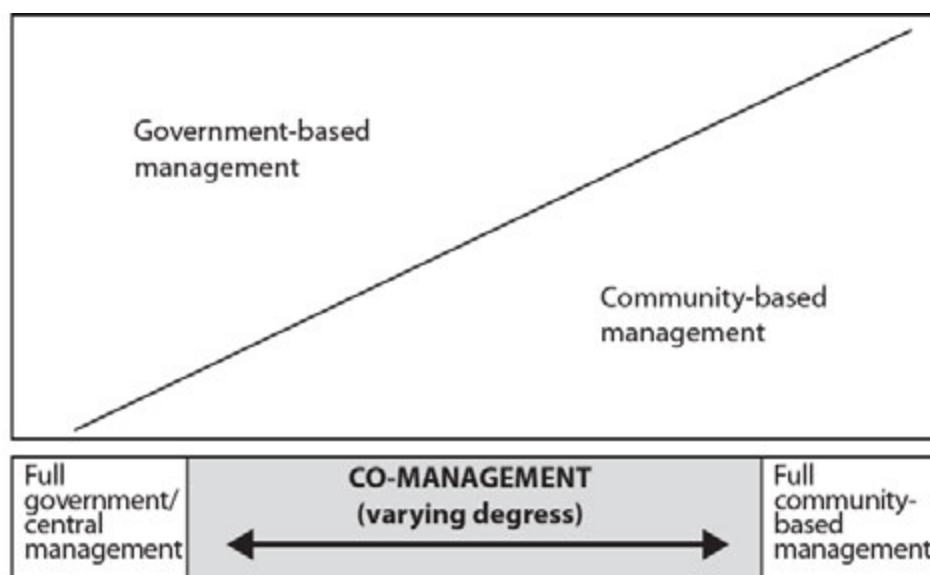
Broadening stakeholder involvement in the management process is a central principle of EAFM. Through consultations and negotiations, the partners develop a formal agreement on their respective roles, responsibilities and rights in management. Those involved in EAFM have both rights and responsibilities, with the rights in this case being management rights – the right to be involved in design and implementation of management actions.

5. Co-management

There is a strong linkage (interdependence) between the ecosystem approach and co-management as they are largely complementary. The rights, and degree of empowerment of stakeholders, have an important impact on their ability to engage in the decision-making and implementation processes.

Management approaches can be “top-down”, i.e. fully implemented by, and the responsibility of, governments (usually central government); or “bottom-up”, where community-based management entails full devolution of responsibilities to communities/fishers. In the real world, power sharing is usually somewhere in between these two extremes (Figure 9.1).

Figure 9.1: The relationship between co-management, community-based management and government management (adapted from Pomeroy and Berkes, 1997)



The extreme situations represented by the terms “community-based management” and “central government management” rarely exist in reality and typically there is some form of mixed arrangement. The term co-management therefore represents the varying degrees of involvement/interaction between government and fishers (Figure 9.1).

Co-management can therefore be defined as:

“Partnership arrangements in which a community of local resource users, government, other stakeholders and external agents share responsibility and authority for the management of the fishery, with various degrees of power sharing”.

Degrees of power sharing can be defined as follows:

- Community control: power delegated to the community to make decisions and inform government of these decisions;
- Partnership: partnership of equals with joint decision-making;
- Advisory: users advise government of decisions to be taken and government endorses these decisions;
- Communicative: two-way information exchange, local concerns are represented in management plans;
- Cooperative: community has input into management;
- Consultative: mechanisms exist for government to consult with fishers, government makes all decisions;
- Informative: community is informed about decisions that government has already made.

Through consultations and negotiations, the partners develop a formal agreement on their respective roles, responsibilities and rights in management.

The advantages of co-management include:

- more open, transparent, accountable and autonomous management process;
- a more democratic and participatory society;
- more economical than centralized systems, requiring less to be spent on administration and enforcement in the long run;
- fishers and key stakeholders take responsibility for a number of managerial functions;
- communities and resource users develop a flexible and creative management strategy, which meets particular needs and conditions (seen as legitimate);
- local solutions to local problems; and
- improved stewardship and public awareness of aquatic and coastal resources management.

Co-management initiatives can foster these benefits given their multiple potential. They can help to reduce conflict between stakeholders and government, as well as between stakeholders themselves, by i) clearly defining rights and responsibilities; ii) providing an institutional forum for discussion among decision-makers, and iii) encouraging support for the management process. They also have the potential to build a conservation ethic, by bringing fishers and others into the decision making process, so they share responsibility for sustainability in the fishery.

The challenges include:

- it may not be suitable for all stakeholders. Many will not be willing or able to take on the responsibility of co-management;
- a long history of dependency on government may take years to reverse. Leadership and appropriate local institutions, such as fisher organizations, may not exist within the community to initiate or sustain co-management efforts;
- in the short-term, high initial investment in time, financial resources and human resources are required to establish co-management;
- for many individuals and communities, the incentive(s) – economic, social, and/or political – to engage in co-management may not be present; and
- the risks involved in changing fisheries management strategies may be too high for some communities and fishers.

The co-management approach can be applied at any scale, from that of a single component (fleet sector, gear type, geographical area) of a single fishery, through to multi-stakeholder, multi-resource, multi-use situations, which will arise within the context of integrated management. Although the principles of co-management are essentially the same within large-scale industrial fisheries and in small-scale artisanal fisheries, the policies and modalities for implementing them may differ. Co-management is not just a concept that involves the rural poor, local communities and government, but must incorporate all types of fishing and impacts on the resources. For example, having good stewardship of coastal resources by local communities that are then

exploited by larger vessels from other localities is counter-productive and will inevitably lead to the breakdown of the system.

Activity: Practice active listening.

For more details on tools and techniques that can be used for co-management see [People Toolkit](#), as well as [Module 16 Reality Check II](#).

Consultation Tools: <http://www.fao.org/fishery/eaf-net/topic/166247/en>

6. Awareness raising

Awareness raising is a critical ingredient in the transformation of stakeholders into active partners in co-management. Awareness raising empowers people and improves their environmental awareness through knowledge. As part of the EAFM stakeholder engagement process, an awareness raising campaign should include activities that are relevant to stakeholders and their goals for sustainability, and which emphasize the link between local resource-use activities and the quality of the environment. Too often, awareness raising is not targeted at those who are most important in resource use and management. See [Tool n.9](#) on how to carry out an awareness raising campaign.

Refer to the [People Toolkit](#) and EAF-net for more about participation and awareness raising methods, and to pick up tips and suggestions for improving your facilitation skills.

7. Community mobilization

In this section we focus on how to mobilize communities for better EAFM. The active participation of people in a community is at the heart of the co-management process in Asia-Pacific. The success of co-management is directly related to well-organized communities that have been empowered to take action to manage and conserve their fisheries resources and associated habitats. Community mobilization for EAFM is much more than just establishing organizations; it is a process of empowerment, building awareness, promoting new values and behaviours, establishing self-reliance, building relationships, developing organizations and leadership, and enabling communities to take action. They can thus be ready to take part and contribute to the EAFM process through co-management.

It is useful to note that the term “community” can have several meanings. Community can be defined geographically by political or resource boundaries, or socially as a community of individuals with common interests. For example, the geographical community is usually a village political unit (the lowest governmental administrative unit); a social community may be a group of fishers using the same fishing gear, or a fisher organization.

Care should also be taken not to assume that a community is a homogeneous unit, as there will often be different interests in a community, based on gender, class, ethnic and economic variations. Recently, the term “virtual community” or “community of interest” has been applied to non-geographically based communities of fishers. Similar to the “social community”, this is a group of fishers who, while they do not live in a single geographical community, use similar gear or target the same fish species or have a common interest in a particular fishery.

To participate in co-management, the stakeholders will need to organize themselves and arrive at an internal consensus on the interests and concerns that they want brought forward ([Modules 10 and 11 Steps 1-2](#)). Meetings and discussions are held among the individual stakeholders to identify and clarify their interests and concerns and for those individuals with common interests and concerns to organize themselves into groups. The key stakeholder group established in [Module 8](#)

Startup A Task vii, plays a liaison role between wider stakeholders and the EAFM team. Effective community participation in co-management requires a strong community organization(s) to represent its members. In some cases, community organizations capable of representing their members in co-management already exist. In other cases, organizations will either need to be strengthened or newly established. One or more community organizations may be needed in the community depending upon its size, diversity and needs. An appropriate person(s) from the organization must be selected to represent them in the larger co-management organization.

Fishing and fisher associations exist in many communities. However, these organizations will not automatically be suitable as representative organizations in co-management. It is likely that they were established with objectives that relate more to improving marketing, or as a conduit to distribute government subsidies and to increase the incomes of members. Changes in outlook will be necessary for these organizations to play major roles in resource management. These changes may be difficult and lengthy, especially if the organization is still struggling with its original mandate, and so putting more focus on management may strain its internal cohesion. The EAFM team and facilitators need to be aware of all these possibilities.

These organizations can be strengthened through:

- environmental education;
- social communication;
- building alliances and networks;
- organizational sustainability to keep members and funding; and
- human capacity development.

The first four points above are explored in more detail in community mobilization in **Tool n.10**.

Steps 1.1, 1.2 & 1.3

Define and scope the FMU

Module 10

Session objective:	
	<ul style="list-style-type: none">• Understand and practise FMU defining and scoping;
	<ul style="list-style-type: none">• Understand visioning and be able to agree on a vision.



Overview

This module outlines how to define the fisheries management unit FMU, how to agree a vision ☺ for it and the various elements to consider for scoping the FMU.

Introduction

A successful EAFM plan requires a clear statement of the area to be managed – the FMU. In [Module 8 Startup A](#), Task ii, the broad area was identified. Now you need to define the FMU more precisely so as to inform team staffing, stakeholder engagement and general information gathering.

1.1 Define the FMU

Fisheries management can be applied at a number of geographic scales, ranging from a large marine ecosystem (LME) to a fishing community (cluster of villages). However, EAFM works best at the level of a “fishery” and it is important to clearly define the area to be managed, i.e. the FMU.

A FMU can be:

- a species, e.g. tuna fishery;
- a gear type, e.g. trawl fishery;
- an area, e.g. related to some known area e.g. south coast of xxx; a fishery adjacent to a named village or community; or
- a combination of the above.

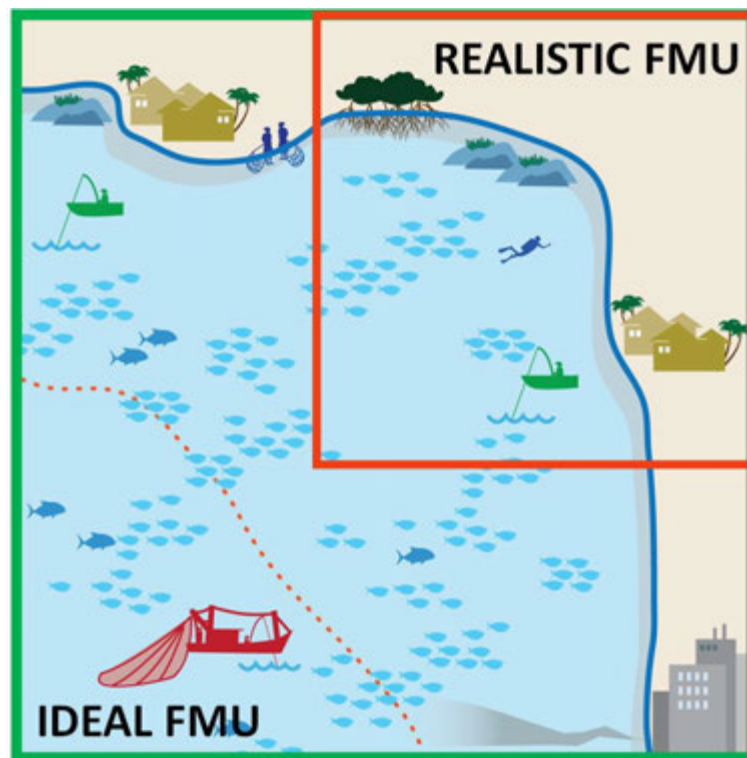
Ideally, the chosen FMU should:

- relate to some known ecological boundaries, although this is often difficult to achieve in a practical sense as ecological boundaries seldom coincide with political boundaries and are often nested ([Module 4 Principles of EAFM](#));
- cover the whole of the geographical range of the main stocks; and
- cover all the gears that are fishing that stock, including both small-scale artisanal fishers and large-scale commercial fishers.

Ecosystems are often nested and on different geographical scales. To re-iterate a previous example, considering a fishery adjacent to a community may be adequate for sedentary species such as a cockle tock that is fished almost exclusively by that community, but totally inadequate for a more mobile fish such as a coastal tuna that are fished by different stakeholders and different gears along the coast, as well as by the community.

When the ideal (matching the FMU with known ecological boundaries) cannot be achieved, the lack of complete coverage must be acknowledged and considered in the planning. Where too much of a species’ range falls outside the FMU – for example, a fishery where the stock is shared by two countries (as is the case with some coastal tuna species) – then every effort must be made to engage the other parties in the planning (Figure 10.1).

Figure 10.1: The ideal versus the practical FMU



Activity: Map the FMU.

1.2 Agree on the FMU vision

It is now important to agree on the vision for the FMU. A vision is the top-level aspiration of what the future will look like if management is successful. This should reflect any known national or provincial policies and legislation. There is a set hierarchy of vision–goals–objectives–actions (see Figure 10.2 below).

Figure 10.2: The EAFM plan hierarchy



An example of a vision is:

Enhance the socio-economic benefits of the FMU through the sustainable and responsible use of the fishery resources and the broad ecosystem where they are found.

Goals, objectives indicators and benchmarks and management actions are discussed in detail later in the course.

Activity: Agree on the vision for the FMU.

1.3 Scope the FMU

Once the location and boundaries of the FMU have been defined and the vision has been agreed upon, the FMU needs to be scoped and profiled so to bring together all the relevant background information. This profile will serve as:

- a basis for all EAFM planning and management activities;
- a baseline for future monitoring and evaluation of performance.

The process of scoping and profiling the FMU is outlined in detail below but in some cases it may not be necessary to carry out all the steps in such depth; the actual FMU scoping document may be relatively brief because it is background information. It is also important to recognize that much of the information may have been collected already and is held by different agencies, organizations and stakeholders; the exercise can be basically one of compilation and collation.

The FMU profile addresses a broad range of information across different disciplines and technical fields, including social sciences, natural sciences and political sciences.

The EAFM team works with stakeholders and the key stakeholder group to profile the fishery. The broad range of interests and dimensions to the fishery should be captured in the profile. However, in practice the most important consideration for the team is a balance of expertise, so as to collect data which are relevant and useful. These data will then act as a baseline for assessing change over time and can be a starting point for monitoring performance.

The FMU profile should help to answer these key questions:

- what is the current condition of resources, patterns and problems of resource use?; and
- what are the patterns of power in resource access and use, i.e. between and within gender, ethnic groups and social hierarchies?

Information needs

Scoping is underpinned by data, information and knowledge derived through both the formal scientific process and through traditional knowledge, noting that the framework for EAFM is such that lack of data should not be an obstacle to getting started.

In the following section “research” is used very broadly to mean obtaining and verifying data and information, either from existing sources or from new activities. Depending upon the FMU vision, the research may only involve those stakeholders associated with particular activities. When it is not possible to research all stakeholders, it may be necessary to set priorities as to which stakeholders to focus on. This can be done by noting three main factors:

- proximity to resources;
- the impact that stakeholder activities on resources; and
- relative levels of dependence of stakeholders on resource-related activities.

The FMU information gathered needs to be a balance between scientific information and indigenous knowledge. “Indigenous or local knowledge” of resource users and other community members (from different genders, ethnic groups, social groups, etc.) is critical information for planning and management. Information collected will differ depending on research methods, as well as the profiles of those who are collecting the data. The key stakeholder group determines the profile scope/scale based on decision-making information needs and available resources or time. The collection of information may take several weeks to several months depending upon the scope and scale of information needs.

The three assessments needed for the FMU scoping and profiling process reflect the three EAFM components:

1. Resource and ecological assessment;
2. Socio-economic assessment; and
3. Legal and institutional assessment.

More detail on these assessments can be found in [Tools n.20, 21 and 22](#).

There will likely be insufficient information to answer all questions regarding the impacts of policy choices, but there is usually enough to identify the interactions between species and sectors and the direction of particular human impacts on biota ☺ and their social and economic impacts.

Data can be either quantitative or qualitative. Quantitative data are a numerical measure, i.e. “who, what, when, where, how much, how many, how often,” and are obtained through standardised interviews, biophysical surveys and surveys using closed questions. Qualitative data often refer to “how and why” and can be obtained informally, e.g. through free and guided interviews (including focus group discussions); surveys using open-ended questions; participatory methods; observations; and interpretation of documents.

When data are poor, scoping can be carried out with a qualitative conceptual model via stakeholder engagement. In this case, the data come from synthesizing informal or disparate sources of information and from using the participants’ basic understanding of the ecosystem.

In data rich systems, i.e. when there are data describing major system drivers or threats, sophisticated ecosystem simulation models and sensitivity analyses can reveal which connections in the system are strongest and most affected by management. The species or processes associated with the strongest connections should be the focus of goals.

Statistical analysis can quantify the most critical connections in the system in data rich situations, but statistical analyses can be time consuming and require a certain skill set, so conceptual modeling can provide a good alternative. Either way, for socio-economic and governance issues, it is good practice to always include qualitative data as these can often be used to explain or elaborate upon numerical data. Statistical analyses can provide evidence to make inferences about the system, but generally more detailed information and interpretation will be required to explain the complex social, ecological and governance components of the fishery.

An EAFM is an information driven and guided process, it is therefore important to note that data and information is a cross-cutting consideration and is not only required for scoping. Included within an EAFM plan is a monitoring system ([Module 12 Step 3.1 and 3.2](#); [Module 17 Step 5](#)). This monitoring system ensures that further data relevant to the impact of management on the fisheries system will be collected. This means that through time uncertainty can be reduced and the understanding of the coupled socio-ecological system will grow.

EAFM is also an adaptive management process where a lack of information should not preclude action, i.e. the precautionary approach (less information = more caution). Existing information and traditional knowledge can be utilized, as long as it is verified and validated.

As resources permit, a transition to more sophisticated information gathering can take place over time. A gap often exists between information required for fisheries management and the activities of fisheries research agencies. A direct advantage of the cooperative and participatory nature of EAFM is that it should prompt dialogue between the people tasked with management, namely fisheries and related research departments, and academic researchers from various sectors. This should help to align the research agenda more directly with the information requirements for EAFM.

Once key information, parameters and illustrations have been assembled, it is time to validate these findings by presenting them to the stakeholders for comment. Validation can take place in various forms:

- small discussion groups with key stakeholders;
- presentations to specific groups of stakeholders or interest groups;

- presentations to groups of selected representatives of different stakeholder groups; and
- community meetings involving a wider range of stakeholders.

Activity: Discuss what type of data and information is needed for scoping, what methods are used to obtain it and what sources will be used?

Sharing Information

It appears that unless there is a common need or cause, there is little incentive to share data and information (except in formal scientific publications). Fishery information sharing across boundaries occurs when there is a joint management regime. It also occurs as an obligation to regional fishery management organizations that inform the development of common management actions and decisions or need for action on the target stocks, bycatch species or sometimes habitat impacts.

Fishery information (often statistical) is also reported to regional bodies (e.g. SEAFDEC, APFIC, FAO) as part of an obligation or undertaking to support regional knowledge. However, countries and organizations are often reluctant to release raw data and regional data often ends up as summary information.

There are also challenges to sharing data between national agencies – a classic example is fishing vessel registers/vessel licenses that may be held by the maritime transport department and fishing licenses held by the fishery department. The two agencies often do not combine their data, preventing an effective tracking of vessels operating as fishing vessels, and fishing vessels entering the fishery and operating without licenses. It also prevents the effective constraint of increasing the numbers of fishing vessels.

Fishery research (which may be joint or coordinated) may result in some transboundary sharing of results or even of raw data. Regional or bilateral research programs encourage looking at an issue across countries. Alternatively, research on a similar topic across several countries, offers the opportunity for the researchers to compare notes and look at it in a broader context (e.g. role of mangroves as habitats; fishing gear selectivity; fish migrations), this can then advise regional norms on best practice or management.

NGOs typically work in an advocacy mode and the information that they gather may be communicated to influence policy or decision-making, or to support a particular stakeholder group and empower them in negotiations or to leverage (political/financial) support. The information is sometimes transboundary – especially if the NGO in question is an international NGO and may have projects or actions in several countries (e.g. live reef fish trade, shark fin trade, ornamental fish trade, coral trade, labour migration/human rights abuse).

Participatory EAFM should foster better sharing of information, a lot of which will now be recorded in the EAFM plan.

Filling out the EAFM plan

Finishing Step 1 allows sections 1 and 2 of the EAFM plan template to be filled. Suggested subheadings for the BACKGROUND are given as a guide.

1. VISION

2. BACKGROUND

Description of the area and resources to be managed, including maps at different scales.

The fisheries management area

Area of operation of the fishery, jurisdictions and ecosystem "boundaries" (including national/province/district jurisdictions). Map of FMU.

History of fishing and management

Brief description of the past development of the fishery in terms of fleets, gear, people involved, etc.

Current status of the fishery

Description of the fishery resources and fleet/gears used.

Resource status.

Map of resource use patterns.

Socio-economic benefits, including postharvest

Description of stakeholders and their interests (including socio-economic status).

Description of other uses/users of the ecosystem, especially activities that could have major impacts and implications for coordination and consultation processes.

Social and economic benefits, both now and in the future.

Special environmental considerations

Details of critical environments, particularly sensitive areas and endangered species.

Institutional aspects

Legislative background.

Existing co-management arrangements – roles and responsibilities.

MCS arrangements.

Consultation process leading to the plan and ongoing dialogue.

Details of decision-making process, including recognized participants.

Nature of rights granted in the fishery and details of those holding the rights.

Maps of management interventions/user rights/jurisdiction boundaries.

Steps 2.1, 2.2 & 2.3

Identify and prioritize issues and goals

Module 11

Session objectives:	
	<ul style="list-style-type: none">• Identify your FMU-specific issues;
	<ul style="list-style-type: none">• Discuss how to prioritize issues through risk assessment;
	<ul style="list-style-type: none">• Develop goals for the EAFM plan;



Overview

This module outlines how fisheries related issues can be identified and broken down into the three EAFM components, before being assessed for risk. It explains how to define goals for the EAFM plan.

Introduction

During the initial participatory workshops with stakeholders an important activity is to identify all issues relevant to the fishery, to help stakeholders decide where to focus the management system so as to generate the best outcomes for stakeholders.

To assist with this process, the issues can be separated into the three EAFM component groups:

1. Ecosystem well-being – all ecological “assets” (e.g. stocks, habitats, ecosystems) relevant to the fishery and the issues/impacts being generated by the fishery that may be affecting them.
2. Human well-being – the social and/or economic “outcomes” currently being generated by the fishery, both the good (those outcomes the community wants to have. e.g. food security and economic development) and the bad (those it wants to avoid, e.g. conflicts and injuries).
3. Good governance – the management and institutional “systems” in place, or proposed, to deliver the wanted outcomes (e.g. access and tenure systems, compliance, democratic processes, conflict resolution and institutional arrangements) along with the external “drivers” (not controlled by the fishery) which may be affecting performance.

The identification process must cover all direct and indirect impacts of fishing activities on fish that are retained and those that are discarded; on the broader ecosystem; and the wanted and unwanted social and economic outcomes on both the fishers and the community. The process should also identify all the elements needed to enable the effective governance and administration of the fishery, including legislation, plans, consultation, compliance, etc. Finally, it also records any issues external to the management system that could affect the performance of the fishery, including natural (e.g. climatic) and human induced ecological (e.g. pollution), social (e.g. international attitudes) or economic (e.g. exchange rates) impacts.

Because a large number of issues can be identified, the key part of the whole EAFM process is to ensure only the most important are addressed by direct management intervention. This requires a determination of their relative priority using some form of risk assessment and/or prioritization procedure. Such procedures should be based upon the fishery trying to deliver the three components of EAFM, not just the ecological ones. A successful planning process relies, for the most part, on prioritization of the identified issues.

2.1 Identify the issues

An evaluation of issues associated with the fishery needs to be guided by the high-level policy goals set at the national or regional level; the broad management vision of the FMU; and, if possible the goals, should be consistent with existing or proposed new legislation. Fisheries policies and management plans often stop at broad goals, but because the issues and objectives are so broad, it is difficult to set management objectives ☺ that management can address. A number of tools are available to help develop and categorize the issues (Table 11.1).

Table 11.1: Tools for identifying and categorizing issues (see **Toolkit** for more details).

Name	Description	Implementation
Card storming (variation on brainstorming)	Discuss issues and write their key ideas on cards; the facilitator then organises these ideas into clusters. Fosters interdependence and collaboration.	Easy
Component trees	Have three EAFM components (human, governance and ecological) as headings, and categorise the various issues under each of these three headings and the possible sub-headings. Breaks each issue down until it becomes manageable.	Moderate
Asset/objective-impact/threat matrix	A matrix that helps to separate identified issues into their two different categories – an “issue” describes a threat to, or impact on, what is desired to achieve.	Moderate
Causal analysis	Issues are sorted into a hierarchy of cause and effect starting with the overarching driver, then the root cause and proximate cause that results in the issue	Moderate

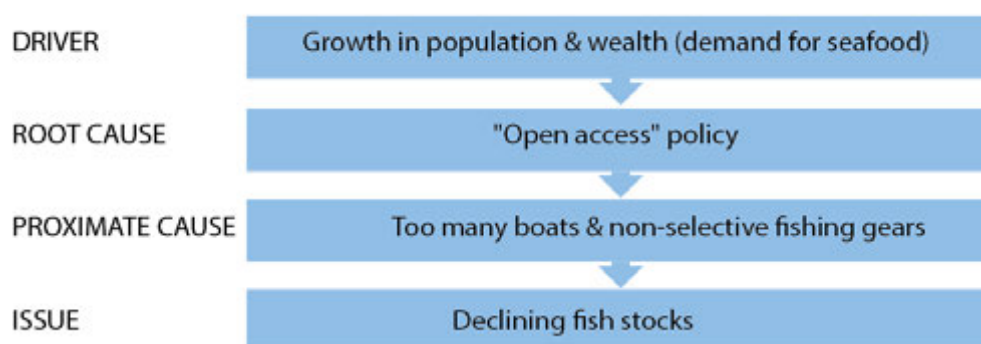
Cause and effect

When threats and issues are identified through a participatory process it is usual for a wide variation in the sorts of issues to arise - some are very broad (e.g. pollution) and some are very specific (e.g. bombing reefs).

A tool called causal chain analysis is one way to sort the wide range of issues identified (**Tool n.26**). The causal chain analysis recognises four levels of issues:

1. Drivers: these are the large-scale events that have a flow-on effect on many issues, e.g. growth in population and wealth, or climate change.
2. Root cause: the root cause is the basic reason why something happens and can be quite distant from the original effect.
3. Proximate cause: a proximate cause is an event which is closest to, or immediately responsible for, causing some observed result.
4. Issue: the actual issue or symptom.

Figure 11.1: Example of a causal chain analysis for the issue of “declining fish stocks”



In Figure 11.1, the issue is declining fish stocks. The overarching driver for this is growth in population and wealth that is leading to increased demand for seafood. The root cause of the issue is an open access ☺ policy that opens the fishery to anyone who wants to fish (in comparison to a limited access ☺ policy that restricts fishing to only those with a right to fish). As a result of the

open access system, there are too many boats and non-selective fishing gears in operation (proximate cause).

As part of the causal chain analysis it is important to identify threats and issues at a level that can be addressed by a management action. This is normally the root cause or the proximate cause. In this example, management actions could address the root cause by changing the policy from open access to limited access. Actions could also address the fact that there are too many boats and that non-selective gears are being used.

Issue check list

Regardless of the method used, it is important that all the issues in the FMU have been considered. Here is a checklist that outlines the categories that should be considered and some examples. Some of these will not be applicable to every FMU, but deciding which issues are included is an important step that stakeholders involved with the EAFM process have to take.

ECOLOGICAL WELL-BEING	
FISHERY RESOURCES	
Landed catch	e.g. sustainability of main commercial species
Bycatch/non-target species	e.g. discards; endangered and vulnerable species
FISHING EFFECTS	
General ecosystem	e.g. food chain impacts
Habitat	e.g. loss of mangroves; damage to sea bed
Pollution from fisheries	e.g. oil discharge
ECOSYSTEM EFFECTS	
Pollution from other users	e.g. human/industrial waste

HUMAN WELL-BEING	
Income, employment and livelihoods	e.g. food security; gender-related access to/use of resources
Safety and health	e.g. product quality; safety at sea
Post-harvest	e.g. market supply
Interactions with other sectors	e.g. feed for aquaculture; competition for employment

GOOD GOVERNANCE	
Institutions	e.g. lack of cooperation among relevant agencies; lack of management structures/mechanisms
Fishing communities/fishing industries	e.g. lack of awareness of existing rules and regulations
Consultation/dialogue	e.g. lack of participation
Information and knowledge	e.g. uncertainty about stock status
Global economy	e.g. changing market demand; fuel prices
Compliance and enforcement	e.g. lack of MCS capacity

Activity: Revisit the issues and select those that can be addressed by management.

2.2 Prioritize the issues through a risk assessment

Issue identification is likely to result in a long list of potential issues, but there is a practical limit to the number of issues that can be dealt with by a management system. Prioritization of specific issues is usually conducted using a risk assessment. The risk assessment can be either qualitative and opinion based, or highly quantitative and data based.

A risk analysis typically seeks answers to four questions:

1. What can go wrong? (Risk)
2. How likely is it to go wrong? (Likelihood)
3. What would be the consequences of it going wrong? (Impact)
4. What can be done to reduce either the likelihood or the consequences of it going wrong? (Action)

Remember: risk = likelihood x impact

High priority issues are those with a high likelihood of occurrence and high impact. These high priority issues are the ones that require direct management.

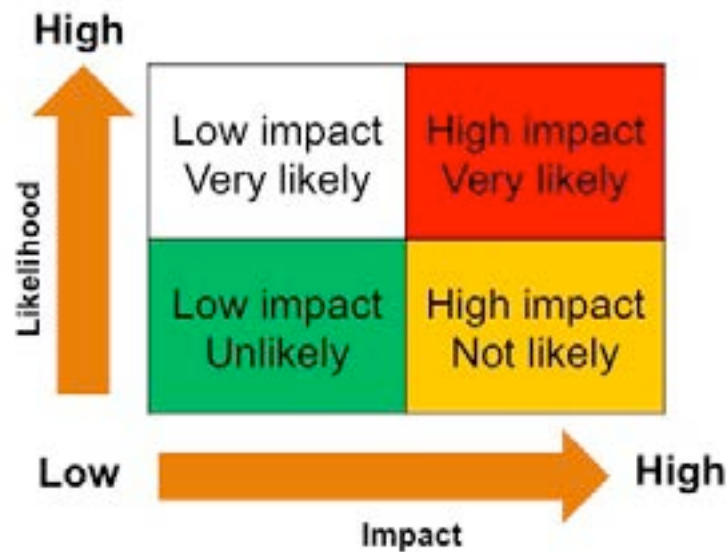
A number of tools are available to prioritize issues (Table 11.2).

Table 11.2: Tools for prioritizing issues

Name	Description	Implementation
Non formal risk categories/ Semi quantitative risk assessment	The risk associated with each identified issue is directly assigned by the participants to one of three categories – high, medium or low risk, with the descriptions incorporating both the consequence and the likelihood.	Easy
Qualitative risk analysis (impact/ likelihood matrix)	Participants place issues on the 2x2 matrix with two variables of likelihood and impact with two to six categories of likelihood and two to six levels of consequence (impact). Each identified issue is rated accordingly and plotted onto matrix.	Moderate
Dot ranked informal vote ranking	Participants identify issues which they think are high priority. Final count shows which issues are of high priority to that group of stakeholders.	Easy
Pair-wise ranking	Participants list up to five issues on cards on both vertical and horizontal axes of a matrix, in the same sequence. Compare each pair and agree which is the higher risk. Repeat until all possible combinations have been filled. List the results in rank order by sorting the cards in order of priority.	Easy

A simple semi-quantitative risk assessment is to rate each issue as to whether it has (i) high, medium or low likelihood of occurring and (ii) high, medium or low impact when it does occur. These are then plotted on a 2x2 matrix diagram (Figure 11.2). In this way, the high likelihood/high impact issues are identified. These are the high priority issues that need to be taken forward into the planning process. The medium risk issues might also be identified and mentioned in the EAFM plan in case their priority changes over time.

Figure 11.2: Semi-quantitative risk assessment. Likelihood is the probability of occurrence and impact is how change would occur.



2.3 Define goals for the EAFM

Remember the EAFM plan hierarchy:



As can be seen in the figure, goals ☺ is nested under the vision and should still be broad level and limited to three to five for any EAFM plan. A goal is the long term outcome that management is striving to achieve. It often refers to a group of inter-related issues. For example, the overall goal of a community-based management action may be to restore the health of coral reefs and fish stocks in the managed area. An objective is a formal statement detailing what you are trying to achieve for each issue (these are often referred to as management objectives) and are considered in the next step (Module 13 Step 3.1).

Example goals are:

- Restored and managed sustainably managed fisheries and other living marine resources;
- Restored, conserved and maintained vulnerable and critical marine habitats;
- Increased and sustained food security for the coastal communities;
- Improved livelihoods of communities that are dependent on the fisheries resources.

It may be appropriate to consider a goal for each of the three components of EAFM, it is recommended that two goals for “ecological well-being” are included as this component covers both the fishery resources and the general ecosystem issues. This will help expand fisheries-centric thinking to the ecosystem scale.

Activity: Prioritize the issues and select the high priority issues and group them into themes (possibly 3 EAFM components). Develop a goal for each theme.

Finishing Step 2 allows the issues and goals to slot into the EAFM plan under the following headings:

3. MAJOR THREATS AND ISSUES

Ecological issues

Fisheries resources and general environmental issues, including both the impact of the fishery on the environment and vice versa.

Social and economic issues

Issues relating to the people involved in fishing, the general public and at the national level, including gender issues.

Governance issues

Issues affecting the ability to achieve the management objectives.

4. GOALS OF MANAGEMENT

Higher level goals concerning where you want management to lead the process.
Usually 3-4 goals covering main themes.

Reality check I

Module 12

Session objectives:	
	<ul style="list-style-type: none">• Identify the constraints and opportunities in meeting the FMU goals;
	<ul style="list-style-type: none">• Use facilitation skills with co-management partners in focus group discussions (FGDs);
	<ul style="list-style-type: none">• Understand the need for conflict management in EAFM and practice a range of techniques.

Session objectives:

Overview

This module allows the EAFM key stakeholder group to step back and assess what may stand in the way of the EAFM plan and EAFM goals from being realized. This is the time to practice the facilitation skills discussed earlier in [Module 9 Startup B](#). This module discusses how to assess conflict so as to move towards consensus and explains the stages of conflict management. It then outlines strategies and techniques for dealing with conflict, including how to achieve, where possible, “win-win” (mutually beneficial) solutions.

Introduction

At this stage of planning, the high priority issues that management can address have been identified and grouped under themes. Goals have been developed for each theme. It is now time to do a reality check to see if the goals are really achievable. This is called Reality Check 1. Further on in the process, after the EAFM plan has been implemented, another reality check – Reality Check II – will be carried out.

1. Constraints on and opportunities for achieving the goals

Each goal needs to be reviewed to identify the constraints and opportunities for achieving it.

To evaluate whether the goals are achievable, the EAFM team could ask the following questions:

Relevant questions:

1. is funding available or achievable to reach these goals?
2. is there sufficient political support and stakeholder support?
3. is there institutional support?
4. is there sufficient human capacity?
5. are the time frames realistic?
6. can the information/data needs be met at a level where the precautionary approach allows for adaptive management?

Some of these questions may have already arisen as governance issues. If the answer is a definite “no” to any of these questions, then there are two options: either reset the goal to be more realistic or work with stakeholders to remove the constraint, or at the least manage it. If possible, constraints should be turned into opportunities.

Activity: Consider the constraints and opportunities in meeting the goals.

Planning tools are also available to evaluate whether the goals are achievable ([see Toolkit 25](#)).

2. Facilitation and focus group discussion

Many of the constraints can be overcome by involving the stakeholders in focus group discussions (FGDs). FGDs and the role of a facilitator were introduced in [Module 9 Startup B](#).

Remember the key ways to sustain stakeholder engagement are:

- effective facilitating that can be achieved by:

- guiding people in a discussion of their experiences, feelings and preferences about a specific topic;
 - raising issues identified in discussions; and
 - the use of probing techniques to animate discussion and promote in-depth reflection.
- participants can make their own questions, frames and concepts and develop their own priorities.

During this process, remember that interactions between participants provide opportunities to source data.

During any FGD, the facilitator is expected to:

- guide each session;
- not be too intrusive/structured in their approach;
- allow the discussion to flow freely;
- use a fairly small number of general questions to guide the focus group session;
- refocus the discussion as necessary;
- intervene to bring out important issues if participants do not; and
- build rapport (use active listening).

Activity: Hold a focus group discussion.

3. Conflict and conflict management

Previous modules have demonstrated that an EAFM reflects ecological, socio-economic and governance needs, and a diverse range of sectors and stakeholders.

Given the extent and scope of the EAFM multi-stakeholder process, and the likely confrontations between different levels of resource users, conflicts are inevitable in EAFM. Conflict is not necessarily negative. It can facilitate the emergence of more equitable power relationships, correct bad fisheries management practice and improve EAFM policy.

Conflicts over fisheries and marine resources have many dimensions including, but not limited to, power, technology, politics, gender, age and ethnicity. Conflicts can take place at a variety of levels, from within the household to the community, regional, societal and global scales. The intensity of conflict may vary from confusion and frustration over the direction that fisheries management is taking, to violent clashes between groups over resource ownership rights and responsibilities. Conflict may result from power differences between individuals or groups or through actions that threaten livelihoods.

Conflict management is about helping people in conflict to develop an effective process for dealing with their differences. The generally accepted approach to conflict management recognizes that the parties in a dispute have different and frequently opposing views about the proper solution to a problem, but acknowledges that each group's views, from the group's perspective, may be both rational and legitimate. Thus, the goal of people working in conflict management is not to avoid conflict, but to develop the skills that can help people express their differences and solve their problems in a collaborative way.

Activity: On the FMU maps, mark the areas where conflict is likely and who the players will be.

Moving from conflict assessment to consensus

A first step in conflict management is to assess the specific conflict in question. An analysis of a particular conflict can provide insights into the nature, scope and stage of conflict, and possible approaches to its management. There are four main factors that should be analyzed when assessing conflict:

- *Characterize conflict and stakeholders.* Here the type and origin of the conflict encountered is analyzed, including the number of stakeholders involved, the balance of power among the parties and the relationships between them.
- *Stage in the management cycle.* Conflicts at the “beginnings” stage are likely to be different from conflicts at the implementation stage. New stakeholders may arise as the EAFM process proceeds. This requires a flexible process that adapts to changing circumstances.
- *Stage in the conflict process.* Determine whether conflict is at a point at which interventions may be accepted.

Legal and institutional context. The formal and informal institutions, the manner in which conflicts are resolved through these institutions and the formal legal doctrines may influence the appropriate approach.

Conflict can be ignored (hoping it will go away), confronted (with the risk of deepening the disagreement), or it can be managed positively. One approach to conflict management is to have multi-stakeholder analysis and consensus building meetings ([Tool n.4](#)). These meetings have the objective of fostering productive communication and collaboration prior to the outbreak of conflict by employing tools such as conflict anticipation and collaborative planning, together with the cultivation of alliances and mobilization of support. Adopting a participatory co-management approach to planning and implementing EAFM (as outlined in [Module 9 Startup B](#) and [Module 16 Reality check II](#)) will definitely support such a collaborative process.

Building consensus involves collaborative decision-making techniques, where a facilitator/mediator assists diverse or competing interest groups to agree on contentious issues, objectives or other matters where consensus is needed, as opposed to taking a majority vote. This usually involves respectfully sharing perspectives and working together to seek mutual benefit. Ideally, it can be used before conflicts actually emerge (thus reducing the need for conflict management). In EAFM, conflict management is useful at the stage of setting overall management goals and EAFM plan objectives, where reaching agreement on big issues paves the way for agreements on smaller technical or institutional issues, as well as in resolving conflicts during the implementation of the plan.

How to use conflict management in EAFM

The goal of conflict management is to apply skills that help people express their differences and resolve their problems in a win-win outcome. Conflict management is basically a form of facilitated negotiation that works best in these conditions:

- all disputing parties are known;
- willingness to resolve issues;
- reaching a solution is important for all;
- parties trust conflict management method;
- mutually beneficial solution is possible;
- parties have authority to make deals;
- funds, time and resources are available; and
- resolution is desirable in a wider context.

It is necessary to get past the symptoms and understand the root causes of the conflict (often from multiple sources) to be able to manage it. In the EAFM process, potential sources of conflict include:

- relationships: values, beliefs, prejudices, past injustices, past miscommunications;
- information: poor quality, misinformation, different interpretations;
- interests: perceived or actual, physical or intangible; and
- structures: resource flows, authority, institutions, time constraints, finances.

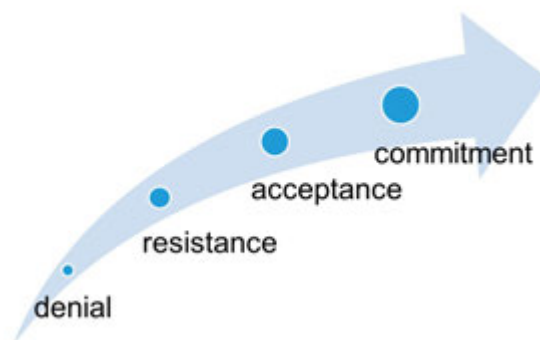
The stages in conflict management are:

1. Initiation: a stakeholder or outsider may invite help to manage the conflict;
2. Preparation: conflict assessment, information sharing, rules, participant selection;
3. Negotiation: articulating interests and win-win options, packaging desired options;
4. Agreement: concluding jointly on best option package, recording decision making; and
5. Implementation: publicising outcomes, signed agreement (optional), monitoring.

Conflict as part of the change process

Conflict should be viewed as an opportunity for change. Responses to change often follow the following stages: (i) denial, (ii) resistance, (iii) acceptance and (iv) commitment (Figure 12.1).

Figure 12.1: Conflict is a process of change that can have four stages.



Conflict can be expected as part of the EAFM process of change. If the process is well managed, working through the conflict may lead to greater commitment towards the change.

Use the strategies outlined below and conflict management tools (**Tool n. 8**) to assist with working through conflicts that might be encountered.

Strategies for dealing with conflict

Strategies for dealing with conflict can be categorized according to the strength of the desire to reach objectives and/or maintain good relationships (Figure 12.2). If someone has a high concern for the relationship and a low concern for the objective, that person is likely to accommodate. If someone has a low concern for the relationship and a low concern for the objective, that person will likely go for an avoidance strategy. If someone values the objective more than the relationship, they will compete. Compromise occurs when someone “gives up” some of what they wanted in order to reach an agreement that suits all parties. If someone values the relationship and objective equally, they will go for collaboration, which is the win-win solution.

Figure 12.2: Conflict strategies

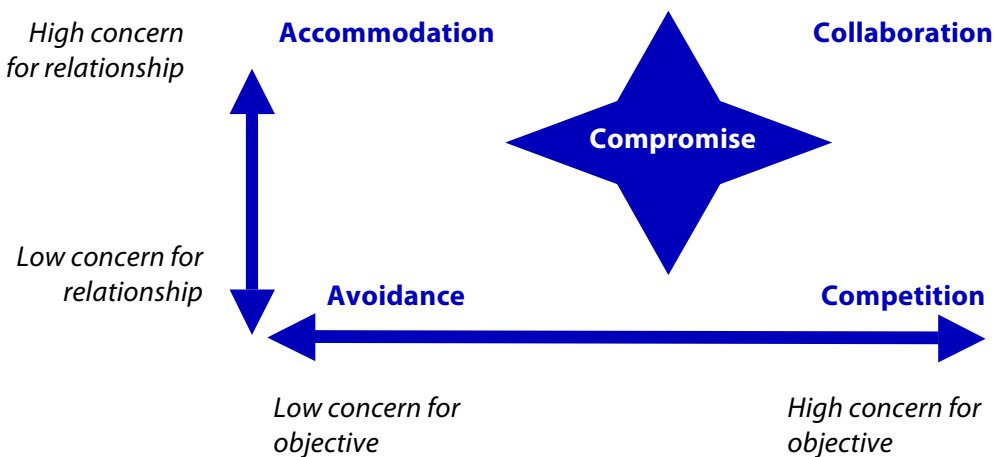


Table 12.1 below explains these five strategies for dealing with conflict in more detail.

Table 12.1: The five strategies in dealing with conflict

APPROACH	BEHAVIOUR	JUSTIFICATION
Avoidance	Non-confrontational. Ignore issues. Deny they are a problem.	Afraid of damaging relationships or creating even greater problems.
Accommodate	Agreeable, non-assertive behaviour. Cooperative, even at expense of personal goals.	Afraid of damaging relationships and creating disharmony.
Compete (win/lose)	Confrontational, aggressive. Must win at any cost.	Survival of fittest. Must prove superiority.
Compromise	Settle for middle ground. Satisfies no one completely, but everybody gets a part of what they wanted.	No one wins everything they want, but everyone wins something.
Problem-solving collaboration (win-win)	Needs of both parties are important. High respect. Mutual support. Assertive/cooperative.	Mutually beneficial solution can be found.

Achieving win-win solutions

When trying to achieve a solution(s) to a conflict situation that will work for all parties, it is a good strategy to think of potential opponents as problem-solving partners. Here is a process that can be used when mediating between stakeholders in conflict.

1. Set the scene: "Let's find a way to solve this that works for everyone".
2. Define problem in terms of needs/outcomes. Define the original problem and individual needs, as well as expected outcomes. Identify the shared (relationship) needs.
3. Brainstorm possible solutions.
4. Evaluate the solutions.
5. Choose solutions.
6. Plan what action will be taken.
7. Evaluate results.

Conflict management techniques

- The use of **suggestions** rather than proposals encourages flexibility and movement, and encourages building on ideas in order to reach agreement. (Not “We need to do it this way!” but “What if we try to use this approach?”)
- Be **assertive**, not aggressive or passive, to take emotions out of the situation; assertive behaviour can be especially useful for dealing with anger or aggression by slowing down perceptions so that you “respond” rather than “react”. (Not “I’m the manager here!” but “We need to think this through from the start.”)
- **Avoid “you” statements.** “I” or “we” (not “you”) statements are less likely to be seen as personally critical; avoiding “you” statements can assist this through a more sensitive approach based on mutual interests. (Not “You’re wrong!” but “I think we should try to use another approach.”)
- **Anticipate reactions** proactively to plan and prepare your approach to conflict; (“I know you’re very busy, but we could really use your help on this.”) Anticipation of the other person’s feelings and awareness of their reactions helps to create a more positive climate in which to respond and encourage responses rather than reactions.
- **Consider the other person’s interests** to make your comments more relevant; (“I realise this is our problem not yours, but a good solution can help you too.”)
- **Acknowledge reactions** detected through body language or expressions; (“I can see that you don’t think much of this approach, so let’s talk about it.”)
- **Apply limit setting** to clarify responsibilities and create limits for decisions; limit setting is useful to clarify priorities, particularly when organizational authority applies (i.e. the decision is not your own). (“Please get it to me by Monday” or “the department needs the figures for the year end.”)

The first six conflict management techniques concentrate on this critical area of converting emotional reactions into more flexible responses. Everyone has personal views, feelings and emotions that influence the way they respond to others in conflict situations. Those managing the EAFM process need to be sensitive to personal factors in both themselves and the other stakeholders’ interests. This may sound difficult now, but it will certainly increase management effectiveness.

Characteristics of assertive communication

Being assertive is very culturally dependent. What is acceptable in certain countries may be considered rude or inappropriate in parts of the Asia-Pacific region. The characteristics listed below therefore need to be adapted to the region and culture in which the EAFM process takes place:

- speaking in short, direct sentences;
- using phrases such as “I think,” “I believe,” and “in my opinion” to demonstrate taking responsibility for thoughts;
- asking others to clarify their statements when there is uncertainty around their meaning;
- describing events objectively rather than exaggerating, embellishing or distorting;
- maintaining direct and extended eye contact (in certain cultures only, e.g. western culture).

Tips for EAFM managers

- Agree objectives through consultation with the stakeholders. Ensure all concerned share the FMU’s vision (broad goal).

- Divide responsibilities and resource entitlements carefully to minimize conflict. People with identical objectives who share resources are likely to compete against each other. Enable and encourage stakeholders with complementary objectives to work in co-operation with each other.
- Create opportunities for relationship building and make interdependencies between different departments or agencies explicit. This will encourage tolerance and collaboration when difficulties arise.
- Recognize staff and partners who demonstrate that they value supportive working relationships.

Activity: Win-win solutions role play

Consultation Tools: <http://www.fao.org/fishery/eaf-net/topic/166247/en>

Steps 3.1 & 3.2

Develop objectives, indicators and benchmarks

Module 13

Session objectives:	
	<ul style="list-style-type: none">• Develop management objectives;
	<ul style="list-style-type: none">• Develop indicators and benchmarks related to the objectives;



Overview

This module outlines how to develop management objectives, and from this how to develop indicators and benchmarks. It also briefly discusses data and information needed for indicators, and reiterates the importance of stakeholder participation in these key activities.

Introduction

After identifying the FMU goals for each EAFM component, and the issues that require direct intervention, the next step is to develop a management system that will deliver successful outcomes. This requires clearly determining what is to be achieved for each issue in the fishery – the objective – what can be measured to assess whether the objective is being achieved, and which management actions are going to be used.

The first thing to do is to develop objectives for the high-risk issues (high likelihood/high impact) that are clear, measurable and directly linked to one or more of the higher level goals. These are the management objectives that are at the core of the EAFM plan. Some medium-risk issues might require identification of a mechanism in the plan for ongoing review and some form of contingency plan. Low-risk issues might be noted in the plan, explaining why they are considered low risk.

3.1 Management objectives

Using the high priority issues identified in Step 2.2, it should not be difficult to create an objective directly from the issue. The objective needs to state what will be achieved, e.g. “minimize the impact on turtles and improve the status of the turtle population”. Stakeholders will also need to decide on how to assess whether the objective is being achieved. This is done through setting indicators and benchmarks (also called reference points, for example in stock assessments). In practice, it should be possible to estimate the indicators from data that have or could be collected, but this should not exclude an indicator for which new data are required. Indicators and benchmarks are developed only after an objective has been agreed to ([Tool n.30 for examples](#)).

Relevant questions:

For each issue that is to be directly managed the following relevant questions apply:

1. What are the management objectives relevant to this issue and what specifically should the fishery be trying to achieve for this issue?
2. Are any of the objectives for the issue in conflict with each other, if so what is the order of priority?
3. Is there stakeholder agreement on the objectives?
4. Are the agreed set of management objectives and outcomes for the issue still consistent with the high level goals, other policies, treaties, legislation, etc.?

Key actions

- For each issue requiring direct management, identify possible management objectives.
- If there is more than one management objective for an issue, determine their hierarchy or relative priority.
- Obtain stakeholder input or advice on their appropriateness and practicality.
- Review management objectives to ensure they are consistent with high level objectives, legislation or policies.

- Confirm the set of management objectives that will be used for developing the management system.

For an EAFM plan, if issues are specific it will be easier to introduce management actions and interventions. For example, within the broad objective:

“Manage the main commercial species within ecologically viable stock levels by avoiding overfishing and maintaining and optimizing long-term yields”

There may be two related management objectives:

“Prevent spawning stocks declining to a level that impairs recruitment”; and

“Minimize the number of juvenile fish being taken”.

As it is sometimes difficult to develop management objectives without also identifying the relevant indicator and benchmark, it is better to think of these elements as a package. So, objectives and their relevant indicators and benchmarks need to be worked out together.

3.2 Indicators and benchmarks

Stakeholders also decide on how to assess whether the objectives are being achieved. This is done through setting indicators and benchmarks to measure management performance to determine whether management is meeting the objectives.

What is an indicator?

An indicator measures the current status at one point in time (e.g. temperature, areas of mangroves etc).

Indicators need to be **SMART**:

- **S**pecific (in terms of quantity, quality and time);
- **M**easurable (objectively verifiable at acceptable cost);
- **A**vailable (from existing sources or with reasonable extra effort);
- **R**elevant (to objectives and sensitive to change); and
- **T**imely (to ensure usefulness to managers).

An indicator can be a quantitative or qualitative measure of some attribute of the fishery that is directly measured (e.g. percentage of habitat trawled area using GPS tracks); estimated using a model (e.g. biomass estimated using a stock assessment model); measured indirectly (surrogate measures of biomass such as catch rates); or even just inferred (e.g. number of collaborative meetings as an indicator of cooperation and coordination across agencies).

More than one indicator may be used to monitor performance of the same management objective (e.g. both fishery-based and fishery-independent biomass estimates). This can provide greater confidence where none are considered accurate by themselves, but requires determination of how they will be collectively interpreted to track performance when they show differing trends.

Participatory, community-based monitoring can be used to develop and monitor suitable indicators that are based on locally collected data. This can provide a practical and cost effective method to measure progress towards meeting the management objectives developed for EAFM. For more details on how participatory community-based monitoring can be integrated into the EAFM process see EAF-net website ([Activity 3.2 and Tool n.38](#)).

Where the risks are low, crude indicators may be adequate. When selecting indicators, the level of complexity and the precautionary nature of the management action must also be considered. Where the inherent risks are higher, or the management approach is more aggressive, more robust and precise indicators will be needed. The alternative is for management to be more precautionary with appropriate adjustments made to the acceptable performance limits.

Relevant questions:

1. Is there already an indicator being used?
2. What levels of the indicator define acceptable performance for the objective and why?
3. How precise or robust does the indicator and associated benchmark need to be to match the risk profile of the fishery?
4. What resources are available for indicator measurement?
5. Would the cost of moving to a more robust indicator be worth the additional expense?
6. Are the resources sufficient to maintain the indicator system as long as needed - are the proposed indicators compatible with the monitoring and evaluation capacity available?
7. To what degree should the indicator–benchmark–management systems be formalized?
8. Is it appropriate to generate control rules?

Key actions

- Identify possible indicators to measure performance for each management objective.
- Agree on the level of precision and accuracy required.
- Review what data/information are available and the relative costs for each possible indicator given their relative uncertainty.
- Determine the most cost effective options.
- Given the levels of uncertainty in the indicator, determine what will signify acceptable and unacceptable performance.
- If more than one indicator is to be used for the objective, determine how they will work together to determine the assessment outcome.
- In practice it should be possible to estimate the indicators from data that have been or could be collected.

What is a benchmark?

Put simply, the benchmark describes where you want to go (target), where you came from (baseline) and where you do not want to be (limit).

Benchmarks are often targets that specify the desired state of the indicator (e.g. 20 percent of area under an MPA) or limits that specify a boundary within which to operate, or that should not be exceeded (e.g. 50 percent of existing fishing effort). In fisheries jargon, these are often referred to as target and limit reference points.

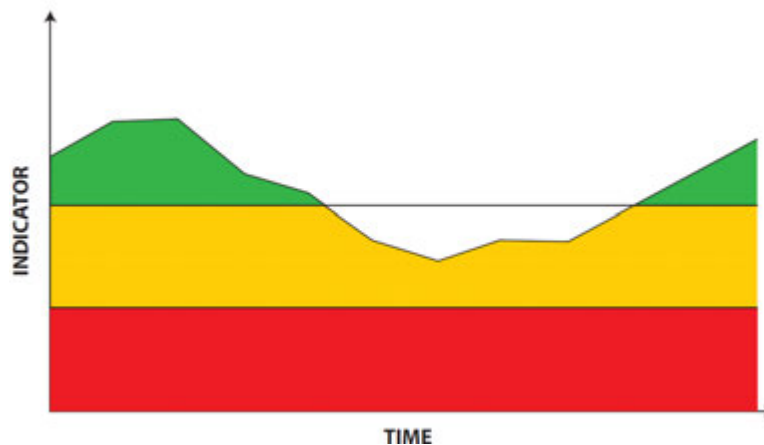
It is always desirable to set benchmarks using a precautionary approach which involves setting reasonable levels and taking firm actions when these are approached or exceeded.

Measuring management performance

Comparing the indicator with an agreed benchmark (a target, baseline or limit), provides a measure of how well management is performing ([Module 17 Step 5](#); (Figure 13.1).

Figure 13.1: Measuring management performance: trend of an indicator shown against two benchmarks (target and limit).

Green is the desirable outcome (above the target), orange is less desirable (below the target but above the limit, and (iii) red is undesirable.



Data and information needs for indicators

Data and information needs were discussed in [Module 10 Step 1.3 Scope the FMU](#). The same considerations apply to data and information for indicators and monitoring. Data needs are guided directly by the indicators selected, therefore data related to the three components will be required. The collection of new data will likely be necessary and participatory approach to data collection should be encouraged.

Relevant questions:

1. Who is responsible for measuring the indicator(s)?
2. Where do the data come from (new or existing)?
3. If new, what method will be used?

It is also good practice to carry out data validation. Specifically, a combination of different types of qualitative and quantitative data collection methods and sources should be used. This will provide a more complete analysis of the subject matter – can enhance credibility of evaluation conclusions and confidence in the recommendations.

Participatory Monitoring and Evaluation

Where possible, participatory monitoring and evaluation (M&E) ☺ should be used to collect data and monitor indicators. Participatory M&E focuses on who measures change, who benefits and how concerns are negotiated, specifying what to measure as indicators and setting the benchmark targets and limits. The composition and skills of the assessment/M&E team are very important. Note that the assessment/M&E team may be the same or different from the EAFM team.

Activity: Develop management objectives, indicators and benchmarks for a selected number of high priority issues.

As part of the overall EAFM plan, the objectives, indicators and benchmarks slot into Section 5 of the EAFM plan under the following headings:

5. OBJECTIVES, INDICATORS AND BENCHMARKS

Priority issues, objectives, and benchmarks for the fishery, covering:

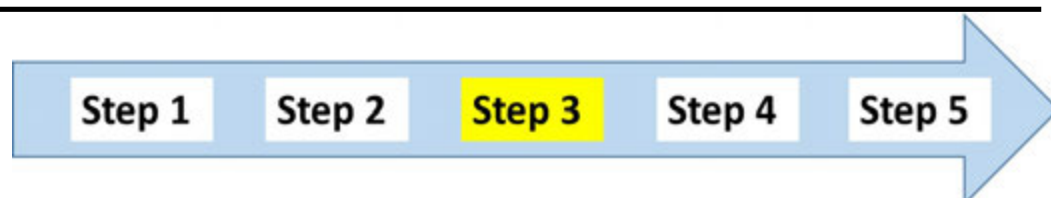
- fishery resources
- environment (including bycatch, habitats, prey protection, biodiversity, etc.)
- social
- economic
- governance (ability to achieve the plan).

Steps 3.3, 3.4 & 3.5

Management actions, compliance, finance and finalize EAFM plan

Module 14

Session objectives:	
	<ul style="list-style-type: none">• Agree on management actions and how stakeholders will comply with these;
	<ul style="list-style-type: none">• Include financing mechanisms in the plan;
	<ul style="list-style-type: none">• Bring it all together – finalize the EAFM plan.



Overview

This module completes Step 3. It explains how to agree to management actions and focuses in particular on how to ensure compliance with these agreed actions. The module also discusses financing issues and concludes with how to finalize the EAFM plan.

Introduction

Having determined the set of management objectives, indicators and performance measures for the fishery, the next step is to produce an agreed and coherent set of management actions that address the issues and meet the objectives.

3.3a Management actions

The manager's toolbox

In existing fisheries management, the focus is often on managing people to promote sustainable use of the fish resource. For example, technical actions may control the type of fishing gear used and impose closed seasons to protect spawning stocks. In EAFM, because the issues and objectives being considered are broader, an expanded suite of management actions is required.

Thus, the suite of management actions in EAFM will include: (i) conventional fisheries management actions to address target species concerns; (ii) actions to maintain, restore, and conserve the structure and function of the ecosystem; (iii) actions that address human social/economic dimensions; and (iv) actions to address the governance issues.

EAFM management actions may include activities such as:

- technical measures to regulate fishing mortality (e.g. control gear type);
 - catch and effort controls:
 - input controls (e.g. limited entry, capacity limits, fishing location limits, territorial use rights)
 - output controls (e.g. total allowable catch (TAC))
 - spatial controls (e.g. area closures, marine protected areas (MPAs) and no-take areas);
 - temporal controls (e.g. seasonal closures; protecting spawning aggregations);
- ecosystem manipulation (e.g. habitat modification and population manipulation, such as restocking, planting mangroves, stock enhancement and culling);
- community-based development:
 - income diversification (e.g. alternative livelihood skills);
- human capacity development:
 - fishery management skills; and
- working with others:
 - Integrated Coastal Zone Management (ICM), Marine Spatial Planning (MSP), Environmental Agency, etc.

See Manager's Toolbox **Tool n.33** for a "work- in-progress" template of management actions as well as **Tool n. 35** for management actions specifically for alternative livelihoods.

Some of the EAFM issues and objectives will fall outside the mandate of the fishery agency. In these cases, EAFM needs to link to additional management sectors, such as coastal management, disaster risk reduction and climate change adaptation ☺. EAFM management actions can include management plans and actions undertaken through other management strategies (e.g. ICM, MPAs, marine spatial planning) when they meet the EAFM management objectives.

Overlapping actions

In most cases, there will be several management actions that could address a particular objective and a list of these could be assembled through brainstorming sessions with members of the target community, assisted by the key stakeholder group and relevant government agencies. Community engagement tools such as the problem-objectives tree (Tool n.28) can be used to encourage community members to propose management actions that would solve particular problems. For each objective, it is useful to prepare a list of all possible management actions with particular attention given to their ease of application, likelihood of success, feasibility and cost.

As a result, unlike many fishery management processes that simply introduce interventions without first setting objectives, it will be clear to all stakeholders why a particular management action is being introduced. All management actions must include reference to those responsible and the time frame required for their implementation. Different management actions will be the responsibility of the community, the promoting agency, or other agencies.

Decision or control rules

Where possible, the use of specific management actions should be accompanied by decision rules on how they are to be applied. In practice, this is often developed later in the process. The decision rules state what action should be taken under different conditions, as determined by its performance. In a small-scale fishery context these actions need to be pragmatic (e.g. relating to stricter enforcement if a particular action is not working). The key is to try and agree on what might happen and how to react to the change in the indicator value. This provides some certainty for all stakeholders and the rules should be widely known and understood. In certain cases, decision rules can be quantitative (e.g. changing the TAC for the species under consideration as pre-specified fractions of abundance determined by surveys) or, more commonly, qualitative where, for example, a certain value of an indicator triggers a decision to conduct a review of management.

Management actions and the Rules and regulations

Good practice is develop a set of rules and regulations as a companion document to the EAFM plan. Because the EAFM plan is intended as long-term reference (albeit with regular adaptations and changes) management actions in the EAFM plan should be generic e.g. limit the mesh size of the cod end. The exact specifications of this action are best set out in the rules and regulations (e.g. minimum mesh size = 2.5cm. This is because it is often easier to change rules and regulations rather than the EAFM plan itself (although this depends on how the EAFM plan is formalized Module 15 Step 4). Rules and regulations can be formal or informal, indeed those made by communities based on their EAFM plan may prove to be more effective than top-down laws and rules, if there is good community buy-in.

3.3b Compliance and enforcement

There is no point in developing management actions unless there is some way to ensure compliance with these actions.

Compliance and enforcement are different but complementary concepts. Compliance is achieved when fishers' actions conform to the relevant regulations and legislation, whereas enforcement is the act of enforcing or ensuring observance of and/or obedience of rules and regulations. Compliance is the outcome of voluntarily acceptance of, and action in accord with, the management rules and regulations.

When the rules and regulations are broken, enforcement is the action taken against those responsible for non-compliance. The task of balancing compliance with enforcement requires that resource managers must make compliance a preferred outcome compared to enforcement actions. Any compliance and enforcement system should be accountable, legitimate, equitable and flexible. Compliance is best achieved when fishers perceive management as being legitimate and fair, the science as being reliable and trustworthy, where there is effective monitoring, control, and surveillance activities, and effective penalties to decrease economic incentives for violating.

Enforcement systems attempt to increase compliance with rules governing resource use by monitoring user behavior and punishing those engaged in prohibited activities. By increasing the severity and likelihood of sanctions and, thus, raising the opportunity cost of non-compliance, enforcement systems act directly upon resource users to foster adherence with established rules. Enforcement systems also shape compliance indirectly. By shaping perceptions of overall compliance rates, enforcement systems affect rates of “contingent compliance,” where individuals base their decision to obey rules upon the (perceived) rate of compliance by others. Through both the design of sanction mechanisms and the perceived “fairness” of enforcers, enforcement systems also shape perceptions of legitimacy.

Monitoring, control and surveillance (MCS)

In fisheries jargon, the enforcement of, and compliance with, management actions is known as “Monitoring, Control and Surveillance (MCS).” MCS is the mechanism for implementing agreed management actions. The components of MCS comprise:

1. Monitoring (M) – the collection and analysis of information relevant to compliance;
2. Control (C) – the rules by which the fishery is governed; and
3. Surveillance (S) – observing and policing to ensure compliance with the fishing rules.

Note that this use of the word “Monitoring” has a different scope to that used in the term “Monitoring and Evaluation (M&E)”. Monitoring for compliance can be thought of as a specialized subset of the larger monitoring for M&E. Monitoring for compliance includes collecting information on what is happening in the fishery. Control is the rules under which fishery resources can be harvested, as stipulated in national fisheries legislation, EAFM plans and other arrangements (i.e. traditional law). This provides the basis on which fisheries management (via MCS) is implemented. Surveillance involves the regulation and supervision of fishing activity to ensure that fishing rules and management actions are observed. This activity is critical to ensure that the fishery is not over exploited, poaching is minimized and management actions are implemented. MCS needs:

- Cooperation and coordination across several agencies;
- Stakeholder “buy-in”;
- Training and resourcing;
- Education and awareness raising; and
- Policing, prosecuting and sentencing.

Top-down and bottom-up compliance and enforcement

Enforcement can be “top-down” (i.e. fishery patrol enforcement) and/or “bottom-up” (i.e. local fish wardens and co-management). While the national and local governments have responsibility for law enforcement, enforcement of regulations by fishers is increasingly common when governments are short of enforcement resources. In some cases, fishers are deputized to undertake enforcement, while in other cases they are provided a telephone number “hotline” to call and report illegal activities. Resource users may also decide to self-enforce regulations when they believe that they benefit from compliance with regulations. Ideally, self-enforcement should be formally empowered by agreement with responsible government agencies so that it is legitimate, otherwise there is the danger self-enforcement takes on a form of vigilantism.

Enforcement is more than the presence of armed police having the authority to arrest people; it involves the application of a broad range of approaches by different institutions and stakeholders to change or modify behavior. Enforcement interventions can be 'soft' preventive measures or 'hard' sanctions. Soft enforcement approaches promote voluntary compliance with the requirements of the law without going to the courts. Soft enforcement focuses on the social and cultural dynamics of compliance that can be used to: (a) sustain widespread compliance, (b) encourage voluntary compliance, and (c) achieve general deterrence.

Soft or positive approaches include:

- Social marketing;
- Social mobilization;
- Coastal resource management best practices;
- Legislation and regulation;
- Information management and dissemination;
- Education and outreach; and
- Monitoring and evaluation.

Negative or 'hard' enforcement uses legal sanctions imposed by a court or regulatory authority for deterrence. Hard enforcement approaches have one objective, which is to identify, locate and suppress the violator using all possible instruments of law. Negative or hard approaches include:

- Continuous presence of law enforcers;
- Consistent activities to detect, apprehend and prosecute violators and impose appropriate sanctions;
- Sophisticated strategies developed to apprehend repeat violators; and
- Negation of all economic benefits from illegal activities.

Enforcement requires consultation and coordination among the various agencies and organizations with responsibility for enforcement of regulations, monitoring, surveillance, apprehension and sanctions. This may include the Police, Navy, Coast Guard and any community-based enforcement units.

Actions to foster compliance with management rules and regulations will change over time. In the initial phase of management, there will need to be an emphasis on general public education and outreach and visible enforcement processes to help stakeholders become familiar with boundaries and regulations. As benefits of management become understood, stakeholders should develop a sense of “ownership” of—and a commitment to—the success of the management. At this point self-enforcement should emerge (willful compliance) from social sanctions and peer pressure.

See Tool n. 34 for ways to improve MCS.

3.4 Financing

As for any other plan, developing the EAFM process will require consideration of the required budget and other sources of funding to support the process. [Module 8 Startup A](#) explained that secured funding to embark on the EAFM process was needed. Funds must be available to support the various activities related to planning, implementation, coordination, MCS and M&E of the plan. It is good practice to plan yearly budget lines for each of these activities as part the EAFM plan and implementation work plan (see [Module 15 Step 4.1](#)). Funding, especially sufficient, timely and sustained funding, is critical to the sustainability of the EAFM process. In the early stages of implementation, funding may have been obtained from an external donor organization or a large development project. This source of funding may or may not continue in the long run. Programmes often fail when this outside source of funding stops; it is therefore essential to put in place alternate sustainable financing mechanisms. Funds also need to be made available on a timely basis to maintain cash flow for such things as staff salaries and activities. The EAFM process must be supported and accepted by the community so that stakeholders will be confident enough to invest their own time and funds.

Relevant questions:

1. Is funding available from existing budget or are new sources required?
2. What is the existing budget and budget cycle?
3. Who will/can pay?
4. What are the equity issues and the impacts on stakeholders?

The choice of which financing mechanism(s) to utilize in a particular case should be based on analysing several feasibility factors:

- financial (funding needed, revenue generation, revenue flow, year-on-year needs);
- legal (legal support for financing mechanism, new legislation needed);
- administrative (level of difficulty to collect and enforce, complications and costs; potential for corruption, staff requirements);
- social (who will pay, willingness to pay, equity, impacts);
- political (government support, monitored by external sources); and
- environmental (impact).

Depending upon the situation, and the support from government, several sources may be available:

Government revenue allocations	<ul style="list-style-type: none"> • Direct allocations from government budget; • Government bonds and taxes earmarked for conservation; and • Debt relief.
Grants and donations	<ul style="list-style-type: none"> • Bilateral and multilateral donors' grants; • Foundations; • Non-government organizations; • Private sector; and • Trust funds.
Tourism revenues	<ul style="list-style-type: none"> • Fees (entry, diving, yachting, fishing); • Tourism-related operations of management authorities; • Hotel taxes; • Visitor fees and taxes; and • Voluntary contributions by tourists and tourism operators.
Real estate and development rights	<ul style="list-style-type: none"> • Purchases or donations of land and/or underwater property; • Tradable development rights and wetland banking; and • Conservation concessions.
Fishing industry revenues	<ul style="list-style-type: none"> • Fish catch and services levies/cost recovery mechanisms; • Eco-labeling and product certification; • Fishing access payments; • Fishing license fees and excise taxes; • Aquaculture license fees and taxes; and • Fines for illegal fishing.
Energy and mining revenues	<ul style="list-style-type: none"> • Oil spill fines and funds; • Royalties and fees for offshore mining and oil and gas; • Right-of-way fees for oil and gas pipelines and telecommunications infrastructure; • Hydroelectric power revenues; and • Voluntary contributions by energy companies.

For-profit investments linked to marine conservation	<ul style="list-style-type: none"> • Private sector investments promoting conservation; and • Biodiversity prospecting.
Other sources	<ul style="list-style-type: none"> • Loans; and • Income derived from local enterprises such as handicrafts, aquatic products, visitor gifts.

Activity: Agree management actions, and relevant compliance and enforcement actions.

Activity: Agree financing mechanisms to support the above.

3.5 Finalize the EAFM plan

Steps 1-3 of the EAFM process culminate in the material needed to develop the EAFM plan. This plan specifies in ONE document all the elements needed for the implementation of EAFM.

The template below shows the main elements of a typical EAFM plan. Most of the information for the plan should have been collected through the stakeholder consultations, research (scoping) and through secondary data.

The act of going through the consultative process to develop the EAFM plan is just as important as the output itself. It fosters ownership of the plan, trust of other stakeholders and starts to build a sound working relationship between stakeholders. It also allows roles and responsibilities to be clarified and can form the link between major players such as research institutes, fishery agencies and fishers, thereby making the work of each more aligned to the needs of the end-users.

EAFM template

EAFM plan for FMU XXXX

1. VISION

The broad goal of management.

2. BACKGROUND

Description of the area and resources to be managed, including maps at different scales.

The fisheries management area

Area of operation of the fishery, jurisdictions and ecosystem "boundaries" (including national/province/district jurisdictions). Map of FMU.

History of fishing and management

Brief description of the past development of the fishery in terms of fleets, gear, people involved, etc.

Current status of the fishery

Description of the fishery resources and fleet/gears used;

Resource status;

Map of resource use patterns.

Socio-economic benefits, including postharvest

Description of stakeholders and their interests (including socio-economic status);

Description of other uses/users of the ecosystem, especially activities that could have major impacts, and arrangements for coordination and consultation processes;

Social and economic benefits, both now and in the future.

Special environmental considerations

Details of critical environments, particularly sensitive areas and endangered species.

Institutional aspects

Legislative background;

Existing co-management arrangements – roles and responsibilities;

MCS arrangements;

Consultation process leading to the plan and ongoing activities;

Details of decision-making process, including recognized participants;

Nature of rights granted in the fishery and details of those holding the rights;

Maps of management interventions/user rights/jurisdiction boundaries.

3. MAJOR THREATS AND ISSUES

Ecological issues

Fisheries resources and general environmental issues, including both the impact of the fishery on the environment and vice versa.

Social and economic issues

Issues relating to the people involved in fishing, the general public and at the national level, including gender issues.

Governance issues

Issues affecting the ability to achieve the management objectives.

4. GOALS OF MANAGEMENT

Higher level goals, i.e. the ultimate goal of management.

5. OBJECTIVES, INDICATORS AND BENCHMARKS

Priority issues, objectives, benchmarks for the fishery, covering:

- fishery resources;
- environment (including bycatch, habitats, prey protection, biodiversity, etc.);
- social;
- economic;
- governance (ability to achieve the plan).

6. MANAGEMENT ACTIONS

Agreed actions for the plan to meet all objectives within an agreed time frame, including bycatch, habitat protection, socio-economic benefits, good governance, etc.

7. COMPLIANCE

For actions that require rules/regulations - arrangements for ensuring that the management actions are effective.

8. DATA AND INFORMATION NEEDS¹

Data and information needs to monitor implementation of the plan. Clarify where the data are to be found and who collects, analyses and uses the information.

9. FINANCING

Major sources of funding.

10. COMMUNICATION²

Link to communication strategy.

11. REVIEW OF THE PLAN³

Date and nature of next review(s) and audit of performance of management.

¹ Data and information needs have been partly discussed in Steps 1 and 3, and will be referred to further in [Module 17 Step 5.1](#). The EAFM plan should refer to how the data and information required to monitor the indicators will be collected or collated and who is responsible (this will be outlined in more detail in the implementation work plan, which is developed in [Module 15 Step 4.1](#))

² Communication will be covered as part of [Module 15 Step 4.1](#), but a link to the communication strategy should be made here.

³ Review of the plan will be covered in [Module 17 Step 5.2](#), but again a mention is needed here on the M&E process and frequency.

References

FAO. 2001. Fisheries enforcement. Related legal and institutional issues. FAO Legislative Study 74. Rome, Italy. FAO. Available at <http://www.fao.org/fishery/eaf-net/>

Step 4 Implementation

Step 4.1 Formalize, communicate and engage

Module 15

Session objectives:	
	<ul style="list-style-type: none">• Develop an implementation work plan;
	<ul style="list-style-type: none">• Summarize what is meant by formal adoption of the EAFM plan;
	<ul style="list-style-type: none">• Develop a communication strategy.



Overview

This module explains how to formally adopt the EAFM plan and how to develop a work plan for the effective implementation of the EAFM plan. It also discusses the related communication strategy that should be developed.

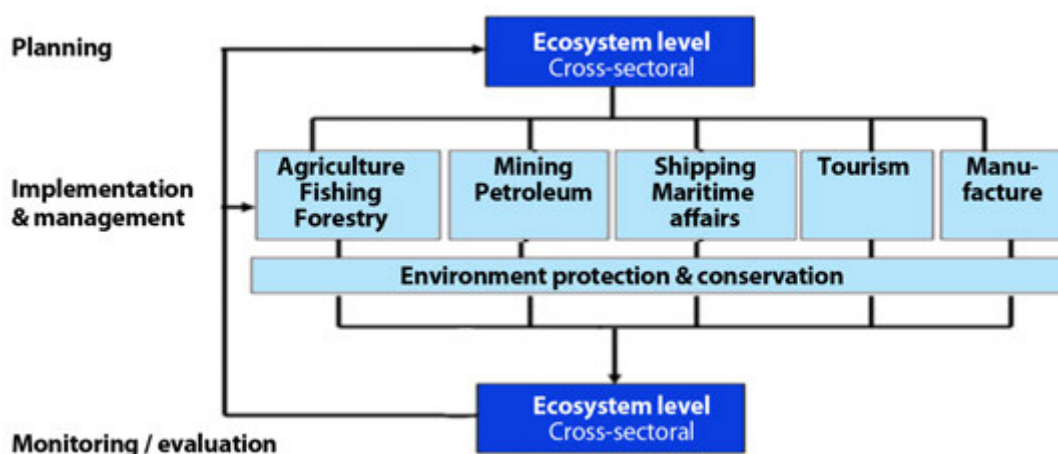
Introduction

Once the EAFM plan has been approved and agreed, implementation should start as soon as possible in order to capitalize on the good will and excitement generated by the negotiations amongst stakeholders. Time scales for implementation can be a problem because, if the planning process takes too long, it may result in loss of momentum, particularly if staff or governments change. Implementation comprises the activities through which the EAFM plan is carried out. The implementation process will involve numerous decision-making points and a different process from the one used to create the plan and the agreements. All the activities in the EAFM plan must be implemented correctly and in a timely manner if the goal and objectives are to be achieved.

Many of the problems facing fishery management (water pollution, introduction of exotic species, destruction of fish habitat due to coastal development, climate change), fall outside the direct control of fisheries managers. Therefore, implementing the EAFM plan will require fisheries managers to reach out, coordinate and integrate themselves within broader processes of integrated coastal management (ICM), integrated watershed management (IWM), conservation management and integrated ocean governance (as started during the Startup tasks). If these processes do not exist, coordination with at least the environmental agency will be required.

In practice and because the world is structured along sectoral lines (e.g. agriculture, forestry and fisheries; mining and petroleum; environment; shipping and maritime affairs), sectoral management will likely be the entry point for more the more integrated management approach of EAFM. Thus, while planning, monitoring and evaluation are carried out at the ecosystem level, implementation will require working with other sectoral agencies, including the environment protection and conservation agency (see Figure 15.1 below).

Figure 15.1: Implementing EAFM: integrating sectoral management within ecosystem planning, monitoring and evaluation



Implementation will, therefore, require trusting the plan and trusting the partners and staff of the fisheries and other agencies. No plan is perfect. There will be successes and failures. This is why continual monitoring and learning-by-doing (adaptive management) has been emphasized. There will likely be failures early on in implementing EAFM as everyone learns to work together and do their job, but it is important that everyone learns from these failures and moves forward.

Given the importance of a high degree of stakeholder participation and cross-sectoral coordination, the implementation of the EAFM plan should include specific measures and mechanisms to continue engaging all parties throughout the management process. This can include such things as: participatory research; co-management; management councils and committees involving stakeholders in management decisions on a regular basis; and the use of traditional and local knowledge (as explained in [Module 9 Startup B](#) and further detailed in [Module 16 Reality Check II](#)).

1. Formalizing the EAFM plan

To implement the agreed set of management arrangements it is often necessary to have them formalized. Depending upon the jurisdiction and fishery, this may need to be a formal, legal document and in some cases may require parliamentary approval. In other cases, legislation may be needed to recognize and implement the EAFM plans. At the other end of the spectrum it may be as simple as a list of activities agreed to, and maintained by, the local community leadership group.

It is necessary to determine what level of formalization is required for the EAFM plan to ensure that the specific arrangements are both legally and socially enforceable by the relevant authority or groups. This may involve a “central” management authority, local or regional authorities or local community leaders, or some combination of these. There is little chance of success if the plan is not endorsed by those who influence the implementation of the plan.

More details on legal and policy support are provided in [Module 16 Reality Check II](#) which focuses on governance. Once a new or revised EAFM plan has been formally approved it is vital that this is communicated to all the stakeholders who could be affected by any changes to their previous activities.

2. The work plan to implement the EAFM plan

Managers will benefit from using an implementation work plan that outlines what would need to be done to implement the EAFM plan, by whom, by when, and where. To generate such a work plan requires going through the full set of EAFM actions developed in [Module 14 Step 3.3](#) and determining (i) what are the specific tasks that need to be undertaken? (ii) who are the actual persons/institutions that will be responsible for completing these tasks? and (iii) by what date will the tasks be complete?

Headings that could be used for such a work plan include (i) information/knowledge management; (ii) management actions and MCS; (iii) legal/institutional strengthening; and (iv) human capacity development.

In order to develop a realistic work plan it is important to ask: are there really enough resources (both people and financial) to complete each of the tasks?

This work plan needs to be developed by the fishery management agency because it is their staff and resources that will be most involved in starting the process. If specific actions are to be undertaken by other groups, they need to be involved in planning for these aspects. The work plan should include a schedule of activities and responsibilities with clear milestones.

Basic work plan format

- For all the management actions identified in the EAFM plan, determine what needs to be done, by whom and when. A matrix with column headings of What, Who, When and Where is a good tool for this.
- It may also be necessary to have some separation of activities based on whether they are dealing with different functional components of the fishery – inshore, offshore, inside EEZ, high seas, etc. Undertaking consultation may be very different for the various groups and separate activities may therefore need to be generated.

- The process should clearly identify where changes are needed, such as by the implementation or modification of legislation, regulations, licence conditions or policies. If so, these need to be scheduled.
- The process should also identify the activities that may be outside the scope or jurisdiction of the fisheries agency. In these circumstances it may be necessary to advise other government departments of the issues they should be dealing with. Such interdepartmental governance issues are often a high-risk area and such should be tackled with due caution and tact and with the support of Agency leads.
- Once all the activities have been identified, the assignment of priorities and timelines should be undertaken by the relevant fisheries/management agency.

3. Communication strategy

Communication includes sharing the results of the EAFM plan with the identified target audiences and identifying ways to adapt management practices to improve EAFM. A communication strategy provides a clear process for sharing results in a logical and strategic way.

Startup B discussed ways of initially engaging and consulting with stakeholders. Once the implementation of the EAFM process is underway, keeping stakeholders informed at a community level is very important to maintain the momentum and legitimacy of the management system and its functionality (e.g. its capacity to adapt to change). This is especially important in the case of a community-based fishery. Keeping the government committed to controversial actions will generally require direct discussions with key political leaders and not merely submission of reports.

Relevant questions:

- Who needs to know about the fishery and why? Are they interested in all aspects or just some aspects of the fishery?
- What communication format is appropriate for different target audience types: formal report, newsletter, website, etc.?
- What should the frequency of the communication products be for each audience?
- What should the report contain: information on successes and failures; progress and blockages; problems and solutions; present as well as future perspectives?
- What action is expected from the audience in return?
- What impact are the reports expected to have: the raising of awareness; institutional response?
- How to get feed-back from the reports?

A communication strategy will include:

- an analysis of the range of possible internal and external audiences, their characteristics and a set of priority target audiences;
- a plan for how and where results will be delivered by identifying which media and formats will be used with each audience group, and the approach and style of delivery to be taken;
- a set of key messages which illustrate examples and stories that explain the results and help focus the attention of particular target audiences; and
- the timeline of when messages and presentation formats are to be released and delivered to target audiences.

Possible headings for a communication strategy:

1. Communication objectives
2. Stakeholder audience
3. Messages
4. Media and format
5. Personnel/human resources
6. Relationship strategy

Media and format could include: meetings, workshops, news articles, web pages, emails, newsletters, status reports, social media and PR materials. Give due consideration not only to levels of literacy, but also to what is socially or culturally acceptable. Remember how some audiences are more accessible than others; ensure ALL audiences are catered for (including the less powerful, less literate, the ones with a lesser voice). Refer to **Tool n.36** for more methods.

Once these pieces of the strategy are pulled together, it will be possible to estimate the time, and human and financial resources needed to complete the communication strategy (Table 15.1).

Table 15.1: Basic communication strategy template

Target audience	Communication method (how & where)	Key messages	Timing

A link to this communication strategy slots into the EAFM plan under heading 10:

EAFM Plan for FMU XXXX

10. COMMUNICATION [Communication strategy](#)

Reality check II

Module 16

Session objectives:	
	<ul style="list-style-type: none">• Check on the status of the EAFM plan implementation;
	<ul style="list-style-type: none">• Consider whether implementation is in line with the principles of EAFM;
	<ul style="list-style-type: none">• Check on the practicalities – is the supporting environment in place?;
	<ul style="list-style-type: none">• Re-visit the constraints and opportunities in meeting your FMU goals.

Overview

This module outlines the second reality check. This check takes into account the main principles of EAFM introduced earlier, as well as some important practicalities in terms of a supporting environment. It stresses the need for an effective legal framework; effective compliance and enforcement; nested institutions and coordination mechanisms; appropriate scale; capable fisheries management institutions and human capacity; as well as adequate human and financial resources. If these are not in place, either the EAFM plan will need to be modified or the weaknesses rectified.

Introduction

While implementation is based on the plan and agreed activities, the quality and effectiveness of implementation are shaped by a number of governance issues or the “ability to achieve”. As part of the EAFM process, seven principles were considered and the elements of good governance were described. In Startup A, coordination with other agencies and levels of government were highlighted, and the legal basis for the FMU was discussed in Reality Check I. Startup B focused on participation and co-management. Governance issues were also identified when prioritizing the EAFM issues during [Module 11 Step 2.2](#). In this module, a reality check is undertaken to determine whether all the important building blocks that will enable EAFM implementation are in place.

Table 16.1: EAFM principles in practice

	NO	PARTLY	YES
1. Good governance			
Is there an adequate legal framework?			
Are effective compliance and enforcement arrangements in place?			
Are effective management institutions and arrangements sufficiently developed?			
2. Appropriate scale			
Is management at the appropriate ecological, human and governance scales?			
3. Increased participation			
Is co-management with relevant stakeholders working?			
4. Multiple objectives			
Have the different objectives for management been considered and trade-offs made?			
5. Coordination and cooperation			
Are nested institutions and resource user groups working? Is cooperation, coordination and communication taking place?			
6. Adaptive management			
Can the management system learn by doing and adapt accordingly? Are the results of Monitoring and Evaluation (M&E) being communicated and acted on by adapting the plan and subsequent management?			
7. Precautionary approach			
Has management commenced despite a lack of data and information?			
Are management actions more conservative when there is greater uncertainty?			

Activity: Match the questions with the 7 principles

A. Reality check against the seven principles (see Table 16.1)

1. Governance

An adequate legal framework

Internationally, the instruments for an EAFM are mainly contained in voluntary agreements including:

- Rio Declaration on Environment and Development, Rio de Janeiro, 1992
- Agenda 21 of the UN Conference on Environment and Development, Rio de Janeiro, 1992
- FAO Code of Conduct for Responsible Fisheries, Rome, 1995
- Jakarta Mandate on Marine and Coastal Biodiversity, Jakarta, 1995
- Reykjavik Declaration on Responsible Fisheries in the Marine Ecosystems, Reykjavik, 2001

As a result, few fisheries organizations or national policies and legislation actually make explicit reference to EAFM, although this is now changing. And, many countries of the Asia-Pacific region have a legislative framework that does not constrain EAFM or co-management. On the contrary, in many countries decentralization policies and legislation to support these policies support EAFM development and co-management.

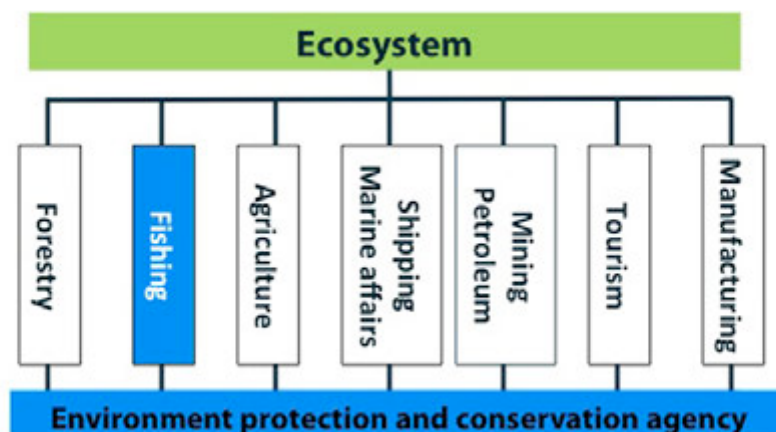
In the longer term, EAFM may require that existing legal instruments, and practices that interact with or impact fisheries, be reconsidered and that adjustments are made where necessary. In the future, it may be necessary to regulate the inter-sectoral interactions through primary legislation, e.g. laws controlling coastline development.

Reviewing and confirming the legal basis for all plans, agreements, and proposed activities is an important activity for the implementation team to conduct, with a focus within and across the local/municipal, provincial, national and international levels. The team should identify the relevant legislation and associated decrees/bylaws, ordinances and subsidiary acts for their particular country/region (noting that in many cases, the fishery and environment departments may not have a consolidated set). Refer to end of this module for FAO legal database web links.

The process of making laws and fisheries management plans is also reliant on the underlying legislation that provides the basis for rights and legitimizes the decision-making process. The initiation of planning by communities can lead to effective local management plans. However, it is important that these are legitimized or placed within broader planning frameworks. If not, there is a risk that these local planning actions will be undermined by outside forces that lie beyond the power of communities and local management systems to address.

Because the implementation of the EAFM plan is often applied across a number of sectors, each with its own responsible agency (for example, the fishery agency and the tourism agency), a number of laws may be relevant to the FMU, not just the fisheries law (Figure 16.1). The environment agency is often the only agency with cross-sectoral responsibilities.

Figure 16.1: Sectors that might have legislation relevant to EAFM. Note that the environmental agency and environmental laws cut across all sectors.



In cases where new or modified regulations are required, or where changes to the legal framework (e.g. the Fisheries Act) are needed, the drafting process could be assisted by viewing good examples from elsewhere, and having access to legal experts. When drafted, these revisions usually involve formal approval by Parliament or government, which may require specific consultation with politicians and their advisors. Having stakeholder support for the proposed changes will clearly assist in securing government approval.

Inadequacies in current legislation should not act as a deterrent to getting started with the EAFM process. As issues and management actions are identified, the need for changes in policy and legislation will become apparent and the EAFM process should guide those processes and make the management systems more responsive and effective.

Further questions when checking the legal framework:

The chief question is: can EAFM be implemented within the current legal framework? In other words, are the current laws a constraint?

Other questions may be:

1. Are international commitments included?
2. Are there coherent multiple legal instruments – e.g. environment and fishery, national and provincial?
3. Are specific laws required to implement EAFM?

Effective compliance and enforcement (refer also to [Module 14 Step 3.3](#))

EAFM is underpinned by effective compliance. Effective compliance involves:

- participatory compliance and enforcement by stakeholders through co-management;
- enforceable legislation and control mechanisms (licences, vessel registration);
- extension work (i.e. working with fishers to improve awareness and compliance);
- data collection systems (dockside monitoring, catch certification);
- communication systems (radios, mobile phones);
- land-based monitoring (i.e. coast watch schemes);
- port inspections;
- sea patrol vessels (state and community-based patrols); and
- international cooperation (e.g. regional fishery commissions).

As with all other components of the EAFM process, participation is the key. By being part of the planning process, stakeholders are more likely to take ownership of the proposed management

actions and should be more compliant. In some cases, these stakeholders can also be part of the enforcement team, although care is needed in terms of their roles and responsibilities.

It is important to establish a collaborative inter-agency mechanism to manage and facilitate compliance. Partnerships provide the authority for compliance and also the inter-agency mechanism to develop and coordinate compliance plans. Partnerships provide the necessary conditions for good communications and transparency and can address issues of corruption. Partner agencies can readily share knowledge and information on the fishery and its users. It will be important to initiate the partnership process with a meeting of the heads of all the key institutions involved in fisheries to assess their commitment. Partnerships composed of 10 people or less are manageable in size.

The lead agency will likely be the fisheries agency. The long-term goal of compliance should be to encourage voluntary compliance by the fishing communities/industry with the rules and regulations that govern the fishery (both formal and traditional). To achieve this, it is recommended that the partnership established for the FMU provides the strategic overview for compliance issues and helps to identify and use more effectively the compliance assets that exist at other levels (i.e. inspectors, surveillance data, traditional coast watch, etc.). The nested system of partnerships is established at the district level, around the main ports or landing sites. The key institutions to be engaged in compliance partnerships might include:

- national/provincial/district fisheries and environmental agencies;
- community leaders;
- NGOs;
- navy;
- coast guard;
- private sector (fishers, traders and processors);
- maritime police; and
- marine transport.

Each of the partners brings with them important compliance assets (boats, staff, sea safety experience, Information Technology) that can be combined to provide a strong compliance network. The sharing of assets should be stipulated in the partnership agreement. The partnership would require support from secondary partners - other government institutions (national/provincial/district), or donors.

Further questions when checking the compliance arrangements:

1. What are the existing fisheries and environmental enforcement and compliance arrangements – can they be strengthened?
2. Are the fisheries and environmental compliance systems aligned?
3. Are the stakeholders moving towards self-compliance through participatory planning, implementation and monitoring?

Effective management institutions and arrangements

The capacity and structure of the fisheries management agency, and the fisheries science infrastructure, must be taken into account when considering EAFM implementation. In many developing countries, fisheries agencies do not have a fisheries management division/section/group and it should not be assumed that one exists. Fisheries management units are more likely to be found in more developed countries where the management of a small range of temperate species is the norm. A quick institutional analysis (see **Tool n.22**) can be used to look at the structure and function of the existing arrangements. In many cases, it may be necessary to develop the human capacity and infrastructure needed to manage fisheries.

The FAO approach to EAFM implementation is to build on existing management structures and processes as these are already based in the local context and can be adapted but not simply

replaced. The nature of these existing structures and processes will affect the benefits and costs, and the time frame, of EAFM implementation.

One of the main institutional changes required for EAFM is a clearer definition of the roles and responsibilities of the different players in the integrated process that is being introduced. This will require a commitment to change and a passion to lead others through this change. Although in many political contexts this will mean taking risks, the risks will likely be outweighed by the benefits.

The adoption of an EAFM management approach assumes that there is political will to address the three areas of human well-being, ecological well-being and good governance. However, the reality of a rapid turnover of high-level policy staff in government and short political terms does limit the long-term strategic implementation of the ecosystem approach to management. EAFM emphasizes the need for longer-term commitment, which spans short-term appointments and three-year planning and budget horizons.

Human resources are a critical factor and human resource issues include lack of capacity, as well as the difficulty of retaining good staff in the government sector. The need for fisheries departments to initiate dialogue and challenge their current way of addressing stakeholder issues (e.g. through participatory stakeholder dialogue) can be an unfamiliar way of working. Training and capacity building are necessary to support these changes in practice [\(Module 8 and 9 and People toolkit 1-8\)](#).

Further questions on effective management institutions and arrangements:

1. Who or what is responsible for fisheries management? This could be an individual mandated to manage as part of his/her job, or a team that works cooperatively to manage the fishery.
2. Does the lead fishery agency have a structure in place (e.g. management unit) whose staff are responsible for fisheries management?

2. Appropriate scale

Appropriate ecological, human and governance scale

In Step 1 of EAFM, the spatial scale and boundaries of the FMU was agreed. However, EAFM must be implemented within the context of the multiple spatial and temporal scales that reflect the natural hierarchical organization of ecosystems (e.g. from Large Marine Ecosystems (LMEs) such as the South China Sea in East Asia to small estuaries such as San Miguel Bay in the Philippines). Early on in this course scaling issues were introduced in [Module 4 Principles and benefits of an EAFM](#). Scaling up and scaling down are very real issues that need to be taken into account.

Since ecosystems are nested, part of one or other ecosystem may lie outside the FMU and EAFM often involves “scaling up”, or at least considering these externalities. If the FMU does not include impacts of other components of the fishery e.g. commercial large-scale fishing, then management of the small-scale fishing activities could easily be undermined. Often it is practical to start EAFM on a relatively small pilot scale (e.g. a small coastal community) and a next logical step would be to scale up to include alliances or clusters, for example a number of communities covering an entire bay. An example is given in the example on the FISH project in the Philippines [\(Module 4 Principles and benefits of an EAFM, section 2\)](#).

One of the challenges of EAFM is to fashion ways to ensure that the actions of coastal and fisheries institutions at each level of government are harmonized with one another and are consistent with agreed EAFM goals and policies. There is often a gap between national planning and policy goals on one hand, and the practical goals and implementation through local government on the other. This calls for a consistent approach across national and local levels and reinforces the importance of having an inclusive framework that allows for this harmonization of policy and management

objectives. Management decisions that are matched to the spatial scale of the ecosystem, to the programs for monitoring all desired ecosystem attributes and to the relevant management authorities are likely to be more successful in achieving ecosystem objectives.

Cross-scale alignment for ecosystem management will take time and may not be achieved during the first iteration of the EAFM cycle. In some cases, the impact of unaligned scales on the FMU may only become apparent during the implementation and monitoring and evaluation phase (Steps 3 and 4). This can be improved when the plan is adapted from the next iteration (Step 5).

Further questions to check whether the EAFM plan is appropriately scaled:

With the goals and objectives that have been set for the FMU in mind;

1. How do the boundaries of the FMU relate to the wider ecosystem boundaries?
2. If the FMU only covers part of the ecosystem, are arrangements in place to align management across boundaries?

3. Increased participation**Co-management**

Remember: co-management is a “Partnership arrangement in which a community of local resource users, government, other stakeholders and external agents share responsibility and authority for the management of the fishery, with various degrees of power sharing”.

As a reality check it is timely to ask the following questions:

1. Is co-management at the appropriate scale relative to the FMU?
2. Are communities empowered?
3. Is there an effective co-management structure?
4. Is there equitable participation?
5. Are effective conflict management mechanisms in place?

Of special importance when working with fishing communities and stakeholders is whether or not they are empowered. This involves increasing awareness, knowledge, skills and institutional capacity so that stakeholders have the power to act and make decisions. Stakeholders need to be in a position where they can take ownership of decisions and outcomes and act responsibly. Empowerment also involves promoting and sustaining motivation.

Community development is an internal process of growth and development that can be fostered by: (i) information dissemination, (ii) training, (iii) facilitation and mentoring by external agent, and (iv) networking. During the initial steps of EAFM, some or all of these five methods to promote participation and community development should have taken place.

Community mobilization

EAFM requires the sustained, motivated participation of communities. Have communities associated/relevant to the FMU been mobilized? The following types of activities can initiate community mobilization and/or strengthen existing groups for their participation in the EAFM process:

- environmental education;
- social communication;
- building alliances and networks;
- organizational sustainability; and
- human capacity development.

Refer to **Tools n.9, 10 & 19** for more detail.

4. Multiple objectives

Different objectives and trade-offs

Because EAFM covers the ecological, human and governance dimensions of sustainable development, conflicting objectives of management often arise. For example:

- ecological objective: reduce the fishing effort and the number of fishing boats;
- economic objective: make the fishers and supporting industries more economically viable;
- human objective: increase employment; and
- governance objective: increase subsidies.

The first two objectives should be compatible – reducing fishing effort should result in increased catches, especially of higher value species. However, it probably will not result in increased employment. In such a case, another intervention may be necessary such as alternative livelihoods for those displaced by the management actions. In reducing fishing effort and the number of boats, there are also going to be “winners” and “losers”, although this is not always the case. Where the “losers” lose their right to fish, some sort of compensation or promotion of alternate employment opportunities and training becomes more important.

As stressed throughout this EAFM course, nothing acts in isolation and it is important to develop packages of management actions that will achieve a trade-off of all the desirable objectives. With a limited natural resource such as a fishery, it is not always possible to have: (i) healthy fish stocks, (ii) a healthy environment, (iii) vibrant economies and (iv) full employment, all at the same time, despite over-arching policies that often try to suggest otherwise.

Further questions when checking whether multiple objectives are addressed:

1. Does the EAFM plan cover objectives that address all the high priority issues identified for the FMU?
2. Have the trade-offs between competing objectives been considered and agreed?

5. Coordination and cooperation

Nested institutions and resources

Throughout this course it has been emphasized that in EAFM there is a need for fisheries and environmental institutions to ensure coordination, consultation and cooperation, including joint decision-making with other interacting sectors. Such an understanding will assist in highlighting negative interrelationships, as well as the interrelations that contribute positively to governance. Institutions operate at multiple levels of jurisdiction and they work at different levels of society. They are often linked to each other and thus form networks of relationships that improve governance through increasing coordination, cooperation and communication. An understanding of these institutional interrelationships is important when considering institutional adaptation to EAFM, because any successful change requires understanding of how the institutional system really works and which factors need to be considered.

Globally, there are many examples of how fisheries management fits within a government system. In many countries and regions, fisheries management is a national responsibility and is located within a ministry of fisheries, or as a component of a ministry of agriculture. In other countries, fisheries management is a provincial or state level responsibility. And in some countries, such as the Philippines, responsibility for fisheries and coastal habitat conservation is devolved to the local, municipal level. Whether or not fishery management – or at least some management functions – have been partly or largely devolved to industry or community entities, government will be involved in a coordinating or policy-level role. In particular, within EAFM, there is an important role for interdepartmental and/or intergovernmental linkages – from aquaculture and shipping to tourism and agriculture.

A high degree of interconnectedness between institutions can produce dynamic change patterns – changes in one part of the system may have effects on other parts of the system and a new balance may be established. Likewise, a small change in one part of the system may lead to cumulative effects on the system as a whole. For example, by allowing an increased range of stakeholders to participate in the decision-making procedures, changes to the system of management institutions may be required in order for the increased stakeholder participation to be viewed as legitimate.

Ideally, a nested structure for fisheries management should be set up to include fairly large-scale regional seas or Large Marine Ecosystems (e.g. the Bay of Bengal Large Marine Ecosystem), for which integrated management plans would be developed by a regional advisory council and serve as the basis for centralized decision-making. These large regions could be subdivided into high seas and national EEZs and, if appropriate, more locally e.g. where local districts could serve as the basis for devolved management. The existing LMEs form a natural boundary for such a nested system and LME projects could be more orientated towards meeting this ideal and forming the necessary linkages between the region as a whole and the local stakeholders.

Cooperation, coordination and communication

Increased coordination, cooperation and communication within and between relevant institutions and resource user groups are required, both in the planning process (Steps 1-3) and in implementation (Step 4). This requires a clarification of roles and responsibilities, improved coordination and integration across government and other users, and more accountability across stakeholder groups. There are implied benefits from such policy and operational coordination, although it is important to assess the costs involved in this as well.

Further questions when checking whether institutions are coordinated:

1. Has any conflict over management responsibility been resolved and are institutions working together in an integrated fashion?

6. Adaptive management

Learning and adapting

As stressed earlier, it is critical to adopt an adaptive management approach. One of the keys to this is to have a good M&E system in place. Developing effective indicators and benchmarks that link to the objectives of management was considered in [Module 13 Steps 3.1 and 3.2](#). When these are included in the M&E system (as discussed in the next module [Module 17 Step 5.1](#)), the performance of management can be tracked and adapted based on lessons learnt in its application. No management system is going to get it right all the time. Human behaviour dictates that whatever rules and regulations are put in place, fishers and other stakeholders will find ways to circumvent them. There may also be unexpected consequences that were not envisaged in the planning phase. As long as these are recognised and acted on, no harm will be done in the long-term.

7. Precautionary approach

Management initiated despite lack of data and information

The precautionary approach stipulates that lack of information is not an excuse for delaying management actions. Very often, when considering the initiation of an activity, the exact target of the management action will not be known. For example, the management action might be to reduce the number of boats where the optimal number is not known. However, what is known is that there are too many boats chasing too few fish. Reducing boat numbers takes years, so that while the reduction is taking place a lot more data and information can be collected and, as numbers decrease, the optimal number will become clearer.

Risk averse management actions

The precautionary approach also stipulates that management should be more conservative (i.e. more risk averse) where there is more uncertainty. For example, if the impact of a particular fishing gear on a critical habitat is not really known, a conservative approach would be to limit the impact of the fishing gear to the extent possible in the event that the gear type does indeed damage habitat. It would then be necessary to prove that the gear does not damage the habitat before the management action is revoked.

B. Supporting environment

In the implementation phase of an EAFM plan, there must be a supporting environment that will foster success. Important questions are:

1. Are there adequate resources (personnel, equipment and training) for EAFM?
2. Is there adequate financing?
3. Is there adequate data and information to support adaptive management?
4. Is there an effective communication strategy?
5. Is there an effective monitoring and evaluation (M&E) system?

All these important components were introduced and discussed earlier. In this reality check phase, these need to be tested to see if the plan was realistic.

1. Adequate human and other resources

Human resources are a critical factor in the successful implementation of EAFM. Human resource problems include lack of capacity, as well as the difficulty of retaining good staff in the government sector. Capacity development provides skills and institutional capacity for all relevant stakeholders – fishers, resource user organizations, government officials and staff, and others that take an active role in co-management. Capacity building often implies that activities are carefully planned and executed, following a clear plan. In reality, capacity building often involves more experimentation and learning. For this reason, the term capacity development, which implies an organic process of growth and development, is more appropriate than capacity building.

Human capacity development can be defined as:

“The process by which individuals, groups, organizations, institutions and societies increase their abilities to: (1) perform core functions, solve problems, define and achieve desired objectives over time; and (2) understand and deal with their development needs in a broad context and in a sustainable manner.”

This definition highlights two important points: (i) that capacity development is largely an internal process of growth and development; and (ii) that capacity development efforts should be results-oriented. Within EAFM, these efforts should focus on results linked to the EAFM plan.

The objective of capacity development is not to supply a product or service, but to foster the development of specific individuals and organizations. Capacity development is often needed to raise an organization's performance level, which is reflected in its efficiency (minimizes costs), effectiveness (achievement of its goals) and sustainability (relevance and acquiring resources for operations).

Obviously the content of capacity development will be different for the different target groups but during the planning phase “science skills” (both formal and traditional knowledge) will be required for resource assessments, fishing operations, ecology, etc., and “people skills” will be required to facilitate stakeholder involvement, including conflict resolution, negotiation skills and participatory engagement. Developing the EAFM plan will also involve drafting and understanding legislation and how to develop the plan with stakeholders. During the implementation phase, presentation skills,

communication skills (especially with fishers and fishing communities, policy decision-makers and the media) will be required. Scientists will need to improve the way they communicate their results so that they become useful to policy makers and other stakeholders. MCS skills will also have to be developed. In the M&E phase, competencies in data collection and analysis, for assessing the plan's performance, will be required.

The core capacities of an organization or community, therefore, consist of:

- defining and analyzing the environment or overall system;
- identifying needs and/or key issues;
- formulating strategies to respond to or meet needs;
- devising or implementing actions;
- assembling and using resources effectively and sustainably;
- monitoring performance, ensuring feedback and adjusting courses of action to meet objectives; and
- acquiring new knowledge and skills to meet evolving challenges.

In the context of participatory planning and management, local capacity will be required in order to:

- ensure local resource users, groups and organizations, fishing communities and the local government unit charged with fisheries management are more capable;
- ensure local resource users, their organization's leaders, local government officials and staff and other stakeholders are able to undertake their roles and responsibilities in co-management; and
- improve the quality of fisheries management taking place at the community level.

Capacity development includes understanding what EAFM and co-management is and how to organize and participate in it; communicating with other stakeholders; dealing with administrative and business matters; and participating in negotiations. Capacity development is an ongoing process and is the power of an individual or organization to engage with management.

It needs to be stressed that not every individual needs to have the same knowledge and capacity. This is why the participatory approach is so powerful, the necessary capacity exists across the range of stakeholders. Determining which stakeholder is involved in the different steps of the process is an important part of making the best use of combined capacity. It is not necessary for all stakeholders to be involved in all activities. Forming small, specialized working groups is one way of controlling this.

A key concept in capacity development is what is referred to as "social capital". It is important to recognize that the whole social community is more than the sum of its individual parts. People form relationships that fulfil a number of social needs, such as communities of common interests, mutual obligation, care, concern, interest and access to information. These can be considered as networks of norms and trust that facilitate cooperation for mutual benefit. Social capital facilitates a process of learning through interaction. This social capital is critical to achieve collective action and to prosper and sustain a social, economic and institutional environment that is ready to adapt and change. The social networks can be horizontal (across the community) to give communities a sense of identity and common purpose, and/or vertical (government to community to individuals) to broaden capacity and support (see community mobilization (alliances and networking) in **Module 9 Startup B and Tool n.9 and n.10**).

Capacity development cannot be "done" by outsiders. An external agent can promote or stimulate capacity development and provide information, training and other types of support, but an external agent should not attempt to lead an organization's capacity development effort or take responsibility for it. The organization's managers and members must set their own goals and make decisions. Leadership must emerge from within the organization and its members must do most of the required work.

Capacity development involves the acquisition of new knowledge and its application in the pursuit of individual and organizational goals. This is the reason learning by doing, or experimental learning, lies at the heart of capacity development.

The main tools for capacity development include one or more of the following approaches:

- information dissemination ([Module 9 Startup B, section 6](#) and awareness raising);
- training to develop knowledge, skills and attitudes (see [Tool n.9](#)); and
- facilitation and mentoring by an external agent ([Module 9 Startup B, section 2](#)).

Networking, with the exchange of information and experiences from other people working on similar tasks, as well as through workshops, meetings and communities of practice. This should promote:

- feedback, in order to promote learning from experience within an organization (see participatory M&E [Tool n.38](#)).

The type and amount of capacity development will depend upon the organizations' goals and the budget available for these activities. The provision of information or one-time training, while able to reach more individuals and organizations, seldom produces lasting changes in the participants' behaviour. Facilitation by an external agent is generally more effective, although it is more costly.

Enabling factors for capacity development include:

- an external environment that is conducive to change;
- top managers who are committed to provide leadership for change;
- a clear set of objectives and priorities;
- a critical mass of members involved in, and committed to, the change process;
- awareness and understanding of the initiative;
- open and transparent processes and decision-making;
- adequate resources for developing capacities and implementing change; and
- adequate management of the capacity development process.

Key questions when checking on the human capacity:

The extent and scope for human capacity development will be very context dependent, based on the organization's/community's existing skill base, goals and budget. There are, however, some generic questions which when asked, should help to check whether human capacity matches what is required to implement EAFM:

1. Do the staff responsible for implementing EAFM have appropriate experience and training in assessment and management of multispecies fisheries, whether under data-poor or data rich conditions?
2. Is the implementing EAFM team trained and equipped with the skills and knowledge required to identify and reconcile management objectives in an ecosystem, both ecological and social?
3. Is the implementing team equipped with "people skills" to facilitate a process that maximizes the benefits of a having a truly participatory process?

Obviously a range of other resources such as facilities and equipment are also required. These resources link closely to having sufficient funding (see below).

2. Adequate financing

In discussing financing earlier, it was pointed out that having an EAFM plan can unlock financial resources. Early in the implementation phase, it is important that the EAFM plan be streamlined into the main activities of the fishery and other agencies and be included in the annual budgets. This

requires knowledge of the timing of the budget cycle and links to planners who formulate the annual budget.

In many more developed countries, the cost of management (either fully or in part) is paid for by the beneficiaries of the management, i.e. the fishers and others in the value chain. The logic of this policy is that if the income and well-being of fishers and associated buyers and sellers is being increased by management, it is those who benefit that should be paying, not the public at large. This payment can be in the form of a levy or through some sort of licence fee that includes part or all of the management costs. A similar “user pays” principle is also often applied to research. In this case, those who pay have a greater say in what research is carried out. One successful model is to have 50% of research funded by fishers, which is matched by government. Allocation of the research fund is made through a board that consists of fishers, government and researchers. Not only does this pay for more research, it also assists in the prioritization of the research effort so that it becomes more relevant and useful to fishers.

Introducing a “user pays” policy, however, will not be popular with the beneficiaries and can be opposed through advocacy with politicians and other senior officials who want keep favour with the voters. As with implementing other EAFM components, moving to a “user pays” system takes time but is possible if a good co-management system is being adopted.

Key questions when checking on financing:

1. Has the implementation of the EAFM plan been mainstreamed into the activities and tasks of the relevant agencies, and has an annual budget been allocated?
2. Have other sources and models for funding (e.g. “user pays”) been adequately investigated?

3. Adequate data and information to support management?

Some of the important considerations have been dealt with under the checklist relating to the principles of adaptive management and the precautionary approach. It is important to realise that there will never be enough information to remove all uncertainty. The reality check should be looking for major gaps in the information and knowledge about the FMU and looking for ways to fill these gaps. There are often un-tapped research resources not used by fishery agencies including universities (especially graduate students), government research institutes and the private sector. However, as stressed earlier, in many cases information already exists but it is difficult to find.

Key questions when checking on data and information:

1. What are the major gaps in the current data and information and how can they be filled?
2. Have all the possible sources of relevant information, including the fishers and fishing communities, been tapped?

4. Effective communication strategy?

A communication strategy was an integral part of the planning process. In this implementation phase it is time to ask whether the communication strategy has been adopted and whether it has been effective. It should be relatively straightforward to obtain feedback on whether the main messages have been effectively communicated to the different target audiences.

Key questions when checking on the communication strategy:

1. Has the communication strategy been followed?
2. Have the main messages been received and understood?

5. Effective monitoring and evaluation system?

The EAFM plan developed a suite of indicators that when compared against agreed benchmarks provides a guide as to how well management is performing (Module 17). During the early implementation phase, there needs to be a stock take on what indicators are being monitored, and by whom. It may be that in the planning process, the number of indicators to be monitored was too ambitious for the human and other resources available. Prioritization of the indicators may be required, noting that this could lead to ambiguous evaluations where the success or otherwise of a particular management measure cannot be assessed.

Key questions when checking on the monitoring and evaluation (M&E) system:

1. Are all the indicators identified in the EAFM plan being monitored?
2. Has a review mechanism been set up that will allow communication of the results of the M&E?

Activity: Revisit your constraints and opportunities developed earlier and discuss how valid these still are for achieving your FMU goals. Amend as appropriate.

Note FAO has a legal database that covers some, but not all, aspects:

<http://faolex.fao.org/>

FAOLEX is a comprehensive and up-to-date computerized legislative database, one of the world's largest electronic collection of national laws and regulations on food, agriculture and renewable natural resources. Users of FAOLEX have direct access to the abstracts and indexing information about each text, as well as to the full text of most legislation contained in the database.

<http://faolex.fao.org/fishery/index.htm>

Legislation on Coastal State Requirements for Foreign Fishing was published in 1981. An electronic edition of Coastal State Requirements which consists of a series of tables summarizing the provisions of national legislation and of bilateral and multilateral agreements governing foreign fishing in waters under national jurisdiction only. Revised versions were published in 1983, 1985, 1988, 1993 and 1996.

<http://www.fao.org/docrep/012/ak471e/ak471e.pdf>

1984 FAO Regional Compendium REGIONAL COMPENDIUM OF FISHERIES LEGISLATION (WESTERN PACIFIC REGION) VOLUME I.

This has been updated by FFA into a CD rom. "FFA compendium of Pacific islands fishery legislation."

No e-version

Regional compendium of fisheries legislation (Indian Ocean Region)/prepared by Legislation Branch, FAO Legal Office with the assistance of the International Centre for Ocean Development

ICSF – Indian legal documents

<http://indianlegal.icsf.net/>

ICSF's Database on Indian Legal Instruments Relevant to Fisheries, is a compilation of Indian national and State-level laws relevant to marine fisheries and fishworkers.

Step 5.1 & 5.2 Monitor, evaluate and adapt the plan

Module 17

Session objectives:	
	<ul style="list-style-type: none">• Monitor how well management actions are meeting goals and objectives;
	<ul style="list-style-type: none">• Understand what has to be monitored, why, when, how and by whom;
	<ul style="list-style-type: none">• Evaluate monitoring information and report on performance;
	<ul style="list-style-type: none">• Review and adapt the plan.



Overview

This module explains the importance of monitoring and evaluation (M&E) for effective EAFM. Section 5.1 outlines how to monitor and evaluate performance, essentially by collecting and analyzing data related to indicators, as well as by collating these data and evaluating progress. Section 5.2 outlines the need for periodical review of the plan based on the M&E results and making changes to it if necessary.

Introduction

The final step in the EAFM process is to monitor how the EAFM plan management actions are meeting the objectives and to feed this information back into the EAFM process so that the learning can be adapted and used. Thus, M&E and reporting of performance is a critical step in the adaptive management process. It is essential not only to ensure that adequate performance is being generated against current objectives, but if the results are favorable, it can also be an incentive for further involvement.

To facilitate learning-by-doing, a constructive attitude to both success and failure is required. If failures are regarded as an opportunity for learning, and if people are rewarded for identifying problems and promoting innovative solutions, learning-by-doing will be strongly encouraged. The challenge can be to recognize that adaptation and refinement of plans is a normal activity that occurs through experience and acquisition of new information (see adaptive management in [Module 4 Principles of EAFM](#)).

As explained in [Module 10 Step 1.3 Scope the FMU and Module 13 Developing indicators](#), in data-rich situations managers can use a well-directed research program, with the support of appropriate technical expertise where needed. However, in the case of data-poor situations, they will need to make increasing use of adaptive management and the precautionary approach, as well as fishers' traditional knowledge, to overcome the constraint of insufficient knowledge. In both cases, using participatory approaches for data collection and analysis will enhance understanding and ownership.

5.1 Monitor and evaluate performance

Monitoring should be done during the whole of the plan's implementation. The frequency of monitoring activities will be indicator dependent i.e. some indicators will need to be monitored monthly, some seasonally and some annually.

Monitoring allows for an assessment of the EAFM plan's activities in order to determine whether goals are being achieved and what needs to be done to make improvements (adaptive management). The indicators and benchmarks developed ([Module 13 Step 3.2](#)) and the FMU background information generated in the scoping phase ([Module 10 Step 1.3](#)) acts as the baseline, against which to measure progress. This is gradually built on over time.

At the simplest level, because specific objectives and indicators ([Module 13 Steps 3.1 and 3.2](#)) have been chosen to cover the important ecological, social, economic and governance issues, assessing the status of each indicator against its benchmark should provide a snapshot of how well management is performing at the ecosystem level. A common mistake is to collect too much data, data that is irrelevant to the EAFM plan or which never gets used (i.e. a waste of time and resources.) Only collect that is relevant and useful.

When planning for monitoring the main questions are: WHAT data is collected for WHAT purposes, HOW OFTEN and BY WHOM? These responsibilities are outlined in the implementation work plan developed in [Module 15 Step 4.1](#) (see Tool n. 38 for more participatory M&E approaches). The

EAFM team (who initiated and “holds” the EAFM process) might need to set up an assessment team (M&E team) composed of representatives from key stakeholder groups or they can use the key stakeholders group itself, established in Startup A. This M&E team coordinates data collection and analysis of management performance. Different stakeholders should be involved in this process and it is essential to have feedback loops in place to foster learning and to enable adaptive management. The assessment team regularly feeds back the results of monitoring to the EAFM team (or other agreed overarching committee). The collated results are also communicated to the wider stakeholder group (often as periodic evaluations).

Communicating and reporting

Different evaluation results will be required by different stakeholders and there should be upward and downward information flows between the different levels, ranging from the national level to the community level, as well as across sectors (Figure 17.1).

Figure 17.1: Monitoring information flows



The communication strategy developed earlier as part of EAFM Implementation ([Module 15 Step 4.1](#)) should outline who needs what M&E information, how (what format) and by when? Line managers and certain fisher stakeholders will need frequent, detailed data such as monthly or quarterly monitoring data to assess performance and be able to take immediate remedial action and/or redirect activities, if needed, to ensure that agreed objectives can be met. For example, if some of the agreed management actions include setting up an MPA, and reduced take of key species, the EAFM team and the key stakeholder group will need regular data on how the MPA is established and the extent to which it is being complied with, including changes in key resource user attitudes and perceptions. They will also require collated figures of recent monthly catches.

Other stakeholders will need less frequent feedback and less detailed information. For example, in the case above, national or regional fishery and environmental agencies will need the monthly figures compiled into quarterly or six-monthly reports so that they can see if these impact on other species, trade or commercial aspects. Eventually, when the MPA is set up and possibly generates tourism revenue, the same agencies would be interested in seeing a regeneration or rehabilitation of the ecosystem and key species. The tourism or social affairs departments would want to see not only revenue but also social impacts.

The idea is to share data and information between as many relevant sectors and agencies as possible in order to maximize knowledge and achieve EAFM objectives. In some countries, sharing data between different departments in the same ministry can be a challenge, let alone sharing between different sectors. However, the EAFM approach of co-management, cooperation and inclusiveness established from the outset of the process ([Module 8 Startup A Task v.](#)) should continually strive to foster this sharing of information and communication.

The communication strategy should also outline the format of reporting back by means of written documents (with or without templates, verbal workshops or other media).

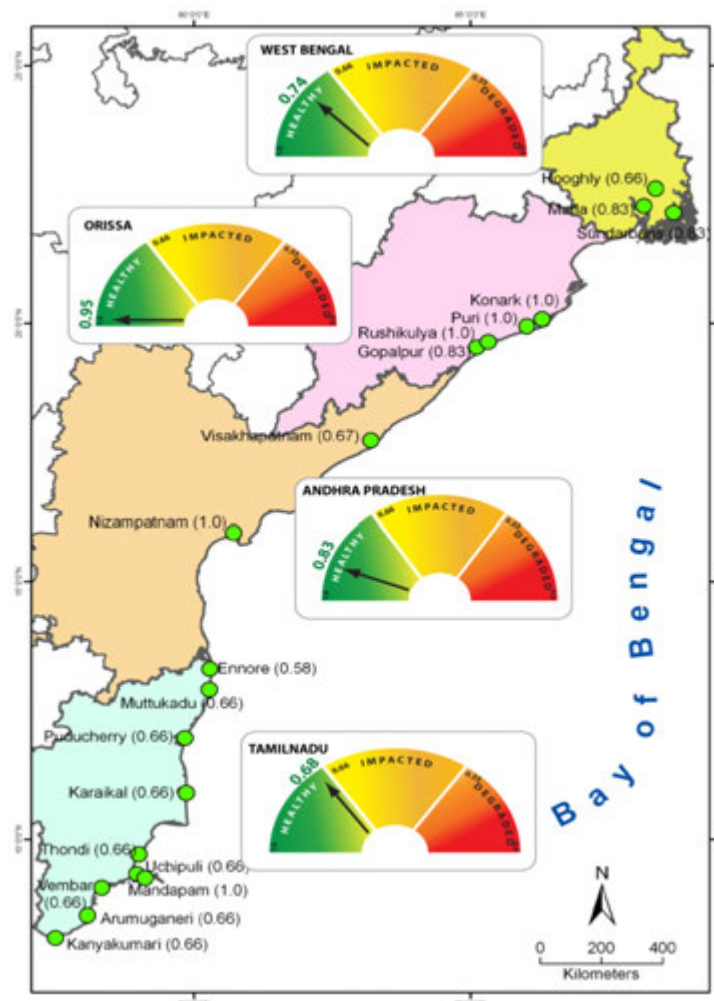
A useful communication tool for summarizing the results of monitoring is the indicator “traffic lights” system. Data are entered into a computer program (basic Excel can do this) with pre-defined criteria/variables. The figures are then transformed into a visual image, whereby green = performance is satisfactory; amber (orange) = things are not progressing very well and caution is needed; red = performance is not satisfactory (Figure 17.2).

Figure 17.2: “Traffic light” reporting



In this way, the table or visual of activities immediately shows which actions are on track and which require management review or decisions. Such a visual can tell managers at a glance which activities are not performing according to plan and therefore require more information, checking, analysis or more remedial action. Remember that visuals cannot tell the whole story; before taking any action managers would also have to read the relevant feedback report. Figure 17.3 shows the traffic light system used by India in the Bay of Bengal Large Marine Ecosystem to show whether ecosystems are healthy (green); impacted (amber) or degraded (red) in terms of pollution level.

Figure 17.3: Bay of Bengal traffic light system used for monitoring ecosystems



5.2 Review and adapt the EAFM plan

The EAFM plan finalized in [Module 14 Step 3.5](#) should be adapted periodically, based on the M&E results. This involves using the results of the monitoring and periodic evaluations to improve the plan and is usually carried out during regular reviews of the plan based on the evaluation and reports. These take place with the purpose of assessing the performance of the management actions in achieving the objectives ([EAFM plan template 11. Review of the plan](#)). These reviews are the time to consider whether the EAFM plan should be changed or not. The assessment/M&E team will be involved in this process, though the review could be facilitated by outsiders. Such reviews should be carried out under guidance from, and while making regular reports to, the EAFM team.

Short-term reviews, for example as part of an annual cycle. The results should be summarized in an annual report that is easy to understand and that links with the fishery co-management process. In general the report will contain:

- performance assessments; and
- fishery management responses.

Data can be aggregated and displayed using the traffic light diagrams explained above, or via other graphs, tables or visuals. Remember that because such visuals cannot tell the whole story, some text that interprets and explains the key findings (or case studies in boxes) is also required.

If the plan is working, there is reason to celebrate! Determine which aspects of the plan are working; if some aspects are not, it is necessary to establish why. It may then be necessary to adapt the plan, specifically looking at:

- management actions;
- compliance; and
- governance arrangements.

It may be that activities are going as planned and little change is needed. However, it may also be found that things are not going as expected and substantial changes are necessary. To do this, will require going back over the plan and its components to make modifications and move forward. Regular reviews are an important element of the EAFM process; they support the flexible and iterative approach by formalizing continuous assessment.

All stakeholders need to understand what actions will be taken if management is not meeting its objectives. The EAFM team must be prepared to modify any part of the plan if it isn't working. This could be as serious as modifying the objectives, indicators and benchmarks, or less serious in the case of modifying the management actions and compliance arrangements i.e. if they are stipulated in rules and regulations which are separate to the formalized plan. As with all decisions, the basic process consists of first identifying what the problem is and why it is occurring. In many developing countries, the problem might be weak governance and inadequate compliance. This will obviously not require a change to the EAFM plan, but a change to the implementation work plan (developed in [Module 15 Step 4.1](#)), so as to strengthen compliance.

In some data-rich cases it might be possible to set up formal decision rules based on how well an indicator is doing against its benchmarks, e.g. if the level of a target stock falls below a reference limit point, fishing will be stopped until the stock has recovered. These are known as "decision rules" and can be built into operating models of the fishery. Operating models can be divided into biological operating models that describe the biological characteristics of the system that is modelled, and economic operating models that describe the behavioural responses of fishers to the imposed regulations and other conditions that affect their behaviour. They provide the background against which alternative management regimes can be compared.

Longer-term reviews should also be conducted on a regular basis (three to five years), preferably by an independent third party audit. Ideally these reviews should be planned to feed into broader strategic processes ([Module 6 EAFM plans – the link between policy and action](#)).

These reviews should include consideration of the full management arrangements including the high priority issues. Longer-term reviews may provide evidence that high priority issues set earlier are no longer appropriate.

Data collection, monitoring, evaluation and reviews all need to be budgeted for. During **Module 14 Step 3.4** when financing options for EAFM are explored, it is essential to earmark part of the budget for M&E activities, especially for evaluation and reviews, otherwise these are unlikely to happen.

To summarize, evaluations should be made at least annually. The yearly evaluations may trigger a review and adaptive responses in the management (if they are not working very well) and in the compliance and enforcement (MCS) activities. Once every five years or so a major evaluation and review of the plan should take place, and if appropriate, the issues, goals and objectives should be examined (Figure 17.4).

Figure 17.4: The M&E process, including short-term and longer term reviews of the plan



Activity: EAFM Quiz

Homework: Review the group outputs of the EAFM process steps and start considering how these fit into the EAFM plan template. Start planning how you are going to present the EAFM plan on day 5. NB: the format is no PowerPoints.

Recommended reading

Websites

Australian National Fisheries ESD website: <http://www.eafm.com.au>
Bay of Bengal Large Marine Ecosystem Project: <http://www.boblme.org>
Coral Triangle Initiative: <http://www.coraltriangleinitiative.org/>
EAFnet: <http://www.fao.org/fishery/eaf-net/en>
EBM Tools Network: <http://www.ebmtools.org/>
International Institute for Sustainable Development: <http://www.iisd.org>
Knowledge Management Toolkit: <http://www.kstoolkit.org>
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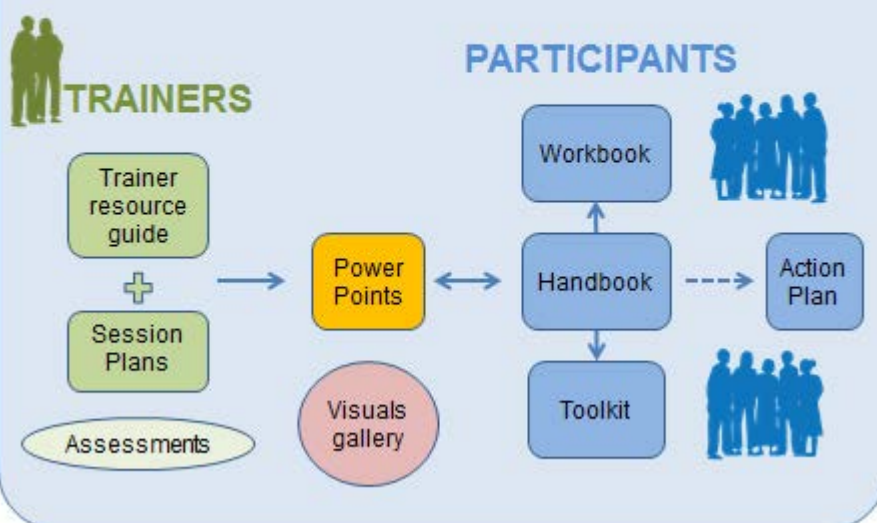
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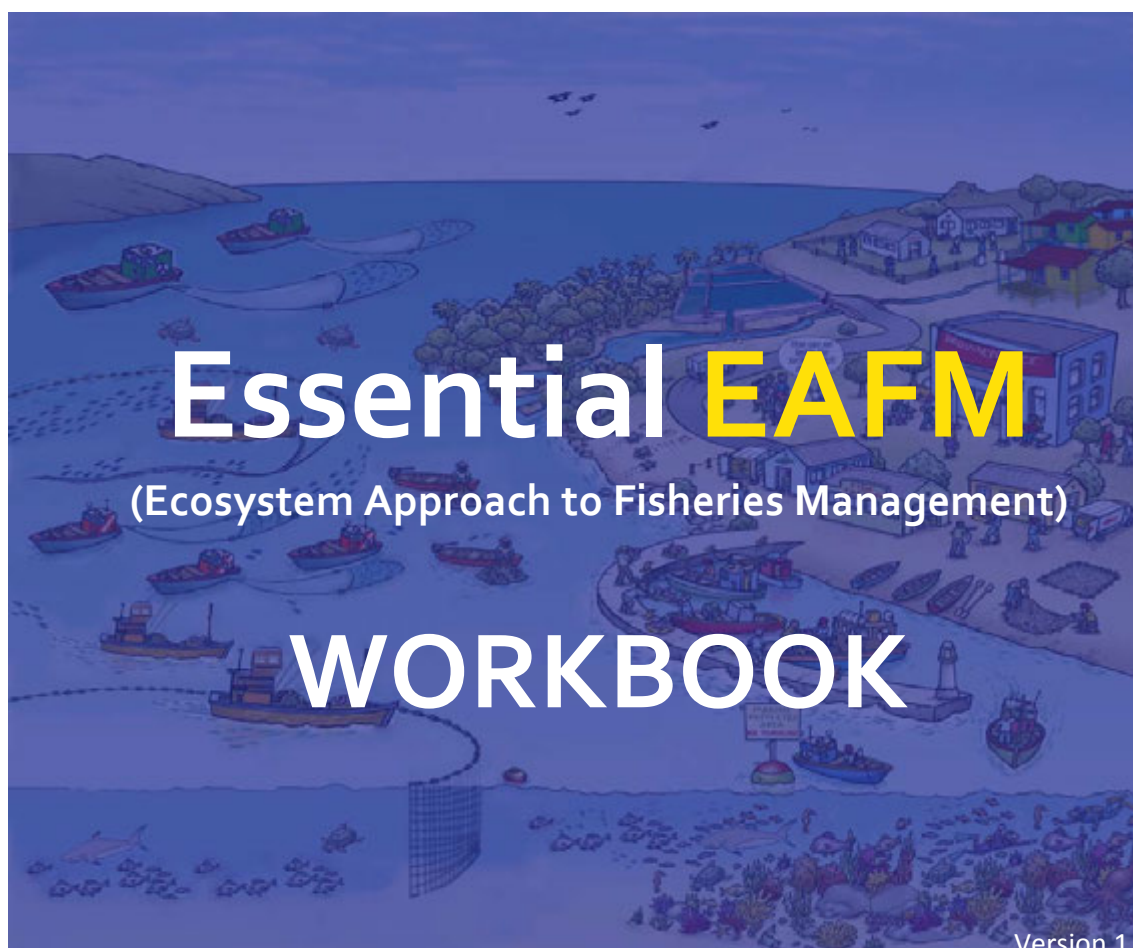
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Navigating the Essential EAFM training package





Essential EAFM Participant Workbook

☺ How to use this workbook

You will work in groups for much of this course, and you will mostly be using cards, pens and paper for group work. It is VERY IMPORTANT that you record all the outputs from your group work. Use the relevant sections of this workbook to write your notes. You will need to refer to many of your outputs for finalizing your draft EAFM plan which you will present on day 5.

This workbook covers the following phases and steps:

Module number	Step/ phase	Activity/group work	Workbook page number
5		Review EAFM continuum for individual fishery and plot for local or country fishery	3-4
5		Identify challenges and opportunities in moving towards EAFM	5
8	Startup A	List all FMU stakeholders; plot them onto importance/ influence matrix	6-7
8	Startup A	Plot your FMU stakeholder linkages/relationships	8
10	Step 1.1	Define your FMU	9
10	Step 1.2	Agree the FMU vision	9
10	Step 1.3	Identify type of information needed for scoping FMU	10
11	Step 2.1	Identify threats and issues for your FMU	11
11	Step 2.2	Prioritize through risk assessment	12
11	Step 2.3	Develop FMU goals	13
12	Reality Check I	Brainstorm constraints and opportunities to achieving these goals	13
12	Reality Check I	Win-win conflict resolution	14
13	Step 3.1	Develop operational objectives	15
13	Step 3.2	Select indicators and benchmarks for objectives	16
14	Step 3.3	Agree management actions and compliance	17
14	Step 3.4	Agree financing mechanisms	17
14	Step 3.5	Finalize draft EAFM plan	17
15	Step 4.1	Implementation	18
15	Step 4.1	Formalize, communicate and engage	19
16	Reality Check II	Revisit constraints and opportunities to achieving your FMU goals	20
17	Step 5	Performance review template	21-22
17	Step 5	Progression matrix	23-24

EAFM plan for FMU XXXX

1. VISION

The broad goal of management.

2. BACKGROUND

Description of the area and resources to be managed, including maps at different scales.

The fisheries management area

Area of operation of the fishery, jurisdictions and ecosystem "boundaries" (including national/province/district jurisdictions). Map of FMU.

History of fishing and management

Brief description of the past development of the fishery in terms of fleets, gear, people involved, etc.

Current status of the fishery

Description of the fishery resources and fleet/gears used;

Resource status;

Map of resource use patterns.

Socio-economic benefits, including postharvest

Description of stakeholders and their interests (including socio-economic status);

Description of other uses/users of the ecosystem, especially activities that could have major impacts and arrangements for coordination and consultation processes;

Social and economic benefits, both now and in the future.

Special environmental considerations

Details of critical environments, particularly sensitive areas and endangered species.

Institutional aspects

Legislative background;

Existing co-management arrangements – roles and responsibilities;

MCS arrangements;

Consultation process leading to the plan and on-going activities;

Details of decision-making process, including recognized participants;

Nature of rights granted in the fishery and details of those holding the rights;

Maps of management interventions/user rights/jurisdiction boundaries.

3. MAJOR THREATS AND ISSUES

Ecological issues

Fisheries resources and general environmental issues, including both the impact of the fishery on the environment and vice versa.

Social and economic issues

Issues relating to the people involved in fishing, the general public and at the national level, including gender issues.

Governance issues

Issues affecting the ability to achieve the management objectives.

4. GOALS OF MANAGEMENT

Higher level goals, i.e. the ultimate goal of management.

5. OBJECTIVES, INDICATORS AND BENCHMARKS

Priority issues, objectives, benchmarks for the fishery, covering:

- fishery resources;
- environment (including by catch, habitats, prey protection, biodiversity, etc.);
- social;
- economic;
- governance (ability to achieve the plan).

6. MANAGEMENT ACTIONS

Agreed actions for the plan to meet all objectives within an agreed time frame, including by-catch, habitat protection, socio-economic benefits, good governance, etc.

7. COMPLIANCE

For actions that require rules/regulations - arrangements for ensuring that the management actions are effective.

8. DATA AND INFORMATION NEEDS

Data and information needs to monitor implementation of the plan. Clarify where the data are to be found and who collects, analyses and uses the information.

9. FINANCING

Major sources of funding.

10. COMMUNICATION

Link to communication strategy.

11. REVIEW OF THE PLAN

Date and nature of next review(s) and audit of performance of management.

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1. Moving towards EAFM continuum: complete this table for the fishery you are most familiar with

To what extent are EAFM principles being applied in your fishery? Plot your fishery on a scale of 0-5 (where 0 = none; and 5 = excellent)

EAFM principles	05
1. Good governance>
2. Appropriate scale>
3. Increased participation>
4. Multiple objectives>
5. Cooperation and coordination>
6. Adaptive management>
7. Precautionary approach>

Essential EAFM Participant Workbook

2. Moving towards EAFM continuum: complete this table for your *LOCAL/COMMUNAL OR COUNTRY* fishery

To what extent are EAFM principles being applied in your fishery? Plot your fishery on a scale of 0-5 (where 0 = none; and 5 = excellent)

EAFM principles	05
1. Good governance>
2. Appropriate scale>
3. Increased participation>
4. Multiple objectives>
5. Cooperation and coordination>
6. Adaptive management>
7. Precautionary approach>

Moving towards EAFM

Identify challenges in moving towards EAFM

Identify opportunities in moving towards EAFM

Startup A

List all FMU stakeholders

Startup A

[illegible]

Startup A

Plot your FMU stakeholder linkages/relationships

Step 1.1

Define your FMU

Step 1.2

Agree the FMU vision

Step 1.3

Identify type of information needed for scoping FMU

Step 2.1

Identify threats and issues for your FMU

Step 2.2

Prioritize issues through risk assessment

Step 2.3

Develop FMU goals

Reality Check I

Brainstorm constraints and opportunities to achieving these goals

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WIN-WIN CONFLICT RESOLUTION WORKSHEET			
1. The partnership frame: "let's find a way to solve this that works for everyone"		3. Brainstorm 4. Evaluate solutions 5. Choose solutions	
2. Define problem in terms of needs/outcomes...			
Person A:		Person B:	
Original solution:		Original solution:	
Basic needs/outcome:		Basic needs/outcome:	
		Solution 1	
		Solution 2	
		Solution 3	
		Solution 4	
Shared (relationship) needs:		Solution 5	
6. Plan action		7. Evaluate results:	

Step 3.1

Develop operational objectives

Step 3.2

Select indicators and benchmarks for objectives

Step 3.3

Agree management actions

Step 3.4

Agree financing mechanisms

Step 3.5: Now you have all the information to finalize the draft EAFM plan.

Essential EAFM Participant Workbook

Step 4.1 Implementation

Implementation work plan template

Management action:				
<i>What management actions are currently being used:</i>				
EAFM plan objectives that will be addressed with this management action:				
What	Agency responsible (who)	When	Where	Other issues
<i>What specific tasks need to be done?</i>	<i>1. Nominate what agency is responsible for monitoring, reporting and MCS.</i> <i>2. State the responsibility of the fishery agency, e.g. direct responsibility, coordination responsibility through ICM, etc.</i>	<i>Timeframe & milestones</i>		<i>Activities outside scope/ jurisdiction of fishery agency (i.e. which require inter-departmental cooperation)</i>

Essential EAFM Participant Workbook

Step 4.1 Formalize, communicate and engage

Communication plan template

Target audience	Communication method (how & where)	Key messages	Timing

Reality Check II

Re-visit constraints and opportunities to achieving your FMU goals

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Step 5 Monitor, evaluate and adapt

Performance review template

Performance report heading	EAFM component (e.g. fishery resources)
1. Broad management goal	
2. Issue and reason for inclusion	
3. Management objectives	
4. Indicators	
5. Benchmark and performance measures	
6. Evaluation	
7. Robustness	
8. Fishery management response	Current action
	Future action

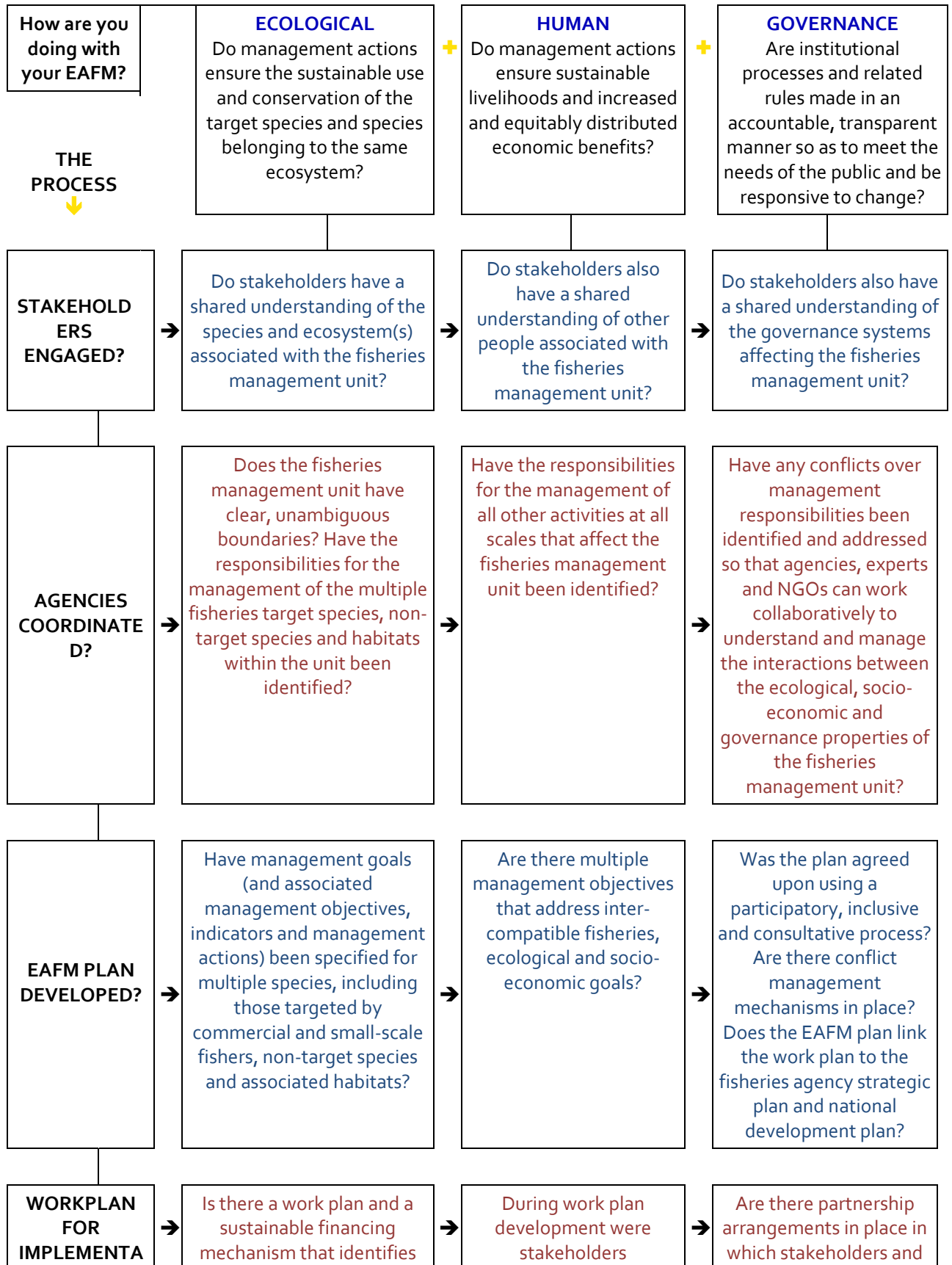
Essential EAFM Participant Workbook

Example of completed performance review template

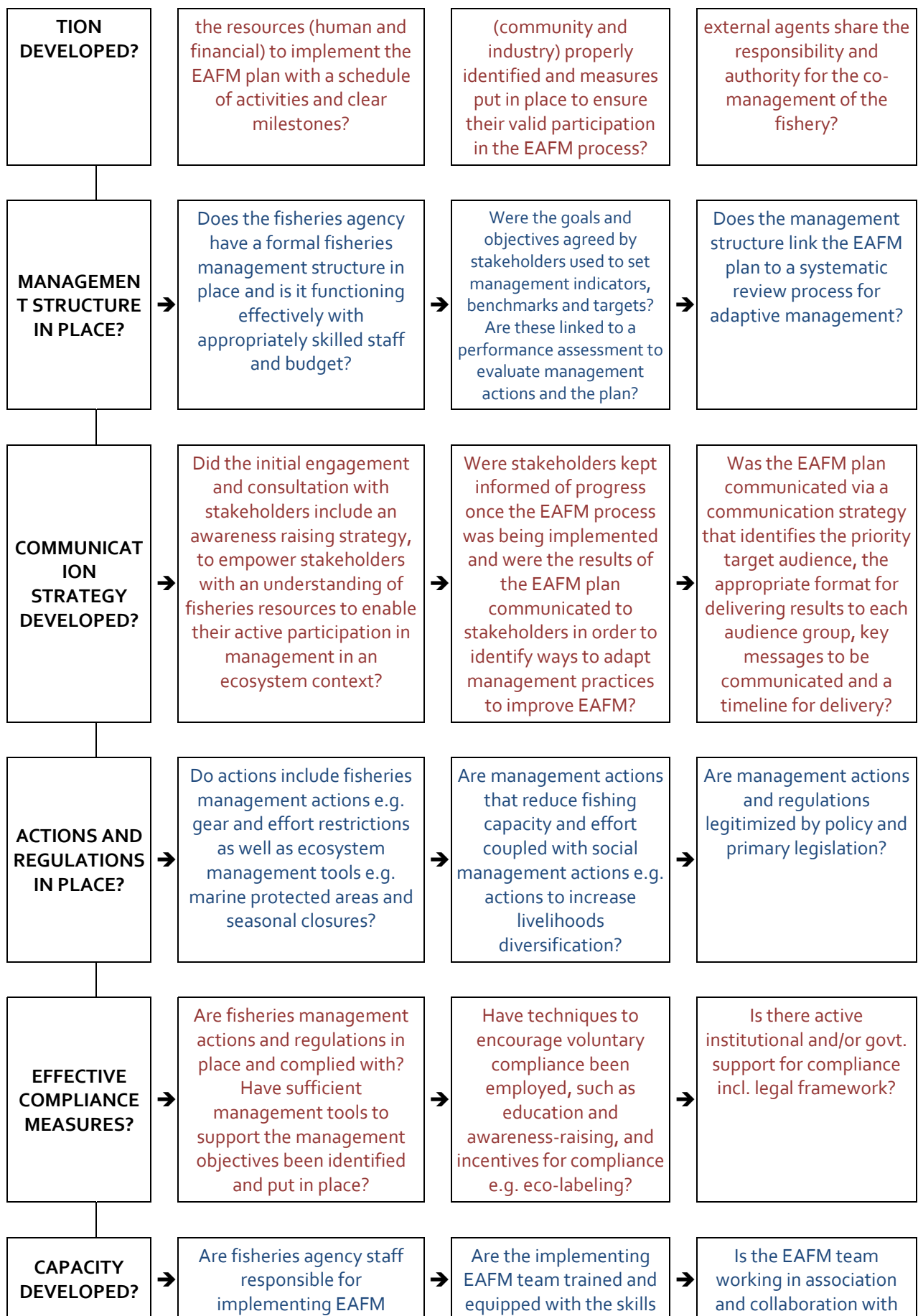
Performance report heading	EAFM component (e.g. fishery resources)
1. Broad management goal	Improved management moves towards sustainable fishery production, and reduced conflicts between fishery segments (small-scale fishers/medium-scale trawlers)
2. Issues and reason for inclusion	Two issues were ranked high impact/high likelihood: 1) Damage to artisanal gears and incursions into nearshore zones by trawlers leading to conflicts 2) High percentage of juveniles in catch and declining spawning stocks
3. Management objectives	Objective 1: to conduct trawl fisheries only within the designated trawling zone and operate a closed season for xx months of the year Objective 2: to reduce the ratio of juvenile fish to adult fish to an agreed amount
4. Indicators	For Objective 1: level of compliance with spatial and seasonal trawl restrictions For Objective 2: percentage of juveniles in catch
5. Benchmark and performance measures	For Objective 1: trawl operators' agreement/expressed support for spatial and temporal measures Enforcement reports and level of compliance For Objective 2: juveniles forming less than 10 to 15% of the species catch
6. Evaluation	For Objective 1: number of regulation violations (reported by small-scale fishery observers) not increasing For Objective 2: no changes detected in the percentage of juveniles in the catch (measured in trawl catch sampling)
7. Robustness	For Objective 1: the indicator is dependent on carrying out comprehensive awareness raising to generate compliance and also enforcement (patrol) measures For Objective 2: the indicator is dependent on good landing statistics/sampling and cooperation with on board sampling programme
8. Fishery management response	Current action For Objective 1: improve trawler compliance – effective communication with trawl operators and linking compliance to incentives such as catch certification (IUU and use of bycatch for fishmeal) Improved small-scale fisher cooperation – need to improve communication and consultation and promote allocation of group user rights to fishing communities For Objective 2: strengthened regulation of the trawl exclusion zone Declaration of closed season for trawling during peak spawning period prior to monsoon onset (May) Small-scale fishery observer scheme report on infringements On board catch sampling programme to monitor % juveniles in trawl catches Future action Will need to review, especially if current actions prove to be non-enforceable

Essential EAFM Participant Workbook

The EAFM progression matrix. After completing the Essential EAFM course, here is a series of questions which EAFM practitioners can ask themselves to support and track their efforts in moving towards EAFM.

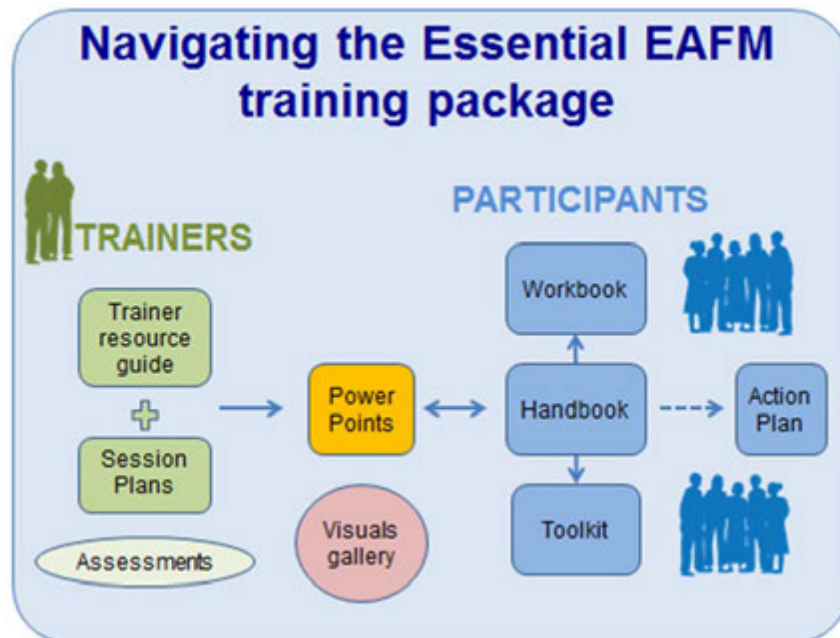


Essential EAFM Participant Workbook



Essential EAFM Participant Workbook

	appropriately trained in assessment and management of multispecies fisheries whether under data-poor or data rich conditions?	and knowledge required to identify and reconcile operational objectives in an ecosystem, both ecological and social?	other institutions, are these institutional counterparts also trained in ecosystem approaches?
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Action Plan

Personal action plans for improved performance

What is action planning?

Action planning is an activity designed to assist you to achieve your goals by recognising and recording the tasks that need to be completed to reach your desired outcomes. Within the context of this training course, action planning is the first step in the implementation of your learning within the workplace.

Methodology

There is no single correct way to write individual action plans. The method of planning that you choose needs to be compatible with your personality and the context within which you work. What is critical, however, is that you have a blueprint that gives direction and focus to your activities. There is truth in the saying "if you fail to plan, you plan to fail".

SMART is the key to a good action plan. It should specify who will do what, and by when.

Using the same framework that we recommend for objective setting, keep your action planning:

Specific	An objective should be clear, understandable, unambiguous and focused on a single, specific aspect of the result. It indicates what you will do to produce results. For each objective, you should identify a single key result.
Measurable	This describes what success looks like. It provides performance standards, which let you know whether you have achieved your objectives. Measures should be either: <ul style="list-style-type: none">• Quantifiable, i.e. contain a number, ratio or description which will make it clear when they have been achieved – typically describing quality, quantity, cost and time. For example, output, throughput, level of service delivery, cost reduction, reduction of work.• Verifiable, i.e. specify who judges if the objective has been accomplished with agreed criteria or success factors that are used to make that judgement.
Achievable/ agreed	An objective should be challenging but within the reach of a competent and committed person. Not too easy and not too hard. It should be appropriate to the job holder's needs and capabilities, and that of the department. You need to agree your objectives with your manager so that you know you are talking about the same thing and are both committed to it. When you return to work after your workshop, be sure to share your prioritized action plan with your manager to ensure you have the support you need to achieve it.
Relevant	Use your department and team objectives as your starting point for considering your individual objectives. Consider how your new learning will help you achieve these objectives and future development goals.
Time-based	Must have an end date and preferably key milestones along the way. Deadlines help us focus our efforts, plan periodic review and ensure that everyone is aligned on expectations.

Developing an action plan does not mean that plans won't change. You should review them regularly, both to monitor progress and to assess the need to modify them to cope with evolving circumstances and unforeseen events.

Implementing actions plans

Planning is never sufficient on its own. You also need the skills and commitment to translate these plans into development action. There is no substitute for experience, so be prepared for the development of your skills to take time and to learn from your mistakes. Also, be prepared to work with others who may have more experience/skills in a certain area to help you achieve your goals.

Action plan preparation

Use the following pages to record your planned actions during the course. After each training session, complete the following boxes:

1. Key skills learnt - the most useful learning points that you gained during the session.
2. Application - how you plan to apply these key skills when you return to work
3. End Result - the tangible (or sometimes intangible) results you expect to see; how you will know you have been successful

Recording this information helps you keep your learning focused and allows you to reflect on how you plan to transfer the knowledge and information learnt into practical application and results.

At the end of a course, you will be given time to reflect on the course as a whole. During this time, go through your completed action plan and select the areas that you would like to implement in the next 12 months and record it in the "Post Course Action Plan" at the back of the plan.

This Action Plan booklet is designed to help you move forward in your area of work. The more you use it during the course, the more benefit you will gain.

Action Plan

Date: _____ Session: _____

KEY SKILLS/KNOWLEDGE LEARNT		APPLICATION/SPECIFIC STEPS: <i>I will do this...</i>		END RESULT: <i>So that...</i>
	➡		➡	
	➡		➡	
	➡		➡	
	➡		➡	

Date: _____ Session: _____

KEY SKILLS/KNOWLEDGE LEARNT		APPLICATION/SPECIFIC STEPS: <i>I will do this...</i>		END RESULT: <i>So that...</i>
	➡		➡	
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	➡		➡	
	➡		➡	
	➡		➡	
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Action Plan

Post-Course Action Plan

It is a good idea to put a note in your calendar to revisit your action plan after three, six and 12 months

Your name

How are you planning to implement your learning in your work in the next 3 – 12 months?

Please note down 3 to 4 key action points you wish to implement in your workplace. These can be prioritized from your action plans on the previous pages.

Action	End result	Timescale	Support needed (e.g. from your manager or external sources)

Action Plan

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Action Plan

Buddy follow up

This follow up is to help you implement the action plans you made here, despite the pressures of returning to daily work.

Choose a Buddy – someone who also attended the course – and agree to link up with them in approximately two weeks' time. Set a provisional date and time now. You might even like to make it a regular discussion.

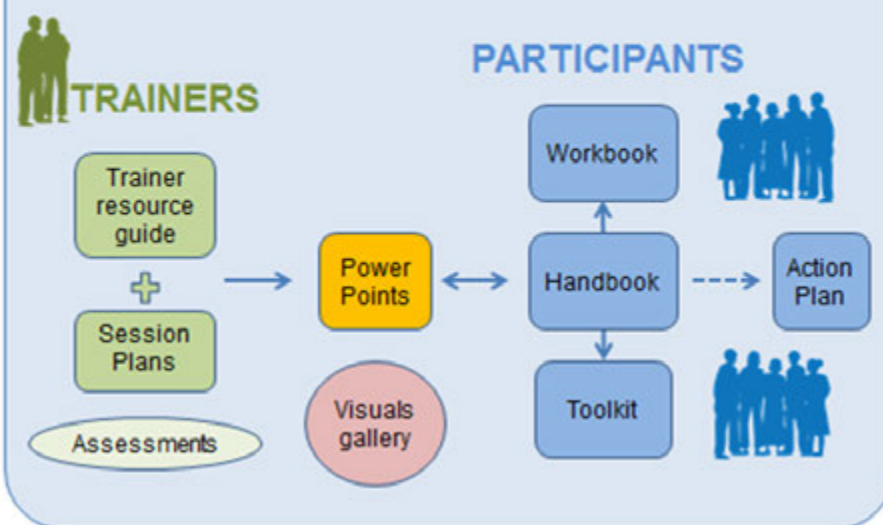
Ask each other how you are getting on with implementing your action plans. Below are some questions to help you get the conversation started.

Buddy name _____ Contact details _____

Suggested questions:

- What were you planning to achieve from your action plan?
- Did you undertake the actions you decided on at the end of the workshop?
- If so, what was the result?
- How can you build on this learning going forward?
- If not, what stopped you and is it still worthwhile taking those actions? If so, what can you now do to make sure that you take the actions?

Navigating the Essential EAFM training package





This Toolkit is divided into two distinct sections:



The People Toolkit includes a selection of tools that are useful throughout the EAFM process. EAFM requires a high level of stakeholder participation and involvement, from the planning, through implementation, to monitoring and evaluation. Appropriate use of these tools will ensure enhanced consultation and involvement of all parties in the EAFM process.



The Technical Toolkit includes a selection of techniques, tools and resources that are useful throughout the EAFM process.

Contents – People Toolkit:

1. Effective facilitation
2. Active listening
3. Running participatory workshops
4. Meetings
5. Focus group discussions (FGDs)
6. Questioning techniques for facilitators
7. Negotiating
8. Conflict management issues and tips

Contents – Technical Toolkit:

9. How to carry out an awareness raising campaign
10. Community mobilization
11. Semi-structured interviews
12. Mapping
13. Venn diagrams
14. Presentations
15. Managing your audience and your environment
16. Timelines
17. Ranking, rating and sorting
18. Matrices - stakeholder engagement matrix
19. Social network analysis
20. Resource and ecological assessment
21. Socio-economic assessment
22. Legal and institutional analysis
23. Visioning

Contents – Technical Toolkit, cont.

24. Transects
25. SWOT analysis
26. Causal analysis
27. Component trees
28. Problem - objectives tree
29. Qualitative analysis
30. Examples of operational objectives
31. Linkages for hypothetical fishery: objectives-indicators-data
32. Gender sensitive indicators
33. Manager's-' toolbox
34. Suggestions for improved MCS
35. Alternative livelihoods management actions
36. Communications strategy
37. How to write a policy brief
38. Participatory monitoring and evaluation

Toolkit references

Essential EAFM Tools from FAO-net/FAO Toolbox

- SWOT
- Examples of operational objectives (adapted)
- Visioning

Essential EAFM Toolkits that overlap with FAO EAF-net/FAO Toolbox

- Facilitation/workshops
- Negotiation
- Conflict management
- Component tree
- Legal and institutional assessment
- Socio-economic assessment
- Participatory M&E
- Qualitative risk analysis.

What is it?

Facilitation is necessary for all stages of the EAFM process and with all types of stakeholders. The EAFM team needs to have facilitation skills and an awareness of how to do facilitation, even if an external facilitator is often brought into the EAFM process.

The main characteristic of an effective facilitator is that he or she is **content neutral**. Content neutrality means not taking a position on the issues being discussed and not having a position or stake in the outcome. If you get asked for advice as a facilitator, you could use one of the following responses, or redirect the question to the person(s) who asked for the advice:

- What are the options or alternatives you can think of?
- What do you think the advantages or disadvantages of these options are?
- Would you like the group to generate some suggestions?
- Are you asking for my opinion?

The main role of an effective facilitator is in **guiding the EAFM process**. He or she should try to ensure a fair, inclusive and open process that would balance the participation of everybody and establish a safe space in which all stakeholders can fully participate.

It is important to guide the process because most groups are very content, output or task orientated, as that is why they came together in the first place. However, if the task is not routine business, it is often not enough to focus on the content alone. Most groups are not aware of the importance of the process, they don't know how to guide the process or they are not in a position to do so.

Facilitators, because they are content neutral, are in a position to guide the process. Facilitation is about movement, moving a group towards a common destination. Most of the groups you work with will know you in a different role and therefore it is important, when asked to facilitate, that you clarify with the group their expectations of you, what facilitation is, and what your role as a facilitator will be.

The effectiveness of a facilitator also depends on their **attitude**. Everybody has attitudes. They are a combination of values, beliefs and opinions. Often we discuss attitudes of others but hate to think about our own. This is partly because attitude is difficult to measure and more often than not more visible to others than it is to ourselves. Attitude is expressed in different ways:

- Through words and opinions
- Through tone of voice
- Through body language
- Through behaviour in a group
- Through facial expression

How to facilitate effectively

To be an effective facilitator you need the following skills and attitudes:

Skills:

- Listening
- Questioning
- Probing
- Paraphrasing
- Reframing and inclusive solutions
- Dialogue
- Tracking and finding common ground



Tool 1. Effective facilitation



Tool 1. Effective facilitation

Key attitudes:

- **Interest** in peoples' situations. People will feel more confident sharing their thoughts with you if they feel you are genuinely interested in them.
- **Empathy** is being able to put yourself in someone else's situation in order to understand their perspective on an issue. Empathy is essential to understand peoples' diversity of conditions, situations and interests. It is difficult because we have to break free of our own assumptions and perceptions of people and perhaps work with many different perceptions at the same time. However, if you can develop this attitude, you will find that people will trust you much more and will therefore be more responsive. The challenge is to empathize but stay neutral at the same time.
- **Unconditional positive regard** means that no matter what a person's views, opinions, behaviour, gender or class, etc. you must always value the humanity and uniqueness of an individual and respect their potential. You need to be able to accept people the way they are if you are going to work with them as their facilitator. This does not mean you need to like them or agree with them.
- **Unconditional trust in a group's potential** to find a workable solution or decision for their own problems. This means that no matter what the group's composition is, you believe that the answers lie within the group and that your role as facilitator is to help bring these answers out.

Supporting the EAFM group process

Careful questioning can enable us to support the group process by helping the group to reflect on their ways of working e.g. by asking them:

- What happened? Who did what?
- How were roles and responsibilities divided?
- Did any types of behaviour dominate the task, the group or yourself, or were they balanced? Did this change over time?

You can also help to support the group by observing carefully what is happening in the group process and helping the group reflect on it and how best to improve.

Observing is the ability to:

- See what is happening without judging it
- Interpret the non-verbal cues of both individuals and the group objectively

This is important because often people express one message verbally and something different non verbally. This happens because people are better at controlling what they say than how they behave. Non-verbal messages can convey strong messages.

TIPS when observing:

- Never assume that your interpretation of body language is right – check with the group (member) directly or indirectly
- Cross check the messages that people express verbally with their non-verbal behaviour
- Respond to low energy levels when you see the energy of the group drop – e.g. have a brief adjournment, or use a brief exercise to get energy levels back up
- Find ways to help the group verbalize how they are feeling, if you observe that the process in the group is not running smoothly

Characteristics you might observe:

On an individual level:

- Use of the voice – whispering or shouting
- Style of communications – statements, questions
- Facial expressions – yawning, smiling
- Eye contact – searching or avoiding
- Gestures – types of movements with arms or legs
- Posture – how people sit or stand

Characteristics you might observe:

On a group level:

- Who says what
- Who does what
- Who looks at whom when talking
- Who avoids eye contact with whom
- Who sits beside whom
- Is it always like this
- Who avoids whom
- What is the general level of energy
- What is the overall level of interest

TIPS for a self-aware facilitator:

- Do not judge
- Try hard not to project your own perceptions onto others
- Do not assume that people need your help
- Be genuinely friendly
- Show respect and honour the people you work with
- Accept that people have their own values, behaviours and worldviews
- Show interest in all aspects of peoples' lives
- Step back and listen
- Behave in the same way you would expect others to behave towards you
- Don't think you know better
- Don't give advice
- Anything else you'd like to add?



When to use?

Effective facilitation is required throughout the EAFM process.

What is it?

Listening is a crucial element in building rapport and in effective communication - both of which are essential for facilitating a successful EAFM process. You will create an unfavourable impression if stakeholders feel that you are not listening to them.

Listening is more than the words. You can listen at different levels. The more you listen, the greater your chances of building good rapport. Level 1 listening is listening, but with your point of view, constantly relating what you're hearing to your experiences and values. Level 2 listening is hearing what's being said with the receiver's point of view and experiences in mind. This is very difficult as it entails relating everything that is being said to them and their situation, constantly bringing it back to their world and their agenda. Level 3 listening is the most difficult. Few people can do this. This is listening as though the information flowing to you is like a radio wave, coming from all directions. You need to "listen" for smells, instincts, opinions, body language, a subtle grin, a tonality, a closing of their eyes when they talk about their needs and expectations.

An effective facilitator notices all aspects of communication and is aware of voice tone, facial expression, repetitive movements and muscle tension. Watch for inconsistencies between your stakeholder's spoken word and their non-verbal communication. Occasionally repeat verbatim what your stakeholder says, especially their key words or phrases. Paraphrasing in your own words serves to clarify communication, but you deepen rapport when you use their words.

A common mistake made when listening to others is that we assume we know what the other person has said. Active listening is a technique used to counteract such assumptions and to ensure that our subjectivity and pre-conceptions do not cloud our understanding of what the other person says.

How to listen actively

When conversing with a stakeholder (e.g. an interview respondent), listen to what they have to say, and then *using your own words* repeat back to the stakeholder only what you have understood them to say or mean. Invite them to confirm or correct your understanding. It is important to use your own words to say what you have understood: this helps you clarify the original meaning, and also in your own rephrasing, any misunderstandings are likely to become apparent and can be countered by the speaker. If you actively listen, stakeholders with whom you converse are more likely to feel "heard" by you, and consequently will more likely be interested in what you yourself have to say and will more readily disclose information about themselves and their situation.

Characteristics of active listening:

- React to what people say by nodding, smiling, or using other actions (cues and prompts) that show you are listening
- Take time to listen and be patient
- Do not interrupt
- Use good eye contact
- Use positive body language
- Paraphrase what the speaker said to check that you understand
- Ask for clarification when you are not completely clear about the meaning of something said
- Do not jump to conclusions before the speaker is finished
- Paraphrase questions in a way that the other person can respond to in a manner of his/her choosing
- Do not appear to judge

Barriers to good listening:

- Overly formal surroundings – making the other person feel insignificant
- Talking too much – no space for others to engage
- Scoring points – relating everything to your own (“better”) experience
- Mind reading – predicting what the speaker really means
- Rehearsing – practising your response/next question in your head
- “Cherry picking” – listening for key information and then switching off
- Day dreaming – you can think four to six times faster than people can speak
- Labelling – categorizing the speaker before hearing all the evidence
- Counselling – being unable to stop interrupting and giving advice
- Duelling – countering the speaker’s comments with taunts

When to use?

You want to be listening effectively to your stakeholders throughout the EAFM process.

Tool 3. Running participatory workshops

What are they?

Participatory workshops are a form of group activity where EAFM stakeholders come together in smaller or larger groups with a shared common purpose (e.g. to find out more about the EAFM process; to learn about fisheries related activities; to define FMU issues; to decide on management actions, etc.). They are a **KEY** method for the EAFM planning and implementation process.

How to plan and run a participatory workshop

Steps for running participatory workshops:

1. Determine who should attend the workshop.
2. Ensure a suitable date is set.
3. Send out an agenda, topic or background material early enough for comments and for participants to have read the material.
4. Use a suitable venue that has all the equipment needed and that is close to where participants are staying.
5. At the opening of the workshop, explain the background and context for the workshop, and the intended outcomes.
6. Get participants to introduce themselves and, if appropriate, conduct some sort of ice-breaker that establishes rapport between participants and generates a few laughs.
7. Explain the agenda and process of the workshop and the role of the facilitator.
8. Invite participants or representatives to make a statement about what they would like to see achieved from the workshop.
9. Run the series of activities that will enable the objectives of the workshop to be achieved (there are many specific EAFM based consultation tools to assist with this – see EAFnet).
10. Clarify the outcomes from the workshop and agree upon future actions.
11. Ask participants to provide an evaluation of the workshop (optional).
12. Close the workshop by inviting participants to say what the workshop has meant for them.
13. Write up the workshop and provide a report to participants as soon as possible.

When to use?

Participatory workshops are to be used throughout the EAFM process and are especially essential in the planning stages.

TIPS for success:

- If possible, involve the participants in planning the workshop to make sure it really focuses on their needs
- Make sure that you allow plenty of time for the activities, particularly group work.
- If possible choose a location where the participants will not get interrupted by other work
- Try to create a relaxed, open atmosphere which encourages people to share their ideas and skills

Tool 3. Running participatory workshops

21 questions when preparing for participatory workshops and learning

1. Why?	What is the purpose? Who determines it? What experience, sharing, analysis, learning or other end is sought?
2. How does it fit?	How does the workshop fit into longer term processes of learning and change? If there are no such long-term processes, should you undertake it at all? Or should you negotiate with the sponsors for commitment to make it fit?
3. Who and how many?	Who will the participants be? How should they be selected, and against which criteria? How many should there or will there be?
4. What expectations?	What will they expect? How can you find out?
5. How participatory?	What sort of process? How participatory can and should it be? How much can participants do themselves?
6. What is your part?	What is your role and contribution? Trainer, facilitator, co-learner....
7. Who else?	Who else could, should or will help, take part or co-facilitate?
8. Where?	What venue should be sought, against what criteria?
9. When?	When should it be? How long should it take? What should the timetable be for preparations?
10. Finance	What will it cost and how will it be paid for? What allowances, if any, will participants expect and receive, and who will pay for these?
11. Program	With whom, where, when and how should the program be planned? Who should be consulted?
12. Languages	What languages will be used? Who will be marginalized by language? What can be done about it? Are interpreters needed?
13. Logistics	Who - not a facilitator and not a participant – will handle travel and logistics? Are extra support staff needed?
14. Materials and equipment	What will be needed – materials, equipment, transport?
15. Participants' preparation	What should be sent to participants in advance? What should they do in advance?
16. Local liaison	Do arrangements need to be made with local administration, local communities or other organizations? Who should make these?
17. Outputs	What outputs will there be? A written record? A report? A video? Notes? If so, who will be responsible and what will be the later value, circulation and use of the output(s)?
18. Follow-up	What follow-up can and should there be? With participants? With their organizations? Locally, with administration, communities and organizations?
19. Your preparation	What do you need to do to prepare? When and how can you do this? What help do you need?
20. Flexibility	What is best left unplanned?
21. What is missing from this list?	What else should you be thinking about and preparing for?



Tool 3. Running participatory workshops

Chambers, R. 2002. '21 Questions' taken from Participatory Workshops – a sourcebook of 21 sets of ideas & activities, Earthscan UK.



What are they?

Meetings are another key EAFM activity, bringing together stakeholders to reflect on and discuss common topics. However, to make the most of a meeting it needs to be well planned with a clear objective and scheduled around people's availability. Meetings do not need to be long; sometimes scheduling fifteen minutes with the right people together can be much more effective than making phone calls, holding a series of individual meetings or sending emails which people may not read.



How to plan and run an effective meeting

The key to organizing a successful meeting lies in careful planning and preparation.

First, you need to decide if a meeting is necessary. It if meets the two criteria below then it is probably worth having a meeting.

- Do you have a clear objective for the meeting? All meetings need clear objectives to ensure that people are focused on the issue and the desired outcomes.
- Will the appropriate people be available? If people are not willing or able to come to meetings that you are holding, meetings are not the right medium to communicate your EAFM plans!

Once you decide to run a meeting this checklist can help you ensure that you have prepared well.

Before the meeting

1. Prepare an agenda and send it out to the group with plenty of advance notice. The agenda sets out what issues will be discussed, at what time and who will be responsible for presenting the issue; you can note down whether the item is for discussion or decision. If you put the names of the people responsible for reporting on the issue this will encourage them to prepare before the meeting.
2. Let the group know when and where the meeting will take place and ask them to let you know if they are unable to attend. If they cannot attend and are due to give a report, ask them to provide you with information so you can update the group for them.
3. Arrive early, check the meeting room is set up and have any handouts organized.

At the beginning of a meeting	<ol style="list-style-type: none"> 1. Start on time! 2. Ask the participants to introduce themselves if they do not already know each other. 3. Review the agenda and revise it if necessary. 4. Set a time limit for the meeting to finish.
During the meeting	<ol style="list-style-type: none"> 1. Record minutes or key notes and action points at the meeting (or ask one of the participants to do so). 2. When agreeing actions at the meeting set specific dates and agree who is responsible for undertaking the tasks.
After the meeting	<ol style="list-style-type: none"> 1. Send out the minutes or notes of the actions that have been agreed, making it clear who is responsible for each action and when it needs to be completed. 2. Follow up on action points and start to plan the next meeting.

TIPS for success

- Set a goal for the meeting and be very clear about what needs to be decided
- Put decisions to the group - that way the participants will own the meeting and remain interested
- Prepare an agenda that structures the meeting clearly and allows the group to be aware who is responsible for what
- Keep to the times that you have scheduled
- Keep to issues that affect the whole group - details of particular actions which are the responsibility of only a few participants can be worked on outside the main meeting
- Have a good facilitator and make sure everyone has a chance to share their ideas. Being the facilitator does not always allow you to participate easily in the discussion, so you may want to ask someone else to facilitate the meeting



When to use?

Meetings, like participatory workshops, will be used throughout the EAFM process with different categories of stakeholders.



What is it?

A focus group consists of a small number of people with knowledge and interest in a particular topic. They need to be able to speak comfortably together and share common problems or purpose. Usually a facilitator helps to get the discussion started and then takes a back seat. The discussions explore a specific set of issues and tend to be fairly unstructured. Participants can make their own questions, frames and concepts and develop their own priorities. Focus groups encourage participants to talk to one another: asking questions, commenting and exchanging ideas. This group interaction is used to generate data and the interactions between participants are used as a source of data.

The findings from such group discussions can be fed back to the larger community, thus giving a “voice” to people in the community who are usually unable to speak in larger forums. Focus groups can be used for many EAFM purposes: to generate information at different stages of the EAFM process; to build consensus; to validate data gathered through other tools; to identify problems and solutions; for planning or reviewing purposes.



How to organize a discussion

Before the discussion

You need to involve community leaders and/or organizational managers in deciding the criteria to be used for group selection, and possibly in suggesting suitable people to be part of the focus group. Be aware of potential bias, and ensure you have representatives from disadvantaged sectors of the community. The composition of the group depends very much on the particular topic for discussion; however, you should ensure a cross section of social groups and seniority (bearing in mind the point above about people feeling comfortable enough to speak frankly with each other). You may need to carry out more than one focus group on the same topic.

Prepare for the meeting by agreeing a time, date and venue (be aware of when different group members are busy). Prepare general guiding questions that will help to steer discussions. You could assign a group member to record agreed action points. You could also visit the group members beforehand and explain the purpose and aims of the discussion.

Who and how many participants?

Market research literature suggests 10 to 12 maximum; sociologists suggest five to six at the most. You could have smaller groups for sensitive topics, when people are likely to have more to say and when more in-depth accounts are required. Larger groups could be used when involvement in a topic is likely to be low, or when numerous, brief suggestions are required.

Who actually participates in a focus group discussion depends on the topic and type of information required. A focus group may require only a certain type of people, for example, people within a certain age range. To ensure that all voices are heard, it is good practice to hold multiple focus groups, each with different categories of resource user groups or stakeholders.

During the discussion

At the beginning of the focus group, it is good practice for the facilitator to thank people for coming, introduce him/herself, outline the goals of the overall study, give the reasons for recording the session, and explain the format of the session. It is also important to present some of the conventions of focus groups; for example, only one person should speak at a time; all data will be kept confidential and anonymous; the session is open and everyone's views are important; and agree the time that the focus group will take. Often during the introduction, participants might give basic demographic information, e.g. background, area of interest, occupation, place of residence. It's good if participants introduce themselves so everyone's names are known.

Tool 5. Focus group discussions (FGDs)

Use a guide question to start the discussion and make sure all group members participate. Only impose your own structure when the discussion becomes no longer relevant. Remember that what may seem irrelevant in your perception may be of critical relevance/importance to the group members. When a consensus is reached, or alternatively, when an issue cannot be resolved, casually introduce a new guide question. Take note of key opinions, consensus and agreed actions. Elicit agreements on dates and actions so as to move forward. Summarize what has been agreed at the end of the discussion. Thank the group and explain what will happen with the data. Ensure the outputs of the discussion are circulated throughout the community/organization.

Focus group interviews will work best if they are recorded and transcribed. This is mainly because it is difficult to write down everything that is said, and by whom. Bear in mind though there might be some missing information as people may talk over each other and there may be a lack of audibility.

The facilitator must be aware of possible sensitive/controversial issues, for example: gender, politics; access to resources based on social caste/ethnic groupings. Equally, the facilitator needs to be aware how these sensitive/controversial issues could affect him/her (i.e. how the facilitator is *perceived/accepted/listened to....*).



When to use?

Focus groups are a key technique to be used throughout the EAFM process – at the analysis, planning, implementation and review phases. Regular discussions throughout the EAFM lifetime can be a key way of ensuring participation and collaboration, monitoring progress and of picking up problems, and potential conflict, before they get out of hand.

Resources needed:

It may be useful to have food available during the discussion. You will need paper, pens, tape, chalk board/flipchart, chalk/pens for group members to use if they choose. Other means of recording the discussion (such as dictaphone, video, tape recorder) may be used depending on the situation – use discretion.

Advantages

- ☺ Helps researchers work out why people feel the way they do
- ☺ Participants raise issues and concerns they feel are important in relation to a certain topic
- ☺ Brings to light points of challenge and contention
- ☺ Shows how individuals collectively make sense of a situation and construct meaning around it
- ☺ Groups generate more information and participation than interviews
- ☺ Cost effective, easy and direct way of gathering/sharing information
- ☺ Generates good quality data when used in combination with other data-gathering tools

Disadvantages

- ☹ Facilitator has less control over proceedings than with individual interviews
- ☹ The data are difficult to analyze (a lot of data are produced very quickly)
- ☹ Focus groups can be difficult to describe and very time-consuming
- ☹ They can be difficult to organize
- ☹ Groups might influence speakers
- ☹ Focus groups might not be appropriate for discussing more sensitive issues
- ☹ Dominant members monopolize or hijack the discussion for their own purposes
- ☹ Bad facilitation can stifle the discussion



Tool 5. Focus group discussions (FGDs)

TIPS for success:

- Ensure all group members are clear about the purpose of the discussion
- Build a rapport with the group members
- Facilitator lets the discussion flow but intervenes to refocus the discussion, or bring out salient issues

Tool 6. Questioning techniques for facilitators

What are they?

Here are different types of questioning techniques that facilitators can use to improve listening and understanding.

How to improve facilitation by using questioning techniques

Question type	Uses and examples
Open	<ul style="list-style-type: none"> Has many possible answers Starts with who/what/when/where/why/which/how Cannot be answered by yes/no Shows you would like more information Broadens the communication
Closed	<ul style="list-style-type: none"> Can only have one answer Leads to yes/no answers Focuses answers, leads to specific feedback <p>An example: "Will you be speaking to Abdul this week?"</p> <ul style="list-style-type: none"> "Have you started the new assignment yet?"
Probing	<ul style="list-style-type: none"> Closed question seeking specific information Implying that there is more to be said without actually asking Communication channels are open rather than being directed to particular aspects <p>An example: "You probably understand all this pretty well."</p> <ul style="list-style-type: none"> "I think he's a bit cautious about talking to me." "That's often a problem, I hear."
'About' or request	<ul style="list-style-type: none"> Open questions to find out more about a topic. Straightforwardly asking for more information on a particular issue, but in a wide-open way, which does not close off avenues to the other person <p>An example: "Tell me more about that."</p> <ul style="list-style-type: none"> "How did people feel about that?"
Reflective	<ul style="list-style-type: none"> Questions that reflect back to the person what you think you heard. You reflect the emotion/attitude of the other person by "bouncing back" what they said, in the same words, or a paraphrase <p>An example: They say: "Well, it's far too complex, it won't work."</p> <ul style="list-style-type: none"> You restate: "You feel we're likely to have problems?" In this case the person is likely to expand on what their remark means, and what lies behind it
Framing	<ul style="list-style-type: none"> Open questions that follow a specific theme about either outcomes, relevance or context
Silence	<ul style="list-style-type: none"> Can be a useful technique to encourage disclosure



Tool 6. Questioning techniques for facilitators

Unhelpful questioning techniques:

- Multiple: string of several questions together (confusing and leads to partial responses);
- Leading: indicates the desired response (unlikely to provide a high quality response);
- Hypothetical: ask for information in a hypothetical situation, (so does not reflect reality, but useful for testing creativity);
- Sensitive questions: ask for information which is probably not appropriate in that context (likely to make the person uncomfortable, angry etc.);
- Long questions: long explanation or introduction before the question is asked (as with multiple questions, likely to confuse person and lead to partial response).



When to use?

Use these questioning techniques throughout the EAFM process during facilitation of meetings, workshops and focus group discussions, when you are trying to access more information and to really understand what stakeholders are saying. These questions are also helpful in conflict resolution.

What is it?

Remember that knowledge, of stakeholder individuals and groups, is power when you are involved in negotiations at any level of the EAFM process.

Negotiation should be regarded as potentially beneficial for both parties. Naturally, the task of all negotiators should be to maximize their own side's benefits, but this can only be done if an agreement can ultimately be reached. Like selling, negotiation requires the goodwill of both sides. If one side makes unreasonable demands, the other does not have to accede. If necessary, the offended party can always choose to break off discussions altogether. Accordingly, if there is going to be a negotiation, both sides should be able to obtain some benefit. Neither side should have to end up fundamentally worse off than before they started, other than through their own misjudgement or incompetence.

Good negotiators:

- Can think quickly on their feet
- Can grasp new points quickly and respond to them appropriately
- Have a clear understanding of opposing group's viewpoint, attitudes and values
- Are single-minded and persistent
- Lack inhibition and can command attention

Intelligence, status in the community and a broad educational background are no guarantee of success. Indeed, because of the false sense of an apparent power-base that the possessor of any of these attributes might feel, they can actually be serious handicaps – particularly if they interfere with the motivation to negotiate seriously and skilfully.

How to negotiate

Introduction

Negotiation is concerned with resolving conflict, usually by trading concessions. It should not be confused with selling. Make specific proposals, don't just complain: be constructive, not destructive. To take advantage of negotiating skills, inhibitions need to be overcome, confidence built and misconceptions removed. Negotiation does not always have to imply confrontation.

Preparing for negotiations

- Individuals are strongly influenced in their thinking by the effect which the outcomes will have on their current position. They may be protecting that position or trying to fulfil the expectations of their particular role. So differences in opinion may be strongly affected by the attitudes, status and position of individuals involved in the project.
- In general, the relationship between different stakeholders survives on the basis of mutual benefit, but conflicts of interest do arise on the basis of the attitudes of individuals.
- It is therefore essential to study carefully the attitudes and expectations of individual stakeholders and also the different types of group allegiances.

Selecting teams for negotiations

Suppose that you are to take part in a major negotiation of considerable complexity, involving several parties, and you have to choose your own negotiating team. The first question might be: how many people should the best-balanced team have? The easy answer is as many as you need in order to have a team qualified to cover all of the issues that are expected to be raised. However, in reality, there is another consideration which is equally important: how many people will the opposition field? Ideally, you should aim to have the same number on each side. If you field too many, you will swamp the other side. Too few, and you will be in danger of being swamped by them.



Tool 7. Negotiation

Tool 7. Negotiation

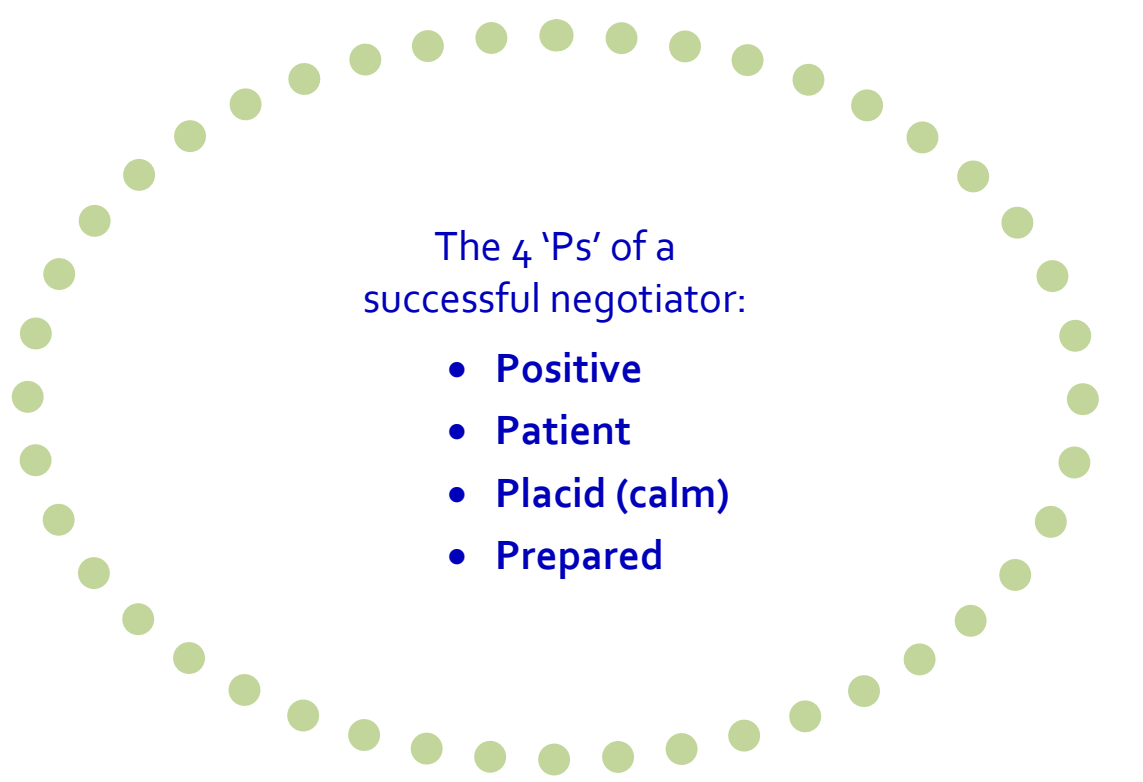
It can, on occasion, be very powerful to be a lone voice facing a large team. Clearly, one person can only have one conversation at a time. Being alone, you may therefore find it easier to control the agenda and, just as important, the pace and climate. In general, however, negotiating on your own against a larger number is not to be recommended. It places far too much reliance on the ability of one individual to handle all the tasks necessary.

Your team selection will need to be based on the following:

- Personal qualities and negotiating skills
- Function skills and specialist areas of knowledge
- Team-playing skills
- Specific negotiating roles

When to use?

Negotiating skills are important during the potential conflicts between stakeholders that are likely to arise in the EAFM process, as well as when you are negotiating for support from donors or authorities.



The 4 'Ps' of a
successful negotiator:

- **Positive**
- **Patient**
- **Placid (calm)**
- **Prepared**



Tool 8. Conflict management issues and tips

Conflict management is explained in detail in Reality check I. The boxes below outline additional issues and tips a conflict facilitator needs to be aware of.

Issues for Conflict Resolution Facilitators

Ask yourself

Be clear of your own role and stake; are you a stakeholder in the conflict?

Are you a neutral facilitator?

Identify stakeholders in the conflict situation.

Who is being damaged by the conflict?

Who is gaining from the conflict?

Identify power relationships.

Identify “neutral” parties who are mutually respected.

Facilitate parties to define/describe the problem

What is the situation? What are the symptoms of the conflict? What is happening? What are the consequences of those things?

Note that expressions of conflict are often far removed from the root causes and underlying needs. Allow the superficial to be described and expressed before going deeper.

Acknowledge emotions

Emotional reactions can hinder constructive communication and objectivity. It is important to allow stakeholders to express their emotions before moving onto problem solving. Allow “venting” of emotions but avoid fuelling them. Emotions can actively block the process of finding solutions, but they can be dissipated through acknowledgement and safe expression.

Identify/analyze root problems and causes

Dig below the surface and question hidden assumptions.

These need to be externalized.

By asking “why” several times, you will get closer to the root causes of the problem.

Facilitate parties to define their own needs.

What are their most important needs?

Distinguish between needs and desires.

Encourage one party to “step into the others’ shoes”

It is important to demystify misunderstandings and prejudices that complicate the underlying issues. Stakeholders should be willing to listen to others’ needs.

Secure commitment to finding a solution

The aim is to find solutions that minimize damage and maximize benefits to any stakeholders.

Secure commitment to both objectives from individuals/groups.

Identify a range of alternative solutions (actions) and analyze their likely impact (consequences) on both parties (us and them).

Bring stakeholders together to reach an agreed and understood plan of immediate and future action. Define monitoring and follow up roles for the future.



Tool 8. Conflict management issues and tips

Tips for Conflict Resolution Facilitators

Don't make false promises

- These can add fuel to the conflict
- Be clear about your role and communicate that
- Provide forums in which the needs (of each party) can be verbalized safely

Show that the conflict is noticed and that it is a cause for concern

Examples:

- Request a verbal or written report
- Arrange a meeting with common interest groups
- One to one discussion
- Visit by "neutral" party

Encourage parties to look objectively at their problem.

The problem and underlying issues need to be externalized.

One way is to produce a visual record

Examples:

- Report
- Diagram or chart
- Video

Other forms of communication that may be effective if the material is not going to be reviewed more than once include:

- Role-play
- Presentation

Verbalization in words is also externalization, but it is useful if the words can be summarized and captured visually, because this makes it easier to go back to them calmly and objectively.

Subsequent actions may be required of the conflicting parties, and/or the facilitator and/or others. It may be that the issues lie within prevailing systems and structures rather than with the individuals. Sometimes the participatory process itself works through the conflict and it disappears, especially if it was based on a misunderstanding or lack of information in the first place.

Tool 9. How to carry out an awareness raising campaign

What is it?

Awareness raising is an ongoing process of building institutional knowledge, as new people come on board and others migrate, move away or are re-assigned to different posts. For EAFM to succeed, you will need to continually build awareness of EAFM-related issues at all levels.

How to carry out an awareness raising campaign

1. Analyze the local context and define the major coastal issues

- What is the scale and significance of the problems?
- Are there important social, economic or ecological dimensions to each of the problems?
- Have technical causes been identified?
- Have technical solutions been identified?

2. Identify target audiences

- Who has a direct stake in co-management?
- Who will be directly affected by co-management?
- Who uses coastal resources?
- Who decides how coastal resources will be allocated?
- Do these audiences have special information needs?
- Do they have a unique perspective or knowledge of coastal issues?

3. Identify the message and program content

- What is the educational program attempting to accomplish?
- Are the target audiences directly affected by resource deterioration? In what ways?
- What role will these audiences play in implementing possible solutions?
- What do people need to know or feel strongly about in order to act?

4. Select and use techniques and media

- How do the various target audiences stay informed?
- How accessible are the target audiences? Are there convenient distribution networks?
- Is the educational message simple or complex?
- How much money is available? What are the local resources (both financial and human) that can be drawn upon?

5. Evaluate the program

- Did the information reach the target audiences?
- Was the message accurately conveyed by mass media?
- Did people understand the information?
- Was there a response from the target audiences?

Awareness raising methods:

You can use a selection of different methods to raise awareness of EAFM issues. Methods need to match different stakeholder audiences.

- **Training**
 - Formal (training sessions, workshops, lectures)
 - Non-formal (small groups, exchange visits, peer-to-peer discussion, plays, one-on-one contact)
 - Training the trainers – develop local resource persons who can effectively conduct awareness raising activities on their own
- **Focus Group discussions** (see Tool n.5).



Tool 9. How to carry out an awareness raising campaign

- **Drama:** drama (live or through the media) and role-play using locally accepted means, can be a very powerful way of getting messages across, and creating a forum for issues to be voiced in the open.
- **Media:** local and national media such as radio, newspapers, online media, can be used to raise public awareness of EAFM issues.
- **Stories:** (live or through the media) can be a powerful way of getting messages across.

When to use

After identifying and plotting your stakeholders in Startup A and B, the EAFM team will probably need to start carrying out awareness raising campaigns to educate and increase knowledge about EAFM issues related to direct and indirect resource users. You raise awareness to get the support of stakeholders and you continue with this process throughout the EAFM lifetime, as stakeholders will move, migrate or change.

Resources needed:

Various; it will depend on what types of methods you choose.

Advantages

- 😊 Diverse methods cater for all audiences
- 😊 Build a knowledge base which enables people to act

Disadvantages

- 😞 Can be time consuming
- 😞 Difficult to assess the impact

What is it?

Community mobilization is a process of empowerment, building awareness, promoting new values and behaviours, establishing self-reliance, building relationships, developing organizations and leadership, and enabling communities to take action through co-management.

How to undertake community mobilization

There are several components in community mobilization:

1. Preparation	<ul style="list-style-type: none"> • Create a core group(s) and core leaders; • Assess the situation (research); • Hold visioning exercises (see Tool n.23); • Decide on a mission for the organization/community group.
2. Mobilization	<ul style="list-style-type: none"> • Seek out community support and build a base of support among community members; • Hold meeting(s) to discuss the vision or mission, reach consensus and agree on developing an organization or join an existing organization; • Develop organizational goals and objectives, organizational structure, leadership/membership and action plan; • Appoint a representative of the organization.
3. Strengthening (see focus below)	<ul style="list-style-type: none"> • Environmental education and social communication; • Building alliances and networking; • Organizational sustainability to keep members and funding; • Capacity building.
4. Evaluation	<ul style="list-style-type: none"> • Assess what has been achieved.

Focus on 3. Strengthening

a) **Environmental education** follows on from awareness raising (see [Tool n.9](#)) and covers environmental concepts and principles related to coastal and aquatic resource issues, and empowers the community with information and knowledge, in order to take the appropriate action to address the issues. The success of aquatic resource management depends on the level of the community's awareness and knowledge of their coastal and aquatic environment. Environmental education activities are directed towards the development and enhancement of resource management capabilities of individuals and organizations through formal and non-formal education and skills development training. Environmental education can build consensus, clarify perspectives and interests about issues, generate a receptive context for change, get people to help carry out activities, help monitor change and create a long-term commitment in the community.

b) **Social communication** is a term that describes the on-going flow of information and dialogue between the fishery management team and the community members, and among the community members themselves in order to have informed decision-making and to face change. Social communication initiatives can promote social discussions about problems, opportunities and alternative courses of action, including co-management, for the community. Social communication initiatives are very different from education initiatives. They do not merely aim at "passing on a message about an



Tool 10. Community mobilization

issue,” but at promoting its critical understanding and acceptance in society.

The EAFM communication strategy developed in Step 4.1 falls under social communication, as it is a medium for communicating EAFM messages to stakeholders. The ongoing meetings or workshops that take place between the EAFM team, the core consultative group and stakeholders during Steps 1-3, and throughout implementation (Step 4), also fall under this umbrella.

These activities should involve as many of the sectors of the community as possible, including government, in order to build up a critical mass of local people with a common understanding of co-management and aquatic resource management. Efforts should be focused on cultivating potential local resource persons who could effectively conduct such activities on their own (e.g. local teachers to their students and other teachers) and in the process disseminate information to even more members of the community, leading to the greatest positive impact in the shortest period of time. It is important to monitor and evaluate the effectiveness of these activities, including changes in the community's attitude to the need for co-management.

c) **Building alliances and networks.** As explained throughout this course, EAFM requires forging linkages with organizations and institutions beyond obvious fishery-related ones. Building alliances within the community, as well as with external bodies and groups, can help to strengthen the support for EAFM. Networking among and between the sectors, with neighbouring countries and other EAFM stakeholders will increase the likelihood of acceptance of EAFM.

d) **Organizational sustainability to keep members and funding.** Community organizations (such as cooperatives, credit schemes) require active membership and funding. Initially, the same source of funding could be used that supports the development of the EAFM process; but in the long-term community organizations need to be self-financing and sustainable in their own right (i.e. not dependent on subsidies). One aspect of capacity development, (see [Module 16, section 8.1](#)), is to develop skills related to fundraising and self-management.



When to use

Community mobilization is essential throughout the EAFM process as it is so interlinked with promoting co-management. You would start during Startup B stakeholder engagement, and basically continue community mobilization activities during the planning and implementation process. Community mobilization will involve using many of the other tools described in these toolkits.

Resources needed:

Various; they will depend on what types of methods you choose.

Advantages

- 😊 Diverse methods cater for all audiences
- 😊 Creates ownership
- 😊 Fosters empowerment
- 😊 Creates solid basis for community participation

Disadvantages

- 😞 Time consuming
- 😞 Difficult to assess the impact

What are they?

Interviews involve asking people questions, either individually or as a group. There are three different types of interviews: structured, semi-structured and unstructured. All interviews are suitable for literate and non-literate people, allow for the clarification of questions, and generally have a higher response rate than written questionnaires. A general disadvantage to be aware of is that interviewers can influence responses.

This tool will focus on semi-structured interviews as a more commonly used tool. Structured interviews are mainly used for comparative purposes and to obtain quantitative data, and often form part of a survey. Typically, structured interviews are combined with a sampling scheme and are used to generate data for statistical inference. Structured interviews ensure that questions are asked in the same way across a sample population by different interviewers, and they are easier to analyze. On the other hand, important, unanticipated information may be missed because spontaneous remarks cannot be explored. At the other end of the spectrum, unstructured interviews are more like a conversation, allowing the interviewer to respond quickly to individual differences and situational changes, but a great deal of time is needed to get systematic information and the subsequent analysis is more difficult and time consuming. Life histories and oral histories are types of unstructured interviews.

Semi-structured interviews (SSIs) are a more focused, two-way conversation than a formal interview. They rely on an adaptable, rather than rigid or prescriptive, interview guide. The advantage of this technique is its flexibility and responsiveness; the interview can be matched to individuals and circumstances. At the same time, the use of an outline or guide can make data collection reasonably systematic. Usually, SSIs start with general topics or questions, and then the interviewer follows with questions using what? why? when? how? and who? allowing for the conversation to develop naturally. Although the interviewer may have questions written down as prompts, most of the questions are generated as the interview progresses, allowing both the interviewer and the person being interviewed flexibility to discuss details or probe if necessary. SSIs can either be planned or take place spontaneously. They can provide a range of insights and can generate quantitative and qualitative information.

How to do semi-structured interviews

Before the interview:

Prepare yourself for the interview. Make sure you are sufficiently informed about the topic so that you can ask relevant questions. Plan an interview framework – a checklist or matrix outlining the main topics or questions for discussion, going from the more general to the more specific – and a schedule. When selecting a team of interviewers try to be aware of the impact that, for example, their age, gender, ethnicity, class, etc. may have on the quality of information generated. Decide on a respondent sample size and a method for selecting appropriate interviewees. Ensure your sample size includes representatives from different social categories or groups. Be aware of the daily schedule of your respondents and ensure you time the interviews so that they do not interfere with people's important activities. It is a good idea to have a practice/pilot run with other interviewers or local people first. Think of the location for the interviews, any language issues and how you will ensure confidentiality.

During the interview:

Make sure that the respondents feel comfortable during the interview. Start the interview with locally accepted polite topics. Be sensitive and respectful, and show an interest in the interviewees' responses. Use a variety of different question styles (probing, prompting, clarification – refer to [Tool n.6 Questioning Techniques](#)) and listen closely. Do not verbally judge, show contempt or disbelief or criticize the responses. Keep a low profile. Take only brief notes (enough to prompt your thoughts). Ensure that you elaborate on these immediately after the interview.

After the interview:

If you can, immediately after each interview elaborate on the notes you took during the interview. After the day's interviewing, analyze the information you have gathered. Compare different interviewee's responses to triangulate and verify information. You can triangulate further by discussing the overall results with the larger community/organization. If you have planned to use a tape recorder bear in mind that transcribing interviews is very time consuming.



When to use

Semi-structured interviews can be used at the analysis, planning and review phases of the EAFM process. They can be carried out as part of Startup A and B, scoping and identifying issues and priorities, as well as part of regular monitoring (to ensure EAFM implementation is going according to plan). They are also a common tool in evaluations (and impact assessments further down the line), where they are used to elicit views from a broad range of stakeholders regarding the changes and developments that have taken place since the inception of an EAFM project/programme.

Resources needed:

Suitable and appropriate environment; pre-prepared interview checklist/guide; tape recorder, recording device or video if appropriate.

Advantages

- 😊 Less intrusive than formal interviews
- 😊 Keeps interaction focused, covering the same ground with respondent sets, while allowing individual experience to emerge
- 😊 Can help development workers build rapport with individuals and gather rich data fairly quickly
- 😊 Issues can be assessed from different perspectives to ensure greater understanding. Use triangulation to investigate "objective" facts as experienced or perceived by different people
- 😊 Can provide not just the answers but also the reasons for such answers
- 😊 Sufficient structure to avoid having dominant individuals
- 😊 Useful for exploring sensitive issues

Disadvantages

- 😞 Quality of information generated depends on skills of the interviewer
- 😞 Insufficient rapport, understanding or trust may result in low quality data
- 😞 Time consuming, especially if one-to-one
- 😞 Cannot divert far, or long, from agenda without losing part of "the story"
- 😞 Interviewer might influence respondents
- 😞 Tend to generate a lot of information that needs to be processed; analysis more difficult and time consuming

What is it?

Community mapping focuses on maps produced by the group to assist with planning, assessing change, constructing community/institutional profiles, monitoring or evaluation. The aim here is not accuracy, but to find out what people know, and how they themselves see their own territory and situation. This generates insight into local perceptions, and the process of group work opens opportunities for discussion. Maps are useful for understanding: a community's use of natural resources (water, coastline, reef, land use); social and residential stratification (wealth, ethnicity, religion); use of spatial arrangements by different social/economic resource groups and community mobility. They can help establish problems/opportunities, and equally can be used to record data generated by other tools.

How to do mapping

Introduce the purpose or focus of the map to the group, making sure that this is clear to all. Participants create a map of their community territory, marking key features. These may include natural resources (aquatic and land), resource use, assets, services, facilities and infrastructure. People may use symbols or objects to represent features. It may help to identify common landmarks first (local names for coast, mangroves, rivers, harbours, roads, buildings) and then identify other areas and features relative to these.

The map is best done on the ground to allow people easy access, but the precise techniques can be adapted to the audience. A cross section of the community is required to validate the map. It may be more effective to have different interest groups each drawing their map and then compiling these into one agreed map. All different perceptions should be recognized. Identify people with the skills to make a paper copy of the map when it is finished, add the names of participants and the date, and display prominently. Local artists may help to add illustrations, or to create a 3D sculpture of the area. Consider the map as a dynamic tool rather than a "finished" product.

When to use

Mapping can be used at various stages of the EAFM process. It would be very useful at the scoping and identifying/prioritizing issues stage. For monitoring purposes, changes can be recorded on the maps periodically; the maps can then be reviewed during the EAFM lifetime. For evaluation purposes, comparisons of maps (and other relevant drawings/photographs) at different times can be useful to show changes and impact.

Resources needed:

People can use any materials they choose to draw "their" map. Suitable places include the ground/floor/paper, and the medium could be sticks, stones, seeds, pens, chalk, etc. The objects and symbols chosen may provide insight about information and attitudes. You need to make your own recording of the map.

Advantages

- ☺ Maps give a broad overview of the evolution of community resource use and the social infrastructure, and therefore have specific benefits for planning and monitoring work with natural resources management, infrastructure and service provision
- ☺ Many different interventions can be identified using one tool
- ☺ Communities can analyze the linkages and patterns of different issues and uses on land
- ☺ Maps/mapping are multi-purpose tools

Disadvantages

- ☹ A comparison of individual maps may bring out feelings of inadequacy, or unwillingness to acknowledge specific ownership of land
- ☹ Conflicts may result if inequalities become apparent, or old hostilities are rekindled
- ☹ One person may dominate or direct if mapping is done by the group as a whole
- ☹ Facilitation may be needed to encourage participation and verification, or to move the group past sticking points, sensitive issues or deep discussion

TIPS for success:

- Let participants create the map themselves
- Observe who seems to know most about certain areas and ask them for follow-up focus group discussions (see Tool n.5) or interviews (see Tool n.3)
- Do not expect the map to be accurate – it is more likely to be a visual reflection of people's knowledge and priorities regarding their community areas

What are they?

Venn diagrams show the key institutions and individuals in a community/network/co-management system together with their relationships, linkages and their importance in decision-making. Venn diagrams can help to identify potential conflicts between interest groups, and to clarify the roles of individuals and/or institutions. They are also useful for identifying the key stakeholders in the EAFM process.

How to do Venn diagrams

Explain the purpose of the tool to the stakeholder group. Ask them to identify key institutions and individuals in the community and record these on a list. The group cuts out circles to represent each institution or individual. Bigger circles indicate more important stakeholders, or those with whom the group has the most contact. The circles are labelled. The Venn diagram can also be drawn directly on the ground (participants will probably need to erase or change the drawing as the discussion evolves).

Next, the group identifies the degree of contact and overlap between each circle in terms of decision-making. Overlap occurs if one individual or institution asks or tells another to do something or if they have to co-operate in some way. Arrange as follows:

Separate circles	=	no contact
Touching circles	=	information passes between institutions
Small overlap	=	some cooperation in decision-making
Large overlap	=	considerable cooperation in decision-making

If all participants belong to the same group, it is easier to start with a circle representing their group in the middle of the paper.

Draw the diagram first in pencil and adjust the size or arrangement of circles until the representation is accurate. Alternatively, use lengths of string – these can be expanded or contracted until the right size is agreed upon. You should ensure a reproduction of the string/paper/pencil circles in paper format is made to keep as a permanent record. As with many of these tools, it is not only the final product that elucidates, but equally the discussion that has helped to generate it. It is therefore crucial to probe and ask why circles are placed where they are, noting any lack of consensus. For additional value, key relationships (current or expected) can be represented with coloured lines, string, etc. Secondary sources, group interviews or key informants can be used to validate information.

See Venn diagram example on the following page.

When to use

Primarily used at the stakeholder and institutional analysis (Startup A and B) and planning stages (Step 1), of the EAFM process, Venn diagrams can also be useful for Step 5 Monitoring and evaluation. They are particularly useful in EAFM, where criteria for successful implementation of agreed objectives include increased/improved linkages and relationships with other stakeholders. The diagrams allow a visual depiction which often captures more than a written analysis could. They can be used to monitor the changing relationships, either between departments/ administrative groups within an organization (organizational analysis), or between a particular organization/program and its multiple stakeholder entities. At the end of a phase, a Venn diagram of stakeholders or institutions can highlight the key current relationships or dynamics. Participants can be asked to recall the situation before and during the

Tool 13. Venn diagrams

program (there may even be baseline records of Venn diagrams done at the planning stage, though these are not essential for comparison purposes).

Resources needed:

Paper, pens/chalk board, chalk, string, scissors. The Venn diagram can also be drawn directly on the ground as long as the facilitator records it for reference.

Advantages

- ☺ Helps development workers plan who to work with
- ☺ As an organizational tool, provides richer information than is revealed through organization's own literature
- ☺ Can be used to show past, current and expected relationships

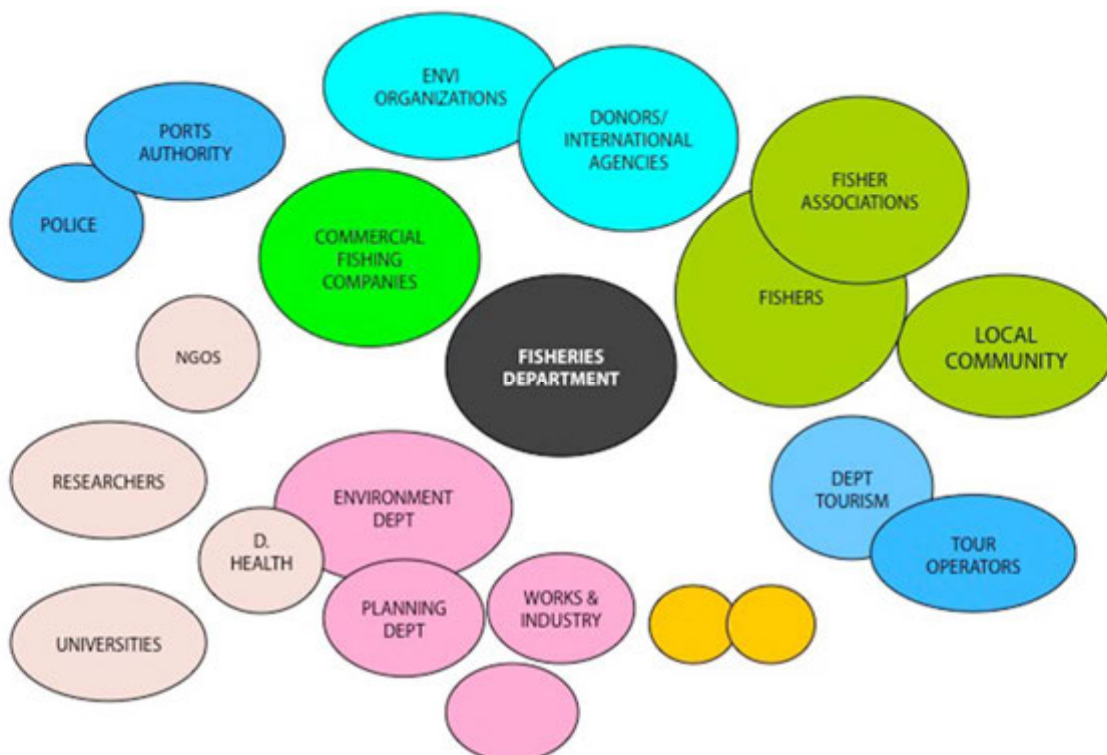
Disadvantages

- ☹ Participants confuse the two variables of proximity and size of the circles
- ☹ Political alliance may influence consensus over who is "important"
- ☹ Unless well facilitated, outcome will reflect opinion of dominant members

TIPS for success:

- Specifically when asking about groups and institutions, probe for information on leadership, membership, decision-making processes, interaction/conflict with other groups

Venn diagram of stakeholder relationships- example



What is it?

A presentation is a formal way of delivering a message face-to-face to an audience. There are two broad types of direct presentations you may be involved in for EAFM:

1. Traditional, frontal, one-to-many presentation

Usually the format for this is a lecture by the speaker followed by questions from the floor. This format is useful for addressing very large groups; for situations where formality, hierarchy and authority are expected/the norm.

2. Interactive, conversational-style talk to smaller groups

This format allows for more continuous questions and answers between the speaker and the audience. The speaker may choose to brainstorm or elicit comments even before delivering the presentation (as an introduction). This type of presentation lends itself to subsequent facilitation of group discussions (see [Tool n.5](#)).

You will be delivering your presentation in a variety of cultural settings to diverse audiences and these will influence your method of delivery, the language you use, your choice of materials, the level of audience knowledge you can assume, and the very message of your presentation.

Whichever presentation type you are involved in, you need to follow the stages of planning, writing and delivering. Refer to [Tool n.15](#) for managing your audience and your environment.

How to prepare and deliver a presentation

Planning a presentation

- Review the key factors that will affect your presentation, i.e. Who is the audience? What are their interests and level of knowledge about the topic? How much time has been given for the presentation? Does this include time for questions? Where will it take place? What equipment will be available? How formal will it be? What is the broader context of the event – is the presentation the main event or part of something else? How will the presentation fit?
- Gather the information and materials that will inform the presentation.
- Identify the best person in your team to deliver the presentation. This may not necessarily be the project leader, but needs to be someone who has the necessary presentation skills.

Writing a presentation

- Some people just use bullet points as the basis for their talks, while others prefer to have the text written out in full.
- Make sure the presentation has a beginning which introduces the topic, a middle which contains the bulk of the talk, and a summary or conclusion.
- Catch the audience's attention at the start with a quote/anecdote to make the situation human and real for them.
- Identify and list the key points and ensure that each has supporting facts and references. Place these key points in a logical order. Persuade the audience by supporting each statement with quotes, comparisons and examples.
- Make or select visual aids that support your presentation, but also add some value – for example, added interest or a "human angle".

Delivering the presentation

- Try not to read your written text aloud – try to either learn the text or just use bullet points as a reminder of each point.

- Stay within the required time frame.
- Speak loudly, clearly and slowly, and pause to allow people to consider key points.
- Use good visual aids to make the presentation more interesting and easier to understand.
- Make eye contact with the audience – don't look at the floor or at one person in the audience.
- Make the presentation like a conversation – don't talk at people, talk to them.

Using notes

- Don't be afraid to use notes. Watch news readers on local TV, some of them may be using auto cue but many will be using notes on their desks.
- Look up regularly.
- Have key words only.
- Pictures may help.
- Put them down or if small enough hold in palm of hand.
- Use card not paper (it doesn't shake so much!).
- Don't use your script.



When to use

Given the cooperative nature of EAFM, and the reality that it involves active support from diverse stakeholders, you will probably need to deliver both formal and informal presentations to different audiences (such as government agencies, research groups, donors, different community groups). These will be mainly in Startup A and B, to rally support and "buy in"; during planning to explain the EAFM steps; and during implementation and follow up to explain achievements and to continue to attract financial and political support.

Resources needed:

Various, depending on the presentation context and your personal style.

Non-verbal communication during a presentation

Remember that it is not just what you say but how you say it and what you do while you are saying it. Study the body language uses in the table below and think of what is relevant/appropriate to the cultural context in which you are presenting.

Body language to use:	Body language to avoid:	Particularly avoid:
<ul style="list-style-type: none"> • Easy eye contact across the audience • Relaxed posture • Head up • Facing audience • Arms hanging comfortably and naturally by person's sides • Open gestures with hands/arms • Smile/friendly expression <p>These types of body language are positive, creating a positive image of self-</p>	<ul style="list-style-type: none"> • No eye contact • Slouched posture • Head down • Arms across body • Body turned away • Hands covering the mouth and face • Sullen expression <p>These types of body language create a passive or defensive image, making the person look hesitant, appear lacking in confidence or sincerity. The audience is likely to feel mistrust,</p>	<ul style="list-style-type: none"> • Staring eye contact • Upright or forward leaning stance • Head back • Clenched jaws • Feet set wide apart • Fists clenched • Hands on hips • Stern or fierce expression • Jabbing or pointing gestures <p>These types of body language create an aggressive image of arrogance, bullying, over confidence, superiority. The</p>

Tool 14. Presentations

confidence and self assurance. They trigger trust and confidence.	doubt, non-commitment and lack of confidence in the presenter and what they are saying.	audience may respond with returned aggression, defiance or dislike.
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Advantages

- 😊 You can target a variety of individuals in one setting
- 😊 You can choose audio-visuals, delivery method, setting, ways of explaining
- 😊 You can offer your selection of facts and opinions
- 😊 You can show visuals to illustrate a message
- 😊 A presentation is easy and cheap to organize, and it can have a powerful effect if well planned
- 😊 You can hand out copies of your presentation as a written record

Disadvantages

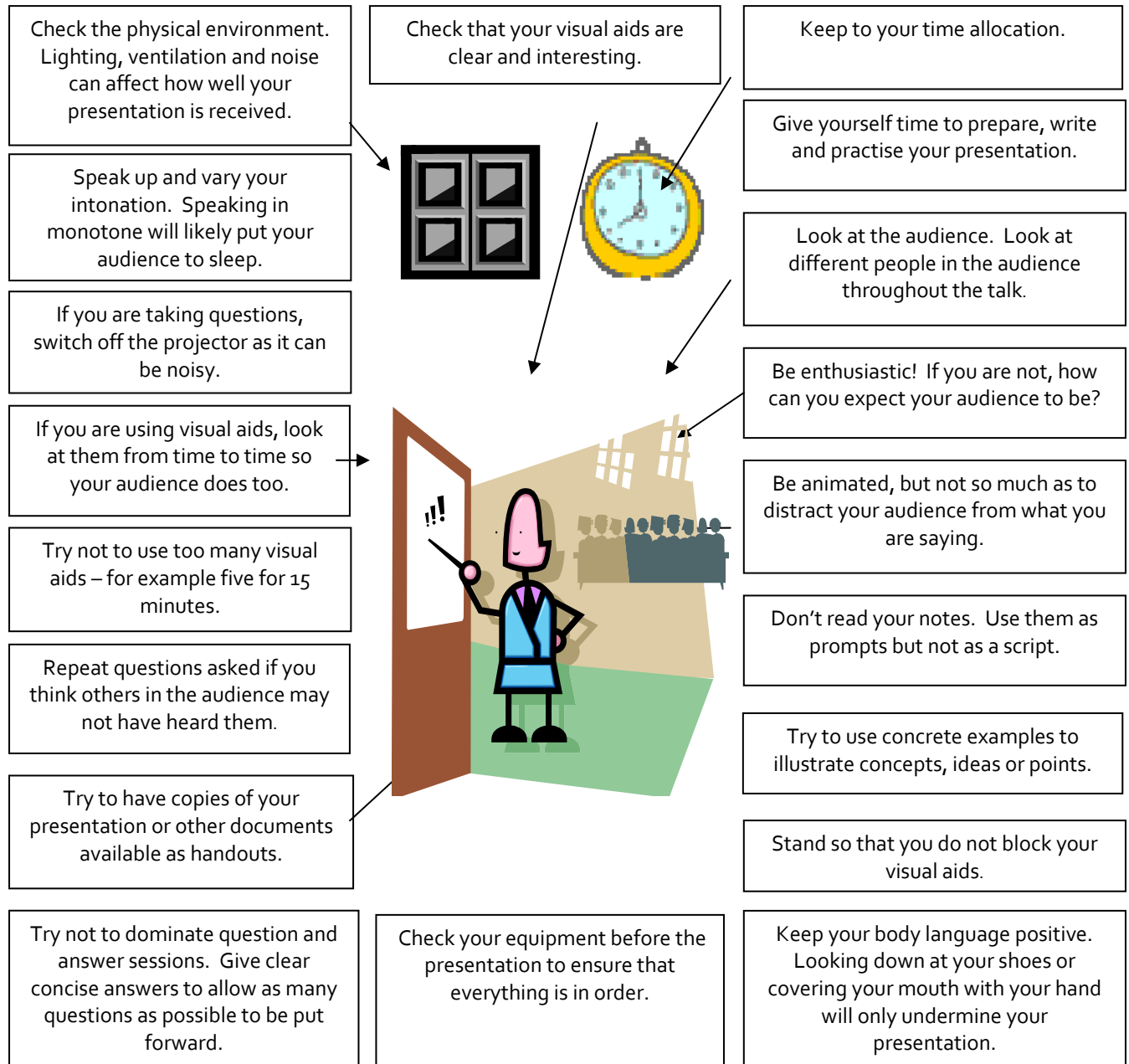
- 😞 Effectiveness dependent on individual's presentation skills
- 😞 A bad environment could spoil your presentation (noise, distractions, bad lighting)
- 😞 Delivering a lively and interesting presentation is a skill that needs to be learnt and practised
- 😞 No time to engage at length with detailed questions
- 😞 Cannot discuss sensitive issues with large audience
- 😞 You could be open to difficult questions from an unpredictable audience

Tips for success:

- How can we use our voice to enhance a presentation?
- *Pitch* – icebreaker saying hello (intonation may be questioning, irritation, happily, etc.)
- *Resonance; speed; articulation.*
- *Volume* – adjust accordingly; 1) assess the length of the room, 2) add half as much again 3) adopt a volume suited to the new imagined length.
- *Pauses* – a common mistake is to speak without pausing. If you rush through your presentation, one thought merges into the next. The audience listens to a lot of words, but doesn't hear a thing. Remember how powerful pauses are.



Advice on writing and delivering a presentation





Tool 14. Presentations



Tool 15. Managing your audience and your environment

What is it?

The advice and suggestions on this kit card are aimed at helping you effectively manage your audience and environment, principally when delivering formal and informal presentations about EAFM (see [Tool n.14](#)). In addition, they are useful in a variety of other situations including: facilitating groups; face-to-face meetings; giving media interviews or press conferences.

NB. You may feel some of the advice is very basic and that you know all this. However, there is no harm in revisiting some basic steps so as to improve your performance.

In all of the above situations, you need to relate appropriately to both your audience and your environment. You may have multiple and diverse audiences and you need to consider the environment in which these audiences listen and operate.

Preparation is the key. You need to anticipate what might detract from your delivery and address these issues if you can. Think of the internal factors (yourself) and the external factors (audience and environment). Examples for each of these are given below.

In addition, you need to manage your time well. Make sure you practise and are aware of how long it takes you to deliver your message or make your point. Often we start as planned, take longer to explain than planned, and end up rushing through the findings and recommendations sections (which are often the most important).

Allow time for discussion, and for questions and answers. Ensure you finish promptly because many in your audience will have other commitments.

Managing yourself

Managing yourself requires that you find ways to calm and ground yourself before and during difficult situations which may make you nervous. These could include: face-to-face meetings, presentations, facilitation of group meetings, media interviews or press conferences. People find very different ways to do this.

Here are some general examples:

- Stretch out your muscles
- Sing
- Take a brisk walk
- Harness your nervousness
- Read through your notes
- Meditate or repeat a mantra
- Affirmations
- Visualize the presentation closing to rousing applause
- Imagine what people looked like when they were much younger

Think of which one works for you!

Managing your audience

1. To gain the trust of your audience you need to introduce yourself and your EAFM project/ process. You then need to step in your audience's shoes and let them know you understand why they are there; what their needs/constraints are; and what the benefits are to them and their partners/networks of listening to you and learning about EAFM for practical and policy reasons.



Tool 15. Managing your audience and your environment

2. To appear credible you need to know what you are talking about and to show you believe in what you are saying.
3. To get your audience's attention, start by relating your topic to something close at heart and relevant/topical to the audience. Make sure you have done your research on this and be aware of your audience's concerns and priorities. Try to introduce your topic by relating immediately to an issue of central concern to the majority of the audience.

Managing your environment

Managing your external environment includes being aware and pre-empting the following. Much depends on the preparation you do beforehand. It helps if you can visit the venue where you will be delivering your message beforehand, so you can see and be aware of the physical layout, environment and possible limitations.

1. Be aware of competing activities/events in your audience's calendar. Be equally aware of opportunities and events which you can link up with to maximize the effect of your message.
2. Be aware of any possible disturbances that may occur while you are delivering your message (whether indoors or outdoors, in whichever setting). Identify the ones that can be addressed or avoided (e.g. relating to things you have control over). Be prepared for the ones you do not have control over (external noise, power cuts, weather, people/events, etc.)
3. Ensure your audience is comfortable (seating, lighting, ventilation). If outdoors, try to be in the shade of a tree or building rather than in the full sun. Choose the time of day appropriately.

Example: giving presentations in formal settings

1. Ensure that your seating arrangement is appropriate for your presentation. Move seating around until you are satisfied. Arrive early or preferably the day before to arrange the seating that you feel would be appropriate. Try and insist that any unwanted chairs are removed from the room because they add clutter and cause obstacles if you are organizing activities where participants move into groups and generally cramp proceedings. A "horseshoe" or U-shape seating arrangement is best so that you can make sure that everyone is on the front row and more likely to participate and be more attentive during your presentation.
2. A room may be made more appropriate if you present from a different wall other than the "set up" one. Do not arrange the room so that your back is to a window as this makes it difficult for your audience to look at you easily due to "backlight".
3. Ensure that you have water at hand. The glass should be full when you start; do not try and fill it during your presentation as there will be an awkward silence and you are sure to spill some!



When to use

Given the cooperative nature of EAFM, and the reality that it involves active support from diverse stakeholders, you will probably need to deliver both formal and informal presentations to different audiences (such as government agencies, research groups, donors, different community groups). These will be mainly in Startup A and B, to rally support and interest during planning to explain the EAFM steps; and during implementation and follow up to explain achievements and to continue to attract financial and political support. In each case you will need to manage your audience and your environment.



Tool 15. Managing your audience and your environment



Preparation results in better, more convincing delivery



Time consuming, need to plan in advance



What are they?

Timelines are a simple graphic method of representing a sequence of past events that a community or organization considers important. This is a helpful tool for the early stages of building rapport and engaging in mutual learning about past history and current identity. Timelines also establish any previous experience with development projects, and help development workers from repeating past mistakes. Like community maps, the finished timeline is something that many groups will want to display prominently. It can act as a focal point, and may be used to plan subsequent activities.

Semi-structured interviews ([Tool n.3](#)) and focus groups ([Tool n.5](#)) can then be used to validate key events and data. Timelines can also be linked with mapping exercises ([Tool n.12](#)) to help establish when and where the events generated in the timeline took place. Community or group historical maps can then be produced.



How to do timelines

Explain that you would like to discover more about the history of the community. Draw a line on the floor/ground, or on a chalkboard or on several pieces of paper joined together. Ask stakeholders to begin by identifying significant events in the past related to their fishery and to add these to the timelines. Events may be represented in words, pictures or symbols, with dates where possible. These may include changes in resources or the marine environment; introduction of new harvesting practices; new livelihood activities; shocks, like tsunamis, floods, droughts, devaluation; changes in resource access and ownership; community or social changes, such as migration; and major political events.

Each person can be given a series of cards which they can write or draw on and add to the timeline. This enables participation, and allows events to be moved around as the timeline expands or if there are changes in the agreed order of events. Information from secondary sources (reports, media, archives) and from interviews with key informants (e.g. elderly people, leaders, respected community members) may be used to supplement this information if a detailed and accurate record is required. Group members can produce a final version of the timeline for display. However, the main purpose of the tool is not absolute accuracy, but a picture of what the stakeholder group thinks is important.



When to use

Timelines can be used at the analysis (Startup A), planning (Step 1.3) and reviewing (Step 5) stages of the EAFM process. They can be a key tool in an evaluation, helping to look at EAFM implementation from its inception, and identifying all the major phases/events during the programme's lifetime. Having participants representing different stakeholder groups will also generate data about how the impact of program inputs and activities is, or was, perceived by different groups. Interesting comparisons can be made by carrying out preliminary timeline exercises for the EAFM element being assessed: one with management agency staff and another with other FMU stakeholders. These can then be placed side by side, with all participants commenting and comparing the outcome. Focus on the similarities and differences in key events/ items listed, and record different opinions as well as consensus.

Resources needed:

Suitable writing surface and writing materials. Cards, and a means of sticking these onto writing surface, are optional.

Advantages

- 😊 An important part of getting to know stakeholders and understanding their situation before moving too quickly into an analysis of needs. Perhaps there have been past failures with fisheries management. This may provide early warning of resistance to new ideas.
- 😊 Allows older people to share their knowledge and experience
- 😊 Affirms a common sense of identity and purpose

Disadvantages

- 😞 The facilitator does not verify events or stimulate discussion on new topics
- 😞 The facilitator fails to acknowledge indigenous calendars and ways of dividing up time

TIPS for success:

- Encourage discussion to validate data and to ensure all members participate
- Have trigger or prompt questions prepared and use these if the process seems to flag

What is it?

These simple, adaptable and inexpensive tools provide information about preferences and choices. They can offer insight into individual or group decision-making and help to identify the criteria that stakeholders use to select certain items, activities or impacts. The process used facilitates discussion and analysis. In addition, the tools can be used in conjunction with many others: e.g. display the outcomes of choices using mapping ([Tool n.12](#)); and use semi-structured interviews ([Tool n.11](#)) or focus groups ([Tool n.5](#)) to probe the reasons for choices. See also matrices ([Tool n.18](#)) for alternative ways of ranking and comparing data.

How to do ranking, rating & sorting

Decide which of the tools – ranking, rating or sorting – will be most effective at generating the information needed. Prepare the exercise and collect the materials required (see resources below). Select a group that is representative of the stakeholders from whom information is required. If this is not possible, repeat the exercise with different groups. Comparisons between these groups can illustrate differences in perception. These differences need to be taken into account and managed. Explain the tool to the individual or the group. Keep the choices straightforward and make sure that people understand what is required of them.

Ranking

This involves the selected stakeholder group ranking a series of picture cards, labelled cards or symbolic objects in order from first choice (most popular) to last choice (least popular). It is usually recommended not to rank more than six items at a time. Ask the group why they make a particular choice each time, or after each whole "set". Make sure you keep notes of their verbal responses as these offer insight, but are often left unrecorded.

When doing paired comparisons (the person must choose between two items) begin with the two most similar items. A good question could be: "If you could have only one of these trees, which would you choose?" The next question could be "Could you tell me why you have made that choice?"

Rating

This tool is useful to measure attitudes towards opinions and perceptions of change, and works best with literate people who are more used to structured answers. Participants rate or score a series of statements, or suggestions for change (no more than 25). These relate to aspects of the activities/inputs being rated. Suggested criteria for rating could be:

1 Strongly disagree; **2** Disagree; **3** No opinion; **4** Agree; **5** Strongly agree

High scores are assigned to those opinions that will require most change. When coding, ensure that you keep the scales the same for each answer ("agree" on the left, "disagree" on the right), but your coding may vary according to the question. Total the points for each statement and divide this by the number of participants to show the dominant opinion (e.g. 40 participants produced a total rating score of 165, demonstrating an average rating of 4.1). This indicates that most people agreed or strongly agreed with the statement. For all items rating over 3.5, find out what the problems are and how they can be resolved. Finally, you need to summarize the results in a format that can be easily understood.

Tool 17. Ranking, rating and sorting

Sorting

Sorting enables a set of information to be separated into categories. Participants are asked to separate a collection of picture cards, labelled cards or photos into piles or baskets that represent different criteria. The maximum recommended number of cards is 150. These criteria may already be set (by community leaders, the program, etc). In a fully participatory process the participants themselves would select the criteria they use for the exercise. The scores can then be added up and divided by the number of sorters to show rough percentages for each category.

When to use

These tools can be used at analysis and reviewing stages of the EAFM process. As part of the step 1.3 scoping, and step 2 identifying and prioritizing issues, these tools can bring out major differences and agreements related to choices in assets/resources/activities. They also enable stakeholders to discuss and agree criteria for the selection process. Throughout the EAFM lifetime, these tools can be used to monitor changes in preference as well as changes due to inputs and activities. As evaluation tools (step 5), they can be used to assess people's opinions and perceptions of impact. If records have been kept, it is possible to refer to exercises done at the analysis and planning stages and compare expected outputs or criteria with the current situation.

Resources needed:

Paper, pens, picture cards, forms, baskets, etc. Forms to record responses.

Advantages

- ☺ These are flexible, fun to use tools which can be used in a variety of situations
- ☺ With ranking and sorting, handling the cards or objects encourages people to become more committed and involved in the process
- ☺ Ranking provides information on both the choices and the reason for the choices
- ☺ Sorting provides a community perspective on a topic
- ☺ Rating is an effective way to quantify "opinions"

Disadvantages

- ☹ Choices that are made are very specific, so it is important to seek the views of all stakeholders. Since the results are subjective, findings may not be applicable to other areas
- ☹ Tools are not pre-tested, and the physical objects (cards with drawings or writing) are not clearly understood by those who are to make the choices
- ☹ Reasons for choices are not recorded (a tape recorder may help)
- ☹ The cards are not shuffled properly and hence suggest a "right" set of choices
- ☹ Statements submitted for rating are unclear, too extreme or ambiguous
- ☹ Participants discuss the ranks they have assigned with affected parties, causing hard feelings within the community

TIPS for success:

- Let people use their own terms and units of measurement
- Probe the reasons for people's choices
- Have one facilitator and one person recording responses



Tool 18. Matrices: stakeholder engagement matrix

What is it?

A simple form of matrix ranking (see below) that allows the EAFM team to assess 1) how interested and committed stakeholders are to the EAFM process and 2) actions needed to foster stakeholder support.

How to do a stakeholder engagement matrix

	1. Little awareness of problems in fisheries	2. Concern about these problems	3. Willingness to take action to solve these problems	Action needed
Stakeholder 1				
Stakeholder 2				
Stakeholder 3				

When to use

During Startup B, once you have identified likely stakeholders, the EAFM team needs to assess their interest and commitment to the EAFM process. This assessment should be done by the EAFM team together with the core consultative group (so key stakeholders already have a voice).

List all the key stakeholders in left hand column. Then discuss in which of the categories (1 to 3) each of them should be placed. As you progress, and as a group you identify criteria to describe each of the three categories, you will need to re-position some of the stakeholders. The idea is to assess whether a stakeholder has (1) a minimal awareness of issues; (2) concern about these problems; and/or (3) is willing to take action to resolve them. Once you have plotted the stakeholders, you can then decide on what action is needed to move towards EAFM. For those in category (1) you will have to organize awareness raising to start with. For those in category (2) you can have more in-depth education and mobilizing. Strategies for those in category (3) could include support for writing policy briefs or to undertake advocacy at higher levels; enabling agreement on community solutions; supporting legalizing of user rights.

Resources needed:

Suitable writing surface and writing materials. This tool can also be used with the non-literate; you need to elicit symbols to represent stakeholders, as well as symbols to represent categories 1 to 3.

Tool 18. Matrices: stakeholder engagement matrix

Matrices in general - what are they?

Matrices can provide a structure for ranking and scoring activities (see [Tool n.17](#)). They are flexible and adaptable, and can be used in situations where it is important to ensure local preferences and choices are incorporated into the decision-making process. If the choices and outputs that emerge from matrix exercises are used to shape future decisions, matrices can be a key to empowering local people.

Direct matrix ranking is the simplest way to assess the qualities of various items. Pairwise ranking provides a system for discovering which items the group prefers out of the range of options.

How to do matrices

Direct matrix ranking

Choose, or ask people to choose, some items you wish to investigate (e.g. fish species, ecosystem pollution). List the most important items (three to eight items). The group develops a set of criteria for assessing the quality of these objects. Elicit criteria by asking what is good and bad about each item until there are no more replies. List all criteria, turning any negative criteria into positive by using their opposite (e.g. “vulnerable to disease” would become “resistant to disease”). The items and the criteria for judging them are put quickly into a matrix by the facilitator:

	Item 1	Item 2	Item 3
Criterion 1			
Criterion 2			
Criterion 3			

Individuals, or the whole group, rank each item according to each criterion. Elicit choices in stages by asking: which is the best, then the next best item; or the worst, then next worst? Of the remaining items, ask which is better, or which criteria are most important to make the choice? Force a choice: “If you could only have one of these, which one would you choose?” At the end, it is important to ask which single item they prefer. This reveals which criterion people consider most important.

Pairwise preference ranking

This tool is useful for ranking smaller numbers of items (e.g. four or five). These may be placed directly into the matrix below by simply comparing pairs of items and asking which one they prefer.

	Item 1	Item 2	Item 3
Item 1			
Item 2			
Item 3			

(Shading is optional, to avoid repetition of pair comparison.)

This process may be assisted by getting the group to write or draw each item on separate cards. Place two of these cards in front of the group and ask them to make a choice, giving their reason. Record the response in the appropriate box of the matrix. Repeat until all possible combinations have been filled. List the results in rank order by sorting the cards in order of priority.

Check whether any important items have been omitted from the list. Let the group add these in the appropriate position in the ranking list. As a useful cross-check on the responses, ask the group which single item they would choose – in an ideal world, and in reality. This may reveal constraints on people’s choices. This question is also useful if more than one item in the list scores highest.

Tool 18. Matrices: stakeholder engagement matrix

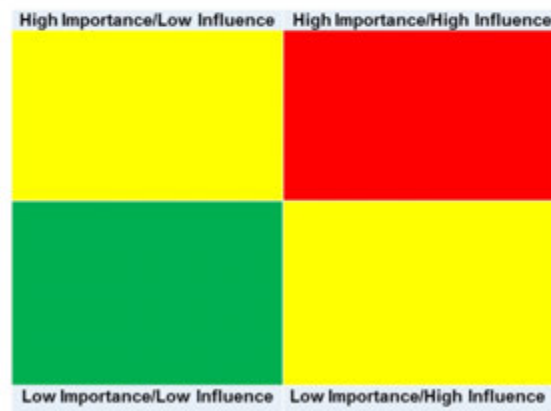
Pair matrix analysis

This is the simplest type of matrix, which allows stakeholders to be categorised (by EAFM team) into four groups using two dimensions. All stakeholders can be seen through this window-some of them right at the margins, others very central. The dimensions used are commonly importance and influence. **Influence:** how much influence does stakeholder have over/in EAFM process? **Importance:** how important is stakeholder for EAFM process? Working in a group, use your judgement to determine how important each stakeholder is for the EAFM process and how much influence (power) they have over/in the EAFM process. Plot each stakeholder into one of the 4 boxes. The discussion of participants' views is important to be documented.

Stakeholder Analysis

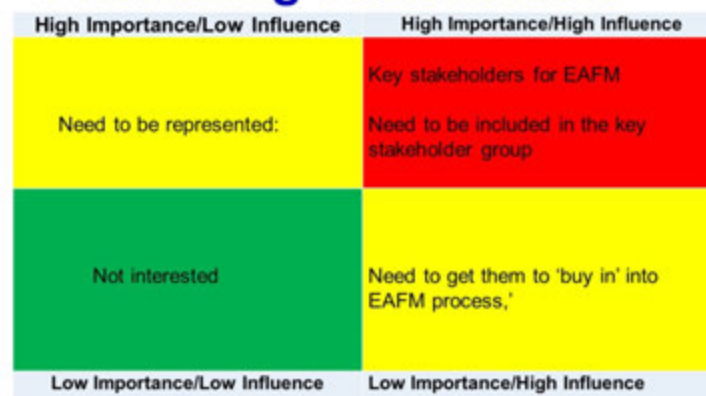
Importance: how important is stakeholder for EAFM process

Influence: how much influence does stakeholder have over/in EAFM process



This will result in four groups. You then adopt a different strategy for each of these.

Prioritizing stakeholders





Tool 18. Matrices: stakeholder engagement matrix

When to use

Matrices can be used for prioritizing identified EAFM issues during Step 2.2, as well as for comparing possible objectives (Step 3.1). As a monitoring tool (Step 5.1), matrix exercises can be used to keep track of changes in preference for EAFM implementation of inputs or outcomes (such as activities or technologies). For evaluation purposes (Step 5.2), matrices can be used to assess and prioritize the impact of different aspects of EAFM implementation.

Resources needed:

Flipchart, chalk board or large pieces of paper; pens, cards and pre-prepared pictures if necessary. You can also use physical representations (stones, seaweed species, net mesh, etc.) and draw the matrix on the ground (as long as a record is kept for future reference).

Advantages

- 😊 Practical and easy
- 😊 Allows for a rapid assessment adaptable to a variety of situations and can be linked with other tools
- 😊 Encourages commitment, involvement and an active stake in decision-making
- 😊 Quantifies choices and provides information on the reason for these choices

Disadvantages

- 😞 Specific choices may disguise highly subjective criteria for making decisions
- 😞 Reasons for choices are not recorded (a tape recorder may help)
- 😞 Lack of agreement over preferences, or process may be dominated by more vocal members

TIPS for success:

- The discussion is as important as the final categorization. Have a facilitator and take notes
- Let people make their own choices for what is to be assessed, and especially the criteria they choose for assessment
- Ask participants to explain why they select certain criteria, and what the reasons are for ranking in a particular order (this discussion may generate much important data)

What is it?

Social network analysis is the mapping and measuring of relationships and flows between people, groups, and/or organizations. The nodes in the network are the people and groups, while the links show relationships or flows between the nodes. This provides both a visual and a mathematical analysis of complex stakeholder systems.

We use people to find content, but we also use content to find people. If stakeholders are understood better, relationships and knowledge flows can be measured, monitored, and evaluated, perhaps (for instance) to enhance organizational performance for achieving EAFM. Given the need for cooperation and co-management for successful EAFM, the results of a social network analysis might be used to:

- Identify the individuals, teams, and units who play central roles;
- Discern information breakdowns and bottlenecks, as well as isolated individuals, teams, and units;
- Identify opportunities to accelerate knowledge flows across functional and organizational boundaries;
- Strengthen the efficiency and effectiveness of existing, formal communication channels;
- Raise awareness of and reflection on the importance of informal networks and ways to enhance their organizational performance;
- Leverage peer support;
- Improve innovation and learning;
- Refine strategies.

How to do social network analysis

Typically, social network analysis relies on questionnaires and interviews to gather information about the relationships within a defined group. The responses gathered are then mapped. (Social network analysis software exists for the purpose.) This data gathering and analysis process provides baseline information against which one can then prioritize and plan interventions to improve knowledge flows, which may entail changing social connections.

For the key stages of the basic process, you:

- Identify the network of individuals, teams, and units to be analyzed;
- Gather background information, for example by interviewing senior managers, community leaders and key stakeholders to understand specific needs and issues;
- Define the objectives and clarify the scope of the analysis, and agree on the reporting required;
- Formulate hypotheses and questions;
- Develop the survey methodology;
- Design the questionnaire, keeping questions short and straight to the point. (Both open-ended and closed questions can be used.);
- Survey the individuals, teams and units in the network to identify the relationships and knowledge flows between them;
- Use a social network analysis tool to visually map out the network;
- Review the map and the problems and opportunities highlighted using interviews and/or workshops;
- Design and implement actions to bring about desired changes;
- Map the network again after a suitable period of time. (Social network analysis can also serve as an evaluation tool.)



Tool 19. Social network analysis

When to use

In Startup B when you are identifying stakeholders relationships; in Startup B and Reality check II while you focus on co-management issues.

Resources needed:

Various; it will depend on what types of methods you choose. Software is optional as mapping can be done manually.

Advantages

- 😊 Creates visual basis for community participation
- 😊 Generates data useful for various EAFM stages

Disadvantages

- 😞 Time consuming
- 😞 Costly
- 😞 Replicates other tools

What is it?

Resource and ecological assessments (REA) are detailed studies which may include biological and physic-chemical parameters. They show the current status of the fishery resources and provide a description of resource and fleet/gears used.

Resource and ecological assessments also explain the history of fishing and management, by providing details on past development of the fishery in terms of fleets, gear, people involved, etc., as well as the history of resource use (number of resource users, gear, catch, habitat).

The information obtained can be used to determine the status of the ecosystem. REAs can be conducted with community participation and minimal technical input.

How to carry out a resource and ecological assessment

Resource maps, transects and trend diagrams are generated as a result of participation among community participants. Information is likely to include:

- Physical setting (geophysical overview including: land; soil; slope; sea floor; coastal habitat classifications; overview of coastal forests, rivers and watershed);
- Ambient environment (salinity, turbidity, light penetration);
- Climate (seasons, rainfall, winds, temperature, cloud cover);
- Oceanography (bathymetry, current/circulation patterns, tidal flow, waves, water quality, eddies, runoff patterns, substrate);
- Important habitats (coral reefs, seagrass beds, mangroves, wetlands, beaches, soft-bottom, estuaries, lagoons and bays);
- Fish, crustaceans, molluscs, echinoderms, elasmobranchs, porifera, aquatic plants, marine mammals, seabirds and other aquatic life;
- Resource use (terrestrial and marine uses);
- Technical attributes of the fishery, e.g. type (artisanal, small-scale, commercial, industrial), gear/fishing technology, species harvested, level of exploitation;
- Special environmental considerations: details of critical environments, particularly sensitive areas and endangered species.

Mapping is one of the most important REA activities. Mapping can be more accurately accomplished or verified with global positioning system (GPS) technology.

Several types of maps can be produced:

sketch map	spot map	land use map
thematic map	coastal habitat map	transect
base map	resource map	

Before undertaking such an assessment, it is important to recognize that there is considerable natural variation within marine ecosystems, both spatially and temporally. In order to describe the communities in an ecosystem accurately, survey programs should be designed to minimize differences caused by the sampling procedure itself. In undertaking this assessment it is important that there is a common understanding of local names and terms among the scientists and local people.



Tool 20. Resource and ecological assessment



When to use

A REA needs to be carried out in Step 1.3 when scoping the FMU, in conjunction with a socio-economic assessment ([Tool n.21](#)) and a legal and institutional analysis ([Tool n.22](#)).

Resources needed:

Various; it will depend on what types of mapping methods you choose.

Advantages

- 😊 Can be as simple or complicated as necessary
- 😊 Diverse methods cater for all audiences

Disadvantages

- 😞 Time consuming
- 😞 Some methods costly

What is it?

Socio-economic assessment (SEA) is a way to learn about the social, cultural, economic and political conditions of individuals, households, groups, communities and organizations in the context of a fishery. A SEA can help to determine the potential effects of management decisions on the stakeholders, to improve policy decisions and minimize adverse impacts and maximize benefits. SEAs can also be used to demonstrate the value of marine resources and services to non-fishery stakeholders and government.

How to undertake community mobilization

There is no fixed list of topics that are examined. The most commonly identified topics are:

- Resource use patterns
- Description of stakeholders (characteristics) and their interests
- Description of other uses/users of the ecosystem, especially activities that could have major impacts
- Arrangements for coordination and consultation processes
- Economic and political power relations
- Productive assets characteristics
- Gender issues
- Stakeholder perceptions
- Indigenous knowledge
- Community services and facilities
- Market attributes for extractive uses of resources
- Market attributes for non-extractive uses of resources
- Non-market and non-use values
- Social and economic benefits (including post harvest), both now and in the future

Social and economic evaluations can involve the analysis of the benefits and costs that are derived by an individual, group or community from their use of a given fishery resource. Economic evaluations focus on net economic benefits, which describe benefits through the use of prices and markets. Social evaluations tend to focus on a broader definition of benefits and costs that an entity derives from a given activity or resource. Often, the benefits or costs to society that are assessed in social evaluations are not captured in market-based terms (as used in economic evaluations). The large number of factors that can be dealt with in social evaluations means that such evaluations can focus on a variety of issues and produce multiple outputs. In addition, the breadth of social evaluations means they can be undertaken using both qualitative and quantitative methods.

The main tools for SEA include: semi-structured interviews ([Tool n.11](#)), focus group discussions (see [Tool n.5](#)), household surveys, questionnaires, economic analysis (such as cost-benefit analysis).


When to use

A SEA needs to be carried out in Step 1.3 when scoping the FMU, in conjunction with a resource and ecological assessment ([Tool n.20](#)) and a legal and institutional analysis ([Tool n.22](#)).


Resources needed:

Various; it will depend on what types of methods you choose.

Advantages

-  Can be as simple or complicated as necessary

Disadvantages

-  Time consuming



Tool 21. Socio-economic assessment



Diverse methods cater for all audiences



Some methods costly

What is it?

A legal and institutional assessment (LIA) seeks to identify and analyze the organizations and governance structures for resource management. The LIA identifies the various resource users, stakeholders and organizations involved in resource management, analyses their roles in management, and evaluates the existing level of involvement of stakeholders in managing resources. The LIA identifies and examines the existing legislation, policies, regulations and programs for resource management (fisheries, coastal management, marine protected areas, coastal ecosystems) at different levels of government (village, municipal, district, province, regional, national, international) and community (customary, traditional). The LIA identifies existing property rights and tenure arrangements (formal and informal), in order to determine rights of access and users of the resource, whether these rights are transferable, and the identification of the rules that must be followed. The LIA also identifies the existing political and economic power structures in the community and what likely effects proposed changes in participation and governance will have. The LIA is crucial to the development of the management plan.

Organizations are groups of individuals bound by common purpose to achieve objectives. These include formal and informal decision-making and representative bodies, cooperatives and associations. Of concern are the organizations that formulate, supervise, monitor and enforce the various rights, rules and regulations governing coastal and aquatic resources. Institutions and agencies are those government bodies with responsibility for managing fish and coastal resources. These include ministries or departments of environment and fisheries agencies.

Resource governance is the way in which resource users are managed by sets of rights, rules, social norms and shared strategies and includes enforcement mechanisms, such as policing measures and punishments. Resource governance can include:

- Formal and informal forms of resource ownership;
- Use rights and the laws that support these rights;
- The rules, rights and regulations that dictate how resources may or may not be used.

Resource governance can be defined by formal organizations and law, by traditional or customary bodies, and/or by accepted practice.

Institutional and organizational arrangements are identified and examined both within and outside the community since, for example, national or international laws and policies can affect management plans. National administrative and economic development laws and policies are also examined since they may impact upon resource management and community development efforts.

How to undertake a legal and institutional analysis

Background

There is a wide range of parameters which can be included in a LIA. These include:

- Political context: the political structure of the nation; the extent to and way in which stakeholders are represented; democratic processes and levels of representation.

- External to the community institutional and organizational arrangements (international, national, regional, provincial, municipal, village): government administrative agencies (mandate, functions, structure, resources); policies, legislation, regulations and programmes for resource management and environment; government administration; agriculture; economic and community development; resource management strategies and programmes; non-governmental organizations (mandate, functions, structure, funding); surveillance, monitoring and compliance; nested relationships between organizations and spheres of influence (complementarities, conflicts, overlaps, gaps which support or hinder effective management).
- Community institutional and organizational arrangements: identification of stakeholders; community organizations (mandate, functions, membership, structure, period of existence, resources, funding); boundaries (political, physical/natural, gear, customary, fishing area); property and tenure rights; rules and regulations (formal/informal, operational, collective choice, constitutional); decision-making and conflict management mechanisms; surveillance, monitoring and enforcement; compliance levels; nested relationships between organizations and rights (complementarities, conflicts, overlaps, gaps which support or hinder effective management).
- Incentives for collective action and cooperation among resource users.
- Extent of stakeholder participation.
- Extent of community-based management and co-management arrangements.
- Macroeconomic/political/sociocultural exogenous factors (natural calamities, political stability, peace and order, technological innovation, inflation, economic development, international agreements).

The level of detail of a LIA can range from a simple description of the existing coastal resource management system to a very detailed legal, economic and political analysis of the management system in terms of its impact on equity, efficiency and sustainability. Secondary data on organizations and resource governance can be obtained from official publications, including court records, official statutes and government reports.

Process

The approach to conducting an institutional analysis involves:

1. Collect secondary data on:

- Stakeholders;
- Organizations at the community level (mandate, functions, membership, structure, resources);
- Institutional arrangements at the community level (property rights/tenure, rules, regulations, boundaries, decision-making mechanisms, monitoring and enforcement);
- Institutional arrangements above the community level (provincial/state, national laws), (policy, legislation, regulation, programs).
- Organizations/agencies above the community level (provincial/state, national, NGOs), (mandate, functions, structure, resources); and
- Complement and validate the secondary data by collecting primary data. A variety of participatory techniques and methods can be used. These include structured and semi-structured interviews,

focus groups, resource mapping, historical timelines, flow patterns, case studies, social network analysis and Venn diagrams.

2. Collect and sort the data, focus on relationships between and among the various institutional arrangements and organizations for management.
3. Identify synergies, conflicts, overlaps and gaps in the institutional arrangements and organizations that support or hinder effective management at various levels of government and within the community.
4. Identify what is needed to support management, such as new regulations, laws, organizations and enforcement mechanisms.
5. Recommend strategies for implementing patterns of relationships in space, time, flow and decision-making, using various tools such as transects, maps, timelines, Venn diagrams and matrices.
6. Analyse the rules at operational, management and legislative levels.
7. Validate findings with the community to ensure accuracy and to fill in any data gaps.

In general the main methods for collecting primary data are semi-structured interviews (see [Tool n.11](#) and focus groups (refer to [Tool n.5](#)) with key informants, such as government officials, organization officers, and other knowledgeable individuals involved in the organizations and governance. Some useful visualization techniques include:

- *Timelines* – to understand the history of organizations (see [Tool n.16](#))
- *Organizational charts* – to represent aspects of the structure of the political hierarchy and the structure of organizations, as well as links between organizations and agencies
- *Maps* – to illustrate areas covered by specific use rights (see [Tool n.12](#))
- *Venn diagrams* – to illustrate organizational relationships (see [Tool n.13](#))

Observations, surveys and oral histories can also be useful, particularly for assessing levels of stakeholder participation, surveillance, enforcement and compliance.

When to use

A LIA is usually carried out in Step 1.3 during the scoping of the FMU, and the data it generates become your baseline data. It needs to be done in conjunction with a resource and ecological assessment ([Tool n.20](#)) and a socio-economic assessment ([Tool n.21](#)).

Resources needed:

Various; it will depend on what types of mapping methods you choose.

Advantages

- 😊 Diverse methods cater for all audiences
- 😊 Can foster participation and empowerment if participatory approaches are used
- 😊 Can generate very detailed data which can be used throughout EAFM process

Disadvantages

- 😞 Time consuming
- 😞 Danger of generating too much data that will not be used

This tool comes from FAO's EAFnet.

What is it?

Visioning helps the stakeholders (including the community and government) of a fishery to generate an agreed set of key values and outcomes for use in EAFM planning by encouraging them to look backwards from some future time.

Visioning exercises are used to define and help achieve a desirable future by setting the stage for creating the future through positive discussions. Studies have shown that we are more likely to reach an objective if we can see it, and can then imagine the set of steps needed to reach it. The aim is to first create a "Vision of Success" statement, which is a brief written account of what a successful management plan would produce over the long-term (i.e. five to 20 years). This statement outlines what would be the result from the successful implementation of an EAFM plan and what would define the high-level fishery objectives which, if achieved, would produce that success. The basis of this method is that if you don't know what success might look like it is very difficult to get there. The exercise is therefore intended to present the participants with a scenario in which they can visualize the fishery as successful, but without the facilitator dictating what the success looks like. Therefore, the visualization presents the "outline" but each participant colours in the outline with his/her particular view.

Visioning encourages participation for developing a long-range plan and is an integrated approach to policy-making. With overall goals in view, it helps avoid piecemeal and reactionary approaches to addressing problems. Visioning uses participation as a source of ideas in the establishment of long-range policy. It draws upon deeply held feelings about overall directions of public agencies to solicit opinions about the future. When completed, visioning should have developed a democratically-derived consensus. The method could be used first by the EAFM planning team to test it and then, if it appears to have merit, it could be extended to the broader stakeholder group.

How to do visioning

This can be done in a number of ways:

1. Ask the group "Five (10, 20) years from now, if your new fishery management programs are hailed as a great success, what will that success look like?" Then have the group brainstorm a list of characteristics and/or outcomes which would indicate this success.
2. Hand out copies of a visioning exercise (see example below) and allow time for the group to complete the exercise. You may want participants to have been provided with this beforehand and return it or mail it prior to the group meeting. It is very effective to compile the answers before returning the entire copy to participants.
3. The "cover story vision" is an imaginative exercise where the group envisages their fishery on the cover of a magazine. They build the story in parts: creating the big headlines, the sidebar stories, the images and the quotes, as well as the cover (deciding which magazine or web-site they are being featured in). This exercise gets the group dreaming about what they really want and what success means to them. In a subtle way, it brings out the essence of what they want to become.

When to use

Ideally use this technique in Step 1.2 when agreeing the joint vision for the FMU.

Resources needed:

Various; it will depend on what types of mapping methods you choose.



Tool 23. Visioning

Advantages

- ☺ Generates a common goal, hope and encouragement
- ☺ Offers a possibility for fundamental change
- ☺ Empowering
- ☺ A vision is something positive to move towards

Disadvantages

- ☹ Sometimes visioning can lead to poor results because people can't aspire to something they don't know

A visioning exercise for fisheries (Adapted from www.kstoolkit.org)

Revisiting your fishery

In your mind's eye, please think quietly and deeply about the following imaginary experience. Tomorrow it becomes necessary for you to move away from this fishery and the area. You have to make changes and develop a life for yourself elsewhere and it is not possible for you to go back for a visit until 20 years later. Twenty years is a long time – not a lifetime, but enough time to notice changes.

As you wander back through the area you left, you happen to meet four people: a current fisher, a retired fisher, a community citizen and an elected official.

What would you like each of these people to say about the “current” (20 years on) state of your fishery? What kind of fishery is it today? What are its values? What difference did your group make to the lives of these people? What kind of character did this group develop? What were the group's greatest accomplishments since you moved? What was the main purpose for its existence?

Here come the speakers. What would you like each one to say?

1. A current fisher
2. A retired fisher
3. A community citizen
4. An elected official

This can be done as an individual exercise or in a group of no more than four as everyone needs to directly document at least one perspective.

This tool comes from FAO's EAFnet.

What are they?

Transects are observational walks or treks along the coastline, or across countryside and fields and off the beaten track in any given area, around a village or within a watershed. In a fisheries context, transects also include exploring the marine landscape using local craft. Transects serve to help outsiders see at close range many items of interest and relevance which they would otherwise miss. Some of these include:

Physical features	Such as topography, hydrology, types of problems such as erosion, etc.
Locally evolved technologies and management systems	These include traditional, indigenous technologies that fishers have been using, (sometimes over several generations) and their management.
Fishery resources	Here marine use, harvesting practices and patterns, productivity, yields, etc., are studied.
Local vegetation	This includes prominent plant species in the area – local vegetation and its uses, e.g. medicinal plants, non-food plants, etc.

An important feature of transects is that the group doing this exercise consists of a combination of outsiders and local fishers. In this way local knowledge and experiences supplement observations. This enhances the quality of the exercise whether it is for planning, monitoring or obtaining a general knowledge about the area.

Look out for:

- Micro environments;
- Local technologies (e.g. resource management, water conservation, erosion control);
- Problems and opportunities (e.g. problems such as deforestation, pollution, acidification, and how these impact on marine resources, etc.) Along with the solutions to these problems additional opportunities can also be recorded in consultation with the local fishers.
- Alternative livelihoods, including:
 - Non-fishing/non-extractive livelihood that is based around the resource (eco-tourism, boat repairs);
 - Extractive non-fishing (seaweed culture, some forms of aquaculture, salt making, handicrafts related to use of coastal forest);
 - Extractive alternative fishing (fish processing, shell collection/handicrafts, aquaculture fed on fish or using wild fish feed supply);
 - True non-fishing or non-extractive alternatives (clothes making, bike repairs, home gardens, small retail, fuel collection, etc.).

How to do transects

Beforehand

1. Plan the transect. Think of the purpose (is it to gather baseline data relating to the FMU, to monitor or assess impact of management actions?).
2. Plan who will be involved: any person, especially local people, who have a knowledge of the area (marine/coastal resources/fishery). Also plan how you would put together and use the information collected by different groups.

Tool 24. Transects

3. Brief the groups clearly on the exercise and give them some tips on how to go about it. Let them have a clear idea of the basic information to be collected (indigenous technology, introduced technology, problems and opportunities covering the areas of marine, coastline, mariculture, fresh water, vegetation, etc.).
4. Take trouble to make the exercise interesting for all the participants, especially the locals. In the sub-group spend some time thinking it out and discussing it with your team members.

During

5. Involve local people in the exercise, talk to them, ask them questions about the different things that you see, even if you think you have seen them before or know them well. Encourage them to talk to you and tell you about different things. Be in a patient and interested frame of mind. Don't take anything for granted or pass over anything without asking questions.
6. For greater learning try to relate your observations to the other items/aspects of the local situation, and follow leads. In this way, you begin to understand the local situation more comprehensively. For example, who has access to certain marine areas? Who harvests and sells minor marine produce? Where do they sell and at what price? In the case of migrants ask them where they come from, what work they are doing and why they left their home village? How long ago they migrated and how much they earn.
7. Encourage discussions among the fishers.
8. Record observations in the form of a map of the area/terrain covered on the transect and the significant features of each segment of the area/terrain.

Follow up

9. Take trouble compiling the information your group has collected.



When to use

Transects can be used during Step 1.3 while scoping the FMU (they are often a key element of resource and ecological assessments (see [Tool n.20](#)) and the data they generate is part of the baseline data for the EAFM process. When used as part of Startup B they can be a way of engaging with different stakeholder groups. They can also be used in Step 5.1 for monitoring whether management actions are working.

Resources needed:

Notebook for those jotting notes, or recording device; camera.

Advantages

- ☺ Incorporates and validates indigenous knowledge
- ☺ Can foster ownership
- ☺ Can strengthen bond between insiders and outsiders

Disadvantages

- ☹ Easier to do on land than on water

TIPS for success:

- A good transect is that which combines observations with discussions
- Don't miss any opportunity to talk to passers-by
- Be curious
- Start the exercise in the morning because it is cooler then

This tool comes from FAO's EAFnet.

What is it?

A **SWOT** is a planning tool that can be used to evaluate the **S**trengths, **W**eaknesses, **O**pportunities and **T**hreats that you may face in undertaking the EAFM planning process or in implementing a proposed set of EAFM-based management arrangements.

This tool can help the EAFM planning team focus on main strengths and any key opportunities whilst avoiding the threats and dealing with any identified weaknesses.

Developing the SWOT chart for your EAFM planning process will help you think about what will affect the success of the process, because a SWOT essentially tells you what is good and bad about a particular proposal generated from both internal (strengths and weaknesses) and external sources (opportunities and threats), both with the aim to improve it:

- Strengths (maintain, build and leverage)
- Opportunities (prioritize and optimize)
- Weaknesses (remedy or remove)
- Threats (try and counter)

How to carry out a SWOT analysis

Draw a 2x2 matrix on a large sheet of paper; give all stakeholders involved cards and pens and get people to write their ideas for each of four categories. Continue the discussion generating different suggestions for each of the four different areas until there are no more new thoughts to fill in the chart.

Strengths	Weaknesses
Opportunities	Threats

Use these pointers to guide your thinking and discussion:

Strengths: What are the attributes of the organization/group/situation? (*internal origin*)

Weaknesses: What are the negative aspects within the organization/group/situation, which may prevent achieving the objective? (*internal origin*)

Opportunities: What are the attributes of the environment? (*external origin*)

Threats: What are the negative aspects which may prevent achieving the objective? (*external origin*)

- These thoughts can then be refined and potential solutions developed for the negative aspects, from which you should be in a much better position to determine if the workplan you have developed for EAFM planning, together with the set of management options, are likely to be successful.

- The best thing about this tool is that it recognizes that there are usually two different sides (positive and negative) to any given issue or situation and it encourages discussion of both. It helps to set the basis for negotiations and trade-offs.
- Open, in-depth, focused and frank discussions are facilitated because agreement must be reached to identify what is a strength and what is a weakness. What is seen as a strength to one person may be a weakness to another.
- Encourages thinking about creating opportunities, considering strengths and weaknesses, and the limitations that might be present.

A SWOT can be undertaken by the EAFM team or it can involve the project team or it can be done by a broader group. If a larger group of stakeholders is involved, the process of identification can be done together as one large group, or by a series of smaller groups (or even individually), who all report back to the larger group.

When to use

Initially, the EAFM team would carry out a SWOT during Startup A to see if all is in place to carry out the EAFM planning. The analysis could show that the proposition is currently too weak to progress at this point and, hopefully, what would be needed to address these weaknesses. It is also possible to use a SWOT for Step 3.3 for agreeing management actions. In this case it is used to indicate whether the set of actions is not strong compared with the SWOT's for alternative propositions. If the proposal is strong then this analysis should help support the decision to proceed and you can then translate each of the issues into category actions with suitable ownership by team(s).

Resources needed:

Paper, card, pens.

Advantages

- 😊 Low cost
- 😊 Formal/informal; can adapt to participants
- 😊 Easy to facilitate
- 😊 Can bring more and new ideas to the table that you may not have thought of on your own

Disadvantages

- 😞 Can be demoralising if you have more weaknesses and threats than other categories

What is it?

A causal chain is an ordered sequence of events in which any one event in the chain causes the next. Causal chain analysis (CCA) attempts to identify the sequence such that the underlying cause(s) can be identified and management actions be directed at the causes, not the symptoms. Can be used in conjunction with Tool n.28 Problem and objectives tree.

How to undertake causal analysis

In a participatory process where stakeholders are asked to brainstorm “issues”, these often range from broad underlying causes to more obvious symptoms.

One system of causal analysis recognizes the following hierarchy of “issues”:

Driver = overarching major event that causes many subsequent events.

Root cause = fundamental cause of a particular event or series of events.

Proximate cause = the direct cause of an issue or event.

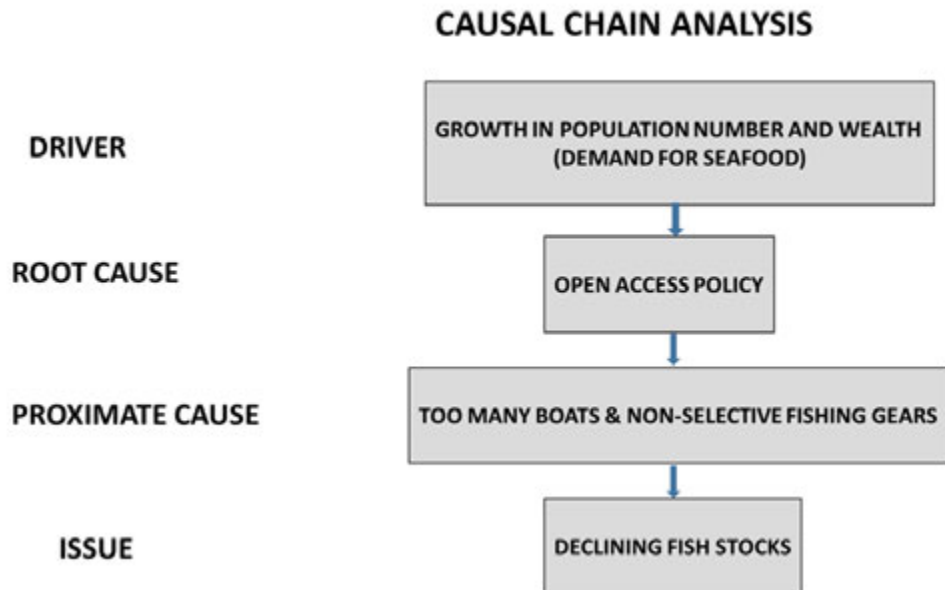
Issue = the obvious manifestation of the cause(s). This is often a symptom, rather than a cause.

Note: Fishery management actions are usually more effective if they target the root cause or the proximate cause. More often than not, management cannot address the driver as it is usually outside the control of a single sector. Addressing the symptom without analyzing the underlying causes is often counterproductive.

In the example shown below, the issue identified by stakeholders is “declining fish stocks”. One stakeholder also identified an issue of “too many boats and non-selective gears”, while yet another identifies “open access policy” as an issue (a policy that gives everybody the right to fish in contrast with a “limited entry” policy that controls the right to fish).

A causal analysis shows that the overarching driver of the issue of “declining fish stocks” is the growth in population numbers and wealth that is leading to an increased demand for seafood. The root cause of the issue is the “open access policy” that in turn causes too many boats and unselective fishing gear.

Addressing the issue of “declining fish stocks”, therefore, would focus on reducing the number of boats and equipping them with more selective fishing gear under a “limited entry”, rather than an “open access” policy.



In reality, as with food chains, causes are usually intertwined into a complex causal web. However, the aim of CCA is not to tease out the causal web in detail, but to recognize that there is a hierarchy of causes that need to be recognized, and often one causes another.

When the question is asked “What issue can management actions address”, a rough causal analysis usually takes place with some issues such as “climate change” obviously not able to be addressed by direct management, and other issues such as “degraded habitats” not able to be addressed unless the proximate and root causes are identified.

When to use

This tool is most useful in Step 2.1 when stakeholders are identifying their FMU issues. It allows you to sort the wide range of issues identified.

Resources needed:

Paper, card, pens.

Advantages

☺ Fosters discussion and debate

Disadvantages

☹ Needs to be well facilitated

What is it?

The Component Tree approach allows you to categorize issues according to the three EAFM components and break issues down to a level that can be managed. The use of “component trees” allows the issues to be put into a structured framework for subsequent risk analysis and prioritization. Thus, the issues and the management objectives in this framework will be a mix of ecological, social and economic objectives for a given fishery. The strength of this approach is that it deals explicitly with the hierarchy of issues and objectives inherent in fisheries management. It also ensures that issues are linked to higher-level principles of the CCRF and the overall goal of sustainable development.

How to do a component tree

Have the heading Sustainable Development at the top of a large piece of paper. Under this put the three EAFM component headings: Ecological well-being; Human well-being and Governance. Ask stakeholders to identify the issues for their fishery, and categorize each issue under one of these three component headings. Continue to identify the issues in a hierarchical setting. It is likely that initially you will brainstorm a whole variety of issues. Stakeholders need to agree to headings or categories for them and place them in the hierarchy. This process can be disorderly and full of debate. Get stakeholders to write their issues on cards and place them under the headings; the cards can then be moved about easily during the debate.

If possible, broad issues should be broken down into more specific issues. This is the most difficult step and sufficient time must be allocated for it to be completed, involving a process that is transparent and participatory. Starting with the broad issue, the hierarchical tree diagram is further developed to include all issues relevant to that broad issue for a given fishery. **Constructing the branching of the tree is the process of moving from the high-level issue to an operational level, with as much branching as is necessary to specify the issue at a level that can be managed with one or more management interventions.**

Alternative: FAO’s EAFnet and EAF Toolbox suggest a slightly different approach, which consists of modifying a set of “generic component trees” to document and structure the various issues associated with a fishery system into their related components. Adapting the already tested generic trees minimizes the chance of missing issues. See details at www.fao.org/fishery/eaf-net/topic/166252/en

Figure 1. gives an example of the main headings in the tree that might need to be considered.

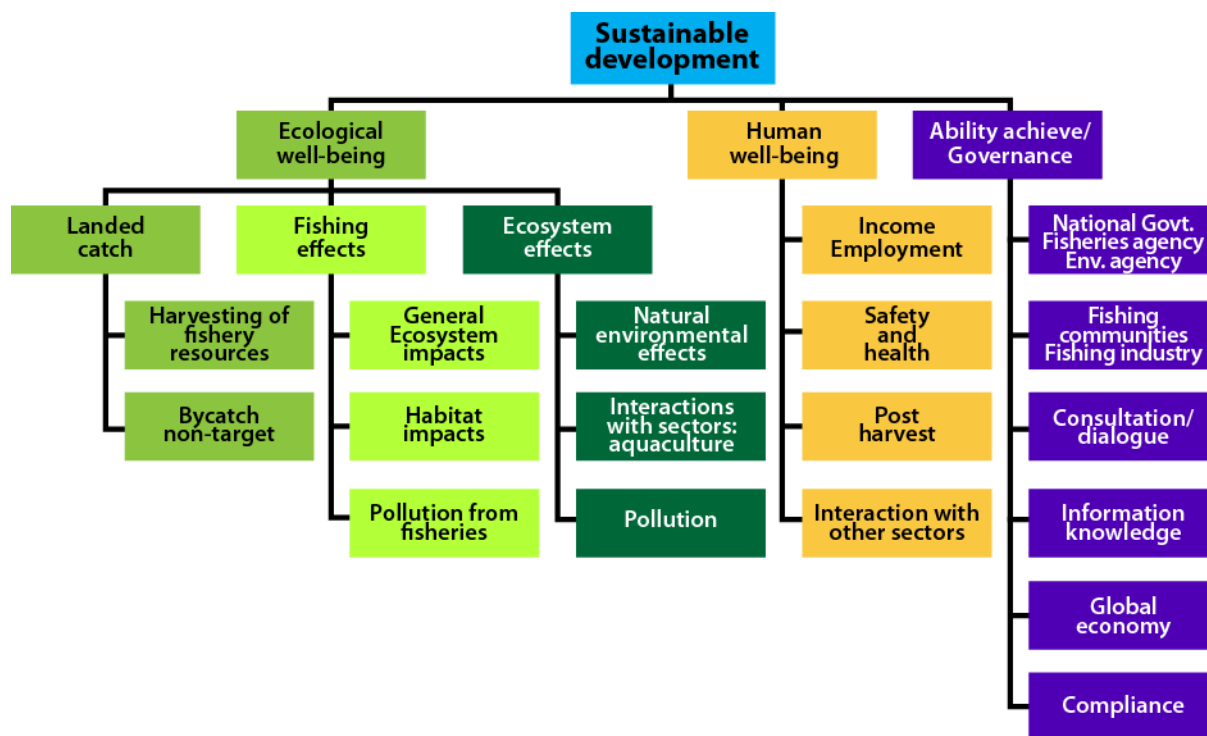


Figure 1. Examples of a 'component tree' covering the identified issues in a fishery

For example, likely issues in Asia will include:

- overcapacity of fishing and high level of illegal, unregulated and unreported fishing (IUU);
- overfishing of the main commercial species resulting in less than optimum long-term yields;
- degraded critical habitats;
- ecologically unviable catches of non-retained species (bycatch), especially endangered and vulnerable species;
- detrimental impact on the structure, processes and functions of the ecosystem;
- unsustainable livelihoods; and
- high regional unemployment.



When to use

This tool is most useful in Step 2.1 when stakeholders are identifying their FMU issues. It allows you to categorize what would otherwise be a mass of diverse issues. It can be done simply with large sheets of paper stuck together, card and pens (on tables or on the floor); in this case the final product will need to be recorded electronically. Or it can be done using spreadsheets and with software that all involved in the process can share (see FAO example).

Resources needed:

Paper, card, pens.

Advantages

- ☺ Identifies fishery issues for each of three EAFM components
- ☺ Fosters discussion and debate
- ☺ Can create ownership

Disadvantages

- ☹ Time consuming if involving many stakeholders
- ☹ Can be a complicated process if not facilitated well

What is it?

A problem-objectives tree (problem-solution tree) is a common method used for undertaking a cause-effect analysis, as a basis for designing projects or programs. The problem tree can identify multiple causal linkages, sequencing and hierarchy.

How to do a problem tree

Problem analysis

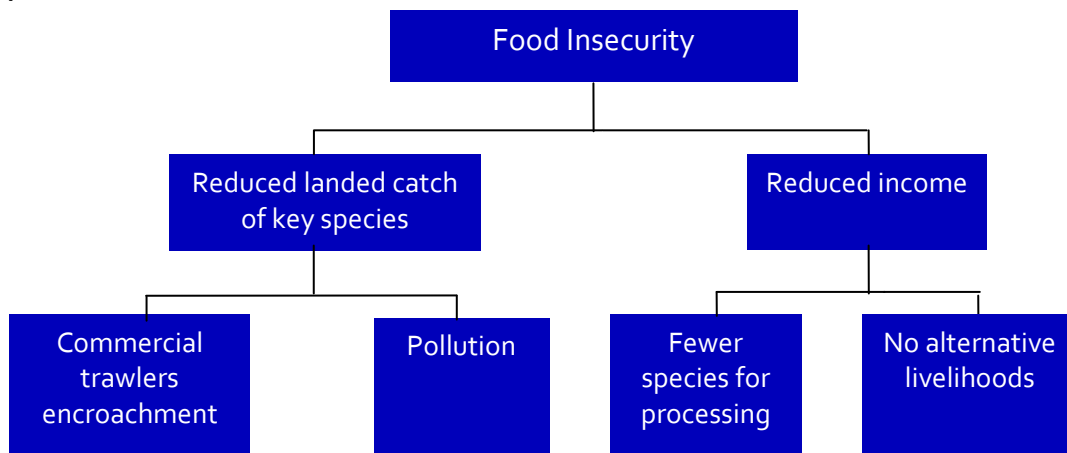
In its simplest form, and one that promotes the participation even of stakeholders without formal education, the problem tree is a way to set out the problems in a hierarchical, order using the following steps:

1. Summarize each identified problem
2. Select a starter problem
3. Select a second problem related to it
 - If the problem is a cause it goes on the level below
 - If the problem is an effect it goes above
 - If it is neither a cause nor an effect it goes on the same level

As the tree develops, the remaining problems are attached in the same way. When the problem tree is complete, a **focal problem** should be selected which is agreed by the group to be the central or “core” problem, which could be addressed by the project.

Another approach is to begin the process by identifying the focal problem and build up the effects and causes above and below it in the same way as listed above.

A simple problem tree





How to do an objectives tree

Objectives analysis

Objectives tree analysis is a technique that utilizes problem tree diagramming as the starting point for the identification of objectives. The technique both defines project objectives and specifies other factors linked to them in a cause-and-effect relationship. The technique determines the objectives which can or must be achieved to respond to a defined need. Alternative solutions to meet this need are identified where possible.

The objectives tree consists of a series of project objectives linked hierarchically in a tree diagram. The major assumption is the hierarchical relation between objectives. The assumption that objectives can be divided into sub-objectives is also implicit in the technique.

To construct an objectives tree, begin with a problem tree such as the one you constructed earlier, then follow the procedure described below.

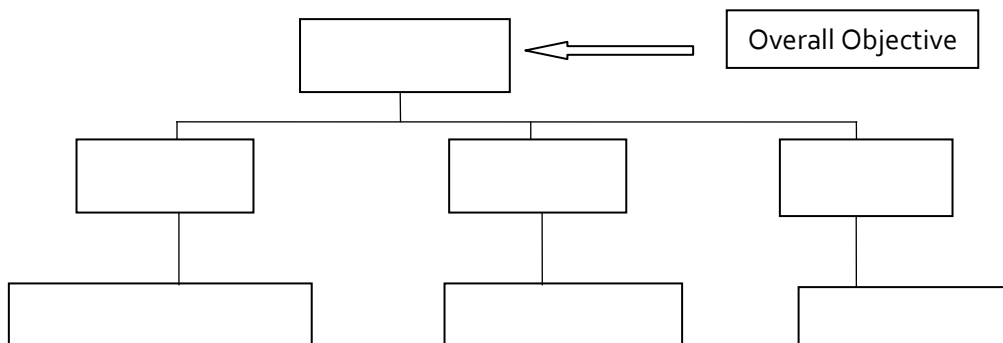
1. Reformulate all elements of the problem tree (focal problem, causes and effects) into positive, desirable conditions

e.g. No
alternative livelihoods



Increase
alternative livelihood options

2. Reorganize the objectives, putting the overall objective at the first level of the tree. All other objectives will be positioned below it



3. Extend the tree down by asking what are the sub-objectives necessary to accomplish each of your objectives. Repeat the process for all objectives.
4. Further extend the tree using the process described in (3) above. When constructing the tree, remember that the significance of an interaction between objectives will not become apparent until an initial framework or tree has been constructed. Once the initial tree is complete, review it carefully. It may be found that:
 - some objectives are missing
 - an intermediate level of objectives is required
 - it is possible to extend the tree upwards
 - an objective at a higher level can be achieved before an objective below it

You should be able to cost the objective at the lowest level of the tree. If not, extend the tree down one more level. The final decision on what objectives to address may be influenced by a number of factors, including the baseline information gained in Startup B and Step 1.3, scoping the FMU about constraints, capacity and stakeholder priorities.



Tool 28. Problem-objectives tree

When to use

During the analysis and planning stage of EAFM. This tool can be linked/used in combination with the component tree (see [Tool n.27](#)) as it will bring up similar issues. You could try to categorize the issues as they emerge (so move into a components tree). What this tool provides are objectives directly related to the causes; however, you will then need to focus on the EAFM related objectives, and specifically on objectives that can be managed - i.e. operational objectives.

Resources needed:

Paper, card, pens.

Advantages

- 😊 Fosters discussion and debate
- 😊 Can create ownership

Disadvantages

- 😞 Time consuming if involving many stakeholders
- 😞 Can be a complicated process if not facilitated well

What is it?

A qualitative analysis assesses the risks of each of the identified issues for the EAFM components to determine their relative priority for direct management or other actions. This approach is a formalized system which enables the assessment of risks where insufficient information is available for fully quantitative methods.

This risk assessment process involves selecting the most appropriate combination of impact (consequence) and likelihood levels that fits the situation for a particular issue, based upon the information available and the collective wisdom of the group (including stakeholders) involved in the assessment process. These scores are multiplied to generate an overall risk score.

How to do qualitative analysis

Here you score both the likelihood and impact of failure in relation to each issue on a scale of zero to five. Table A below outlines possible levels and descriptions of both impact and likelihood. For each issue you would agree a score for both impact and likelihood. Then you plot it onto Matrix B.

Table A. The different levels of impact and likelihood used to calculate the risk value

Impact		Likelihood	
Level	Description	Level	Description
0 – Negligible	Very insignificant, probably not measurable against background variability	1 – Remote	Insignificant probability of occurring
1 – Minor	Possibly detectable but minimal impact	2 – Rare	May occur in exceptional circumstances
2 – Moderate	Maximum acceptable level of impact	3 – Unlikely	Uncommon, but has been known to occur either here or somewhere comparable
3 – Severe	Above acceptable limit, wide and long-term negative impacts	4 – Possible	Evidence that it could occur
4 – Major	Very serious, likely to require long restoration time to undo	5 – Occasional	May occur
5 – Catastrophic	Widespread and probably irreversible	6 – Likely	Expected to occur

Risk Matrix B

Numbers in cells indicate risk value, the colours/shades indicate risk rankings (see below for descriptions).

		Impact levels					
		negligible	minor	moderate	severe	major	catastrophic
Likelihood		0	1	2	3	4	5
remote	1	0	1	2	3	4	5
rare	2	0	2	4	6	8	10
unlikely	3	0	3	6	9	12	15
possible	4	0	4	8	12	16	20
occasional	5	0	5	10	15	20	25
likely	6	0	6	12	18	24	30

Using the Risk Matrix B above, if the assessment group concludes that the most appropriate combination for an assessment of a particular issue is that - *it is possible that a major consequence could occur*, this is an Impact level 4 and a Likelihood level of 4. These two scores are multiplied to generate a Risk Score of 16 which for this system would equate to a High Risk (see Risk Levels and Outcomes below) which is an unacceptable level of risk, and therefore increased management actions would be needed to achieve the objective.

To correctly assign the levels of consequence and likelihood, it is important to recognise that these form a pair, they are not to be chosen independently. It is the likelihood that, given a particular fishing management strategy, a particular level of impact may be the result (either from an accumulation of small events or from a single large event). **It is assessing the likelihood of an outcome being generated not the likelihood of an activity occurring.** This type of error must be avoided as it results in over-rating risks.

When making decisions about what are appropriate combinations of consequence and likelihood, if more than one combination of consequence and likelihood is considered plausible, the combination with the highest risk score should be chosen (i.e. this is consistent with taking a precautionary approach).

Whichever final combination of consequence and likelihood is chosen, it is very important that the justifications for choosing this combination of levels is recorded. Other parties who were not part of the assessment process may need to be able to see the logic and assumptions behind the decisions. It also greatly assists the review of the risk in the future if you know why the levels were originally chosen.

Risk Levels and outcomes for a 6 x 6 matrix

Risk levels	Risk scores	Likely management response	Likely reporting requirements
Negligible	0 – 3	None	Brief justification
Low	4 – 5	No specific management	Full justification needed
Medium	8 – 17	Specific management/monitoring needed	Full performance report
High	18 – 30	Increased management activities needed	Full performance report

When to use

During Step 2.2 once you have identified and categorized stakeholder EAFM issues and you need to prioritize them. This is an adaptation of the tool on EAF net.

For more details see: http://www.fao.org/fishery/eaf-net/eaf-tool/eaf_tool_4/en

Resources needed:

Various; it will depend on what types of methods you choose.

Advantages

- 😊 Can be as simple or complicated as necessary
- 😊 Diverse methods cater for all audiences

Disadvantages

- 😞 Time consuming
- 😞 Some methods costly

What are they?

The lists below outline some of the most common operational objectives that have been developed for use in each of the main areas of EAFM (ecological; social; economic and governance) including some description of why these were chosen. The examples can be used to select an appropriate objective for your fishery or they can be useful just as starting points for the development of a specific operational objective for use in your fishery. It is likely that at least one or more will be directly applicable somewhere in your fishery.

How to

The operational objectives that are chosen for each of the issues to be managed need to be outcome based and can best be described by answering the question: *"What do you want the fishery to achieve for this component at the moment and why?"*

When to use

You can use this tool for guidance in Step 3.1 to help in the identification, development and selection of appropriate operational objectives for each of the issues that will be directly managed through the EAFM plan.

1a. Target species

Four alternative formal operational objectives for target species that have been developed are to:

- "Maintain spawning biomass at least above the level where it is likely not to result in recruitment overfishing". This is based on wanting to avoid recruitment overfishing and so would be appropriate to meet a stock sustainability (ecological) objective.
- "Maintain the biomass above the level that will generate maximum sustainable yield (MSY)". This is based on wanting to maximize the catch levels and would therefore be relevant to meeting a social or food security related objective.
- "Maintain the biomass above the level that will generate maximum economic yield (MEY)". This is based on wanting to maximize the level of economic return or profit that the fishery will generate and is therefore relevant to meeting an economic objective for the stock.
- Maintain the biomass of keystone species at levels that will ensure maintenance of their specific role in ecosystem function". This is only relevant where a true keystone species (e.g. not just any apical or top predator) is involved and is therefore relevant in meeting an ecosystem objective.

Less formal

- Maintain stock abundance (or catch or effort) at or near current levels (where you think the stock is at about the right level, currently okay).
- Increase stock levels by x% (where you think it is not okay).
- Reduce catch/effort by x% (where these are considered too high).

These less formal operational objectives will often include the indicator and performance measure in the one statement – that is fine.

"Ensure catch levels of the country meets its convention obligations."

"Ensure catch levels of the country do not exceed those determined as being appropriate for the exclusive economic zone (EEZ), based on a catch-rated weighted area calculation."

1b. Non-target (by-product) species

The common operational objectives for by-product species can use the same format as target species.

Formal

- Keep stock levels above Bmsy (biomass that can support maximum sustainable yield).
- Keep stock levels above the level of recruitment overfishing.

Less Formal

- Maintain catch levels in historical range.
- Do not increase catch levels by more than x%.
- Reduce catch levels by x%.

Bycatch (discarded) species

General discard species

- To maintain appropriate levels of biomass of bycatch species to minimize any significant impact on their dynamics and the broader ecosystem.
- To minimize/decrease/eliminate the impact of the fishery on {insert name of species/group of species}.

To maintain appropriately low levels of impact of the fishery on {insert name of species/group of species}.

Protected/Iconic Species

- "To keep the level of capture of this species at acceptable levels."

Wastage

- "To minimize the wastage of captured species."

Informal

- Do not increase the level or area of capture of discarded/protected species (where the current level of capture and discarding is considered acceptable).
- Reduce the level or area of capture of discarded/protected species (where the current level of capture and release is considered too high).
- Reduce the level of discarding for bycatch species (where wastage is considered too high).
- Increase the rate of survival of discarded species (where capture can't be avoided but the mortality of the discards can be improved).

2. Ecosystem

Ecosystem structure

Common operational objectives:

- To maintain any impact on the wider ecosystem within acceptable levels.
- To maintain appropriate levels of biomass of target and other by-product species to minimize any significant impact on the broader ecosystem.
- To maintain the spatial extent of the fishing activity to a comparatively small percentage of the habitat/community.

Less formal :

- Ensure that there are no major shifts in the relative species composition/relative trophic levels of the community.
- Keep the total levels and composition of removals by the fishery at current levels.

Habitat

Default objective "To maintain the spatial extent of habitat impacts from the fishing activity to a comparatively small percentage of the habitat/community."

Less formal:

- No increase in the areas of habitat directly impacted by the fishery.
- Keep the area of impact at less than historical boundaries.

Tool 30. Examples of operational objectives

3. Socio-economic	
Component	Possible Operational Objective
Effects of fishery on industry participants <ul style="list-style-type: none"> Economic 	Maintain or increase income to fishers
Employment	Maximize local employment in fishery
Food security	Ensure level of catch meets food requirements of sector
<ul style="list-style-type: none"> Social Health 	Minimize death and accidents rate for fishers
Lifestyle benefits and costs	Maintain or improve lifestyle for fishers Ensure crew separation from family does not cause unnecessary problems
Allocation	Acceptable levels of allocation of access among fishers and among sectors
Effects of fishery on communities <ul style="list-style-type: none"> Economic 	Maintain or increase jobs, profits and flow-on benefits to the community
<ul style="list-style-type: none"> Social Social capital 	Maintain or increase the contribution the fishery makes to social capital at the local scale
Employment	Maintain or increase regional/local employment in the fishery and related industries
Regional industry	Maintain or improve local/regional attitudes to the fishery
Effects of fishery on national economic wellbeing	Maintain or increase the contribution of the fishery to the national economy
Import replacement	Maintain or increase the proportion of domestically harvested fish consumed
Social <ul style="list-style-type: none"> Health benefits/risks seafood eaten 	Improve human health/nutrition at the national level by increasing fish consumption
Seafood quality	Ensure seafood meets food safety requirements

4. Governance	
Component	Possible Operational Objective
Legislation	Ensure legislation allows the development of effective regulations and management arrangements
Management plan	Having an effective management plan that will deliver the objectives of the fishery
Management effectiveness	Ensure that the management system is effective
Compliance	Ensure that there is an acceptable level of compliance
Monitoring	Ensure that there is an effective monitoring program for each of the management systems
Reporting	Ensure that there is appropriate reporting to all relevant stakeholders
Consultation	Ensure that there is effective consultation with key stakeholders

Tool 31. Linkages for a hypothetical fishery: objectives-indicators-data

What are they?

The tables below show linkages between some operational objectives indicators and basic data requirements for a hypothetical fishery.

How and when to use

You can use this tool for guidance in Steps 3.1–3.3 to help in the identification, development and selection of objectives, indicators and relevant data requirements for each of the issues that will be directly managed through the EAFM plan.

Objective	Example indicator	Data requirements
Fishery resources		
Reduce fishing effort	Fishing effort of different fleets	Vessels, time fished and gear type per fleet
Reduce fishing capacity	Fleet capacity	Vessels registered and gear type per fleet
Increase/maintain fish landings of commercially valuable species by area	Fish landings by major species by area	Total landings by major species per fleet per year
Increase/maintain spawning stock biomass of key landed species	Spawning stock biomass of key species (or suitable proxy)	Length and/or age composition of major species
Decrease/maintain the level of fishing mortality for key species	Level of fishing mortality for key species	Length and/or age composition of major species
Other ecological concerns		
Reduce discards to the extent practical	Total amount of discards	Total catches of the bycatch
Reduce discards of high risk bycatch species (or species groups)	Amount of discards of high-risk species	Total catches and releases of high-risk bycatch species
Reduce number of deaths of vulnerable and/or protected species	Number of deaths of vulnerable and/or protected species	Catch and release of vulnerable and/or protected species
Decrease/maintain area impacted by a certain gear	Area impacted by the gear	Area fished by gear type
Increase amount of habitat protected by MPA	Amount of habitat protected by MPA	Area under MPA by habitats
Increase proportion of large fish landed	Size spectrum of fish community	Length of fish in a representative sample
Minimize the impact of other activities on fish nursery areas	Area of fish nursery area degraded	Area and status of different habitats



Tool 31. Linkages for a hypothetical fishery: objectives-indicators-data

Maintain ecological balance	Mean trophic level of catch	Species composition from sample catches
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Tool 31. Linkages for a hypothetical fishery: objectives-indicators-data

Objective	Example indicator	Data requirements
Economic		
Increase the contribution of fishing to the national economy	Net economic return for the fishery	Revenue and costs of fishing per fleet, per year
Increase/maintain profit of the harvesting sector to that of similar industries	Profit to harvesting sector	
Increase exports	Export quantity and value	Quantity and value of exports by destination
Maintain or increase economic contribution to community	Household income derived from fishing/post-harvest credit/cooperative group activity	Household income figures (household survey/questionnaires/credit group details)
Social		
Increase fish consumption per capita for better health	Fish consumption per capita	Fish consumption of representative sample (household survey)
Ensure seafood quality meets food safety requirements	Number of food compliance reports	Food safety compliance reports
Increase/maintain employment in the harvest and post-harvest sectors	Employment in harvest/post-harvest	Total number employed in harvest and fishery associated industries
Maintain or improve lifestyle or cultural values	Lifestyle or cultural values	Social surveys
Maintain/increase activity of indigenous communities	Number of indigenous fishers	Number of indigenous fishers
Reduce dependence of communities on fishing	Number of people/households wholly dependent on fishing	Other income or livelihoods derived from other activities

Objective	Example indicator	Data requirements
Management activity		
Have well-developed fishery management plans to include objectives, benchmarks and performance measures	Number of well-developed fishery management plans that include objectives, benchmarks and performance measures	Number of well-developed fishery management plans that include objectives, benchmarks and performance measures

What is it?

This list provides some examples of gender sensitive indicators for fisheries and aquaculture. Combine this with indicators in [Tool n.31](#).

How to use these suggestions

The EAFM team will need to be aware of how the EAFM planned objectives and management actions will affect both women and men. Refer to this list for possible EAFM indicators which are gender sensitive, and which will enable the EAFM team to monitor change for both women and men stakeholders.

When to use

In step 3.2, when developing indicators.

- Increased number of women managing successful productive projects (i.e., marine farms, ponds, eco-shelters).
- Number of women that recognize themselves as “fisher-women”.
- Level of community recognition regarding the fact that women and men possess the same capacities to undertake the same type of job.
- Women and men are paid equal salary for the same type of job and work shift (particularly in fish processing plants).
- Women and men are acquainted with adequate marketing and accounting techniques.
- Women and men participate actively in the conservation of marine-coastal resources.
- Number of women’s organizations formally incorporated.
- Women trained to assume responsibilities in power or decision-making positions.
- Women actively participate in the decisions about the use of natural resources.
- Women and men participate in mixed organizations (i.e. fishing cooperatives/associations).
- Community members recognize that women are capable of making decisions.
- % increase of men taking responsibility for children’s care.
- % increase of men participating in household tasks.
- % of girls and boys from fisher households attending school.
- Food is equally distributed among men and women in the household.
- Improved access to and control over key resources by women (e.g. fuel wood, craft supplies, shellfish).
- Number and type of formal tourism sector jobs held by women; not just the housecleaning and food jobs.
- % of women obtaining fisheries-related accreditations.
- Number/percentage of women that own aquaculture ponds.

Quantitative:

- Participation of all stakeholders in project identification and design meetings (attendance and level of participation/contribution by sex, age, and socio-economic background).
- Degree of rural women and men's inputs into project activities, in terms of labour, tools, money, etc.
- Benefits (e.g. increased employment) going to women and men, by socio-economic background and age.

Qualitative:

- Level of participation as perceived by stakeholders through the different stages of the project cycle (by sex, age, and socio-economic background).
- Degree of participation of an adequate number of women in important decision-making (adequacy to be mutually agreed by all stakeholders) – to be measured through stakeholder responses and by qualitative analysis of the impact of different decisions.

What is it?

There are a range of management measures that can be used to address issues and meet objectives in a fishery. These are described below and set out as a table showing their duration of their effect as well as their direct and longer term effects. It is work in progress, and the section on governance still needs to be compiled.

EAFM Management Actions

While it is beyond the scope of this toolkit to fully discuss all the resource management actions available, a short discussion will be presented. A large variety of management actions have been developed and are available to the fisheries manager. These include conventional fisheries management actions and "new" management actions. In conventional fisheries management, actions focus more on managing people to promote sustainable use of the fish resource. For example, technical actions may control the type of fishing gear used and impose closed seasons to protect spawning stocks. In EAFM, because the issues and objectives being considered are broader, an expanded suite of management actions is required. Some of the issues and objectives of EAFM will fall outside the mandate of the fishery agency. In these cases, activities that link to additional management sectors, such as coastal management, disaster risk reduction and climate change adaptation are required. EAFM management actions should be inclusive of management plans and actions undertaken through other management strategies (e.g. ICM, MPAs, marine spatial planning).

The suite of EAFM management actions available include:

- (i) Conventional fisheries management actions to address target species concerns and technical actions to regulate fishing mortality (e.g. control gear type):
 - catch and effort controls:
 - input (effort) controls (e.g. limited entry, boat capacity limits, fishing location limits, intensity of operation, fishing time, gear restrictions, gear modifications)
 - output (catch) controls (e.g. Total Allowable Catch, quotas, escapement controls, size limits)
 - spatial controls (e.g. area closures, MPAs and no-take areas);
 - temporal controls (e.g. seasonal closures; protecting spawning aggregations; permanent closures)
 - bycatch and juvenile reduction devices (e.g. BRDs, JTEDs)
- (ii) Actions to maintain, restore, and conserve the structure and function of the ecosystem include ecosystem manipulation (e.g. MPAs; no-take areas; habitat restoration, creation and enhancement and population manipulation, such as restocking, planting mangroves, stock enhancement and culling; artificial reefs; protection of endangered and protected species);
- (iii) Actions that address human social/economic dimensions such as public education, human capacity development (e.g., fishery management skills), community and economic development, income diversification and livelihoods, consumers (certification and ecolabelling), reduced energy usage, short term subsidies and vessel buyback.

- (iv) Actions to address the governance issues such as community based management and co-management and reduction of fishing conflicts through zoning of fishing grounds.
- (v) Actions to address open access to the fishery such as rights based management including limited entry or access rights (TURFs, fishing rights area, limited entry licenses, input rights (limit total amount of effort, such as time fished, vessel size, amount and type of gear), and output rights (right to catch a piece of the TAC, such as individual quotas and community quotas). The Individual Transferable Quota (ITQ) is probably the most well-known form of rights-based management.
- (vi) Actions to address enforcement and compliance can be 'soft' preventive measures or 'hard' sanctions. Soft enforcement approaches promote voluntary compliance with the requirements of the law without going to the courts. Negative or 'hard' enforcement uses legal sanctions imposed by a court or regulatory authority for deterrence.
- (vii) Actions to address non-fishery issues such as integrated coastal zone management, marine spatial planning, integrated watershed management, and integrated ecosystem based management.

Tool 33. Manager's tool box (work in progress)



How and when to use

You can use this tool for guidance in Step 3.3 to help in identifying appropriate management actions for the FMU objectives you have selected.

Management Tool [Fisheries resources]	Duration	Direct Effect(s)	Longer-term Effect(s)
Banning of destructive gears	Mid-term	– shift to other gears	<ul style="list-style-type: none"> – substitution of unregulated inputs or new gear types to replace restricted inputs – regulations lose effectiveness and additional regulations required
Minimum size limits on selected species	Mid-term	– initial reduction in harvest but increase in more valuable species	<ul style="list-style-type: none"> – difficult to enforce compliance – can lead to increased discarding
Gear restrictions Vessel restrictions	Temporary	– initial reduction in harvests but not necessarily value	<ul style="list-style-type: none"> – substitution of unregulated inputs or new gear types to replace restricted inputs – regulations lose effectiveness and additional regulations required – create motives for IUU fishing – capacity will increase
Gear modifications (mesh size, panels and grids) to exclude undersized fish	Long-term	– initial reduction in harvests but not necessarily value	– if enforced and complied with this will result in increased quality of fish and increased value
Seasonal and spatial closures (spawning and juvenile habitats, MPAs, etc.)	Potentially enduring if of sufficient size	– reduced time/area for catching fish	<ul style="list-style-type: none"> – requires effective enforcement and cooperation of users – may not reduce capacity but can provide refuge for fish

Permanent closures (e.g. nursery areas)	Long-term	<ul style="list-style-type: none"> – may result in reduced harvest for some gear 	<ul style="list-style-type: none"> – potential increase in both quantity and value of the harvest
Aggregate quotas Total allowable catches (TACs)	Temporary	<ul style="list-style-type: none"> – likely to accelerate, not reduce, the growth of fishing capacity 	<ul style="list-style-type: none"> – capacity and effort increase if effort and entry unrestricted – race for fish (“fishing derby”) develops – potential for frequent overruns of the TAC resulting in overexploitation – frequently result in excess processing capacity and processing plant down time during closed season(s) additional regulations required, particularly to limit discarding and false reporting, ensure traceability and to control transshipment – create motives for IUU fishing – capacity will increase
Non-transferable vessel catch limits (individual quotas/IQs)	Temporary	<ul style="list-style-type: none"> – overcapacity not addressed – may limit additional growth of capacity 	<ul style="list-style-type: none"> – requires regulations to ensure traceability and to control transshipment – additional regulations required – create motives for IUU fishing – capacity will increase
Vessel buyback programmes	Temporary	<ul style="list-style-type: none"> – purchase of vessel(s), license(s), and/or gear(s) – capacity may be temporarily reduced in the fishery 	<ul style="list-style-type: none"> – any improvements in stock abundance will attract additional capacity – create motives for IUU fishing – capacity will increase

Tool 33. Manager's tool box (work in progress)

Individual effort quotas (IEQs) in trawl time, gear use, time away from port, fishing days, etc.	Mid-term only	<ul style="list-style-type: none"> – enforcement difficult – additional regulations required to control input substitution 	<ul style="list-style-type: none"> – capital stuffing – where a vessel's horsepower, length, breadth, and tonnage are increased – frequently occurs – requires regulations to ensure traceability and to control transshipment – create motives for IUU fishing – capacity will increase
Territorial Use Rights (TURFs) Management and Exploitation Areas for Benthic Resources (MEABRs) Limited Access Privilege Programs (LAPPs) Designated Access Privilege Programs (DAPPs)	Potentially enduring	<ul style="list-style-type: none"> – reallocation of the fishery to the recipient community 	<ul style="list-style-type: none"> – requires group understanding of asset value of user rights, capability to manage – reduction of overcapacity or containment of capacity linked to subsequent management
Individual fishing rights (IFQs) Individual transferable quotas (ITQs)	Potentially enduring	<ul style="list-style-type: none"> – market forces drive out overcapacity – consolidation occurs if overcapitalized 	<ul style="list-style-type: none"> – capacity managed automatically, overcapacity does not occur/recur – compliance concerns internalized by fishers to protect asset (rally against IUU fishing) supplementary regulations helpful to reinforce conservation
Eco-labeling	Potentially enduring if based on consumer preferences	<ul style="list-style-type: none"> – more responsible fisheries to gain price differential 	<ul style="list-style-type: none"> – only works in societies where consumers are prepared to pay more for ecologically sustainable fish products e.g. developed nations. Can have flow-on effect to exports from developing nations

Tool 33. Manager's tool box (work in progress)

Management Tool [Ecosystem]	Duration	Direct Effect(s)	Longer-term Effect(s)
No take areas, MPAs, etc.)	Potentially enduring if of sufficient size	<ul style="list-style-type: none"> protected fish resources and habitats 	<ul style="list-style-type: none"> requires effective enforcement and cooperation of users can provide refuge for fish and critical habitats
Habitat modification (e.g. mangrove/seagrass restoration)	Long-term if based on sound ecology	<ul style="list-style-type: none"> ownership in management intervention 	<ul style="list-style-type: none"> can slow or even reverse trends in fishery resource declines long-term building of mangrove/seagrass dependent stocks back to original carrying capacities
Restocking and stock enhancement	Long-term if based on sound ecology	<ul style="list-style-type: none"> ownership in management intervention 	<ul style="list-style-type: none"> can slow or even reverse trends in fishery resource declines long-term building of some stocks provided critical habitats have not been removed costs may outweigh benefits in the long-term
Artificial reefs	Potentially enduring if right construction	<ul style="list-style-type: none"> ownership in management intervention 	<ul style="list-style-type: none"> unsure. Artificial reef may act to increase productivity but also may act as an aggregating device that increases the fishing power of existing gears
Culling/introductions to maintain balance in an ecosystem	Could be detrimental if opposed by some groups	<ul style="list-style-type: none"> temporary 	<ul style="list-style-type: none"> unsure. Ecosystem response to manipulations very unpredictable

Tool 33. Manager's tool box (work in progress)

Protection of endangered and protected species (e.g. turtle nesting areas)	Long-term if complied with	<ul style="list-style-type: none"> – may affect the food security of fishing communities 	<ul style="list-style-type: none"> – can be effective if complied with
Bycatch/juvenile reduction devices (BRDs, JTEDs, etc.)	Long-term	<ul style="list-style-type: none"> – can result in loss of harvest quantity but not necessarily value 	<ul style="list-style-type: none"> – can increase value of the catch (e.g. less take of juvenile fish) – may help to protect target small low value species
Management Tool [Socio-economic]	Duration	Direct Effect(s)	Longer-term Effect(s)
Reduced energy usage and other costs	Long-term	<ul style="list-style-type: none"> – could provide increased profitability as a result of decreased costs 	<ul style="list-style-type: none"> – essential for the long-term viability of fishing
Zoning of fishing grounds to reduce conflict	Long-term	<ul style="list-style-type: none"> – decrease in conflict between different fishing gears (e.g. trawlers and traditional gill netters) 	<ul style="list-style-type: none"> – can result in co-existence of small-scale and large-scale commercial fishing
Alternative livelihoods	Long-term	<ul style="list-style-type: none"> – can reduce fishing effort if viable alternatives can be found 	<ul style="list-style-type: none"> – only effective if long-term sustainable livelihoods are found
Rotational fishing crews on the same boat	Mid-term	<ul style="list-style-type: none"> – can increase employment without increasing fishing effort 	<ul style="list-style-type: none"> – probably not sustainable as viability could be small
Short-term subsidies	Should be used only to reduce short-term hardship during transition periods	<ul style="list-style-type: none"> – allows unviable operators to remain in the fishery 	<ul style="list-style-type: none"> – if allowed to continue, subsidies distort market forces and often results in overcapitalization and overexploitation of fishery resources

What is it?

A list of suggested MCS activities

How to use these suggestions

Refer to these suggestions to give you ideas for possible management actions and compliance.

When to use

In Step 3.3 when agreeing management actions and compliance for selected objectives.

A. Recommendations for the improved administration of fisheries legislation

- Implement statutory permit scheme.
- Develop and implement a community-based warning and permit or licence non-renewal system for repeat offenders.
- Include a plain language summary of restrictions with all licenses issued.
- Accurately map restricted areas on licenses.
- Develop an information sheet for communities detailing issues that could be considered when deciding whether to establish a restricted area.
- Increase the number of certified fish wardens receiving adequate training.
- Establish internal governance structures for fisheries management within communities.
- Develop a comprehensive training program for fish wardens.
- Develop a compliance and enforcement handbook for fish wardens.
- Develop and distribute enforcement kits to all fish wardens.
- Develop and implement an awareness program for the public.
- Develop and implement a “Train the Trainers” program for staff at the Department of Fisheries.
- Convene a high level forum between police, the Department of Fisheries and other bodies to discuss and clarify roles and responsibilities in enforcement of fisheries law.
- Distribute the Fisheries Act/legislation and its associated regulations to every coastal police post in the country.
- Develop and implement a joint training program for fish wardens and police.
- Develop and distribute a fisheries enforcement manual for police.
- Develop a black list of convicted offenders.
- Develop and deliver Magistrates training for fisheries offences and penalties.

B. Recommendations for the adoption of policy or subsidiary legislation

- Adopt guidelines clarifying the meaning of “trade or business” for licences.
- Initiate a consultation process for formalizing the role of customary fishery areas committees through the creation of regulations.
- Create regulations to clarify and streamline the restricted area gazetting process.
- Initiate a consultation process to consider the creation of by-laws to address compliance issues within the community.

C. Recommendations for legislative amendment

- Initiate a consultation process regarding the removal of permit exceptions.
- Introduce a legal requirement for fish wardens to be paid.
- Increase penalties in the Fisheries Act/legislation.



Tool 34. Suggestions for improved MCS

Adapted from Minter, A. 2008. Compliance and enforcement for coastal fisheries management in Fiji. Suva, Fiji. IUCN Regional Office for Oceania.

What is it?

This tool lists some EXAMPLES of when alternative livelihoods have been selected as a management action in the EAFM planning process. There is very little information/very few evaluations of alternative livelihoods stories as examples of fishery management/EAFM management actions. Refer to [Tool n.33](#) for management actions.

How to use these suggestions

The EAFM team may need to consider the possibility of supporting alternative livelihoods. In this case it can help to look through the following examples to see the types of alternative livelihoods possible and the related challenges.

When to use

In step 3.3 when identifying management actions and compliance for the FMU.

Type of alternative livelihoods

There are four types of alternative livelihood options. The challenge is often to define the distinction between them.

- A non-fishing/non-extractive livelihood that is based around the resource (eco-tourism, boat repairs).
- Extractive non-fishing (seaweed culture, some forms of aquaculture, salt making, handicrafts related to use of coastal forest).
- Extractive alternative fishing (fish processing, shell collection/handicrafts, aquaculture fed on fish or using wild fish seed supply)
- True non-fishing/non-extractive alternatives (clothes making, bike repairs, home gardens, etc.).

1. Lessons learnt from the Philippines

Use of alternative livelihoods to reduce fishing pressure in the Philippines

(from Blanco, A & Vincent. 2006. Putting livelihoods in context. Project Seahorse. University of British Colombia.)

Context: The Biodiversity Conservation Network (BCN) sponsored a number of efforts, including marine initiatives, to promote enterprises which were both profitable and had a positive effect on the environment in the Asia-Pacific region from 1992 to 1999. The BCN experience indicates that three to five years was too short a time to ensure the financial viability of the enterprises. (BCN website)

- Other income earning options can be found that are viable in economic, social and ecological terms. Most new income earning opportunities are not economically viable, especially once the catalyst's costs are included.
- As other income earning options become available, people will find them more attractive than fishing. Fishers may add livelihoods without reducing fishing.
- As fishers adopt other livelihoods, fewer people will fish. Many people have no employment and might well fill any gap left by fishers leaving fishing.
- As the number of fishers declines, so too will the fishing pressure. If fewer people fish (supply goes down) but demand remains high, then price will go up. If price goes up the remaining fishers fish harder, or those who left the fishery return, or new people join the fishery.

2. Experience from the Pacific Islands

(Gillet, R. *et al.* 2007. Livelihood diversification as a marine resource management tool in the Pacific Islands: lessons learned).

Context: four main types of alternative livelihoods promoted in Pacific.

Livelihood diversification has been promoted as a tool for marine resource management in the Pacific Islands for at least 30 years. Over this period there have been two main types of attempts: (1) promotion of an alternative that in itself is supposed to result in less inshore fishing; and (2) as a mitigation measure – something used when another management intervention, such as a ban on fishing, produces a temporary hardship in the form of less seafood or less income from fishing.

Four main types of alternative activities have been promoted in the region to reduce fishing pressure as alternatives to inshore fishing. These categories are:

- *Aquaculture*: There is a long heritage in the region of promoting the culture of marine organisms, often partly justified by the fact that such activity will reduce the amount of inshore fishing. The Samoa Fisheries Division Annual Report (Fisheries Division, 2000) states “Objectively, aquaculture and mariculture have been observed to be one of the options in alleviating pressure on over-exploited inshore reef and lagoon fisheries”. In reviewing aquaculture in the region, Tanaka (1999) asserts “In many countries national fishing regulations are coming into force to stop over-fishing ... Without, however, offering alternative sources of income generation to villagers such co-management would not be maintained in the long-term. Aquaculture development in the coastal areas seems the best alternative for this purpose”.
- *Fish aggregation devices*: The placement of anchored rafts (FADs) in offshore areas to improve tuna fishing, as well as other attempts to promote small-scale tuna fishing, have often been justified by the fact that they may relieve fishing pressure from nearby inshore areas. The rationale is given in an FAD manual for the region: “In many coastal areas, growing populations and the need to increase fishing production have led to overfishing of inshore and reef resources. If fishermen who normally fish inshore are able to catch more fish and earn better incomes by changing to FAD-based tuna fishing, the fishing on inshore resources will be reduced”. (Anderson & Gates, 1996).
- *Deep reef slope fishing*: The promotion of fishing for snappers and other large bottomfish on outer reef slopes and seamounts has been undertaken in many Pacific Island countries in the context of transferring fishing effort further offshore to more lightly exploited resources. A major focus of development agencies like SPC was to encourage Pacific Island enterprises to move away from reef and lagoon fishing, with its limited commercial development potential, to unexploited fisheries such as deepwater snapper (Adams & Chapman, 2004).
- *Alternatives outside the fishing sector*: Activities that have been actively promoted to reduce inshore fishing pressure have included tourism (especially eco- tourism), livestock raising, surfing, handicraft production and adding value to harvested seafood. Huber and McGregor (2002) state that in relation to establishing MPAs, ecotourism is the most common alternative activity.

LESSONS LEARNT:

In the use of livelihood diversification for resource management in the Pacific Islands region, past experience points to some important overall conclusions. These include:

- Agencies promoting livelihood diversification that focus on performing the role of “honest broker” between communities and commercial interests seem to be the most successful.
- Businesses are generally better than fisheries departments or NGOs at identifying/developing opportunities, but often have difficulty in spreading benefits and in community relations, hence the need for somebody to smooth the interface between business and community.
- It seems to be more effective for an agency to identify and work with an empathetic business person than to attempt to drag communities into the complexities of the business world.
- The rare livelihood diversification initiative that is successful requires a long time to achieve profitability and the eventual profits are usually modest rather than spectacular.
- Although most subsidies are intended to only catalyze a livelihood diversification activity, their withdrawal most often leads to the demise of the concerned activity. The effective subsidy exit strategy is rare.
- Expectations of the target community often grow to unrealistic levels, leading to disenchantment when benefits are not attained.
- Boats and boatbuilding activities for livelihood diversification often “backfire” and result in even greater inshore fishing pressure.
- In reviewing past failed livelihood diversification initiatives, there appears to have been a lack of consideration given to other management measures to reach the desired objective.
- Perhaps the most important lesson learned about livelihood diversification in the Pacific Islands is that its performance has not been to the level where it can be considered an effective resource management tool. In many cases, livelihood diversification could even be a distraction that deters communities from gaining an awareness of the need for, and benefits of, more effective forms of marine resource management.

Reasons for failure of livelihood alternatives:

- Activity ceased with termination of subsidy – in Samoa attempts to encourage fishing outside the reef by introducing medium-sized, low-cost boats were initially successful (King & Faasili 1998), but when the subsidy for vessel purchase expired, other groups did not pursue the activity. (E. Ropeti, personal communication.)
- Overly optimistic donor with multiple goals – an NGO promoted deep reef slope fishing for livelihood diversification in a relatively remote part of the Solomon Islands, one of the less-developed Pacific Island countries. In the documentation associated with that intervention it was expected that the activity would (1) be a successful business; (2) have a positive effect on the coastal resource management situation; (3) be gender sensitive; (4) feature participation from three ethnically and culturally different communities; and (5) produce equitable benefits in those communities (Gillett, 1999). The intervention, however, was not successful in any of the five categories (M. Lam, personal communication).

- Involvement of communities in the complexities of marketing – one of the stated objectives of a project aimed at producing dried tuna jerky in Tuvalu was to relieve pressure on over-exploited reef and lagoon resources. A component of the project involved sending tuna jerky to overseas markets. No sustained export of this product has occurred due to the fact that individuals or associations on outer islands do not have the requisite entrepreneurial attitudes, business skills or ability to cope with the complex export arrangements (FFA, 2005).
- No relief of fishing pressure from the activity - in Palau the culture of a wide variety of organisms has been promoted over the years, including giant clams, milkfish, sponges, seaweeds, pearls, and oysters. One of the justifications is that aquaculture was to relieve pressure on inshore reef resources (Chapman, 2004). A survey in 1999 stated that the residents of six coastal communities in Palau perceived little, if any, reduction in coastal fishing because of the aquaculture (World Bank, 2000).
- Activity producing opposite effect - the Fiji Fisheries Department Annual report for 2002 (Fisheries Department, 2003) states that the provision of subsidized boats and fishing gear for tuna fishing around FADs was intended to “promote offshore fishing, relieving pressure on inshore fisheries”. In 2003, this scheme “assisted 31 small-scale tuna fishers through providing fishing gears, safe affordable and recommended outboard engines and punts, under the small-scale subsidy scheme of a total sum of F\$332,999” (Fisheries Department, 2004). A study of inshore spearfishing in Fiji (Gillett & Moy, 2006) gives information on the success of that scheme: “Commercial spearfishing is depleting fishery resources in areas which may be quite important for village food supplies” and that, at the most important commercial spearfishing landing site in Fiji, “almost all the fibreglass skiffs presently involved in spearfishing were originally obtained through the small-scale tuna fishing subsidy scheme of the Fisheries Department”.
- Successful, but not promoted as a measure to reduce fishing pressure – the small “Mystery Island” off the coast of Aneityum in Vanuatu receives occasional calls by cruise ships. Tourist expenditures have resulted in less inshore marine harvesting and have provided an incentive to establish a marine protected area, (H. Govan, personal communication). Although a favourable marine resource management situation has resulted, the Mystery Island project was not intended for resource management purposes and therefore cannot be considered a successful management tool.
- Other types of difficulties encountered in the use of livelihood diversification for marine resource management include naïve attitudes towards marketing (“produce something wonderful and it will be purchased”); communities receiving business advice from individuals/agencies that do not have the requisite experience; and beneficiaries’ soaring expectations of the benefits that may result from the activity in question.
- In reviewing the above, many of the difficulties fall into two categories:
 1. Overly simplistic views of how individuals and communities react to opportunities and constraints. There is the assumption that extra cash or food will reduce fishing pressure, but in reality, what motivates and discourages individuals and communities is far more complex.
 2. The difficulties faced by traditional Pacific island communities in operating commercial businesses. Crocombe (2001) reviews indigenous business development in the Pacific Islands over the last century. He concludes that the business failure rate is very high and the proportion of all business in the region handled by indigenous people is shrinking,

Tool 35. Alternative livelihoods management actions

observations that do not bode well for the usual targets of livelihood diversification: Pacific islanders inexperienced in business, often in isolated communities.

Elements of success

It is relatively easy to cite examples of livelihood diversification failure. A more challenging, but potentially more productive exercise, is to identify success in livelihood diversification initiatives and the associated positive elements. Several apparently successful examples have not been subjected to close examination and have not yet been in place for long enough to withstand the test of time. Nevertheless, the ones that have been identified during this study are:

- About three years ago in Fiji a major coral-exporting entrepreneur began leasing reefs from coastal communities for the growing of “live rock”. Communities receive payment and there is the evidence of less inshore fishing in those communities (W. Aalbersberg and E. Lovell, personal communication).
- Seaweed culture appears to be commercially successful in places in Kiribati and the Solomon Islands and there is some indication that seaweed farmers fish less, including fishing in inshore areas (G. Preston, personal communication).
- The government of French Polynesia has installed a series of fish aggregation devices, and one of the stated objectives of the programme is to encourage the “*poti marara*” vessels to fish away from inshore areas – which appears to be occurring at present (T. Luciani, personal communication).

The first two examples above reinforce ideas received from individuals familiar with the use of livelihood diversification for terrestrial biodiversity conservation in the region. **One of these is that the business model employed should involve a tight relationship with an empathic business partner, rather than communities attempting to undertake marketing on their own.** The first example demonstrates the advantage of communities obtaining passive benefits from their marine assets, rather than emersion in the complex business world. The third example is reliant on an inherent subsidy. In the above examples there is also the suggestion that **the activity promoted in “successful” livelihood diversification tends to produce modest, rather than spectacular, amounts of alternative income or food.**

What is it?

A communications strategy details how the EAFM intends to communicate EAFM-related progress and developments to the diverse stakeholders. It identifies categories and groups of stakeholders, and provides guidance on the types of working relationships with these different stakeholders.

How to develop a communications strategy

This can be a short document outlining how the EAFM team will communicate with all the diverse stakeholders before, during and after the EAFM process. Possible headings include: communication objectives, strategy, messages, activities, personnel, media and tools. The strategy needs to clearly identify categories, groups, and even individuals within the stakeholder audience (see BOBLME Project example A below). It is also a good idea to outline the different types of working relationships the EAFM team has with each client/stakeholder in a relationship strategy (see BOBLME Project example B below). Take as your starting point the outputs generated with other tools in Startup A, B and Step 1.3, such as stakeholder relationships identified using Venn diagrams ([Tool n.13](#)) or social network analysis ([Tool n.19](#)).

When to use

You develop a communications strategy in Step 4.1, as part of implementation. The collaborative nature of EAFM means that you need to include all the diverse stakeholders identified earlier in the process. The strategy will link to the implementation workplan.

BOBLME example A **Stakeholder audience**

Senior policy makers	<ul style="list-style-type: none"> Ministers and government officers Members of the Project Steering Committee
Scientific and technical stakeholders	<ul style="list-style-type: none"> Research institutes (national and international)
International donors and stakeholders	<ul style="list-style-type: none"> GEF, Sweden, Norway, FAO, NOAA
Regional coastal marine industries	<ul style="list-style-type: none"> Fishing, environment, tourism, mining
Regional coastal bodies	<ul style="list-style-type: none"> Regional government representatives, and representative associations
Media (as a conduit to other audiences)	<ul style="list-style-type: none"> Radio, TV
Collaborating organizations	<ul style="list-style-type: none"> UNDP, UNEP, SEAFDEC, MFF, IOTC
Coastal communities	<ul style="list-style-type: none"> Community representatives and groups
Other organizations (and potential collaborators)	<ul style="list-style-type: none"> Regional bodies

Tool 36. Communications strategy

BOBLME example B Relationship strategy

The table below outlines the proposed nature and extent of the BOBLME Project's relationships in 2010.

Client	Working relationship
National Coordinators and Project Steering Committee Members	<ul style="list-style-type: none"> Ongoing working relationship
Ministers, Joint Secretaries, Director Generals, etc.	<ul style="list-style-type: none"> Newsletter, personal communications with the FAO-R and meetings with the Regional Coordinator as opportunities present
GEF, SIDA, NORAD, FAO, NOAA, World Bank	<ul style="list-style-type: none"> The FAO-donor liaison officers will manage the day to day interactions Donors are invited to the PSC meeting
FAO	<ul style="list-style-type: none"> Regular technical consultations with FAO staff and collaborative activities that would derive mutual benefits
ASEAN, BIMSTEC, SAARC, SACEP	<ul style="list-style-type: none"> BOBLME would provide targeted advisory information as appropriate, and collaborate on a technical level (e.g. with working groups)
APFIC	<ul style="list-style-type: none"> Provision of advice Collaboration with regional initiatives
SEAFDEC	<ul style="list-style-type: none"> Provision of advice Collaboration with regional initiatives
UNEP	<ul style="list-style-type: none"> Regular contact and collaboration when beneficial with regional seas bodies: COBSEA, SASP
BOBP-IGO	<ul style="list-style-type: none"> Regular contact Likely technical collaboration in the areas of stock assessments for hilsa and Indian mackerel and development of NPOA-sharks
MFF, IOSEA	<ul style="list-style-type: none"> Regular contact. CTA participation in MFF Steering Committee Likely technical collaboration
IOTC	<ul style="list-style-type: none"> Participation of the IOTC Data Manager at BOBLME Fisheries Statistics WG. BOBLME to assist the development of NPOA-sharks
UNEP - Global plan of Action; AECEN; GETF	<ul style="list-style-type: none"> Participation of GPA, AECEN and GETF at the BOBLME WS on pollution. Likely technical collaboration
NOAA, IOGOOS, SEAGOOS, IOC	<ul style="list-style-type: none"> Participation of these bodies at BOBLME WS on oceanography and climate change. Likely technical collaboration BOBLME participation in IOGOOS/IOC meeting – June
IUCN, ICSF, WorldFish	<ul style="list-style-type: none"> Likely technical collaboration
IW Learn	<ul style="list-style-type: none"> Communications, capacity building
LMEs	<ul style="list-style-type: none"> Newsletter, regular contact through email lists.
ADB, Colombo Plan, ESCAP, ICRI, IOMAC, IWMI, NACA, WWF	<ul style="list-style-type: none"> Newsletter BOBLME participation in Coral Reef/ICRI meeting – June BOBLME participation in Seagrass meeting – November

What is it?

The purpose of a policy brief is to provide the people who make policy with timely recommendations for EAFM-related policy change, backed with concise and relevant supporting information and evidence. Policy briefs are useful tools at specific points in time. To have maximum effect, they need to be produced and disseminated to coincide with the national/international ministerial meetings at which influential decision-makers formulate new policy or change existing policy.

The more you become familiar with the policy environment surrounding fisheries and environment, and related sectors, the more you will learn when best to disseminate your policy briefs to maximize impact. Develop your knowledge of the political environment so as to know when best to submit policy briefs.

Think about:

- Who develops the brief (EAFM team, other stakeholders) and how? What are the time restrictions and deadlines?
- Timing: find out when national/local government meets to plan new or authorize existing legislation. Be aware of electoral campaigns you can make use of. Be constantly on the lookout for windows of opportunity.
- Language to use: you must use official language to be understood by policy makers (though not too technical). Refer to laws/decrees, etc. with their full titles. Use the official language of national government (in countries with more than one national language, ensure you have policy briefs for each key language).
- Length: preferably one side of A4; maximum two sides of A4.
- Layout: 1. The problem. 2. EAFM arguments. 3. Developmental implications.

How to prepare a policy brief

Ideally a policy brief should be written in full sentences and typed neatly. *It should be directed at a single well-identified category client.* Policy briefs containing recommendations directed to several clients, even if each recommendation is clearly targeted, are less likely to induce the desired response from any one client.

The policy brief should consist of the following three sections with a clear, logical connection between them.

1. Statement of the problem: One to two sentences. Explain why the policy brief has been written.
2. The EAFM argument: This should not include details.
3. The developmental implications which need to be understood and taken up by development agencies, policy developers and decision-makers. These include ecological, socio-economic and governance implications, as well as related policy implications. In this section make clear:
 - **what action** must be taken by **which institution/agency**. If specific responsibilities are not proposed, it must be clear who will act on the recommendations.
 - **Recommendations** must include specific, realistic actions that decision-makers and policy developers can take.
 - The **policy implications** should be laid out as specifically as possible for those who need to take the relevant decisions. This means, for political legislators, that changes in laws should be referenced to clauses in the current laws and regulations, with proposed amended wording or a cross-reference to a document in which the amended wording is laid out in detail.

Tool 37. How to write a policy brief

The format of the policy brief should be as follows:

- The policy brief should have a distinctive colour of paper or marginal strip, so as to be noticeable in a stack of papers.
- Logos of participating organizations could decorate the marginal strip and so help to encourage a sense of ownership.
- Your organization and project logo should appear on the front side, together with any acknowledgement or disclaimer clauses.
- Include the month and year of publication.
- Briefs on two sides of A4 should have a “please turn over” at the bottom right hand corner of the first page.
- Include a contact name, address, telephone and fax number, e-mail address, website.

Remember:

The idea is to provide the decision-makers, at whatever level, with the minimum amount of work and thinking, and to prepare the ground for them as thoroughly as possible. If you do not provide this degree of help to decision-makers, it is unlikely that activities which appear logical to you and your EAFM team will actually be undertaken by those who have the necessary authority.



When to use

Once you have analyzed your EAFM stakeholders in Startup B (using the stakeholder engagement matrix), and/or you have developed your communication strategy in Step 4.1 you may find that to gather support for EAFM you need to work on lobbying/advocacy with government officials, ministers, donors or funding agencies.

Advantages	Disadvantages
<ul style="list-style-type: none"> ☺ Provide clear documentation about research findings to external audiences ☺ Contribute to decision-making processes, for example as a way of delivering your recommendations on policy and legislation to people in positions of influence ☺ Help to reduce distortion/misinterpretation of EAFM 	<ul style="list-style-type: none"> ☹ They can be ignored or misinterpreted ☹ They are only as up-to-date as the last time they were written, but may still be used by others long after ☹ Written word not accessible to all groups ☹ Good timing is essential

What is it?

Participatory monitoring and evaluation (PM&E) is the process of integrating public/community participation in the collection, analysis and interpretation of data regarding changes or trends in the natural environment that occur in a particular ecosystem.

The purpose is to develop and monitor suitable indicators based on locally collected data to provide a practical and cost effective method to measure progress towards meeting the operational objectives of EAFM. A secondary purpose is to foster participation and ownership which support co-management in EAFM.

The relationship between conservation, fishery management and community is central to these concepts because for conservation and fishery management efforts to be successful and sustainable there has to be involvement and ownership at the local or community level. PM&E can focus on the biotic and abiotic parameters of the environment, identify and determine causal relationships and attempts to determine impacts, as well as the outcomes of management interventions. This information is important in guiding adaptive management. PM&E enables stakeholders (community) to recognize the negative ecological effects of their activities at an early stage and to adapt their actions. These processes require early and continuous consultation with members of the community who have a stake in their natural resources and are interested in monitoring and management or conservation efforts.

It can also be a useful tool for environmental outreach as well as a means to connect scientists with experienced field personnel. In the case of coastal managers, information and data gathered via PM&E initiatives sometimes fail to be integrated into mainstream decision-making processes since they are often developed separately from the management and policy-making processes rather than emerging from within. EAFM can promote the inclusion of this information since it is not limited to management but applies to policy, legal frameworks and planning.

How to carry out participatory M&E

1. Agree the purpose for monitoring

Review the benefits and purposes of monitoring, so that stakeholders can decide for themselves whether monitoring will help them.

2. Review objectives and activities

Review the objectives and management actions established in Steps 3.1 and 3.3, as well as the indicators and benchmarks to assess these established in 3.2. If these are all agreed using a participatory approach, then the indicators would have been jointly decided as per steps 3 and 4 below.

3. Develop monitoring questions

After reviewing the above, discuss the information needed to help know if management actions are working. Focus on the questions: "what do we want to know?" and "what do we monitor that will tell us this?"

The facilitator can write or draw on large sheets of paper or blackboard, the monitoring questions generated around each objective and activity. There should be agreement by the group on each monitoring question. If many questions are generated they can be ranked in order of importance.

4. Establish direct and indirect indicators

For each monitoring question, determine direct/indirect indicators that will answer the monitoring questions.

Tool 38. Participatory monitoring and evaluation

5. Decide which information gathering tools are needed

The most appropriate tool will depend on the question being asked, the size of the group and the profile of the group. One tool can gather information that answers many monitoring questions. Using a number of tools to ask the same question ensures accuracy through validation. Visual tools often enable more people to participate.

6. Decide who will do the monitoring

Monitoring may require people with specific skills such as bookkeeping or mathematics. It will also require a certain amount of labour (time) from stakeholders. Those with the skills and the time can be identified. There may have to be compensation for the task of monitoring. It might be part of the job of a paid person or of community members.

7. Analyze and feed back results

It is important that information that is monitored and analyzed at specifically agreed times/frequency throughout the EAFM process should be made visible and easily accessible. This needs to be fed back via agreed mechanisms/channels for management decisions. This continuous process of adapting and improving forms the basis of adaptive management. From a capacity development perspective, PM&E can strengthen a co-management approach.

The negotiation that leads to agreement on how progress should be measured and the findings acted upon is a challenging process because different stakeholders are required to examine their assumptions about what constitutes progress. Engaging and encouraging community participation in monitoring ensures such ownership at the local level. This can be a valuable source of information that aids conservation and informs management decisions.

It should be noted that PM&E does not necessarily, and in fact rarely, involves only the community. Appropriate expertise is critical during the implementation phase and periodically during the operational or monitoring phase to ensure that monitoring suits both the community's and management's needs for information.





When to use

PM&E can be used during Steps 5.1 and 5.2 of the EAFM process, which are the monitoring and evaluation phases. If you are working in a participatory way, the foundations for effective PM&E are laid in Steps 3.1–3.3 when objectives, indicators, benchmarks and management actions are agreed.



Resources needed:

Various: usually participatory tools such as focus group discussions ([Tool n.5](#)), Venn diagrams ([Tool n.13](#)), mapping ([Tool n.12](#)), transects ([Tool n.24](#)), ranking ([Tool n.17](#)), timelines ([Tool n.16](#)), as well as more conventional methods such as semi-structured interviews ([Tool n.11](#)), surveys and observations.

Advantages

-  Diverse methods cater for all stakeholders
-  Creates ownership
-  Fosters empowerment
-  Builds capacity

Disadvantages

-  May need to invest in some training
-  Can be more time consuming as need to allow for negotiation and debate

Navigating the Essential EAFM training package

